

















PUBLICATIONS  
OF THE  
NORTH CAROLINA HISTORICAL COMMISSION

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THE COUNTY RECORDS  
OF  
NORTH CAROLINA



THE COUNTY RECORDS  
OF  
NORTH CAROLINA

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# The Historical Records of North Carolina

VOLUME I

## THE COUNTY RECORDS ALAMANCE through COLUMBUS

PREPARED BY  
THE HISTORICAL RECORDS SURVEY  
OF THE  
WORKS PROGRESS ADMINISTRATION

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EDITED BY  
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AND  
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WITH A PREFACE BY  
LUTHER H. EVANS

RALEIGH  
THE NORTH CAROLINA HISTORICAL COMMISSION  
1938



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## PREFACE

THE HISTORICAL RECORDS SURVEY of the Works Progress Administration was organized early in 1936 for the primary purpose of inventorying the archives of governmental units in the United States other than the Federal government. The project in North Carolina was one of the very first to be organized, and will probably be the first to complete the work as far as county records are concerned. It is with pleasure that I congratulate Dr. Crittenden, Mr. Lacy, and their able staff of workers upon the completion of the first volume of their inventories of county records.

The basic principle upon which the project has been operated on a nation-wide basis is the mimeographing of county inventories as separate units in a series. Each unit is self-contained, although this result is achieved only at the cost of the duplication of a considerable body of information concerning county government and the contents of individual series of records which are uniform throughout a number of counties.

I have felt justified in permitting the project in North Carolina to deviate from the nation-wide system by covering all the counties in one set of volumes in which the information on county government and the various series of records would be given only once. The printing of these volumes has been made possible through the coöperation of the North Carolina Historical Commission, of which Dr. Crittenden is secretary.

I believe that the published lists of the county records of North Carolina will prove to be of great value in the administration of county government and also that they will open up a vast field of research for students of the social sciences.

LUTHER H. EVANS,  
*National Director,*  
*Historical Records Survey*







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## INTRODUCTION





# GENERAL INTRODUCTION TO THE SERIES<sup>1</sup>

The people of North Carolina are richly endowed with records of their past. With a recorded history dating back to the sixteenth century, with an area of over fifty thousand square miles, with one hundred counties as well as other administrative subdivisions, with a large and growing population, and with the various agencies of government progressively entering upon wider and wider fields of activity, the inhabitants of the state have accumulated tremendous masses of historical materials, especially within recent years.

That such records are available is not due, however, to a proper appreciation of their value by the people of the state, for from the earliest times North Carolinians have been grossly negligent in such matters. During the larger part of the colonial period there was no fixed seat of government, so that the official records were frequently moved from place to place—and, of course, many of them were lost in the moving. Fortunate it was that copies of most of the important records were required to be sent to England, where they were preserved with some understanding of their value. Many decades later, when North Carolinians undertook to re-discover their colonial history and found the materials scanty, they were able to obtain copies from the mother country. Even when the capital was finally fixed at Raleigh there was still no adequate provision for the care of records. The original capitol, in which the legislature had first met in the fall of 1794, was burned in 1831, though most of the archives were saved.<sup>2</sup> The present capitol, completed in 1840, is fireproof, but not all the office buildings constructed from time to time to accommodate the state's overflow of business are likewise safe. Fortunately there has never occurred any serious destruction of state records as a result of war,

1. The sketch of the care and preservation of historical records in North Carolina to 1935 has been written by Dr. Crittenden; the history of the Historical Records Survey in this state, by Mr. Lacy. The editors, however, hold themselves jointly responsible for all parts of the general introduction—and, indeed, for the contents of the entire volume.
2. Dr. J. G. de R. Hamilton states that in the burning of the capitol "a great deal of valuable documentary material was lost as well as the printed assembly journal and private acts." "The Preservation of North Carolina History," *North Carolina Historical Review*, IV (1927), 6. A study of the public laws, the journals of the house and senate, and the *Raleigh Register* for the years 1831-40 would seem to indicate, however, that all or nearly all of the manuscript records were saved.



insurrection, riot, or other disorder;<sup>3</sup> but irreparable losses have occurred through the storing of such records in damp basements, vermin-infested boxes, and the like.

Neither have the county records received proper care. During the early years of white settlement there prevailed the typical frontiersman's lack of appreciation of the value of such materials. For a number of years there were no courthouses, so that the county records were kept in private homes and frequently moved from place to place; and even when courthouses were eventually constructed they failed to furnish adequate protection against moisture, vermin, and especially fire. Most serious of all was the failure of county officials properly to preserve non-current records. Sometimes such materials were deliberately burned or dumped on trash heaps; but much more extensive losses have occurred through mere carelessness and neglect.

Other types of records have likewise failed to receive adequate care. The town as a unit of government has not been as important in North Carolina as in some of the other states, and none of the urban communities which have recently grown up has become large.<sup>4</sup> The records of North Carolina municipalities have therefore not been voluminous, and those which have been kept have received little attention. Churches, fraternal orders, and similar organizations have been grossly negligent in keeping and preserving records. Finally, the papers of private individuals, business establishments, and the like have not received proper handling. Even in cases where a real attempt has been made to care for such records, frequently only the least valuable ones have been preserved while others, worth far more, have been considered useless and discarded.

It has been due in no small measure to such neglect that the history of North Carolina has been largely unknown and unappreciated and that other states have found it possible to claim credit for accomplishments and contributions rightfully belonging to this one. A few illustrations may serve to substan-

3. The city of Raleigh has been captured by a hostile force only once in its history—in April, 1865, by the Union army of General William T. Sherman. Upon that occasion no important damage was done to the public records.

4. The last few decades have seen the development of many towns and little cities, but as late as 1930 the state could not boast a single city of 100,000 population.



tiate this point. In works on American colonial history due attention has been given to Virginia and Maryland as sources of tobacco, to South Carolina for its large production of rice and indigo, to New York for its fur trade, and to Massachusetts for its vast shipping interests; but it is not generally appreciated that during the latter part of the colonial period North Carolina had become by far the most important colony in the production of naval stores, essential to British maritime hegemony. Every American youngster is taught about the battles of Lexington, Bunker Hill, and Princeton; but how many people have even heard of the significant and decisive battle of Moore's Creek Bridge, fought in North Carolina early in 1776? The work of Horace Mann, Henry Barnard, and other leaders in public education in the first half of the nineteenth century is generally appreciated, as is likewise the part played by Harvard, Yale, the University of Virginia, and other institutions of higher learning. But who knows anything about Calvin H. Wiley, first superintendent of common schools of North Carolina, and the fine system of tax-supported schools which this state had set up by 1861?<sup>5</sup> And who is aware that the University of North Carolina, opened to students as early as 1795, had by the outbreak of the Civil War established itself as one of the leading universities of the entire nation, strong especially in research in the natural sciences? Concerning the Civil War the action of hot-headed South Carolina in setting off the spark of conflagration and the part of Virginia, with her immortal Lee and Jackson, in resisting year after year against overwhelming odds—these things are common knowledge. But it is not common knowledge that, in a prosaic and unostentatious way, North Carolina was the very backbone of the Confederacy, furnishing more men to the Southern armies than did any other state. Finally, recent developments elsewhere in the nation—the phenomenal growth of the automobile industry in Michigan, the expansion of New York City into one of the great metropolitan centers of the world, the rise of southern California, with a

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5. Professor A. B. Hart has made the statement that "not a single Southern state, previous to the Civil War, set up a general system of free public schools." *Slavery and Abolition* (New York, 1906), p. 21.



climate rivaled only by that of Florida—such developments are sufficiently advertised to the world. But the nation does not appreciate the significance of what has happened within the last few decades in North Carolina: the emergence of an aggressive, self-conscious mass of common people, without marked extremes of either wealth or poverty, with a living belief in democratic government, a “militant mediocracy,” as one interpreter has recently described it.<sup>6</sup> In rural, small-town, church-going, home-loving North Carolina are a vigor, a confidence, and a faith which the nation may count as one of its major assets.

If North Carolinians have failed properly to appreciate their history, they have at the same time showed a keen interest in pseudo-history. They have displayed a peculiar enthusiasm, even for Americans, in claiming “firsts,” “biggests,” and other superlatives—from “the first declaration of independence from Great Britain” to “the finest road system in the South” and “the biggest towel mill in the world.”<sup>7</sup> Some of these claims are technically correct, while others are unsupported by the evidence. Whether substantiated or not, however, they have served to draw entirely too much attention to mere catch phrases and to mere chronological priority, and have tended to obfuscate the true dignity and significance of the state’s past. If history has not been entirely kind to North Carolina, the state has chiefly itself to blame.

Within recent decades, however, North Carolinians have become increasingly history- and record-conscious.<sup>8</sup> Even before the Civil War, indeed, interest along these lines was beginning to be shown. The first published history of North Carolina was that of Hugh Williamson,<sup>9</sup> a physician prominent in public affairs, and this was soon followed by the work of François Xavier Martin,<sup>10</sup> a printer, newspaper publisher, lawyer, and jurist. Archibald D. Murphey, a leader in the movement for

6. Winston, Robert Watson, “North Carolina: A Militant Mediocracy,” in Gruening, Ernest, editor, *These United States* (New York, c. 1924), II, 123-140.

7. On the outside cover of each volume of Clark, Walter, editor, *Histories of the Several Regiments and Battalions from North Carolina in the Great War, 1861-’65* (5 v., Raleigh and Goldsboro, 1901) is printed in gold lettering: “FIRST AT BETHEL [.] FARTEST TO THE FRONT AT GETTYSBURG AND CHICKAMAUGA [.] LAST AT APPOMATTOX [.]”

8. A useful history of history in North Carolina is Dr. Hamilton’s article, “The Preservation of North Carolina History,” cited above.

9. *History of North Carolina* (2 v., Philadelphia, 1812).

10. *History of North Carolina* (2 v., New Orleans, 1829).



internal improvements, also planned a history of the state, but never actually wrote it. All three of these men collected quantities of historical records, but these have been lost except a part of Murphey's collection.

The work of Williamson, Martin, and Murphey did much to arouse interest in North Carolina history, and was to bear fruit in the future. The legislature of 1826-27 resolved that the governor be requested to attempt to secure copies of official papers in London relating to North Carolina colonial history. The British government granted the necessary permission, but nothing was accomplished at the time other than the preparation of *Indexes to Colonial Documents Relative to North Carolina . . .*<sup>11</sup> About this time the state became interested in the "Mecklenburg Declaration of Independence." The legislature in 1831 appointed a committee to investigate the matter, and the result was the publication of a pamphlet, *The Declaration of Independence by the Citizens of Mecklenburg County, on the Twentieth Day of May, 1775 with Accompanying Documents . . .*<sup>12</sup>

The most promising concerted efforts along historical lines before the Civil War were made by the North Carolina Historical Society, created in 1843 by President David L. Swain of the state university. This organization collected quantities of colonial and Revolutionary manuscript materials<sup>13</sup> and worked toward the publication of a series of historical records. John H. Wheeler, state treasurer and author of *Historical Sketches of North Carolina*,<sup>14</sup> Francis L. Hawks, a minister of the gospel, former reporter of the state supreme court, and author of a *History of North Carolina*,<sup>15</sup> and others furthered the movement; the legislature authorized publication of the series; and by 1861 the first volumes were about to be printed. Then came the tragedy of Civil War and Reconstruction, so that for twenty years nothing was done.

In the 1880's Secretary of State William L. Saunders became interested and for more than a decade carried on his labors in

11. Raleigh, 1843.

12. Raleigh, 1831.

13. After Swain's death in 1868 his widow was allowed to retain as her personal property the papers of the society, and as a result many of them were lost or dispersed. Later Mrs. Swain presented a portion of them to the University of North Carolina, and another lot was given to the North Carolina Historical Commission.

14. 2 v. in 1. Philadelphia, 1851.

15. 2 v. Fayetteville, 1857.



spite of tremendous handicaps. After his death the work was continued by Judge Walter Clark of the state supreme court and by Professor Stephen B. Weeks of the state university. The result was the fine thirty-volume set of colonial and state records, recognized as one of the best series of the kind published by any of the American states.<sup>16</sup>

By this time the interest in historical matters had been aroused to a high pitch. Largely through the influence of the State Literary and Historical Association, formed in 1900, the legislature in 1903 created the North Carolina Historical Commission. The organic act,<sup>17</sup> as amended in 1907,<sup>18</sup> provided for a commission of five members to serve without salary, with overlapping terms of six years each. The duties, functions, and powers of the agency are clearly defined in three paragraphs of the act of 1907:

SEC. 2. It shall be the duty of the Commission to have collected from the files of old newspapers, court records, church records, private collections, and elsewhere, historical data pertaining to the history of North Carolina and the territory included therein from the earliest times; to have such material properly edited, published by the State Printer as other State printing, and distributed under the direction of the Commission; to care for the proper marking and preservation of battle-fields, houses and other places celebrated in the history of the State; to diffuse knowledge in reference to the history and resources of North Carolina; to encourage the study of North Carolina history in the schools of the State, and to stimulate and encourage historical investigation and research among the people of the State; to make a biennial report of its receipts and disbursements, its work and needs, to the Governor, to be by him transmitted to the General Assembly . . . .

SEC. 3. Said Commission shall have power to adopt a seal for use and official business; to adopt rules for its own government not inconsistent with the provisions of this act; to fix a reasonable price for its publications and to devote the revenue arising from such sales to extending the work of the Commission; to employ a secretary; to control the expenditure of such funds as may be appropriated for its maintenance . . . .

SEC. 5. Any State, county, town or other public official in custody of public documents is hereby authorized and empowered in his discretion to turn over to said Commission for preservation any official

16. Saunders, William L., editor, *The Colonial Records of North Carolina* (10 v., Raleigh, 1886-90—hereafter cited as *Colonial Records*); Clark, Walter, editor, *The State Records of North Carolina* (16 v., Winston, Goldsboro, Charlotte, 1895-1905—hereafter cited as *State Records*); Weeks, Stephen B., *Index to the Colonial and State Records of North Carolina* (4 v., Goldsboro, Charlotte, Raleigh, 1909-14).

17. *Public Laws of 1903*, chap. 767.

18. *Public Laws of 1907*, chap. 714.



books, records, documents, original papers, newspaper files, printed books or portraits not in current use in his office, and said Commission shall provide for their permanent preservation; and when so surrendered, copies therefrom shall be made and certified under the seal of the Commission upon application of any person, which certification shall have the same force and effect as if made by the officer originally in charge of them . . . .

Chief credit for the accomplishments of the Historical Commission must go to Dr. R. D. W. Connor, who primarily because of his far-reaching accomplishments in this field was appointed in 1934 the first Archivist of the United States. Mr. Connor was elected first secretary of the Commission in 1903, and continued to serve in this capacity until his resignation in 1921 to become professor of history in the University of North Carolina. Later secretaries have been: D. H. Hill, 1921-24; R. B. House, 1924-26; A. R. Newsome, 1926-35; and C. C. Crittenden, 1935—. For a few years the Commission occupied an office in the state capitol, but in 1914 it moved to much more commodious quarters in the State Administration Building, completed in that year. The agency's appropriation grew from \$5,000 in 1907 to nearly \$40,000 in 1930-31, was cut sharply during the depression years of the early 1930's, but turned upward again in 1935. The staff in 1937 consisted of eight members.

Under Mr. Connor's guidance the Commission entered upon the various phases of its work with well-directed enthusiasm. It collected historical records, marked historic spots, published volumes and pamphlets of source materials and an historical journal,<sup>19</sup> promoted historical investigation, distributed information on historical subjects, maintained an historical museum, and in general came to serve as the clearing house for historical activities and interests in the state. Vast quantities of materials have been brought together, most important of which are the following: archives of the state government; records from approximately two-thirds of the counties; the papers of many of the most prominent figures in the state's history; transcripts or photostats of materials on North Carolina history in other depositories, especially the British Public Record Office and the Spanish archives; a large collection of maps; and an original or photostat copy of every known number of a North Carolina

19. *The North Carolina Historical Review*, 1924—.



newspaper published before 1801. At the present time the Commission has in its archives, besides newspapers, pamphlets, and miscellaneous materials, more than 1,000 maps, approximately 6,000 bound volumes of manuscripts, and an estimated number of 1,300,000 individual manuscripts. On the World War alone it has assembled more than 100,000 pieces.

The development of an enlightened interest in the history of the state must also be attributed in considerable measure to its universities and colleges. For many years North Carolina students, in order to obtain the highest form of training in historical scholarship, were forced to attend graduate schools in the North. Within the past two decades there have been developed, however, first at the state university and later at Duke University, graduate schools equipped to offer instruction of the highest standard. Partly as a result of this stimulus the history of North Carolina has been largely rewritten. Since the turn of the century there have appeared, in addition to numbers of useful monographs, three fine general histories;<sup>20</sup> and the history of the state is gradually coming to be better known and appreciated throughout the nation.

Important manuscript collections other than that of the Historical Commission have recently been developed. In the library of the University of North Carolina is the large and rapidly growing mass of materials on the history of the South, built up by Dr. J. G. de R. Hamilton; the Duke University library has created a manuscripts division with a fine collection on American history, the achievement chiefly of Dr. W. K. Boyd; at Wake Forest College are quantities of North Carolina Baptist materials; at Guilford College are records of the Society of Friends in the state; Winston-Salem possesses the comprehensive mass of records of the Moravian Church in the South; and at Montreat is the fine collection relating to the Presbyterians in the United States, the work of Dr. S. M. Tenney.

The new interest in history throughout the state has manifested itself also in the better care of historical records. Here

20. Ashe, S. A., *History of North Carolina* (2 v., Greensboro and Raleigh, 1908-25); Connor, R. D. W., Boyd, W. K., and Hamilton, J. G. de R., *History of North Carolina* (3 v., Chicago, 1919); Connor, R. D. W., *North Carolina: Rebuilding an Ancient Commonwealth* (2 v., Chicago, 1929).



and there churches and fraternal orders have awakened to the need of providing safe places for such materials; some of the state offices have begun to treat their non-current records with greater respect; several of the counties have worked out admirable systems for handling their old materials; and even the towns in some instances have come to pay attention to the problem.

Better care of public records was made mandatory by "An Act to Safeguard Public Records . . .," passed in 1935.<sup>21</sup> This statute, enacted through the influence of the Historical Commission, defines public records; fixes the legal responsibility for their care; prohibits their destruction, sale, loan, or disposal in any other way; requires public officials to deliver all public records to their successors in office; requires legal custodians to demand their records from anyone having illegal possession of them; enjoins public officials to make their records available to the public and to keep them in fireproof safes and vaults; and empowers the Historical Commission to examine into the condition of public records in the state and to give advice and assistance to public officials in the solution of their problems of preserving, filing, and making available the records in their custody.

In spite of the increased interest in such matters, however, much remained to be done before the historical records of North Carolina would receive adequate care. In the first place, there were still large quantities of such materials scattered about, without any competent person even knowing of their existence, which needed to be rounded up and preserved. Second, better provision was necessary for manuscripts already known to exist, particularly the public records. Some of the major depositories listed above were not adequately equipped to care for the materials they had, while positively disgraceful conditions continued to prevail in many public offices, with old records piled in attics or stored in closets and basements where they were

21. Public Laws of 1935, chap. 265. Previous legislation for the better care of public records had done some good, but had not been entirely effective. See, for example, Laws of 1738, chap. 7 (*State Records*, XXIII, 127); Laws of 1740, chap. 6 (*ibid.*, p. 149); Laws of 1754 (New Bern Session), chap. 1, secs. 26, 45 (*ibid.*, XXV, 281, 285); *Revised Statutes of 1837*, chap. 98, sec. 10 (*Laws of 1814*, chap. 881, sec. 1); *Code of 1883*, sec. 82 (*Code of Civil Procedure*, sec. 143; *Laws of 1868-69*, chap. 159, sec. 4); *Code of 1883*, sec. 111 (*Code of Civil Procedure*, sec. 426).



rapidly deteriorating and in constant danger of complete destruction. Third and most important of all, a thorough survey needed to be made of all historical records in the state, of whatever type and wherever located.

Scholars had long appreciated the tremendous possibilities of such a survey, and in the early years of the twentieth century some work was done in North Carolina by the Public Archives Commission of the American Historical Association. Professor John Spencer Bassett of Trinity College and Professor Charles Lee Raper and Mr. J. H. Vaughan of the University of North Carolina examined the materials in the offices of the Clerk of Superior Court and the Register of Deeds in Beaufort, Brunswick, Carteret, Chowan, Craven, Cumberland, Guilford, Martin, Mecklenburg, New Hanover, Onslow, Orange, Pasquotank, Perquimans, Rowan, Tyrrell, and Wake counties. But the available funds were pitifully small, so that these men had not only to give their time but even to pay a large part of their own expenses. The result was that the listing was done hurriedly and superficially, so that a more thorough survey still needed to be made in the seventeen counties already worked, while in the remaining counties no survey at all had been conducted.

Years passed, but still no comprehensive survey was undertaken, primarily because of the lack of the necessary funds. With the inauguration of the far-reaching relief program under the New Deal, the North Carolina Historical Commission undertook to secure the approval of one or more projects of the kind, but neither under the Civil Works Administration nor under the Emergency Relief Administration was anything accomplished. In several other states, however, funds were allotted for historical surveys, and interest in the idea grew. When the Works Progress Administration was established in the summer of 1935, with its program of nation-wide "white-collar" projects to provide employment for professional and clerical persons, efforts were immediately made to secure the approval of a national historical records survey similar to those already being undertaken in various states. The Works Progress Administration officials viewed the proposals with favor, and Dr. Luther H. Evans, formerly assistant professor of politics at Princeton



University, was asked to prepare detailed plans for such a project. In November, 1935, these plans were approved, and the Historical Records Survey was established as a part of the Federal Writers' Project, with Dr. Evans as its national head. An allotment of approximately \$1,200,000 was granted to begin the work. This amount has been greatly increased by subsequent allotments, and the connection with the Writers' Project has been severed; but otherwise the administrative organization of the national project has undergone little change.

In December, 1935, Dr. Crittenden was asked to head the project in North Carolina, and Mr. Lacy, at that time a graduate instructor in history at the University of North Carolina, was appointed as his assistant to assume the active direction of the project. After some weeks spent in drawing up plans for the Survey, the project was approved early in February, 1936, and field work was under way by the middle of that month. By pooling resources with the Survey of Federal Archives, of which Dr. Crittenden was regional director, funds were made available to place district supervisors at Elizabeth City, New Bern, Wilmington, Raleigh, Greensboro, Winston-Salem, Charlotte, and Waynesville, in addition to the state supervisory staff at Raleigh. The project was established with a quota of 80 workers and an initial allotment of \$16,420. The quota was subsequently increased to 131, and by July 1, 1937, a total of more than \$85,000 had been spent on the project in the state. As field work was gradually completed, the quota of the project was reduced and the various district offices were eliminated until by July, 1937, only 55 persons were employed and the entire supervisory staff was concentrated at Raleigh.

The purpose of the Historical Records Survey has been officially described as the "discovery, preservation, and listing of basic materials for research in the history of the United States."<sup>22</sup> More specifically, its objectives have included the listing of all public records except those of the Federal government; of all other unpublished historical sources, including public manuscript collections, private papers, church and cemetery records and business and fraternal records; of newspaper files;

22. Works Progress Administration, Operating Procedure No. W-2, Revised July 2, 1937.



and of early American imprints. In North Carolina the primary objective of the Survey has been the listing of all records of the one hundred counties and the cataloging of the principal manuscript collections. In addition, however, a considerable amount of work has also been done in listing the archives of the state government and records of the various churches and in compiling data from tombstone inscriptions.

The difficulties in the way of the successful completion of the broad program of the Survey were, and are, considerable. The sheer physical magnitude of the task is impressive. The state and county archives include more than 200,000 volumes and files, held in approximately 750 depositories scattered through 100 counties. In the larger manuscript collections of the state are more than 4,000,000 manuscripts, most of which have not been cataloged. There are in addition 500 incorporated towns and nearly 10,000 churches whose records are included in the program of the Survey. And this work has had to be undertaken with persons untrained in archival work. At the beginning of the project it was required that all but twenty-five per cent of the employees of the Survey, including the supervisory staff, be certified for work relief, and the exemption was reduced from time to time until in July, 1937, it was only five per cent. Only eight of the nearly three hundred persons who at one time or another have been employed on the Survey, including the supervisory staff, had had graduate training in history or library science, and three of these were employed at special tasks not connected with the principal work of the Survey. Many of the workers had not completed high school. In addition, the funds available for supervision and travel were limited. Finally, the undertaking of so comprehensive an archival survey with untrained persons was so novel an enterprise that there was little previous experience which could be drawn on for suggestions, and the difficulties encountered had to be solved simply through trial and error.

Since the entire worth of the Survey is based on the accuracy and thoroughness of its field work, the fundamental problem which has had to be solved has been that of devising a work procedure which would enable an unemployed stenographer



with two or three years' high school training to go into the office of the Clerk of Superior Court in a two-hundred-year-old county and, after a few hours' instruction, make an accurate and usable catalog of its records. This involved three distinct difficulties: identifying unlabeled volumes, bundles, and files of records; grouping together all similar records for reporting as one series; and preparing an accurate description of the nature, content, and purpose of each series.

As far as possible, these difficulties were met in the following way. First, each worker was provided with simplified catchwords and other devices to enable him to identify unlabeled records. Second, he was required to fill out a separate work sheet giving all the essential data for each volume, bundle, or file box or each similar group of them shelved or filed together. The district supervisors visited each county frequently while field work was in progress to assist the workers in solving difficulties and to assure themselves that this preliminary work was proceeding satisfactorily. Third, the work sheets were arranged by series or type of record in the offices of the district supervisors, and the official form for each series was filled out there. Fourth, through a careful study of the records themselves and of the legislation requiring or affecting the various types, the state and district office staffs attempted so to familiarize themselves with the use and content of each type of record that they would be able to supplement and correct the statements of contents and descriptions of the records submitted by the field workers. Court papers and other unbound records which were found unfiled and unarranged, as was frequently the case, were first assorted by type, arranged chronologically, and filed or bundled and labeled, after which they were surveyed in the manner described above. Instructions to the supervisors and workers were, of course, elastic, and short cuts were permitted wherever the simplicity of the records or the competence of the workers seemed to justify them.

After the forms from each office or depository were received in the state office they were carefully checked against the work sheets to see that the volumes and files were properly combined into series. Questionable or improperly filled out forms were



returned to the district offices for correction, and the absence of a form for any legally required series was queried. After the forms were approved, a trial draft list of the records in the office was prepared, checked, and corrected; and from it a second draft was made. This was returned to the county for the inspection and approval of the officer having custody of the records. When a corrected list had been prepared for each office in a county the lists were combined and checked against each other for duplications, omissions, and cross-references, and the final catalog of the records of the county was made.

This has, of course, been a tedious and lengthy procedure, but the results have been gratifying. While it is obviously impossible to insure the correctness of every item in so comprehensive an undertaking, the editors believe that the lists of county records which follow are reasonably free from errors.

The survey of church records and the listing of tombstone inscriptions were undertaken in most counties by workers who had completed the survey of county records. The state office of the project issued mimeographed instructions to the workers for conducting these two phases of the work, and provided each worker with a list of the churches in his county compiled from the various denominational directories and other sources. Many chapters of the North Carolina Society of the Daughters of the American Revolution and other groups interested in local history provided valuable assistance in locating and furnishing transportation to early rural churches and cemeteries.

The work in manuscript collections was performed by a carefully selected and well trained personnel, drawn largely from those not certified for work relief. The close coöperation of the custodian was received in surveying each collection, and in the case of three of the more important collections the custodian was placed upon the project payroll and put in charge of the work.

By July 1, 1937, field work had been completed in practically all of the county offices of the state, in fifty-five towns, and in more than fifty state agencies and institutions. In addition, the survey of manuscript collections at Duke University, Wake Forest College, the Historical Foundation of the Presbyterian and Reformed Churches, and the Moravian Archives had been



completed; and the cataloging of the other manuscript collections in the state was nearly complete. The field workers of the project had materially improved the storage conditions of records in thirty or more counties, rescuing thousands of loose papers from conditions that insured their early deterioration and eventual destruction. In addition, data from nearly 100,000 tombstones had been listed, and the records of more than 500 churches had been surveyed. Future plans for the Survey at the time of writing called for the completion of the listing of the historical records in the county courthouses, state offices, and public manuscript collections, the continuation of the survey of church records and of the compilation of tombstone data, and the listing of early American imprints in the libraries of the state.

The North Carolina Historical Commission, which from the beginning had coöperated closely with the Survey, undertook to publish at least a portion of the lists of records. The Commission's plans, as they stood in August, 1937, called for the publication of two or more volumes of inventories of county records, of which this is the first, and an additional volume of catalogs of manuscript collections. It was hoped, moreover, that other volumes could be issued containing a catalog of state archives, church records, and miscellaneous manuscript materials.

For the time being the data compiled from tombstones were not being published, but were being filed for use in the archives of the Historical Commission. The dates of birth and death of each person, together with other factual data recorded on the tombstone, were entered on a small card. The cards were arranged alphabetically, and a list of graves in each cemetery was prepared therefrom. The cards themselves were then placed in a general alphabetical file covering all the cemeteries surveyed.

The editors acknowledge aid from many sources. Members of the staff of the North Carolina Historical Commission have aided in many ways. Valuable advice has been received from a group from three of the leading educational institutions of the state: Dr. A. R. Newsome, Dr. W. W. Pierson, and Mr. R. B. Downs of the University of North Carolina; Dr. W. K. Boyd and Mrs.

G. A. Nuernberger of Duke University; and Dr. C. C. Pearson of Wake Forest College. Mr. Dillard S. Gardner, librarian of the state Supreme Court and formerly a member of the staff of the Institute of Government, has read and criticized sections of the introductory material. The custodians of the public archives and public manuscript collections have assisted in many ways.

Without the assistance of Works Progress Administration officials and especially of the members of the staff of the Historical Records Survey in North Carolina, the present volume could not have been published. Supervisors of the Survey at one time or another have been Mrs. Katherine F. Brown, Mrs. George L. Clendenin, Mrs. Betsey L. Cordon, Miss Georgia Couch, Miss Kathleen Craven, Mr. C. F. Crutchfield, Mr. Paul M. Michael, Mr. J. R. Raper, Mr. M. A. Rushton, Jr., Mr. Clifford E. Smith, Mrs. J. Dale Stentz, and Mrs. Annette S. Tinsley. The central office staff has consisted of Mrs. Mildred M. Ashworth, Mrs. Viola S. Burch, Miss Virginia G. Byerly, Miss Ruth M. Davenport, Mrs. Nancy H. Davis, Mrs. Jeanne B. Dillon, Mrs. Sallie U. Fryer, Mr. Wharton M. Fuller, Miss Mary Henley, Mrs. Thaida Hill, Miss Lillian B. Johnson, Miss Lora A. Johnson, Dr. David A. Lockmiller, Mr. Fred G. Mahler, Miss Mertie M. Merritt, Mr. A. W. Mewshaw, Mr. William Peery, Mrs. Marie Rogers, Mrs. Ruth E. Temple, and Mrs. Ella H. Weedon. The workers in the various counties are listed in their respective county introductions.



# NORTH CAROLINA LIBRARY COMMISSION RALEIGH, N. C.

## INTRODUCTION TO THE COUNTY RECORDS\*

### I.

#### THE NORTH CAROLINA COUNTY<sup>1</sup>

Within the entire continental United States in 1930 there were 3,104 counties or equivalent divisions. The smallest states have the smallest number of counties, for Delaware can boast only three and Rhode Island only five. Texas, the largest state, has the largest number of counties, 253, as well as some of the largest in size.

Within the borders of North Carolina are exactly 100 counties<sup>2</sup>—flat, hilly, and mountainous; large and small; old and new; thickly and thinly populated; urban and rural; industrial and agricultural. Topographically the state, with a total land area of 48,740 square miles, is divided into three major sections. In the east is the coastal plain, a comparatively level area extending from the coast westward approximately 125 miles to the fall line of the rivers, comprising about one-third of the state's area, and including 37 counties. In the center is the piedmont, a rolling country stretching some 200 miles westward from the coastal plain to the Appalachian Mountains, containing about one-half of the state's total area, and including 46 counties. In the west is the mountain region, more than 200 miles in length (from northeast to southwest) and varying from a few miles to 75 miles in width (from southeast to northwest), comprising about one-sixth of the state's area and containing 17 counties.<sup>3</sup> The average size of the counties in each of the three major geographical divisions does not vary a great deal, but the coastal plain counties average slightly smaller than those of the other two sections.

\* Sections I, II, and VI were written by Dr. Crittenden; sections III, IV, and V by Mr. Lacy.

1. This section is based upon Wager, P. W., *County Government and Administration in North Carolina* (Chapel Hill, N. C., 1928), chaps. I-III.

2. Virginia likewise contains exactly 100 counties.

3. There is necessarily some difference of opinion as to the exact line of demarcation between coastal plain and piedmont, or between piedmont and mountains. The writers have arbitrarily assigned a few border counties to one section or another.



North Carolina's counties do not vary so extremely in size as do those of the nation at large, from New York County, New York, with only 22 square miles, to San Bernardino County, California, with the enormous area of 20,175 square miles. The two smallest North Carolina counties are Chowan, in the east, with 165 square miles, and Mitchell, in the west, with 213 square miles. The two largest counties are Robeson, with 990 square miles, and Bladen, with 976 square miles—both in the southeast. The average size of the North Carolina county is 487.4 square miles, as compared with a national average of 913 square miles.

The counties vary considerably in age. Oldest are Currituck, Pasquotank, Perquimans, and Chowan, created (as precincts) in 1670, in the northeastern or Albemarle section. Youngest are Hoke, in the south central region, and Avery, in the mountains, both established as recently as 1911. Since the east was settled first, the eastern counties tend to be older than those in the west. There are, however, numerous exceptions. For example, Buncombe (county seat Asheville), in the heart of the mountains, was formed as early as 1792, while Dare, farthest east of all the counties, was not established until 1870.

The 1930 census gave North Carolina a population of 3,170,276, an increase of 611,153 or 23.9 per cent since 1920, and an average of 65 persons per square mile. Only 13 counties (Buncombe, Cabarrus, Catawba, Cleveland, Durham, Forsyth, Gaston, Guilford, Mecklenburg, New Hanover, Rowan, Wake, and Wilson) had a density of more than 100 persons to the square mile, while 11 counties (Bladen, Brunswick, Camden, Clay, Currituck, Dare, Hyde, Onslow, Pender, Swain, and Tyrrell) had less than 25 persons to the square mile. All the counties but five showed an increase in population since 1920. The two most populous counties were Guilford, with 133,010, and Mecklenburg, with 127,971. The smallest populations were those of Tyrrell, with 5,164, and Dare, with 5,202.

Most of the North Carolina counties are to be classed as rural. In 1930 only six of them (Buncombe, Durham, Forsyth, Mecklenburg, New Hanover, and Pasquotank) had each a city



containing more than one-half its total population. Forty-five had no town with as many as 2,500 population. There had been a rapid growth of urban population since 1920, but the percentage of urban population (in towns of 2,500 or over) was still only 25.5. The largest towns were Charlotte (Mecklenburg County), with a population of 82,675; Winston-Salem (Forsyth County), with 75,274; Greensboro (Guilford County), with 53,569; Durham (Durham County), with 52,037; and Asheville (Buncombe County), with 50,193.

The proportion of agricultural to industrial counties corresponds closely to the proportion of rural counties to urban counties (or counties with large towns). Such counties as Mecklenburg, Forsyth, and Guilford, each with a large town, are predominantly industrial, while many other counties, like Duplin, Chatham, and Macon, are primarily agricultural. The distinction between rural and urban, agricultural and industrial, is not as clear in North Carolina, however, as in most other parts of the Union. The state's towns are not large enough to be decidedly differentiated from the surrounding country. In 1930 there were no less than 500 incorporated towns, and the great majority of them could boast at least one or two industrial establishments. On the other hand, even in the most highly industrialized counties farming continued to be an occupation of real importance.

Within recent years there has been a growing predominance of the piedmont counties in the affairs of the state. In the piedmont the towns have grown more rapidly, industries have developed to larger proportions, and there has been evident a greater willingness to adopt new methods and to accept new ideas than in the other sections. The piedmont, having imbibed deeply from the cup of Progress, has come more and more to dictate the policies and to set the pace for the entire state.

Historically, almost from the beginning the county has functioned as the chief unit of local government in North Carolina. The area now included in the state's boundaries was first permanently settled by white men about 1650, and was a part of the proprietary of Carolina, granted by Charles II of England in 1663 to eight proprietors. These men proposed at



first to create eight "counties palatine," but they actually established only three—Albemarle, Clarendon, and Craven. Albemarle County, the region around Albemarle Sound, for a time included the entire settled portion of North Carolina.

The proprietors in 1669 adopted the Fundamental Constitutions, drawn up by John Locke, providing for the government of their province. The territory was to be divided into counties, and each county into eight seigniories, eight baronies, and twenty-four colonies. The latter were to be grouped into four precincts. Each county was to have a court consisting of the Sheriff and one Justice of the Peace from each precinct; and for each precinct was to be provided a court composed of a Steward and four Justices.

The Fundamental Constitutions were never entirely placed in operation, but they did provide the foundation for the later county court system. Under this system the governor appointed the Justices of the Peace for each precinct, and these collectively made up the Precinct Court. The court, which held quarterly sessions, had limited criminal and civil jurisdiction. The precinct was also a political unit, since it was entitled to representation in the assembly. In reality the precinct was the equivalent of the modern county, and in 1738 the fourteen precincts then existing were officially designated counties, while the larger divisions were abolished.

The administrative functions of the county court, or Court of Pleas and Quarter Sessions, as it was called, were even more essential than its judicial functions. It saw to levying taxes, laying out and constructing roads, controlling ferries, erecting public buildings, licensing inns and taverns, fixing weights and measures, overseeing orphans and orphans' estates, recording property conveyances, and various other matters. It appointed the Sheriff, constables, overseers of roads, searchers, patrolmen, inspectors, and sometimes town commissioners, but it did not appoint the two county officers who kept the most important records, the Clerk of the Court and the Register of Deeds. The Clerk seems to have been appointed until 1762 by the secretary of the province, but from that date forward his appointment rested with the provincial clerk of the pleas, who



farmed out the office. The Register was appointed by the governor, for a time from a list of freeholders submitted by the voters of the precinct but later without such nomination.

The administration of county government tended to fall into the hands of a local "courthouse ring," speculation was frequent, the fee system worked injustice, and there were other abuses. This situation led just before the Revolution to the significant Regulator movement, first important struggle in British America between coast and frontier. The rebel Regulators were decisively defeated at Alamance Creek in 1771, but victorious officialdom had been badly frightened and now took steps to put its house in order by eliminating certain of the features of county government against which complaint had been made.

Independence brought little change in local government in North Carolina. Under the Halifax constitution of 1776 the county court continued to exercise both judicial and administrative functions. The Justices of the Peace were commissioned by the governor on recommendation of the general assembly. "The constitution provided that there should be in each county a sheriff, coroner or coroners, and constables, but it did not specify how they should be chosen. At first they were appointed by the county court, but later the sheriffs were elected by the voters of the county and the constables by the voters in a smaller division known as a captain's district . . . . The court appointed a clerk, a register, a county attorney, a county trustee (equivalent to treasurer), inspectors of tobacco and other products, rangers for estrays, entrytaker and surveyor, overseers of the roads, standard-keeper, and seven freeholders as overseers of the poor."<sup>4</sup>

The great change in local government in North Carolina came in 1868 during the carpetbag régime, when a new constitution introduced the Pennsylvania system, known as the "township and county commissioner plan." All administrative powers which had formerly belonged to the county court were delegated to a board of five County Commissioners, to be elected at large by the voters of the county. The voters were also to

4. Wager, *County Government*, pp. 16-17.



elect a Treasurer, Surveyor, Register of Deeds, Clerk of Superior Court, Sheriff, and Coroner. The new constitution provided also for the creation of townships, each to be administered by a board of trustees composed of a clerk and two Justices of the Peace, elected every two years by popular vote. This board of trustees was given control of local administrative matters. The judicial powers of the old Court of Pleas and Quarter Sessions were divided among the Justices of the Peace, the Superior Court, and the Clerk of Superior Court.

Whatever the merits of this system, it was foreign to the people of North Carolina, and when the Democrats returned to power at the end of the Reconstruction period they proceeded to change it. At first the swing was far back toward the old system, but eventually a compromise was evolved. Under this arrangement, which in its major features is still in operation, the township continues to exist, but has been stripped of all corporate powers, while the Justices of the Peace, the only township officers left, no longer play an important function. The real unit of local government today remains the county, which is governed by a Board of County Commissioners, elected by popular vote. In addition, there are in every county a Board of Education and certain other governing bodies.

Although the self-governing powers of the county have been materially diminished within recent years, its importance as a governmental unit has been greatly increased by the expansion of those state activities which are carried on through county units. With the exception of the patrol of state highways, all the police power of the state is exercised through local officers; and the administration of justice is largely a county function. Although the state supports and exercises a general control over the entire school system, the county Boards of Education and Superintendents of Schools select teachers and control the local administration of the schools. The state's public welfare and public health services are likewise organized in county units, and the counties exercise wide discretion in the administration of the social service program.

As Professor Wager has pointed out, the county "possesses no inherent or residual power. All of its powers are specifi-



cally delegated to it by the state and are enumerated by the statutes, or are necessarily implied." That is, the county is primarily an administrative subdivision of the state rather than a unit of local self-government.<sup>5</sup> The county can levy only such taxes as the state allows, and can expend its funds only for purposes delimited by the state. The duties and mode of election of county officials are fixed by the state. Without the permission of the county, the state can change the boundaries of a county, dispossess county officers and appoint new ones, and even levy county taxes. The independence of the counties has been further lessened within recent years by the state's taking over the county schools and public roads.

As the chief units of local government in North Carolina the counties have accumulated vast quantities of records. Most of these are concentrated in the offices of the Register of Deeds and the Clerk of Superior Court, but there are also smaller quantities in most of the other county offices. In the following sections of the introduction the functions of the various offices and the significance of their records will be discussed.

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5. *Ibid.*, p. 54.

## II.

OPPORTUNITIES FOR RESEARCH IN THE  
COUNTY RECORDS

The vast quantities of county records in North Carolina have been little worked by scholars. From the beginning the officers of county government have naturally used these materials, and lawyers have had occasion frequently to refer to them. More recently genealogists have found in them an indispensable source of information, and many is the family tree which without them could never have grown to patriotic maturity. Here and there, moreover, a local historian has worked them to advantage.

For the most part, however, the county archives have been neglected by historians and other scholars. Located in widely scattered county seats, they were in many cases difficult of access; they were often dirty, poorly classified, and scattered about in confusion; in many of the courthouses adequate facilities for their use were lacking; and the sheer bulk of many of the series was enough to discourage any but the most hardy searcher after knowledge. Until recent years most of our history was written without definitive research, for writers simply would not take the time and trouble to work through masses of manuscript materials. Our historians, moreover, interested themselves primarily in politics, and paid little attention to economic and social subjects—concerning which the county records abound with information; and even when dealing with politics, writers found it more convenient to limit themselves to the fertile field of federal and state records than to plough through the long and tortuous furrows of local archives.

In the future scholars will necessarily make far greater use of the county archives. True, most of these materials are still divided among the one hundred courthouses of the state, and in many cases they are dirty, unclassified, bulky, and without adequate facilities for users. But travel from county to county has recently become much easier; the records in many of the courthouses now receive better care than formerly, and there will probably be continued improvement in this respect;



a considerable portion of the most valuable older records have been brought together in the archives of the North Carolina Historical Commission in Raleigh; and, of especial significance, detailed lists of the county materials are being made available in the present series.

At the same time that physical obstacles in the way of working these records have been largely overcome, the attitude of scholars toward their use has undergone a radical change. Research workers today are more careful than they have ever been before, and painstakingly glean information from the most obscure materials. The historian as never before appreciates the need of treating the economic and social phases of his subject. And even the political historian of the old school can hardly fail to perceive that, in order to give a full and complete account of national and state political developments, he must understand what is going on in the smaller localities — and here the county records will constitute one of his chief sources of information.

Just where research in the county archives will lead, just what significant information will be turned up, it is impossible to say. By its very nature research lures the student into new channels and uncharted seas, so that he cannot know, often cannot even suspect, what far-reaching discoveries he will make. The present survey has proved beyond question, however, that (to change the metaphor) in these archives lies a vast mine of historical materials — records of the earth earthy, rock-bottom source data of our people. Here is a wealth of subject matter, not merely of local interest, but of the very broadest import — sufficient grist for the graduate-school mills for many years to come. A careful working of these records can hardly fail to bring drastic revision of many of the generalizations so glibly ventured by merely surface-scratching historians of the past.

Many avenues of study will lead the research worker to the county records. The student of politics and political institutions will find in them abundant material on the history and workings of the inferior courts, and on the development of county government. Much light can be shed on broad political



movements by a study of local politics, and local historians have found and will continue to find in these materials a most valuable source of information.

Even more alluring are the possibilities for economic research. The student of transportation will discover in the county records much material for the history of roads. For trade and commerce there are data on taxes collected from merchants, on instalment buying, and on partnerships and corporations; there are voluminous records of suits to collect unpaid bills; and, most valuable of all, there have been found in several of the courthouses merchants' day books and ledgers dating well back into the eighteenth century. The specialist in agriculture will discover data on such topics as share-cropping and the crop-lien system, tenancy, and the size of landholdings at different periods. Manufacturing and public utilities may be studied through records of property listed for taxation, of taxes paid, and of actions at law. Maps and charts and data on real estate transactions throw light on the growth of towns and cities. Some of the implications of recurring cycles of prosperity and depression may be followed in records of suits in bankruptcy, of property sold for taxes, and the like. The economic status of persons in various walks of life at different periods and in different sections may be seen in such sources as tax lists, inventories of estates, and wills.

On social topics there is likewise an abundance of virgin material. A record of births and deaths is to be found in every courthouse (as well as in the archives of the Bureau of Vital Statistics, Department of Health, Raleigh) — though unfortunately the state did not require the keeping of such statistics until 1914.<sup>1</sup> On the care of unfortunates there are records of the county homes, of orphans, of inebriates, of veterans of wars, and of welfare work in general. The county has been a unit for the distribution of much of the recent largess of federal relief money, so that data on this subject is abundant. Concerning conditions of health and disease there are voluminous materials. Data on numbers of slaves held in

1. By an act of 1715 each Register of Deeds was required to keep a record of births and deaths in his county. Laws of 1715, chap. 38, sec. 18 (*State Records*, XXIII, 52). But the law was not enforced.



different counties at varying periods, on the slave trade, on slaves' offenses against the law, and on manumission shed light on a defunct institution and its ramifications. Marriage records go far back into the colonial period, and recently materials on divorce have become more and more abundant. Much of the material for a history of public education in North Carolina may be found in the records of the county Superintendent of Schools. Especially significant for the study of social history are various non-official materials which for one reason or another have been left in the courthouses — for example, the records of a hotel, the journal of a debating society, and the day book of a colonial physician.

The above lists of subjects, incomplete though they are, suggest the possibilities for research in the county records. Geographically these records cover the entire state; topically their contents are widely varied; chronologically they extend from the years soon after the first permanent white settlement to the present. Many of the more recent materials, bulky as they often are, seem ephemeral and of little value. But the editors, not entirely certain what is worth listing and what is not, what in the future will be considered important and what will not, have decided to omit nothing whatsoever. They believe that for this decision later generations of scholars will rise up and call them blessed.

## III.

## RECORDS IN THE OFFICE OF THE REGISTER OF DEEDS

## Evolution of the Office

Due to the general destruction of the early colonial laws of North Carolina, the origin of the office of Register of Deeds is in some doubt. The earliest law preserved which defines its duties is an act of 1715.<sup>1</sup> It is certain, however, that the office antedates this act, as reference is made to it in an act of the assembly of 1669<sup>2</sup> and as the records of the Register's office in Perquimans County begin in 1681, in Chowan in 1699, in Pasquotank in 1700, and in Currituck in 1701. It is probable that the office grew naturally out of the obvious need for a registry of real estate conveyances and the colonists' familiarity with the similar institution in Virginia and in certain English counties, and that it was in existence almost from the beginning of settlement in North Carolina.

The act of 1715 provided that the governor of the colony was to appoint a Register in each precinct from a list of three freeholders chosen by the freemen. Governor Tryon, in 1767, stated that this mode of election early fell into disuse, due to the failure of the freemen to nominate the eligible freeholders, and that the Registers came to be appointed by the governor without restriction on his choice and to hold office during his pleasure.<sup>3</sup> This method of appointment was changed in 1777 to election by the Court of Pleas and Quarter Sessions, with tenure for life or during good behavior.<sup>4</sup> The constitution of 1868 provided for the popular election of Registers for a term of two years.<sup>5</sup> An amendment of 1875 provided that this clause, with certain others relating to county offices, would have the force only of statutes.<sup>6</sup> In 1935 the legislature, acting under this amendment, increased the term of office to four years in most of the counties.<sup>7</sup>

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1. *State Records*, XXIII, 50-52.

2. *Colonial Records*, I, 184.

3. *Ibid.*, VII, 486.

4. *State Records*, XXIV, 15-16.

5. Constitution of North Carolina, article VII, sec. 2.

6. *Ibid.*, article VII, sec. 14.

7. Michie, A. Hewson, ed., *The North Carolina Code of 1935* (1935), sec. 3543 (1) (hereafter cited as *Code*); *Public Laws of 1935*, chaps. 362, 392, and 462. (For the convenience of the reader references to the *Code* and to the *Consolidated Statutes* are accompanied by citations of the original session laws.)



The Register of Deeds has three principal functions: to maintain a permanent public record of property conveyances and encumbrances and certain other records relating to property titles; to serve as clerk to the Board of County Commissioners; and to preserve a permanent record of births, deaths, and marriages and military and naval discharges.

The first of these is the primary function of the office and was until 1868 almost its only function. The act of 1715 referred to above laid upon the Register the duty of recording all instruments presented to him which had been duly acknowledged or probated before the Court of Pleas and Quarter Sessions and further required him to maintain a register of births, marriages, and deaths until parish clerks had been appointed to take over this duty.<sup>8</sup> The registration of births, marriages, and deaths was, however, apparently never seriously undertaken. Governor Tryon in 1767 stated that at that time no such record was being kept in any county in the colony,<sup>9</sup> and only a fragmentary record from Perquimans County remains to indicate that this registration was ever undertaken. When county government was reorganized under the constitution of 1776, the general failure of the Registers to keep vital statistics and marriage records was recognized. The act of 1777 relating to the office of Register provided no other duty than the recording of property conveyances,<sup>10</sup> and the fee bill of 1778 omitted fees for the registration of births, deaths, and marriages.<sup>11</sup>

The first expansion of the duties of the office after 1777 came with the constitution of 1868 and the Reconstruction legislation. The constitution provided that the Register of Deeds should serve, *ex officio*, as clerk to the newly created Board of County Commissioners.<sup>12</sup> In addition to his general duties in this new capacity, the legislature in 1868 gave him the specific duty of preparing the tax list.<sup>13</sup>

In addition, the issuance of marriage licenses and the keeping of the marriage register, formerly responsibilities of the

8. *State Records*, XXIII, 49-52.

9. *Colonial Records*, VII, 487.

10. *State Records*, XXIV, 15.

11. *Ibid.*, p. 207.

12. Constitution of North Carolina, article VII, sec. 2. A constitutional amendment of 1875 allowed the legislative amendment of this section. Article VII, sec. 14.

13. *Consolidated Statutes* (1919), sec. 3564; *Laws of 1868*, chap. 35, sec. 16.



Clerk of the Court of Pleas and Quarter Sessions, were made duties of the Register of Deeds.<sup>14</sup> The Register was also required to execute the duties of the Entry Taker when any vacancy should occur in that office.<sup>15</sup>

The legislation of the Reconstruction period also made more definite the Register's responsibilities with regard to the registration of property conveyances. Specific regulations as to the time allowed for registration and the method of indexing were provided. The Register was also made responsible, under the County Commissioners, for the rebinding or transcription of the older volumes in his care when their condition made it necessary.<sup>16</sup>

Although various regulatory acts have been passed concerning the registration of property conveyances and the manner of issuing marriage licenses, no fundamental change has been made in the duties of the Register of Deeds since the Reconstruction period. When the State Board of Public Health inaugurated its program of registering births and deaths in 1913, the Register was given the duty of keeping a duplicate record for each county, to be furnished by the State Board of Health, and of preparing and supplementing annually an index thereto.<sup>17</sup> In 1921 the Register was charged with another duty, that of keeping a permanent record of discharges of residents of his county from the military and naval forces of the United States.<sup>18</sup>

In general, however, the tendency since 1900 has been to relieve the Register of duties rather than to add to his responsibilities. This tendency has been the result of the great increase in the number of instruments requiring registration and more particularly of the growing complexity of county government. It has become increasingly difficult for one man effectively to perform the duties of two such dissimilar offices as those of Register of Deeds and clerk of the County Commissioners. As a result, special Tax Supervisors have been

14. *Consolidated Statutes*, secs. 2500-2502; *Laws of 1868*, chap. 5; chap. 35, sec. 17; *Laws of 1871-72*, chap. 193, secs. 5 and 9.

15. *Consolidated Statutes*, sec. 7553; *Laws of 1869*, chap. 173, sec. 2. As the duties of the Entry Taker are few, the office has usually been allowed to remain vacant; and the Register of Deeds now customarily fills this office in addition to performing his other duties.

16. *Consolidated Statutes*, sec. 3557; *Laws of 1868*, chap. 35, secs. 7-10.

17. *Consolidated Statutes*, sec. 7109; *Public Laws of 1913*, chap. 109.

18. *Consolidated Statutes*, sec. 3366 (k) and (o); *Public Laws of 1921*, chap. 198.



appointed in many counties, and in almost all others the Registers have been largely relieved of responsibilities in connection with preparing the tax list. In a number of counties the Auditor or some other officer more nearly concerned than the Register with county administrative matters has been made clerk of the Board of County Commissioners. The definite trend is toward the elimination of all duties of the Register in connection with the government of the county and the restriction of the functions of the office to the preserving of records.

As this brief sketch of the functions of the Register of Deeds has indicated, the records of the office differ from those of most public offices in that they are not an incidental by-product of the performance of the Register's administrative duties and their nature is not determined by the administrative functions of the office. Rather they are records of the general county government kept by or deposited with the Register in his capacity as clerk of the Board of County Commissioners or personal documents registered in order to insure their preservation and to make them available to the public.

### **Records of Property Conveyances**

The largest group of records in the office are those relating to property titles, and of these easily the most important is the register of property conveyances, which consists of certified verbatim copies of instruments conveying or encumbering title.

The principal purpose of the registration of property titles is to prevent the fraudulent or accidental conveyance of a title which is not held by the conveyor. Although, beginning with the act of 1715 referred to above, numerous laws have been passed relating to the registration of property conveyances, laws which are often confusing and frequently contradictory, the principles of the legislation on this subject have remained unchanged in fundamentals. The deed, mortgage, or other conveyance to be registered is presented by the grantee or mortgagee to the Clerk of Superior Court, who, upon receipt of proper acknowledgment or proof of the instrument, orders its registration and delivers it, or returns it to the grantee for delivery, to the Register. The latter endorses thereon the date and hour he receives it, enters it in a temporary index, and places



the instrument in files open to the public until it can be registered. The registration is effective in law from the time of filing and indexing, but the instrument must be permanently recorded and indexed within thirty days. In actual practice the permanent registration is usually made immediately.<sup>19</sup>

An unregistered instrument is valid only between the parties thereto, and does not protect the title of the grantee against any third party who may subsequently purchase title in good faith and for a valid consideration and who shall register his deed or mortgage.

The register of property conveyances includes principally deeds of conveyance, mortgage deeds and deeds of trust, bills of sales of personalty, crop liens, and chattel mortgages. Although land grants, recorded by the secretary of state, are valid without registration, they may be registered, and many land grants are found in the early volumes of the registers of property conveyances.<sup>20</sup> Powers of attorney to convey real estate have been subject to registration since 1798 and are usually recorded in the register of property conveyances.<sup>21</sup> In 1883 conditional sales contracts in which title is retained by the vendor were required to be registered in order to be valid against a third party purchasing from the vendee in good faith,<sup>22</sup> and since the recent increase in instalment buying such contracts have come to constitute a large proportion of the instruments registered.

From 1889 to 1919 indentures of apprenticeship were required to be registered in the registry of property conveyances; but as the institution of apprenticeship was definitely on the wane by the latter part of the nineteenth century, few such indentures are to be found in the Register's office.<sup>23</sup> Certificates of appointment of Assistant Clerks and Deputy Clerks of Superior Court are likewise recorded in this series.<sup>24</sup>

19. *Consolidated Statutes*, secs. 3293-3366. The foregoing is the usual practice of Registers, and departs in some particulars from the formal provisions of the law. Instruments are usually acknowledged before a notary public at the time of execution, but they may be acknowledged or proved by the oaths of witnesses before any judge or Clerk of the Supreme or Superior Court or before a Justice of the Peace.

20. Land entries when registered in the county are usually, however, recorded in a separate series of volumes from the general register of property conveyances.

21. *Consolidated Statutes*, sec. 3317; *Laws of 1798*, chap. 514, sec. 1.

22. *Consolidated Statutes*, sec. 3312; *Laws of 1883*, chap. 342.

23. *Laws of 1889*, chap. 169, sec. 20. No provision for recording indentures of apprenticeship was included in the *Consolidated Statutes*, adopted in 1919. Prior to 1889 such indentures were recorded by the Clerk of Superior Court. See below, p. 90.

24. *Code*, sec. 934 (b); *Consolidated Statutes*, sec. 936; *Public Laws of 1899*, chap. 235, sec. 3; *Public Laws of 1921*, chap. 32, sec. 2.



Occasional miscellaneous materials are to be found in early volumes of registers of property conveyances, such as official bonds, public proclamations, etc., which constitute no official part of the register, but were recorded in order to insure their preservation.

Until the latter part of the nineteenth century all types of instruments were usually recorded in one series in the order in which they were presented for registration. As deeds of conveyance constituted at this time the greater part of the instruments presented, the series was usually entitled "Record of Deeds." As the quantity and variety of instruments increased, however, it became customary in the 1870's and '80's to use separate volumes for the different types. At first the mortgage volumes, deed volumes, etc., would be numbered in one series; but within the last thirty or forty years most counties have set up a separately numbered series for each type of instrument, so that one will commonly find a "Record of Deeds," a "Record of Mortgages and Deeds of Trust," a "Record of Chattel Mortgages," and perhaps a "Record of Conditional Sales Contracts." In a few of the urban counties companies that do a great deal of instalment selling requiring the registration of a large number of conditional sales contracts have separate series for recording their conveyances.

The register of property conveyances is usually handwritten until about 1900 and typed thereafter. A few counties, notably Forsyth, Guilford, and Mecklenburg, now make photostatic copies of instruments presented for registration in order to save time and to avoid errors in transcription.

Every instrument recorded in the office of the Register of Deeds is required by law to be indexed;<sup>25</sup> but as most of the indexes list the names of grantor and grantee merely under the initial of the surname, and as consequently one may have to look through all the D's to find the name of John Doe, they are difficult to use. A great many counties through the use of Works Progress Administration funds have recently re-indexed their registers of property conveyances, using the "family name" system, which provides for the indexing of each instru-

25. *Consolidated Statutes*, secs. 3560-3561; *Laws of 1868*, chap. 35, sec. 13.



ment under the family names of the bargainor and bargainee rather than merely under the initial. Separate indexes are usually kept for conveyances of personalty and those of realty, and mortgage deeds are frequently indexed separately from deeds of conveyance.

The register of property conveyances is in constant daily use by lawyers, title investigators, and others and as a result is very carefully preserved. In all except a few of the oldest counties in the state and a few whose courthouses have been burned, the record is complete from the founding of the county. In a large county, the register will comprise several hundred volumes. Worn copies are rebound, and the law provides for the transcription of those which cannot be repaired.<sup>26</sup>

In addition to the official register of conveyances, the original instruments are required by law to be alphabetically filed until they are returned to their owners.<sup>27</sup>

A number of other records affecting property titles are also kept by the Register of Deeds. In almost all counties he acts as Entry Taker, and is required to record all entries of claim to land in the state's domain.<sup>28</sup> The county Surveyor's record of surveys of land entered is usually deposited in the Register's office, and he frequently keeps also a record of land grants which the grantees wish to have registered. In addition, any person or corporation owning real estate may register any map or plat of such property. These maps are usually in blueprint form, and are ordinarily bound into large volumes known as "Plat Books." A number of counties now require plats to be photostated in uniform size for convenience in binding. The plat books are required to be indexed, and are usually covered by the general index to deeds or to real estate conveyances.<sup>29</sup>

In 1913 an effort was made to revise the entire method of recording and transferring property titles in North Carolina through the enactment of legislation embodying the principles of the well known Torrens system.<sup>30</sup> Briefly, the so-called "Torrens Act" provided for the issuance of negotiable certifi-

26. *Consolidated Statutes*, sec. 3557; *Laws of 1868*, chap. 35, sec. 12.

27. *Consolidated Statutes*, sec. 3556; *Laws of 1868*, chap. 35, sec. 11.

28. *Consolidated Statutes*, sec. 7553; *Public Laws of 1903*, chap. 272, sec. 3.

29. *Consolidated Statutes*, sec. 3318; *Public Laws of 1911*, chap. 55, sec. 2.

30. *Consolidated Statutes*, secs. 2377-2428; *Public Laws of 1913*, chap. 90.



cates of title to real estate based on judgments of the Superior Court in actions against all interested parties brought by the owner of any real property to establish title to his land. Such certificates were to be recorded by the Register of Deeds in a volume or volumes entitled "Registrations of Titles," together with a note of all transactions transferring, encumbering, or otherwise affecting the title. It was hoped that the convenience of these negotiable certificates of title would be so obvious that eventually all owners of real property would establish and record their titles in this manner. The act was poorly drawn, however, and the expense of the necessary court action was so great that by 1931 in the entire state scarcely five hundred titles had been registered under the Torrens system,<sup>31</sup> chiefly by lumber companies owning large tracts of vaguely bounded swamp lands in the eastern part of the state. As a result, the use of the Torrens Act was almost abandoned in that year, and a method was provided for removing titles already registered from the operation of the act.<sup>32</sup> As a result of the brief life and slight use of the Torrens system, the record of "Registration of Titles" is to be found only in a few eastern counties, and usually consists of only one volume containing ten or twenty entries.

Among other records relating to the title to real estate is the "Record of Divisions and Dowers," in which are recorded the reports, confirmed by the Clerk of Superior Court, of commissioners appointed to set off widows' dowers or to partition estates among heirs.<sup>33</sup> Various tax records also relate to property titles, such as the record of land sold for county taxes prepared annually by the Sheriff and deposited with the Register, usually known as the "Certificate Record of Land Sold for Taxes,"<sup>34</sup> the record of notes given for redemption of tax sales certificates, which constitute a first lien on real estate, usually known as the "Record of Tax Liens,"<sup>35</sup> and a "Record of Taxes

31. *North Carolina Law Review*, IX (1930-31), 392.

32. *Code*, sec. 2428 (a) and (b); *Public Laws of 1931*, chap. 286, sec. 1. The act of 1931 also provided that the certificates of title issued under the Torrens Act should be indexed in the index volumes in which deeds were indexed. No special method of indexing had been provided theretofore. Chap. 286, sec. 2.

33. *Consolidated Statutes*, sec. 3231; *Laws of 1868-9*, chap. 122, sec. 6.

34. *Code*, sec. 8017; *Public Laws of 1901*, chap. 558, secs. 5 and 10; *Public Laws of 1931*, chap. 260, sec. 7.

35. *Code*, sec. 8034 (b); *Public Laws of 1933*, chap. 181, sec. 6.



for Mortgagees." This last record consists of a cross-indexed list of mortgagees who have requested the entry of their names on the list and have paid the requisite fee, together with a description of all real estate upon which they hold liens. All mortgagees here listed have the right to be made parties to any action to foreclose a tax sales certificate on property upon which they hold a listed lien and to be notified of any such action; and unless such notification is given, their rights are not affected by the action.<sup>36</sup>

Miscellaneous minor property records occasionally to be found in the office of the Register of Deeds include a little-used "Register of Farm Names," containing a record of names of farms whose owners desire to have them registered;<sup>37</sup> a "Meridian Record" of the testing of surveyor's instruments;<sup>38</sup> and a "Record of Strays," consisting of a description of stray livestock found.<sup>39</sup> Thus in the office of the Register is to be found a record of practically every document or act transferring or affecting title to property except wills, mechanics' and laborers' liens, and judgments, all of which are recorded in the office of the Clerk of Superior Court.

### Records of County Commissioners

Next in quantity and importance to the records of property conveyances come the archives of the County Commissioners, which are kept by the Register in his capacity as clerk of that body. None of this latter group of records in the office of the Register antedates 1868, as prior to the adoption of the Constitution of that year the responsibility for keeping the archives of the county government rested with the Clerk of the Court of Pleas and Quarter Sessions. The few remaining county governmental records of that period are usually to be found in the office of the present Clerk of Superior Court or in the archives of the North Carolina Historical Commission.

The basic record of county government consists of the minutes of the Board of County Commissioners. This series

36. *Code*, sec. 8037 (b); *Public Laws of 1931*, chap. 260, sec. 6. Since the state Supreme Court in 1934 ruled that all lienholders must be made parties to tax foreclosure suits, whether or not their liens were noted in the "Record of Taxes for Mortgagees," this record is now seldom used. *Beaufort County v. Mayo*, 207 N. C. 211.

37. *Consolidated Statutes*, sec. 4004; *Public Laws of 1915*, chap. 108.

38. *Consolidated Statutes*, secs. 8076 and 8079; *Public Laws of 1899*, chap. 665, sec. 1; *Public Laws of 1901*, chap. 642.

39. *Consolidated Statutes*, sec. 3951; *Laws of 1874-5*, chap. 258, sec. 2.



is usually found complete from 1868 to date, and usually fills from five to ten large, well preserved, and indexed volumes. The proceedings of the Board recorded in the minutes consist principally of actions in the levy and collection of taxes, the appropriation of county funds, the audit of claims against the county and of the accounts of county officials, and actions on petitions to the Commissioners. Bonds, reports, and financial settlements of county officials are frequently recorded in full in the minutes. In addition to the official record the rough original minutes are often preserved, either in volumes or in the form of filed papers. Petitions, reports, claims, and other papers which come before the Board of Commissioners at its sessions are also filed, in some counties by separate classifications and in others in one general file of "Commissioners' Papers."<sup>40</sup> As has been pointed out above, in an increasing number of counties the duties of the clerk of the Board of County Commissioners have been assigned to some other official than the Register of Deeds, usually the Auditor; and in many counties the current records of the Board are in some other office than the Register's. Those records which were kept by the Register while he held the position of clerk to the Board, however, usually remain in his office.

### Bonds and Reports of County Officers

The Register of Deeds keeps, in addition to the records of the Board of County Commissioners, three other classes of records of the county government: bonds and reports of county officials, tax records, and finance records. He is required, upon pain of forfeiture of his office and other penalties, to record in the minutes of the County Commissioners the approval of each bond passed by the Board, with the name of every Commissioner voting for such approval;<sup>41</sup> and he must also record in a separate series the bonds themselves.<sup>42</sup> The Register must

40. Constitution of North Carolina, article VII, sec. 2; *Consolidated Statutes*, secs. 1309-1310; *Laws of 1868*, chap. 20, sec. 13.

41. *Consolidated Statutes*, secs. 333-334; *Laws of 1869-70*, chap. 169, secs. 4, 5, and 8.

42. *Consolidated Statutes*, sec. 333; *Laws of 1869-70*, chap. 169, sec. 4; *Laws of 1879*, chap. 207, sec. 2. Although the law requires a "separate volume" for the registration of official bonds, these bonds are frequently recorded in the minutes of the Board of Commissioners. The original bonds, except those of the Clerk of Superior Court, which are kept by the Register, are filed in the office of the Clerk after being recorded. *Laws of 1879*, chap. 207, sec. 2.

also record in a "Record of Official Reports" the annual reports of the Sheriff, Clerk of Superior Court, Treasurer, and other county officers authorized to receive and hold public funds, including himself, and must file the original reports.<sup>43</sup>

### County Tax Records

It is difficult to generalize concerning tax records in the office of the Register of Deeds. As a result of the growing tendency in recent years to transfer all responsibility in tax matters from the Register to a Tax Supervisor, who may or may not be one of the regular county officials, the tax records of the county are sometimes to be found in the office of the Register; sometimes in that of the Sheriff; sometimes in that of the Treasurer; sometimes in that of a special Tax Supervisor; and perhaps most often in that of the Auditor or county Accountant. As they are quite bulky and are of little use to the county officials once they have become non-current, they are frequently stored in basement or attic storerooms, where no officer claims custody over them and where they await early destruction.

The basic tax record is the annual "Tax List." This usually consists of one volume for each township, with the names of all taxpayers within the township arranged in alphabetical order. Frequently, however, the township tax lists are bound together as one volume. The total value of real and of personal property is shown for each taxpayer, together with the ad valorem, poll, and dog tax due the county. This list is prepared in duplicate; one copy is given to the Sheriff or Tax Collector with an order to collect the taxes therein listed, while the other is retained by the Tax Supervisor, whether or not he be the Register of Deeds. This tax list is based upon a full-page "tax abstract" for each taxpayer, giving a detailed analysis of his property. The tax abstracts are usually destroyed when they become non-current. The Tax Supervisor is also responsible for issuing receipts for taxes and keeping the receipt stubs or carbon copies, which contain essentially the same data as the tax

43. *Consolidated Statutes*, secs. 1326-1328; *Laws of 1874-75*, chap. 151, sec. 2; *Laws of 1876-7*, chap. 276, sec. 2.



list. These receipts are rarely preserved beyond their period of current use and their audit.<sup>44</sup>

The Register of Deeds is also required to keep filed in his office, in addition to the various records dealing incidentally with tax matters described above under property-title records, a list of statutes authorizing special tax levies in the county.<sup>45</sup> He must keep a "Tax Lien Index" in which are recorded in alphabetical order the names of all persons against whom liens to secure the payment of federal taxes have been issued, the serial number of the notice of lien issued by the collector of internal revenue, and the amount of the tax, and to file the original notices in numerical order. Certificates of discharge of tax liens issued by the collector of internal revenue are likewise entered and filed.<sup>46</sup> Petitions for relief from the payment of taxes and releases issued pursuant thereto are recorded in the minutes of the County Commissioners, and the originals are often filed in the Register's office, as are the originals of the Sheriff's annual tax settlements, which are also usually recorded in the minutes, but sometimes in a separate series.<sup>47</sup>

### County Finance Records

The keeping of county financial records is even more irregular. The Register's only duty in this connection apparently is to keep a file of all audited accounts and claims against the county, designating on each account the amount allowed.<sup>48</sup> Appropriations of county funds and the audit of accounts are, of course, recorded in the minutes of the Board of County Commissioners.<sup>49</sup> Many other financial records are to be found in most Registers' offices, however, as it is a sort of general depository for the non-current records of other county offices. Non-current account books of the Treasurer, the county Board of Education, the county workhouse or poorhouse, and other county agencies and institutions are frequently found. In many counties the Register of Deeds keeps a register of bonds issued

44. *Code*, sec. 7971 (58); *Consolidated Statutes*, secs. 3564 and 7913; *Laws of 1868*, chap. 35, sec. 16; *Public Laws of 1917*, chap. 234, secs. 30 and 40; *Public Laws of 1919*, chap. 92, sec. 40; *Public Laws of 1929*, chap. 344, sec. 528; *Public Laws of 1935*, chap. 417, sec. 528.

45. *Consolidated Statutes*, sec. 3565; *Public Laws of 1917*, chap. 182.

46. *Code*, sec. 2492 (b) and (d); *Public Laws of 1924*, chap. 44, secs. 2-4.

47. *Consolidated Statutes*, sec. 8040; *Public Laws of 1917*, chap. 234, sec. 89; *Public Laws of 1919*, chap. 92, sec. 100.

48. *Consolidated Statutes*, sec. 1310; *Laws of 1868*, chap. 20, sec. 13.

49. *Loc. cit.*



by the county, giving the serial number and purchaser, and a record of payments of interest and principal.

### Miscellaneous Records of County Government

A number of miscellaneous records of the county government are accumulated by the Register from time to time in his capacity as clerk of the County Commissioners, such as minutes and other records of the county Highway Commission and other administrative boards.

From 1871 to 1899 the Register was ex officio clerk to the Board of Education, and minutes, accounts, and other miscellaneous records of the Board for that period are frequently to be found in his office.<sup>50</sup> Grand jury reports concerning county institutions are frequently filed in the Register's office, as are deeds to county property, fire insurance policies on county buildings, and similar records. Although the Register is not now charged with keeping election records, prior to 1923 he was the custodian of the registration books for each precinct,<sup>51</sup> and prior to 1931 of the "Poll Books" or lists of persons voting at each election.<sup>52</sup> These records for the ten or twenty years prior to those dates are usually to be found in the office of the Register, as are frequently the returns of elections, which are deposited with the Clerk of Superior Court, but which occasionally find their way into the Register's office.

### Marriage Records

The Register of Deeds not only acts as registrar of property conveyances and clerk to the Board of County Commissioners, but in addition keeps the county records of marriages, vital statistics, and military and naval discharges. In spite of the provisions of the act of 1715 relating to marriage records noted above,<sup>53</sup> prior to 1850 no official record of marriages was kept in North Carolina except the marriage bonds posted by the groom and his bondsman, which were filed with the Clerk of the Court of Pleas and Quarter Sessions. In 1850, however, an act

50. *Laws of 1871-72*, chap. 189, sec. 6; *Public Laws of 1899*, chap. 732.

51. *Consolidated Statutes*, sec. 5948; *Public Laws of 1901*, chap. 89, sec. 25; *Public Laws of 1923*, chap. 111, sec. 4.

52. *Consolidated Statutes*, sec. 5971; *Public Laws of 1901*, chap. 89, sec. 20; *Public Laws of 1931*, chap. 254, sec. 14.

53. See above, p. 29.



was passed requiring all ministers and magistrates to transmit to the Clerk of that court a certificate of every marriage celebrated by them and requiring the Clerk to record such marriages. With the abolition of the Court of Pleas and Quarter Sessions in 1868, the duty of keeping a record of marriages was transferred to the Register of Deeds,<sup>54</sup> and in 1872 the manner of keeping the record was prescribed in detail.<sup>55</sup>

Under the legislation of the latter year, which is still in force, any person performing a marriage ceremony must return to the Register of Deeds the marriage license with a certificate of the marriage endorsed thereon and signed by himself and by three witnesses. The Register is then required to record in a "Marriage Register" the date of issue of the license, the name, residence, age, and race of the bride and of the groom, the place and date of the ceremony, and the name of the minister or magistrate performing the ceremony and of the witnesses and to file and preserve the original license.<sup>56</sup> This marriage register is usually well kept and complete from 1868. In many counties the record kept by the Clerk of the Court of Pleas and Quarter Sessions from 1850 to 1868 has been transferred to the office of the Register of Deeds and is considered a part of the marriage register. Within each volume of the register the marriages are usually recorded under the initial of the groom's surname; if not, the record is almost always indexed. The original licenses are usually filed by periods of from one to five years, and in rough alphabetical order within each period. Occasionally marriage bonds from the files of the Clerk of the Court of Pleas and Quarter Sessions have been transferred to the office of the Register of Deeds and are filed there.

In addition to the marriage register and the accompanying files of marriage licenses, the stubs of the licenses issued are also usually preserved. From 1929 to 1933 minors were required, five days before the issuance of a marriage license, to apply for such a license, and a record of "Applications for Marriage Licenses" is usually to be found for those years.<sup>57</sup> From 1921 to 1933 persons applying for marriage licenses were

54. *Laws of 1868*, chap. 5; chap. 35, sec. 17.

55. *Consolidated Statutes*, sec. 2504; *Laws of 1871-72*, chap. 193, secs. 5 and 9.

56. *Consolidated Statutes*, sec. 2504; *Laws of 1871-72*, chap. 193.

57. *Public Laws of 1929*, chap. 161; *Public Laws of 1933*, chap. 12.



required to file with the Register health certificates signed by a practicing physician stating that each applicant was free from venereal diseases and from tuberculosis in the infectious stages and had never been adjudged by a court of competent jurisdiction to be an idiot, an imbecile, or a person of unsound mind.<sup>58</sup> In 1933 this requirement was amended by allowing the prospective groom to file an affidavit that he was and had been for two years free from active tuberculosis and from venereal diseases and by excusing the bride entirely from the provisions of the act.<sup>59</sup> These certificates and affidavits are usually to be found together under the title, "Health Certificates."

An unusual marriage record frequently found in the office of the Register of Deeds is the "Record of Negro Cohabitation Certificates." Former slaves emancipated by the Thirteenth Amendment who had cohabited during their slavery without legal marriage were authorized by an act of 1866 to certify to their cohabitation before a Justice of the Peace or the Clerk of the Court of Pleas and Quarter Sessions and to have their affidavit recorded. Such cohabitations took the legal status of marriage from their inception.<sup>60</sup> Although this record was kept by the Clerk of the Court of Pleas and Quarter Sessions, it was often transferred to the office of the Register of Deeds upon the abolition of that court in 1868.

### Vital Statistics

The record of births and deaths, required by the act of 1715, like the similar record of marriages, was apparently almost never kept; and vital statistics were only very rarely recorded by public officers in North Carolina until 1913. An act of that year placed upon the State Board of Health the responsibility for keeping such vital statistics. Local registrars, appointed by the County Commissioners but responsible to the State Board of Health, were charged with securing for each birth a certificate signed by the attending physician or midwife or by one of the parents giving the place and date of birth, the full name, sex, and race of the child, a statement as to his legitimacy, the

58. *Consolidated Statutes*, sec. 2500 (a); *Public Laws of 1921*, chap. 129, sec. 1.

59. *Code*, sec. 2500 (g); *Public Laws of 1933*, chap. 256, sec. 1.

60. *Consolidated Statutes*, sec. 2497; *Laws of 1866*, chap. 40, sec. 5.



name, residence, race, education, age, birthplace, and occupation of the father and of the mother, the number of children born to the mother and the number living, and a statement as to whether the birth was single or plural; and for each death, a certificate showing the place, date, hour, and cause of death, the name, sex, race, age, occupation, birthplace, and educational attainments of the decedent and the place and date of burial, signed by the attending physician or local health officer, the undertaker, and any other informant. These certificates are filed as prepared with the state registrar in the State Board of Health. Certified copies of all certificates from each county are deposited annually with the Register of Deeds by the state registrar. The Register is required to preserve and index the record.<sup>61</sup> This series is practically always to be found complete from 1913 or 1914, well preserved, and adequately indexed. The utility of the record of births is impaired, however, by the fact that frequently the birth certificate omits the name of the child, since it is made out before one is given.

### Miscellaneous Records

The "Record of Discharges" is kept in pursuance of an act of 1921 requiring that the Register record all official discharges and certificates of lost discharges from the army, navy, or marine corps of the United States presented to him and sworn to by the applicant for registration.<sup>62</sup> This record usually consists of one volume of blank discharge forms, which are filled in by the Register, and usually contains only a few entries. Although it is not required to be so, the series is ordinarily indexed.

In addition to these legally required records, in most offices of Registers of Deeds will be found a variety of private and semi-official records and of miscellaneous public records which have been deposited there for safekeeping, some of which were kept by the present or past Registers for personal reasons, and some of which are an overflow from other county offices.

The records in the office of the Register of Deeds are indispensable to the transaction of public and private business and

61. *Consolidated Statutes*, sec. 7109; *Public Laws of 1913*, chap. 109.

62. *Consolidated Statutes*, sec. 3366 (k-o); *Public Laws of 1921*, chap. 198.

are in constant use by landowners, attorneys, and persons interested in the business of the county government. Although the very volume of the records and the number of their users have produced a serious condition of overcrowding in many Registers' offices, their importance results in their being the most carefully kept and best preserved manuscript public records in the State. The basic records of the office are always kept in vaults which are, or are intended to be, fireproof, are rebound or transcribed when they become worn or illegible, are usually filed and shelved in orderly fashion, and are almost always indexed and complete.

These archives are perhaps the richest source of personal history in North Carolina. Every important transfer of property, most marriages since 1850 and all since 1868, and all births and deaths since 1913 are there recorded. The genealogical value of these data is obvious; but their utility for social history, which is after all only collective personal history, is even greater. The records of vital statistics, for instance, are essential in the study of public health and will later be of great use in the study of population trends and movements; and the marriage register likewise has far more than a personal interest. The register of property conveyances, with its complete record of deeds, mortgages, chattel mortgages, and crop liens, provides a wealth of material for the study of the evolution of the plantation system, the rise of tenancy, and other questions of land tenure and agricultural finance, with all their broad social implications. Together with the Register's tax books, it constitutes a North Carolina Domesday Book far more detailed than William's. For the study of local-government finance and taxation the records of this office are likewise essential. Altogether the archives of the Register of Deeds provide a body of data which the economist, the sociologist, and political scientist, as well as the historian, cannot afford to neglect.



## ALPHABETICAL LIST OF PRINCIPAL REGISTER'S RECORDS

Fuller descriptions of the various series are given in the preceding section. In alphabetizing the following list, the words "record," "report," "index," "register," and the like when used at the beginning of a title have been transposed to the end.

**Applications for Marriage Licenses.** Gives date of application, name, age, and address of parties, name and address of parents or guardians, and date of issue and of return of license.

**Apprenticeship Indentures.** Bonds of masters of apprentices and contracts of apprenticeship. Usually recorded in Record of Deeds or in Registry Book.

**Bills Allowed.** See County Claims.

**Births, Record of.** See Vital Statistics, Births.

**Board of Education, Minutes of.** Record of proceedings of County Board of Education, dealing chiefly with allotments from school fund and other financial matters.

**Certificate Record of Land Sold for Taxes.** See Land Sold for Taxes, Record of.

**Chattel Mortgages.** Original chattel mortgages not returned to mortgagee after registration.

**Chattel Mortgages, Index to.** An index to personalty instruments recorded in Registry Book, Record of Chattel Mortgages, or other record of conveyances, by bargainor and bargainee. Names usually alphabetized only under initial. Gives also date of instrument.

**Chattel Mortgages, Record of.** Verbatim copies of all chattel mortgages made in the county, with order of registration. Usually includes also copies of all other chattel conveyances.

**Commissioners' Papers.** Petitions, resolutions, audited claims against county, notes of proceedings, and other miscellaneous papers of Board of County Commissioners.

**Conditional Sales Contracts, Record of.** Verbatim copies of contracts of sale under which title is retained by vendor until payment is completed.

**Contracts and Agreements, Record of.** See Conditional Sales Contracts, Record of.

**Corporation Commission, Reports of.** Annual reports of state Corporation Commission to County Commissioners showing assessed value for tax purposes of public utilities owning property in county.

**County Claims.** File of bills, claims, and vouchers against county audited by Board of County Commissioners, with amount allowed endorsed on each.

**County Commissioners, Minutes of.** Detailed record of proceedings of the Board of County Commissioners, the governing body of the county. Gives levy of taxes, appropriation of county funds, summaries and occasionally full copies of reports of county officers, audits of claims against county, and similar items of county business.

**County Tax Liens.** See Tax Liens, Record of.

**County Vouchers.** See County Claims.

**County Warrants.** Canceled warrants drawn on County Treasurer by Board of County Commissioners.

**Crop Liens and Mortgages, Record of.** See Chattel Mortgages, Record of.

**Deaths, Record of.** See Vital Statistics, Deaths.

**Deeds.** Original deeds not returned to grantee after registration.

**Deeds, Cross Index to.** An index by grantor and grantee to deeds recorded in Registry Book or Record of Deeds. Names frequently alphabetized only by initial. Usually indexes all real estate conveyances. Gives also date of instrument and brief description of property affected.

**Deeds, Record of.** A verbatim copy of all deeds to real estate in the county, with the order of registration. Usually includes also verbatim copies of all other instruments conveying title to property prior to about 1875.

**Discharges, Record of.** See Soldiers' Discharges, Record of.

**Divisions and Dowers, Record of.** Copies of reports of commissioners appointed to partition real estate and allot dowers, with certificate of approval of Clerk of Superior Court. Frequently recorded in Record of Deeds or Registry Book.

**Election Book.** See Elections, Record of.



**Election Returns.** Original abstracts of votes from each precinct, certified to county Board of Elections by precinct judges of elections.

**Elections, Record of.** Abstract of votes cast in each precinct for every candidate for each office.

**Entry Book.** A record of entries of claims to vacant land, including name of person entering claim, description of land claimed, and date claim was filed. Entries are numbered in order of filing. Caveats and protests to entries are frequently noted in margin.

**Farm Agent's Weekly Report.** Weekly summary of demonstrations held, meetings attended, miles traveled, and other work accomplished.

**Farm Names, Register of.** Contains description of farm, name registered, name of registrant, and date of registration.

**Federal Tax Lien Index.** An alphabetical list of persons on whose property the United States holds tax liens, with date of issue and cancellation of lien, brief description of property affected, and serial number of notice of lien.

**Federal Tax Liens.** Files of notices of United States tax liens issued by Commissioner of Internal Revenue, giving date of issue, amount of lien, and description of property against which lien is held; also notices of cancellation of liens. Each notice numbered and usually filed in numerical order.

**Fee Book.** Register's record of fees received, showing date, service rendered, person paying fee, and amount.

**Grain Threshers' Reports.** Annual reports of operators of threshers showing acreage and amount of wheat threshed on each farm during season.

**Grand Jury, Reports of.** Semi-annual reports of grand jury on condition and administration of county offices and institutions.

**Health Certificates.** See Marriage Certificates.

**Land Entries.** Original entries of claims to vacant land, giving description of land and name of claimant with number of acres claimed and Entry Taker's endorsement of date of filing.

**Land Entry Book.** See Entry Book.

**Land Sold for Taxes, Record of.** Record of land sold for county taxes, prepared annually by Sheriff or Tax Collector, giving name of delinquent taxpayer; years for which taxes due; brief description of property: amount due, itemized by taxes, penalties, and costs; name of purchaser; number and date of issue of tax sales certificate; price at which sold; amount paid on certificate with date of payment, name of payer (purchaser, owner, or lienholder); brief description of parcel on which payment made; fee received; and signature of person recording payment.

**Map Book.** See Plat Book.

**Marriage Certificates.** Certificates signed by physician stating that an applicant for marriage license has never been adjudged of unsound mind and is free from tuberculosis in infectious stages; for intended husband certifies also freedom from venereal diseases. Since 1933 a certificate is not required for the intended wife, and a personal affidavit is allowed to substitute in the case of the intended husband. These affidavits are frequently filed with certificates.

**Marriage Licenses.** File of original marriage licenses returned to Register's office by magistrate or minister performing ceremony, giving name, age, race, and residence of bride and groom with a certificate of the marriage endorsed thereon, signed by the minister and witnesses, showing the place and date of the ceremony.

**Marriage Register.** Record of all marriages in the county, giving date of issue of license; name, residence, age, and race of bride and of groom; place and date of ceremony; name of minister or magistrate performing ceremony; and names of three witnesses.

**Merchants' Returns.** Merchants' annual reports of total wholesale purchases made, used in determining amount of franchise tax to be levied.

**Meridian Record.** A record of the testing of surveyors' instruments, giving date tested, direction and amount of declination from county meridian line, and signature of surveyor.

**Minutes.** See Board of Education, Minutes of, and County Commissioners, Minutes of.



**Miscellaneous Contracts, Record of.** See Conditional Sales Contracts, Record of.

**Mortgages.** Original mortgages not returned to mortgagee after registration.

**Mortgages, Index to.** An index to real estate mortgages recorded in Registry Book, Record of Deeds, or Record of Mortgages, by mortgagor and mortgagee. Names frequently alphabetized only by initial. Frequently indexes also chattel mortgages and other chattel instruments. Shows also date of mortgage and brief description of property affected.

**Mortgages, Record of.** Verbatim copies of all mortgages, deeds, and deeds of trust to real estate in the county with order of registration. Sometimes includes also chattel mortgages.

**Negro Cohabitation Certificates.** Certificates of cohabitation during slavery filed by freedmen after emancipation, showing names of the Negroes and period of cohabitation. Acceptance of the certificate by the Court of Pleas and Quarter Sessions gave the cohabitation the legal status of marriage from its inception.

**Official Bonds, Register of.** Verbatim copies of bonds of all county officials with certificates of acknowledgment and of approval of Board of County Commissioners.

**Official Reports, Record of.** Official annual and special reports made to Board of County Commissioners by Sheriff, Clerk of Superior Court, Register of Deeds, and all other county officials empowered to receive or disburse county funds, giving an itemized account of all receipts and disbursements with date of each transaction and name of person from whom money was received or to whom it was paid.

**Original Instruments.** Original property conveyances and encumbrances not returned to holder after registration.

**Plat Book.** Photostat, hand-drawn, or blueprint maps of real estate, usually for urban developments or other land intended to be sold in small plots.

**Poll Book.** A list of persons voting at a given precinct in any election.

**Powers of Attorney, Record of.** Verbatim copies of powers of attorney conveying authority to sell real estate.

**Real Estate Mortgages, Index to.** See Mortgages, Index to.

**Registration Books.** A list of registered voters in each precinct, arranged under initials of surname, showing date of registration.

**Registration of Titles.** Register of certificates of title to real estate established by judgments of the Superior Court under the Torrens Act.

**Registry Book.** General register of property conveyances and encumbrances. See also Deeds, Record of; Mortgages, Record of; and Chattel Mortgages, Record of.

**Schedule "B" Taxes.** A list of special license taxes levied under Schedule "B" of State revenue laws showing privilege for which license tax was charged, names of persons licensed, and amount of tax. Frequently called "unlisted" taxes because not included in Tax List.

**Sheriff's Settlements and Accounts.** Annual and special settlements of Sheriff with Board of County Commissioners for taxes collected, showing total amount of taxes levied, itemized list of taxes collected, releases from taxes, and itemized list of delinquent taxes.

**Soldiers' Discharges, Record of.** Verbatim copies of honorable discharges from the military and naval forces of the United States.

**Stray Book.** See Strays, Record of.

**Strays, Record of.** Notices of discovery of lost livestock, with reports of commissioners appointed to determine proper reimbursement of finder for caring for animal.

**Superintendent of Public Welfare, Reports of.** Periodic reports of county funds expended and of work accomplished, made to Board of County Commissioners by Superintendent of Public Welfare.

**Tax Abstracts.** Individual listing of property taxes, giving name of taxpayer, itemized list of taxable property with value of each item, total amount of ad valorem tax, amount of dog tax and of poll tax, and total amount of taxes due.



**Tax Book.** See Tax List.

**Tax Ledger.** Summary record of tax collections, showing amount owed by each taxpayer with record of payment.

**Tax Liens, Internal Revenue.** See Federal Tax Liens.

**Tax Liens, Record of.** Notes given county to secure payment of taxes, which constitute a first lien on property specified in note.

**Tax Lists.** List of taxpayers arranged by township and alphabetically within each township, giving acreage and assessed value of each tract of real estate owned, value of personal property, total amount of ad valorem tax, and amount of school tax, poll tax, dog tax, and other special taxes.

**Tax Scrolls.** Tax rolls prepared by individual list takers, from which official Tax List is prepared.

**Taxes for Mortgagees, Record of.** A list of mortgagees, with description of all property upon which each holds a lien, cross-indexed by mortgagees and mortgagors. The registration of a lien in this volume entitles the lienholder to be made a party to any action to foreclose a tax-sales certificate for property on which he holds a lien.

**Treasurer's Accounts.** Account books of county Treasurer, showing detailed record of receipts, expenditures, and balances, frequently deposited in office of Register of Deeds when non-current.

**United States Tax Liens.** See Federal Tax Liens.

**Unlisted Taxes.** See Schedule "B" Taxes.

**Vital Statistics—Births.** Copies of official birth certificates deposited annually with Register of Deeds by state Board of Health, giving place and date of birth, full name, sex, and race of child; a statement as to legitimacy; name, residence, race, education, age, birthplace, and occupation of father and of mother; number of children born to mother and number living and a statement as to whether birth was single or plural. Name of child is often omitted, as no name may have been selected at time birth certificate was issued.

**Vital Statistics—Deaths.** Copies of official death certificates deposited annually with Register of Deeds by state Board of

Health, giving place, date, hour, and cause of death; name, sex, race, age, occupation, birthplace, and educational attainments of decedent; and place and date of burial, signed by attending physician or health officer, undertaker, and any other informant.

**Vital Statistics, Index to.** Alphabetical index to birth and death certificates deposited in Register's office by Bureau of Vital Statistics of state Department of Health.

**Welfare Reports.** See Superintendent of Public Welfare, Reports of.



## IV.

RECORDS IN THE OFFICE OF THE CLERK OF  
SUPERIOR COURT

## Evolution of the Office

The Clerk of Superior Court holds one of the most important offices in North Carolina local government. He not only acts as clerk and chief resident officer of the Superior Court in each county, but exercises important functions independent of the court of which he is an officer. In its present form, the office of Clerk of Superior Court is a creature of the Constitution of 1868 and of the Code of Civil Procedure and certain supplementary legislation of the same year. The present office, however, is the heir of both the functions and the archives of the various earlier court clerks' offices, which go back almost to the beginning of settlement in North Carolina. In order to describe the records of the office, therefore, it is necessary to trace briefly certain aspects of the evolution of the North Carolina court system.<sup>1</sup>

As the earliest complete court act which has been preserved is that of 1746, the history of the court system prior to that date must be reconstructed largely from an examination of the extant court records. The original court system, as might be expected, seems to have been a very simple one, consisting of a General Court and a Chancery Court, acting, respectively, as the supreme courts of law and of equity for the colony, and of Justices of the Peace, sitting both as independent magistrates and also jointly in each precinct as a Precinct Court.

The precise limits of the jurisdiction of the individual Justices varied throughout the colonial period, but the general powers of the office were those which the Justices had held for centuries in England, and which they have continued to hold until the present in North Carolina. In civil matters, they were empowered to try suits for the collection of small

1. This discussion does not include those courts, such as the colonial Admiralty Court, the Supreme Court, the Court of Impeachment, and the various municipal courts, whose records are not included among the archives of the present Clerks of Superior Court.

debts and similar petty cases, and in criminal matters to act as committing magistrates and to punish minor infractions of the peace.<sup>2</sup> Although the prestige of the office of Justice of the Peace has greatly diminished since the abolition of the Court of Pleas and Quarter Sessions (the successor of the Precinct Court) in 1868, the powers of the individual Justices have undergone little change. The magistrates' courts have no clerks and are not courts of record.

### Court of Pleas and Quarter Sessions

The Precinct Court was provided for in the Fundamental Constitutions adopted by the Lords Proprietors in 1669, and seems to have been in existence almost from the first permanent settlement of the colony.<sup>3</sup> This court was given no official title prior to 1738 in any of the acts which have been preserved, but it is referred to prior to that date in the records of the court itself as the "Precinct Court." The "precincts" were converted into "counties" in 1738; and in the title of the court act of that year, it is referred to as the "County Court."<sup>4</sup> The title "Court of Pleas and Quarter Sessions" was first legally bestowed by the court act of 1760,<sup>5</sup> but seems to have been in use as a descriptive title at least as early as 1715.<sup>6</sup> Since these changes in title did not affect at all the functions, composition, or identity of the court, it has been referred to throughout the lists of records that follow as the "Court of Pleas and Quarter Sessions."

A Precinct Court, County Court, or Court of Pleas and Quarter Sessions existed in each precinct or county, and consisted of three or more of the Justices of the Peace of the county.<sup>7</sup> This was the general trial court for minor cases. Due to royal opposition to the increasing power of the Court of Pleas and Quarter Sessions, the upper limit of its civil jurisdiction during the colonial period was low, varying from twenty to forty pounds.<sup>8</sup> In 1777, however, the court was given power

2. *State Records*, XXIII, 29-30, 175-177.

3. The earliest minutes of the Precinct Court in the archives of the North Carolina Historical Commission, those from Perquimans Precinct, date from 1688.

4. *State Records*, XXIII, 127.

5. *Ibid.*, XXV, 405-415.

6. *Ibid.*, p. 160.

7. *Ibid.*, p. 287.

8. *Ibid.*, XXIII, 263; XXV, 287-295, 405-415.



to hear all civil actions at common law except petty cases over which exclusive jurisdiction was granted to the magistrates' courts, and this wide jurisdiction was retained until the abolition of the court in 1868.<sup>9</sup> In criminal actions the court had authority to try crimes not constituting a felony, and had exclusive jurisdiction over the crimes of slaves.<sup>10</sup> The equivalent of what are now "special proceedings"—petitions to the court, *ex parte* proceedings and the like—were also within its jurisdiction.

More important for the historian are the non-judicial functions of this court. It not only tried cases, but also appointed and controlled administrators, executors, and guardians and acted as the governing body of the county. Its powers in these matters are perhaps best summarized in Governor William Tryon's "View of the Polity of the Province of North Carolina, in the Year 1767."

... the powers, authorities and trusts belonging to it [the Court of Pleas and Quarter Sessions] are many and important, they grant orders for administration of intestates estates in common with the superiour courts (and from thence these orders most generally issue) of whatever value the estate be, and to them the inventories of these estates are returned, and they give orders to sell the estates of intestates as they see proper and to take bond and security from the administrator for the faithful discharge of his duty. They take the probate of wills and grant the same orders for Letters Testamentary and upon these orders letters issue of cause [*sic*] unless a caveat is entered, in which event the right of the contending parties is tried by the governor and council as a court ordinary.<sup>11</sup> They take charge of the persons and estates of orphans in their counties and assign them guardians making such guardians find surety and calling them to account at discretion. Deeds of real and personal estate for the most part are proved and acknowledged before them in this court and orders are there issued for recording them, and registering them in the register's office. In causes under five pounds they determine summarily without [*sic*] a jury *secundum bonum &c.*— This court annually recommends to the governor three persons out of whom he is to choose one to be sheriff of the county . . . . This court likewise appoints the Inspectors of the several counties . . . . They like-

9. Potter, Henry, ed., *Laws of the State of North Carolina* (Raleigh, 1821), chap. 115. (Hereafter cited as *Potter's Code*.)

10. *Loc. cit.*

11. Prior to 1760 wills were recorded and letters testamentary issued by the secretary of the province. *State Records*, XXV, 405-415.



wise annually audit and pass the Sheriffs accounts of the publick money and give a certificate to the treasurer of the district for the number of taxables he is to account for, the presence of five justices is necessary for this last purpose and three in all other cases to do business as a court. Besides the publick taxes imposed by Act of the Legislature this court hath power to tax the several counties at pleasure for the contingent charges of the county, that is for building and repairing bridges, making and repairing high roads, repairing court houses, goals [*sic*] and other publick works in their several counties. Application is in the first instance made to this court by all parties who intend to build publick grist mills to intitle them to take toll but in this case the party dissatisfied with the order of the inferiour may appeal to the superiour court. This court grants orders for licenses to keep tavern and for retailing spirituous liquors and revokes such licenses, and also licenses to keep publick ferries and regulates the ferriages. They appoint from time to time at discretion the overseers of high roads and the constables of the country. Their jurisdiction is extensive and their proceedings summary in all questions which regard servants and slaves and touching their complaints of ill usage . . . . Their offices . . . are attended with no profit whatever but are notwithstanding thereof much desired on account of the many trusts reposed in them by the laws of the country which indeed gives them very great influence in their several counties, and the House of Burgesses is to a trifle made up of these justices from the several counties.<sup>12</sup>

Few changes were made in the powers and jurisdiction of the Court of Pleas and Quarter Sessions from the time of Tryon's description until 1868, save that it was given the power to appoint and control the Board of Superintendents of Common Schools in each county, created in 1839,<sup>13</sup> and to choose and supervise the Wardens of the Poor.<sup>14</sup> The history of the court comes to an end in the year 1868, for the state constitution of that year contains no provision for its continuation.

During most of the colonial period each Precinct Court, County Court, or Court of Pleas and Quarter Sessions seems to have had two clerks, a Clerk of the Court for civil cases and for the general business of the court, and a Clerk of the Crown for criminal cases. Both were appointed by the Secretary of the Province until 1761, when a Clerk of the Pleas was created as a provincial officer with power to appoint the clerks for civil

12. *Colonial Records*, VII, 480-481.

13. *Laws of 1838-39*, chap. 8, sec. 2.

14. *Laws of 1846*, chap. 64.



matters in each Court of Pleas and Quarter Sessions.<sup>15</sup> Tryon states that the Clerk of the Crown customarily conferred his office upon the Clerk of the Court,<sup>16</sup> and his statement is substantiated by internal evidence from the extant minutes of the various Precinct and County Courts. The office of Clerk of the Crown was abolished in 1777, and thereafter each Court of Pleas and Quarter Sessions had only one clerk, appointed by the court.<sup>17</sup>

Upon the abolition of the Court of Pleas and Quarter Sessions, the records in each county passed into the custody of the Clerk of Superior Court, in whose vaults most of the extant records of the Court still remain. Marriage records kept by the Clerk of the Court of Pleas and Quarter Sessions from 1850 to 1868 have in most cases been transferred to the offices of the Registers of Deeds. Within recent years perhaps half the extant minutes of the various Courts of Pleas and Quarter Sessions and a large quantity of their other records have been deposited with the North Carolina Historical Commission.

### Chancery Court

The Chancery Court was apparently never definitely established by statute.<sup>18</sup> It was composed of the governor and his council, and was in existence at least as early as 1695.<sup>19</sup> The court had final jurisdiction in matters of equity. The secretary of the province acted as clerk of the court, usually, according to Tryon, by deputy.<sup>20</sup> The court expired during the Revolution, and its equity jurisdiction lapsed until 1782, when it was vested in the Superior Courts, where it remained until the abolition of the distinction between legal and equitable jurisdiction in 1868.<sup>21</sup> Its surviving records seem to have passed into the custody of the secretary of state, from whose office they have been transferred to the archives of the North Carolina Historical Commission. The earlier minutes of the court are recorded in the same volume with those of the General Court.

15. *Colonial Records*, VII, 482; *State Records*, XXIII, 566.

16. *Colonial Records*, VII, 482.

17. *State Records*, XXIV, 66.

18. *Colonial Records*, VII, 473.

19. *Ibid.*, p. 474; minutes of the Court of Chancery, archives of the North Carolina Historical Commission.

20. *Colonial Records*, VII, 474.

21. *State Records*, XXIV, 439-442; Constitution of North Carolina, article 4, sec. 1.

### General Court

The General Court had a much more involved history than the other early courts of the colony. It was the supreme court of common law in the colony, and there was no intermediate court between it and the Precinct or County Courts. The statute creating the court, if any, has been lost, and the date of its establishment is unknown. The minutes of the General Court in the archives of the North Carolina Historical Commission begin in 1694, and the minutes of two sessions in 1684 were discovered by workers of the Historical Records Survey in the office of the Clerk of Superior Court of Chowan County. The court was held by the governor and his council, acting as deputies of the Lords Proprietors, until 1697, when it began to be held by judges specially commissioned by the governor for each term of the court.<sup>22</sup> After the appointment of Christopher Gale as the first chief justice of North Carolina in 1712, the court was held by the chief justice and from two to four associate justices. The latter were commissioned by the governor and held office during his pleasure.<sup>23</sup> The court met in private homes in the Albemarle region until 1719, and thereafter in the Chowan Precinct courthouse at Queen Anne's Creek (later to become Edenton).<sup>24</sup> In 1746 an act was passed establishing New Bern as the capital of the province;<sup>25</sup> and, although the act was later repealed, the General Court met at New Bern in Craven County after 1747.<sup>26</sup>

The jurisdiction of the court is nowhere clearly defined. It not only had appellate jurisdiction over cases tried in the County or Precinct Courts, but was itself a trial court for all criminal cases in which the defendant was liable for loss of life or member and for civil cases in which the amount in controversy exceeded that within the jurisdiction of the County Courts (usually twenty to forty pounds).<sup>27</sup>

22. Minutes of the General Court, archives of the North Carolina Historical Commission.

23. The earliest minutes showing the Chief Justice presiding are for 1713. *Colonial Records*, II, 80.

24. *Ibid.*, p. 357.

25. *State Records*, XXIII, 252-260.

26. Minutes of the General Court, archives of the North Carolina Historical Commission.

27. *State Records*, XXIII, 254, 263.



The General Court nominally had both a Clerk of the Pleas and a Clerk of the Crown, but it is probable that the secretary of the province, through his deputy, customarily held both offices.<sup>28</sup>

### Court of Assize

With the expansion of settlement in the colony, the necessity of summoning litigants, witnesses, and jurors to Edenton for the trial of all important cases and the hearing of all appeals became increasingly inconvenient. To remedy this situation, the Legislature in 1738 provided for "District Courts of Assize, Oyer, Terminer, and General Gaol Delivery," to be held twice annually by the chief justice and the associate justices of the General Court at Bath, New Bern, and Wilmington.<sup>29</sup> This court was essentially merely an extension of the General Court. All pleadings in civil actions were apparently heard by the General Court at Edenton, and the cases merely certified for trial to the same judges sitting as a more conveniently located Court of Assize. It is probable that executions and other processes following the judgment issued from the General Court at Edenton. Criminal cases awaiting trial in each district were apparently heard by the Assize Court sitting as a court of oyer and terminer without prior pleading before the General Court. The General Court remained the trial court for cases arising in the Edenton District. From the original minutes of the Assize Courts it appears that the secretary of the province, acting through his deputy, served as clerk of the Assize Court and rode the circuit with the chief justice, returning the records with him to the courthouse at Edenton.

The important court act of 1746 moved the General Court from Edenton to New Bern and provided that the Assize Courts should sit at Edenton, Wilmington, and Edgecombe Courthouse (now Enfield, in Halifax County).<sup>30</sup> The court procedure and organization were definitely established as they are supposed to have been fixed by the lost act of 1738, except that separate Clerks of Assize for criminal cases were to be appointed by the

28. For evidence that one person customarily held both offices, see *ibid.*, p. 252; XXV, 222; and minutes of the General Court, archives of the North Carolina Historical Commission.

29. *State Records*, XXIII, 127. Only the title of this act has been preserved, but its content can be reconstructed with reasonable fullness from the original records of the Assize Courts in the archives of the North Carolina Historical Commission.

30. *State Records*, XXIII, 252-253.



provincial Clerk of the Crown at each seat of the Assize Court, and that the chief justice was to appoint one or more Clerks of Nisi Prius, presumably one for each seat of the court, to keep the civil records of the Assize Court.<sup>31</sup> The Assize Courts were still not independent courts of record, as the act provided that all their records in civil actions were to be returned to New Bern and filed with the records of the General Court.<sup>32</sup>

### Superior Court

In 1754 the system of higher courts was reorganized. The General Court was abolished in order to avoid the inconvenience to litigants in all major civil cases of having to plead their causes at New Bern. In its stead were created "Supreme Courts of Justice, Oyer and Terminer, and General Gaol Delivery," to sit at New Bern, Edenton, Enfield, Salisbury, and Wilmington. Each court was, of course, to have its own clerk and to be an independent court of record. The Chief Justice and Associate Justices held each of the courts.<sup>33</sup> In actual practice the new system was not greatly different from the old, except that pleadings in civil cases were to be made at the district courts rather than at New Bern.

This system of higher courts underwent few changes from 1754 to 1790. After 1760 the courts were known as Superior Courts rather than as Supreme Courts.<sup>34</sup> In 1782 the Superior Courts were endowed with the equity jurisdiction of the recently abolished Chancery Court, and were given the title of "Superior Courts of Law and Equity."<sup>35</sup> Certain changes were also made in the seats of the Superior Courts. Halifax replaced Enfield as a seat of the court in 1758;<sup>36</sup> and courts were established at Hillsboro in 1767, at Morganton in 1782, and at Fayetteville in 1787.<sup>37</sup> By 1790 it was no longer possible for the Chief Justice and his two associates to cover the entire state and to hold

31. *Ibid.*, p. 254.

32. *Loc. cit.* It is not clear whether this provision applied also to the records of criminal actions.

33. *Ibid.*, XXV, 274-295.

34. *Ibid.*, p. 423.

35. *Ibid.*, XXIV, 439-442.

36. Corbitt, D. L., "Judicial Districts of North Carolina, 1746-1913," *North Carolina Historical Review*, XII (1935), 48; *State Records*, XXIII, 490. Mr. Corbitt's work gives a detailed account of the changes in judicial districts from 1746 to 1913. The districts remained unchanged from 1913 to 1937.

37. *Ibid.*, pp. 49-53. Certain other Superior Courts were established at points in what is now Tennessee.



court at each of the eight seats of the Superior Court. In that year the state was divided into two circuits, known as the "Eastern Riding" and the "Western Riding," and two judges were appointed for each circuit.<sup>38</sup>

The gradual increase in the number of the higher courts in the state from one to eight, however, still did not make justice sufficiently accessible to the people; and in 1806 the legislature provided that thereafter there should be a Superior Court in each county, sitting twice annually at the county seat. The number of circuits was increased from two to six, and a separate judge was provided for each circuit. Each judge was to ride the various circuits in rotation.<sup>39</sup>

While the Superior Courts were increasing in number and losing their character as central courts, they were also being deprived of their authority as the final court of appeal. In 1799 the Superior Court Judges were required by act of legislature to meet biennially to hear questions of law and equity which remained undecided in the Superior Court.<sup>40</sup> In 1801 this act was continued in force for three years, and the Court was given the title of "Court of Conference."<sup>41</sup> In 1805 it received its present title, "Supreme Court of North Carolina."<sup>42</sup> Thereafter the Superior Courts were trial courts solely.

During the colonial period each Superior (or "Supreme") Court had a Clerk of the Crown in addition to the regular Clerk of the Court.<sup>43</sup> As in other cases, however, this official seems to have delegated, or sold, the office to the Clerk of the Court, and not to have kept any of the records of the court; and with the overthrow of the royal government, the office was abolished in 1777.<sup>44</sup> Thereafter the Superior Court continued with only one clerk at each seat until 1787, when a Clerk and Master in Equity was provided for each court to keep the equity records.<sup>45</sup> When the District Superior Courts at Edenton, New Bern,

38. *Ibid.*, pp. 53-54; *State Records*, XXV, 65-67.

39. *Potter's Code*, chap. 693.

40. *Ibid.*, chap. 520. The principal purpose of these meetings was to provide a court for the trial of criminal cases arising from land-grant frauds in the office of the secretary of state.

41. *Ibid.*, chap. 576.

42. *Ibid.*, chap. 674. The judges of the Superior Court, meeting in conference, continued to act as the members of the Supreme Court until 1818, when provision was made for separate justices. *Potter's Code*, chap. 962.

43. *Colonial Records*, VII, 478.

44. *Potter's Code*, chap. 115, sec. 3; *State Records*, XXIV, 49.

45. *Potter's Code*, chap. 278, sec. 3; *State Records*, XXIV, 911.

Wilmington, Halifax, Fayetteville, Hillsboro, Salisbury, and Morganton were replaced in 1806 by Superior Courts in every county, it was provided that the Clerk and the Clerk and Master in Equity for each District Court should become the Clerk and the Master, respectively, for the Superior Court of the county in which the seat of the old district Superior Court had been located.<sup>46</sup> As a result of this continuity in office, the records of the Edenton District Court remain with those of the Chowan County Superior Court; those of the New Bern District, in Craven County; of the Wilmington District, in New Hanover County; of the Halifax District, in Halifax County; of the Fayetteville District, in Cumberland County; of the Hillsboro District, in Orange County; of the Salisbury District, in Rowan County; and of the Morganton District, in Burke County. The minutes and other records of the Superior Courts of these counties were usually continued in the volumes that had been used for the records of the old District Superior Courts, and the two together constitute one continuous series. "Superior Court" is used in the lists of records that follow to include both the district and county Superior Courts.

### Reorganization of the Court System in 1868

In 1868 the entire court system was radically changed. The Courts of Pleas and Quarter Sessions were abolished, and their governmental powers were vested in the newly created Boards of County Commissioners, their probate jurisdiction in the Clerk of Superior Court as Judge of Probate, and most of their judicial powers in the Superior Court.<sup>47</sup> Equity proceedings were likewise done away with, as was the office of Clerk and Master in Equity. Extensive changes were also made in civil procedure. These changes greatly increased the authority of the Clerk of Superior Court, now the court's sole recording officer. Not only is he the chief ministerial officer of the Superior Court, with extensive powers to act for the court in the interval between terms, but he is an independent judge of "special proceedings"

46. *Potter's Code*, chap. 693, sec. 14.

47. Constitution of North Carolina, articles 4, 7; *The Code of Civil Procedure of North Carolina* (Raleigh, 1868), secs. 10, 11, and 417-493. The office of Judge of Probate, which the Clerk had filled *ex officio*, was abolished in 1883; but the Clerk retained all the powers of the office. *The Code of North Carolina, Enacted March 2, 1883* (New York, 1883), sec. 102. (Hereafter cited as *Code of 1883*.)



not involving a regular suit and of probate matters. In this latter capacity he appoints or commissions fiduciaries, including administrators, executors, guardians, collectors, receivers, and commissioners, and audits their accounts and settlements; receives the probate or acknowledgment of deeds, mortgages, and wills; and issues all necessary orders and decrees in regard to the administration of estates.<sup>48</sup>

### Inferior Court

Since 1868 the court system of the state has undergone little change, except for the increase in the number of circuits<sup>49</sup> and the creation of inferior courts. The abolition of the Court of Pleas and Quarter Sessions in 1868 left the state with no trial court below the Superior Court except the magistrate's courts, which had jurisdiction over only petty cases. The need for inferior trial courts, especially in the more populous counties, became increasingly obvious with the growth of the state, and the first effort to supply an inferior court was made in 1877. An act of that year provided that the Justices of the Peace of each county, some of whose governmental powers had been restored by the Constitutional Convention of 1875, might, in their discretion, elect three persons to constitute an Inferior Court which should have authority to try and determine proceedings in bastardy and all criminal offenses except those in which original jurisdiction was reserved to the Justices of the Peace and except the crimes of murder, manslaughter, arson, rape, assault with intent to commit rape, burglary, horse stealing, libel, perjury, forgery, and highway robbery.<sup>50</sup> The court never attained importance, and was abolished by 1885 in most counties in which it had been established. The Revisal of 1905 included no provision for the Inferior Courts.

### Circuit Courts

A second effort to create a trial court for the relief of the crowded dockets of the Superior Court came with the establishment of two Circuit Criminal Courts in 1895. The western

48. See Wager, *County Government*, pp. 249-250.

49. For a detailed treatment see Corbitt, "Judicial Districts," *passim*.

50. *Laws of 1876-7*, chap. 154.

circuit included Buncombe, Haywood, Henderson, and Madison counties; the eastern, Craven, Edgecombe, Halifax, Mecklenburg, New Hanover, Robeson, Vance, and Warren counties.<sup>51</sup> These courts were given exclusive jurisdiction over criminal cases equivalent to that held by the Superior Courts.<sup>52</sup> In 1897 Cumberland County replaced Vance in the eastern circuit;<sup>53</sup> McDowell was added to the western;<sup>54</sup> and the western Circuit Court was given civil as well as criminal jurisdiction, thus practically replacing the Superior Court.<sup>55</sup> In a series of cases in 1898, however, the North Carolina Supreme Court declared that the erection of trial courts which took over the jurisdiction of the Superior Courts and from which appeals lay directly to the Supreme Court rather than to the Superior Court was unconstitutional; and the circuit court system was thereby abolished.<sup>56</sup> An effort was made to restore the system in 1899 within the constitutional limitations imposed by the Supreme Court. The new western circuit included Buncombe, Burke, Caldwell, Forsyth, Haywood, Henderson, Madison, McDowell, Surry,<sup>57</sup> and Yancey counties; the eastern, Craven, Cumberland, Edgecombe, Halifax, Mecklenburg, Nash, New Hanover, Northampton, Robeson, Warren, and Wilson counties. The courts were to have only criminal jurisdiction, and appeals were to lie to the Superior Court.<sup>58</sup> This modification proved unsatisfactory, however, and the entire system was abandoned in 1901.<sup>59</sup>

The 1895 acts provided that in the eastern circuit the Clerks of Superior Court were to serve as Clerks of the Circuit Court unless the circuit judge, as was his privilege, chose to appoint a separate clerk.<sup>60</sup> In the western circuit the Superior Court clerks were automatically made Circuit Court clerks except in Buncombe County, in which a separate clerk was provided.<sup>61</sup> The 1899 acts modified this by providing that separate clerks should be appointed for the Circuit Criminal Court in Buncombe,

51. *Public Laws of 1895*, chaps. 75 and 156.

52. *Loc. cit.*

53. *Public Laws of 1897*, chaps. 3 and 111.

54. *Ibid.*, chap. 7.

55. *Ibid.*, chap. 6.

56. The principal case was *Rhyne v. Lipscombe*, 122 N. C. 650 (1898).

57. The Circuit Court in Surry County was abolished by the same session of the Legislature. *Public Laws of 1899*, chap. 594.

58. *Ibid.*, chaps. 371 and 471.

59. *Public Laws of 1901*, chap. 31.

60. *Public Laws of 1895*, chap. 156, sec. 10.

61. *Ibid.*, chap. 75, sec. 11.



Forsyth, Madison, Mecklenburg, and New Hanover counties and that the Superior Court clerks should hold the position in the other counties embraced by the acts.<sup>62</sup> Even in the counties which had separate clerks, all the records of the Circuit Court, upon its abolition, seem to have passed into the custody of the Clerk of Superior Court.

### **Recorder's Court**

County Recorders' Courts were established in a number of counties by special statute in the period 1900-19; and since 1919 they can, under a general act of that year,<sup>63</sup> be established by the Board of County Commissioners in any county not having a municipal Recorder's Court in the county seat. A majority of the counties of the State now have Recorders' Courts. The jurisdiction varies from county to county, especially in the case of those established by special statute, but in general includes misdemeanors, actions on contracts where the amount involved does not exceed \$1,000, and torts where the amount involved does not exceed \$500. Appeals lie to the Superior Court for errors assigned in civil actions, and a new trial may be had on appeal to the Superior Court in criminal cases.<sup>64</sup> The Clerk of Superior Court acts *ex officio* as clerk of the Recorder's Court.<sup>65</sup>

### **General County Court**

Under an act of 1923, General County Courts may be established by popular election in any county.<sup>66</sup> These courts are similar to the Recorders' Courts except that they have full-time judges paid at least \$3,600 a year and have a larger civil jurisdiction.<sup>67</sup> Appeals are made as in the case of the Recorders' Courts, and the Clerk of Superior Court also acts as clerk of the General County Court.<sup>68</sup>

### **Juvenile Court**

In 1919 a Juvenile Court was established in each county, with the Clerk of Superior Court as judge. The Clerk is

62. *Public Laws of 1899*, chap. 371, sec. 11; chap. 471, sec. 12.

63. *Public Laws of 1919*, chap. 277.

64. Wager, *County Government*, p. 233.

65. *Ibid.*, p. 232.

66. *Ibid.*, p. 237; *Public Laws of 1923*, chap. 216.

67. *Loc. cit.*

68. Wager, *County Government*, pp. 238-239. County Courts were established in some counties by special statute prior to 1923.

required to keep a "Juvenile Record" of the court's proceedings, which is not ordinarily open to general inspection.<sup>69</sup>

### Records of the Clerk's Office

As this brief sketch indicates, the archives of the Clerk's office should consist of the following groups of material: (1) the records of the Court of Pleas and Quarter Sessions from the founding of the county until 1868; (2) the records of the Superior Court from 1806 to date, including a separate set of equity records prior to 1868; (3) the records of the Inferior Court from 1878 to 1885, if one were established in the county; (4) the records of the Circuit Criminal Courts in certain counties for the approximate period 1895-1901; (5) the records of any General County Court or county Recorder's Court which may have been established in the county; (6) the records of the Clerk's own activities as an independent administrative and judicial officer; and (7) the miscellaneous records not related to the functions of the Clerk which he is required to keep merely as a convenient and trustworthy recording officer. In addition to these, we might expect to find records of the General Court and its Courts of Assize in the Chowan County Clerk's office at Edenton prior to 1747 and in the Craven County Clerk's office at New Bern from 1747 to 1754, and records of the District Superior Courts in Chowan, Craven, Halifax, New Hanover, and Rowan counties from 1754 to 1806, in Orange County from 1767 to 1806, and in Burke and Cumberland counties from 1782 to 1806.

It is more convenient, however, to analyze the records of the Clerk's office by type rather than by source. In general, they fall into three broad classes: (1) those relating to the trial of causes, which may be described as judicial records; (2) those relating to the supervision of fiduciary relationships, which may be described as probate records; and (3) those somewhat heterogeneous records, more or less extraneous to the primary functions of the Clerk's office, which the Clerk is nevertheless required to keep and which may be described as miscellaneous records. With these last may be grouped the relatively few extant

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69. *Ibid.*, pp. 353-354.



records of the Courts of Pleas and Quarter Sessions relating to the administration of county government.

### Judicial Records

The principal judicial records are minutes, dockets, and file papers or rolls. The minutes are narrative records of the court's proceedings, usually referred to as "Minute Dockets." The dockets proper are lists of cases in which some given kind of proceeding is to be had at each term of court and are arranged in columnar form, with spaces provided for entering notes of the proceedings. The file papers are the original documents relating to each case, which are ordinarily placed together and filed at the end of each term of court. Since the nature of each of these types of judicial records is determined in large measure by the existing court procedure and especially the civil procedure, the abandonment of the common law practice and the adoption of the Code of Civil Procedure in 1868 marks a sharp break in the various series of judicial records.

With the exception of a few General Court and District Assize Court records found in the archives of the North Carolina Historical Commission and in the office of the Clerk of Superior Court of Chowan County, the judicial records prior to 1868 all originated in either the Superior Court (including the District Superior Courts in existence from 1754 to 1806) or the Court of Pleas and Quarter Sessions. As the existence of a separate Clerk and Master in Equity from 1787 to 1868 resulted in the keeping of an entirely separate set of equity records of the Superior Court, three distinct sets of judicial records are to be found in most counties for the period before 1868: those of the Court of Pleas and Quarter Sessions, those of the Superior Court of Law, and those of the Superior Court of Equity.

Prior to 1868 the nature of court records was not fixed by law, and each Clerk was left free to keep such records as best suited his convenience. The only legal requirement was that the Clerk "when any Cause is finally determined, shall enter all the Pleadings and other Matters relating thereto, into a Book to be kept for the Purpose, that an entire and perfect Record may

be made up.”<sup>70</sup> An exception exists in the case of the General Court, the clerk of which was required to “enter in a particular Docket for that purpose all such Cases, and those only, in which any issue is to be tried, Writ of Enquiry to be executed, Special Verdict or Demurrer to be argued, in the same order as they stood in the Proceedings.”<sup>71</sup> In spite of the absence of legislation fixing the system of record keeping, the various Clerks kept their records in fairly uniform manner.

### Judicial Records—Prior to 1868

The basic record of each court is its minutes. The minutes of the Superior Court consist chiefly of a record of the trial of each case, giving the names of the jurors, their verdict, a full summary of the judgment, and other rulings and orders of the court. The equity minutes are similar in nature, giving a summary of all proceedings and of all orders, decrees, and bills in equity.

The minutes of the Court of Pleas and Quarter Sessions constitute to the historian probably the most valuable of the Clerk's records. The trial of cases is recorded as in the Superior Court, but a much larger proportion of the minutes is devoted to the probate and governmental functions of the court. The acknowledgment and probate of deeds, the probate of wills, the appointment of administrators and guardians and the commissioning of executors, and the receipt, audit, and approval of fiduciaries' accounts are recorded in the minutes, as are the levy and assessment of taxes, the appropriation of county funds, the appointment of county officers, road overseers, and slave patrols, the licensing of taverns, mills, and ferries and the fixing of their rates, and all other acts of the court in its capacity as the governing body of the county.

While the general proceedings of the different courts were recorded in the minutes, the more detailed history of each case is to be found in the various dockets. The “Appearance,” “Trial,” and “Execution” Dockets were those most commonly used to

70. *State Records*, XXIII, 265. The above quotation refers specifically to the Clerks of the Courts of Pleas and Quarter Sessions, but the same law (Laws of 1746, chap. 2) contains an almost identically phrased provision applying to the General Court. *State Records*, XXIII, 260.

71. *Loc. cit.*



record civil and equity proceedings. Their nature can best be understood in the light of the common-law civil procedure then in use. In theory the plaintiff filed with the Clerk of the Court of Pleas and Quarter Sessions or the Clerk of Superior Court a complaint and gave bond to insure the prosecution of the case. The Clerk then issued a summons or other writ to the defendant to appear at the next term of court and answer to the complaint, a copy of which would be served on him with the summons. At the next term the defendant would appear and plead against the facts alleged in the complaint or demur on matters of law. If any issue of fact or of law were joined on the pleadings, the case was held over for trial at the next term of court. If the defendant failed to appear and plead, or admitted the plaintiff's allegations, a confessed judgment might be entered without trial. When the judgment was issued, the Clerk, at the request of the plaintiff, was required to issue an execution against the property of the defendant to recover the amount of judgment and the costs of the case. In actual practice the complaint, reply, and other pleadings were rarely submitted in writing except in very important and involved cases. In the common-law pleadings only certain rigidly defined and at times artificial complaints and defenses were allowed. As the wording of each complaint or defense was definitely established by custom, the plaintiff and defendant usually did not write out the entire prescribed formula, but merely indicated the general nature of the complaint and the defense by entering on the appearance docket the common-law name of the particular plea, such as "action for debt, £50," "general issue," "nil debet," "payment and set-off," or "statute of limitations."<sup>72</sup>

In all cases in which summonses were issued or parties were required to appear before the court, the writs were entered on the appearance docket for the term of court to which the summonses or other writs were returnable. Most of the cases entered were ones in which the parties were summonsed to appear for pleading, but petitions to the court were often included, as were writs of scire facias to secure the execution of

72. For a discussion of common law procedure and its relation to judicial records, see McIntosh, Atwell Campbell, *North Carolina Practice and Procedure in Civil Cases* (St. Paul, 1929), pp. 344-348.

judgments. Appearance dockets are arranged in columns and show for each case the parties to the action, the nature of the action, the date the summons was issued, and the nature of the defendant's pleadings, indicated by the type of entry described above. Any action taken by the court on petitions was also usually noted in the appearance docket, as were confessed judgments and the issue of the writs of inquiry to determine the amount of damage in default judgments.

All cases in which issues were joined and which were certified for trial to the succeeding term of court were entered in the trial docket. The trial docket was similar in arrangement to the appearance docket. All the data from the appearance docket were carried forward to the trial docket and in addition a note of all proceedings during the trial and a summary of the verdict and judgments were entered in the latter record.

All cases in which executions were issued were entered in the execution docket for the term of court for which the writs were returnable. The execution dockets show the parties to each action, the nature of the action, the type of writ issued to secure execution, the amount of the judgment, an itemized bill of costs, and the Sheriff's return of the execution. The execution docket differs from the modern judgment docket in that, although it contains essentially the same information, no judgment was entered therein until execution had been issued. Thus the execution docket served only as a record of supplementary proceedings and not as a notice of the lien created by the judgment.

Other dockets occasionally used were the "Petition Docket," including all petitions to the court to be acted on at a given time and the "Scire Facias Docket" (ordinarily known as the "Sci. Fa. Docket"), including all actions to be heard which were opened by a writ of scire facias issued to secure the enforcement of a judgment or decree of the court. Proceedings of both these types were usually entered, however, on the appearance docket. More frequently to be found is the "Reference Docket." The use of this record is uncertain, but it apparently included for each term of court those cases which had been referred to a referee at law or Master in Equity whose report



was returnable to that term. The content, the type of entry, and the arrangement resemble those of the trial docket.

In addition to these, the General Court and the early Superior Courts frequently, and the Courts of Pleas and Quarter Sessions more rarely, kept "New Action Dockets," which were equivalent to appearance dockets except that they included only new cases; and "Argument Dockets" of cases to come before the court for the argument of motions or demurrers. A very rare record was the "Imparlanse Docket," found only for the General Court, which probably included cases which had been continued to allow attorneys time in which to perfect their pleadings.

Separate volumes were usually given over to the execution docket and occasionally to the trial docket. The common practice, however, was to enter in one volume the appearance, trial, and reference dockets, together with the petition docket if one were kept, with all the dockets for each term of court grouped together. This practice was designed to provide in one place a list of all the matters to come before the court at each term.

As the pleading in criminal practice was much simpler and went through fewer stages than that in civil and equity practice, the courts ordinarily kept only one criminal docket, which was usually called the "Crown Docket" or "King's Docket" in the colonial period and the "State Docket" thereafter. Less frequently this record was titled "Criminal Docket" or "Prosecution Docket." It included all criminal actions to be heard at each term of court, and gave, in columnar form, the defendant, the offense charged, a note of the proceedings, and the verdict. The sentence was usually recorded only in the minute docket.

As the minutes usually contain only the names of the jurors who heard each case, the verdict, and the judgment of the court, and as the various dockets give the history of each case only in the most severely condensed form, the file of original papers in each suit remains the most nearly complete history of the case. At the conclusion of each term of court the Clerk folded all of the original papers in each case into a "roll," and wrote thereon the title of the case. These rolls were then bundled and labeled with the term of court. The judgment rolls are variously titled "Court Papers," "Civil Papers," "Criminal Papers," "State



Papers," "Judgments," or "Judgment Rolls" and usually include the original petitions, complaints and answers, if any, and all other pleadings which were filed, together with writs issued and returned, the verdict of the jury, and the judgment of the court in the several cases. For criminal cases usually only the indictments, warrants, and subpoenas are included. Executions were sometimes placed in the judgment roll for each case; but as they were issued after each case had been decided and its judgment roll made up, they were more commonly filed separately. Criminal papers were usually, though not always, bundled separately from civil papers.

In general the minutes and dockets of the early North Carolina courts have been well preserved. A few records of the Perquimans Precinct Court and the General Court have been found dating from the 17th century, and a good proportion of the records of all the courts for the later colonial period is still extant. Except in counties where the courthouses have been destroyed, the minutes and dockets are usually fairly complete from the early 1800's to 1868. A large part, perhaps one-half, of the minutes of various Courts of Pleas and Quarter Sessions has been placed in the archives of the North Carolina Historical Commission, as have also a great many of the Pleas and Quarter Sessions dockets. A third or more of the extant records of the District Superior Courts are likewise to be found there, although very few of the records of the county Superior Courts for the period 1806-68 have been transferred to the Commission. The volumes still in the counties are almost always kept in fireproof vaults with the Clerk's later records and are generally adequately cared for. The early court records were usually kept in sturdy and well-bound volumes which, unless they have been mistreated, are found remarkably well preserved.

The court papers, for the study of legal history far more valuable than the minutes and dockets, have not met so happy a fate. Relatively few of them have been acquired by the state Historical Commission and little care is taken of those which remain in the courthouses. In almost no case are they in an easily usable condition. The papers for the colonial period are rarely placed in metal file boxes, and those for the early eighteen



hundreds are only infrequently so filed. In many counties the early papers are not even kept in the Clerk's vault, but are placed in the basement or attic of the courthouse where they are exposed to serious hazards. In some cases the county officers have been found not even to know of their existence. Even where the early file papers receive adequate protection, they are practically never indexed and are only occasionally to be found filed in order. In many cases the original bundles have been broken, scattering the individual papers relating to the various cases. Exceptions will be found in a few counties, of course, where the early court papers are adequately cared for and properly filed; and in a very few instances the indexing of these papers has been undertaken. In spite of the neglect which they have suffered, a surprisingly large quantity of the early court papers have survived, and a few have been found by the Survey which date back to 1679.

### Judicial Records—since 1868

The Reconstruction constitution adopted in 1868 provided for the abolition of the distinction between actions at law and suits in equity and of the various common-law forms of action in each.<sup>73</sup> Under this constitution a new code of civil procedure was drawn up and adopted in the same year, together with a considerable amount of legislation supplementary thereto. The constitution, the code, and the supplementary legislation together materially modified judicial procedure in the state, and resulted in a reorganization of the entire system of keeping judicial records.<sup>74</sup>

The principal change in civil procedure effected by the newly adopted code was the abolition of the rigidly distinguished and highly artificial forms of pleading practiced under the common law and substitution therefor of pleading designed to be elastic in form and capable of being modified to suit the facts in each particular case.<sup>75</sup> Complaints, answers, and all other proceedings were now required to be in writing.<sup>76</sup> Also summonses

73. Constitution of North Carolina, article 4, sec. 1.

74. For a detailed discussion, see McIntosh, *Practice and Procedure*, pp. 78-96.

75. *Ibid.*, pp. 348-349.

76. *Code of Civil Procedure*, secs. 116-127.

were made returnable before the Clerk at any time, rather than before the court during term.<sup>77</sup>

The Code of Civil Procedure also effected a fundamental change in the theory and function of judicial records. Prior to 1868 the various dockets were designed merely as a record to assist the court in the administration of justice. The Code added a second and highly important function, that of giving notice to the public of liens created or about to be created on property as a result of civil actions. The system of court records prescribed by the Code and by the legislation supplementary thereto was intended to provide a public notice not only of every judgment which had been secured in any county against property within the given county, but of the institution of every suit in the Superior Court of the county. This new legislation no longer left the Clerk free to keep such records as he might desire. He was now required by law to keep the following judicial records:

1. A "minute docket, in which shall be entered a record of all proceedings had in the court during term, in the order in which they occur, and such other entries as the Judge of the District may direct to be made therein."<sup>78</sup>

2. A summons docket of "all writs, summons or other original processes issued by him, or returned to his office," which should contain a "brief note of every proceeding whatever in each action, up to the final judgment inclusive."<sup>79</sup> As summonses in civil actions, as distinguished from special proceedings, were by an act of 1869 made returnable to the next term of court rather than to the Clerk,<sup>80</sup> the Code of 1883 provided that only summonses returnable to a regular term of the Superior Court should be entered on the summons docket.<sup>81</sup> In 1919 it was again provided that all summonses should be returnable before the Clerk,<sup>82</sup> but presumably through oversight

77. This was the provision of the *Code of Civil Procedure*, sec. 73. In 1869 the practice of making summonses returnable to the court in term was restored. *Laws of 1868-9*, chap. 76, sec. 2. The original provisions of the code were again adopted in 1919 and are still in effect. *Consolidated Statutes*, sec. 476.

78. *Consolidated Statutes*, sec. 952; *Laws of 1868-9*, chap. 159, sec. 1.

79. *Consolidated Statutes*, sec. 952; *Code of Civil Procedure*, sec. 144.

80. *Laws of 1868-9*, chap. 76, sec. 2.

81. *Code of 1883*, sec. 83.

82. *Consolidated Statutes*, sec. 476.



the law still requires that the summons docket shall include only summonses returnable to a regular term of the Superior Court.<sup>83</sup>

3. A civil issues docket "of all issues of fact joined upon the pleadings, and of all other matters for hearing before the Judge at a regular term of the court, a copy of which shall be furnished to the Judge at the commencement of each term."<sup>84</sup>

4. A judgment docket "in which the substance of the judgment shall be recorded, and every proceeding subsequent thereto noted."<sup>85</sup> The judgment docket was required by the Code of Civil Procedure to be indexed by plaintiff,<sup>86</sup> the Code of 1883 required it to have a reverse as well as a direct index.<sup>87</sup>

5. "A docket of all criminal actions, containing a note of every proceeding in each."<sup>88</sup>

6. A record of orders and decrees, to contain copies of all orders and decrees of the Clerk in special proceedings not elsewhere recorded.<sup>89</sup>

The Clerk was also required to "keep the papers in each action, in a separate roll or bundle, and at its termination, attach them together, properly label, and file them in the order of the date of the final judgment."<sup>90</sup> This judgment roll was required to include for civil actions, "the summons, pleadings, or copies thereof, and a copy of the judgment, with any verdict or report, the offer of the defendant, exceptions, case, and all orders and papers in any way involving the merits, and necessarily affecting the judgment."<sup>91</sup>

To these records required by the Code of Civil Procedure of 1868 and its supplementary legislation, the Code of 1883 added two new series, the "Special Proceedings Docket" and the "Clerk's Minute Docket."<sup>92</sup> The former was designed as a summons docket for special proceedings, as the same code by its requirement that only summonses returnable to a regular term of court be included in the summons docket had limited

83. *Ibid.*, sec. 952.

84. *Loc. cit.*; *Code of Civil Procedure*, sec. 144.

85. *Loc. cit.*

86. *Loc. cit.*

87. *Code of 1883*, sec. 83.

88. *Consolidated Statutes*, sec. 952; *Code of Civil Procedure*, sec. 144.

89. *Consolidated Statutes*, sec. 952; *Code of Civil Procedure*, sec. 427.

90. *Consolidated Statutes*, sec. 949; *Code of Civil Procedure*, sec. 146.

91. *Consolidated Statutes*, sec. 612; *Code of Civil Procedure*, sec. 253. If the suit was not contested, only the summons, complaint, and judgment, with proof of the defendant's notification and failure to contest, need be filed. *Loc. cit.*

92. *Code of 1883*, sec. 83.

to civil actions the application of the latter record. The Clerk's minute docket was apparently designed primarily to contain a record of his actions in the hearing of special proceedings. Later legislation has also required the keeping of a "Cross Index to Parties to Actions" to serve as a general index to the summons docket, the civil issues docket, the special proceedings docket, and the judgment docket.<sup>93</sup>

Under this system, in theory, every civil action will be entered in the summons docket upon the issue of summons or other original process to the defendant, and the entry will be followed by a note of every subsequent proceeding through the final judgment. If no issue of law or fact appears upon the pleadings, judgment will be given by the Clerk and will be entered in the judgment docket. If such an issue does arise, the case will be entered on the civil issues docket for trial at the next term of court, and the judgment of the court will be noted in the summons docket and entered in the judgment docket. The issue of execution and other proceedings subsequent to the judgment will be recorded in the judgment docket. The special proceedings docket will meanwhile serve the same function for ex parte and other special proceedings that the summons docket does for civil actions, and special proceedings requiring a trial on issues of law or fact will be entered in the civil issues docket in the same manner as civil actions. The minute docket will provide a running account of all proceedings before the court in term, and the Clerk's minute docket of all proceedings before the Clerk. These minute dockets should also contain a verbatim copy or full summary of each judgment signed by the judge and the Clerk, respectively, while the record of orders and decrees should contain similar copies of orders and decrees issued by the Clerk in special proceedings. Thus the set of judicial records not only should include a record of every act of the Clerk and of the court in term, but through the summons docket should serve notice of the pendency of litigation upon all prospective purchasers of property which may be involved therein and through the judgment docket should serve notice upon all persons of the lien created by each

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93. *Consolidated Statutes*, sec. 952; *Public Laws of 1919*, chap. 152.



judgment. The entire set of records should be made accessible by the cross index to parties to actions.

In actual practice, however, the method of keeping judicial records departs considerably from the pattern prescribed by law and outlined above. The cross index to parties to actions is rarely kept, and certain of the dockets are frequently omitted. Although the summons docket is usually to be found complete from 1868 to date, either separate or combined with the civil issues docket, there are a few counties in which even this is not regularly kept. Also, the summons docket usually does not carry the history of the case beyond its entry on the civil issues docket, although required by law to contain a note of every proceeding through the final judgment. The civil issues docket was kept as a permanent record in most counties from 1868 to the early 1900's. It is now, however, usually made up as a small pamphlet before each term of court with three copies, one for the judge, one for the Clerk, and one for the bar. These pamphlets are not considered as permanent records, and are usually destroyed or stored in the attic or basement after each term. The criminal docket is likewise now usually prepared in pamphlet form, with a fourth copy for the solicitor of the judicial district, and usually is similarly disposed of. A number of counties, however, have continued to keep it as a permanent record. The keeping of a Clerk's minute docket has also been abandoned in most counties.

The minute, judgment, and special proceedings dockets of the Superior Court and the record of orders and decrees are, however, almost always kept in substantial compliance with the law. The minute docket since 1868 continues in uniform series with the earlier minutes, although the volumes from 1868 to date are sometimes numbered or lettered as a separate series. The minute docket may or may not be indexed. The judgment docket is always to be found complete from 1868 or 1869 to date, except where destroyed by fire or other accident, and is practically always indexed in a separate cross index to judgments. The special proceedings docket and the record of orders and decrees are almost always to be found complete from 1883 and 1868, respectively, to date; in fact, the special



proceedings docket, not legally required before 1883, was frequently kept as early as 1868, apparently as a matter of convenience to the Clerk. These two records are occasionally combined into one series, usually under the title of "Orders and Decrees."

Various attempts have been made within recent years to reform this somewhat cumbersome system of keeping judicial records. Perhaps the simplest system is that of file docket sheets adopted by Forsyth and other counties. A "docket sheet" is filled out for each case upon the issue of the first summons, and the sheet is placed in a loose-leaf "Current Appearance Docket." A note of every proceeding is entered on the docket sheet as on the summons docket. When issues are joined and the case is ready for trial, the sheet is removed and placed in a similar "Current Trial Docket," where further entries are made as on the civil issues docket. When final judgment is given, the sheet is removed from the current trial docket and placed in a "File Docket." This system ends the necessity of keeping summons and civil issues dockets and is found to be very convenient in the administration of the office.

The filing and arrangement of file papers of the Superior Court has become much more systematic since 1868, due partly to the greatly increased pressure of business in the courts and partly to the more rigid requirements as to the keeping of court records introduced by the Code of Civil Procedure.<sup>94</sup> All the papers in each action are now placed in manila jackets, and are usually filed serially by file numbers which are entered on each envelope in the order of the entering of judgment. As these file numbers are always entered in the judgment docket and usually in the cross index to judgments, it is quite easy to locate a properly filed judgment roll. In addition to this indirect indexing, several counties have separate indexes solely for the judgment rolls. As all pleadings are now written out in full, the judgment rolls since 1868 constitute a considerably fuller record of each case than those prior to that date. A large quantity of these civil judgment rolls is accumu-

94. *Consolidated Statutes*, sec. 949; *Code of Civil Procedure*, sec. 146.



lated in each county, and in an urban county they may occupy several hundred file boxes.

The judgment rolls in criminal actions and special proceedings are separately filed in similar fashion, and are usually titled "Criminal Papers" and "Special Proceedings Papers." Occasionally judgment rolls in special types of cases, such as divorce actions, are separately filed. Less frequently judgments, bills of costs, or various other types of papers connected with the cases are filed separately from the general judgment rolls.

The legislature in 1927 provided that tax sales certificates could thereafter be foreclosed only by civil actions similar to those prosecuted for the foreclosure of mortgages.<sup>95</sup> As a result of this statute, such actions, ordinarily known as "tax suits," now constitute a large proportion of the cases coming before the various Superior Courts. Tax suits are rarely contested by defendants, and are generally merely formal proceedings to give the additional guarantee of judicial confirmation to the validity of tax deeds. Usually consent or default judgments are entered by the Clerk without trial before the Superior Court in term. In order to avoid the encumbrance of the regular dockets with the numerous entries of tax suits, most Clerks now keep separate summons and judgment dockets for tax suits, and many keep a separate file for the judgment rolls of such suits.

Recent legislation has required, in addition to these basic judicial records, two special judicial records, the "Lis Pendens Docket" in civil actions and the "Nol. Pros. Docket" in criminal actions. The purpose of the lis pendens docket is to give added assurance that every prospective purchaser or other interested party is given ample notice that the title to any given parcel of real estate is involved in litigation. The Code of Civil Procedure had required any person instituting an action affecting the title to real estate to file with the Clerk of Superior Court of the county in which the land was situated a notice of the pending litigation in order to make it an effective encumbrance of the title thereto.<sup>96</sup> This provision was strengthened in 1919

95. Code, sec. 8028; *Public Laws of 1927*, chap. 221, sec. 4.

96. *Code of Civil Procedure*, sec. 90.

by the requirement that the notice must be entered and cross-indexed in a "Record of Lis Pendens" or lis pendens docket, which must contain the names of the parties to the action, the court in which it was to be tried, and a description of the land affected sufficient to identify it.<sup>97</sup> This record is rarely complete, however, and frequently is not kept at all, since the state Supreme Court has ruled that the summons docket and the pleadings alone give sufficient notice unless the suit is instituted in some other county than that in which the land is situated,<sup>98</sup> and since with rare exceptions a proceeding involving the title to real estate must be brought in the county in which the property is located.<sup>99</sup>

The nol. pros. docket, which the Clerk has been required to keep since 1905, is intended to record all criminal cases in which the solicitor takes a nolle prosequi with leave and is required to be indexed.<sup>100</sup> This record is frequently omitted, since the same information is shown on the criminal docket and the minute docket.

Although the courts of the various Justices of the Peace are not technically "courts of record," the Justices have been required since 1883 to keep a civil and a criminal docket in which must be entered a note of all their proceedings.<sup>101</sup> These must be deposited with the Clerk when any docket is filled or when any vacancy occurs in the office of a Justice of the Peace.<sup>102</sup> Few Justices comply with this statute, however, and the collection of magistrates' dockets in the various Clerks' offices is usually very incomplete.

### Judicial Records—Miscellaneous

In addition to these judicial records proper, relating directly to the trial of causes, each Clerk keeps a number of ancillary records of the costs of court trials. Prior to 1868 bills of costs

97. *Consolidated Statutes*, secs. 500-504; *Public Laws of 1919*, chap. 31. This merely made statewide in its application a previous act of 1903 relating only to Buncombe County. *Public Laws of 1903*, chap. 472.

98. *Pierce v. Mallard*, 197 N. C. 679 (1929), and cases there cited.

99. *Consolidated Statutes*, sec. 463.

100. *Ibid.*, sec. 952; *Public Laws of 1905*, chap. 360, sec. 2.

101. *Consolidated Statutes*, secs. 1482-3; *Code of 1883*, sec. 831. Although specific instructions as to the keeping of magistrates' dockets were not included in the law until 1883, the keeping of such dockets was clearly implied in the *Code of Civil Procedure* of 1868, secs. 552-553.

102. *Consolidated Statutes*, secs. 1484-1485; *Code of Civil Procedure*, secs. 552-553.



were usually filed with the judgment roll for each case and entered on the execution docket for civil cases and the state docket for criminal actions. The present practice is similar, except that both civil bills of costs and criminal bills of costs assessed against the defendant are usually entered in the judgment docket. A separate "Half Fee Docket" is also frequently kept for bills of costs in criminal cases in which the defendant is acquitted or is convicted but is unable to pay the costs. The county is assessed the costs in such cases unless there is a solvent private prosecutor, but pays only half the regular fees.<sup>103</sup> In the larger counties an entirely separate "Costs Docket" is frequently kept for recording bills of costs.

Related to the various records of costs is the record of state court process taxes kept by some Clerks. Since 1925 the state has levied a tax on court proceedings, which is included in the bill of costs and assessed against the party cast. The Clerk is required to make a quarterly report to the state commissioner of revenue on the assessment and collection of this tax,<sup>104</sup> and may keep a separate record for his convenience in compiling the report. The Clerk is also required to keep for use in revising the jury list and in determining the compensation due jurors an indexed or alphabetically arranged record of all jurors who have served in the Superior Court, General County Court, or County Recorder's Court.<sup>105</sup> The Clerk also occasionally files the paid and canceled certificates of service issued each juror, usually known as "jury tickets." He is required by law to file such tickets issued witnesses after they have been paid by the party in whose behalf the witnesses were called and after they have been entered in the bill of costs.<sup>106</sup>

All fines and forfeitures received by the Clerk under color of his office have been required to be recorded since 1874.<sup>107</sup> Since 1879 the county Treasurer has been required to keep a similar list of the fines and forfeitures received by him from

103. *Consolidated Statutes*, sec. 1259; *Potter's Code*, chap. 1048; *Laws of 1830*, chap. 1, sec. 7; *Public Laws of 1933*, chap. 68, sec. 1; *Public Laws of 1935*, chap. 210.

104. *Code*, sec. 7880 (88); *Public Laws of 1925*, chap. 101, sec. 81a; *Public Laws of 1935*, chap. 371, sec. 157.

105. *Consolidated Statutes*, sec. 952; *Public Laws of 1893*, chap. 52, sec. 3. The requirement that the jury list be indexed or alphabetically arranged dates only from 1905. *Revisal of 1905 of North Carolina* (Raleigh, 1905), sec. 1891.

106. *Consolidated Statutes*, sec. 1275; *Potter's Code*, chap. 189; chap. 458, sec. 2.

107. *Consolidated Statutes*, sec. 952; *Laws of 1873-4*, chap. 116, sec. 4.

the Clerk, which must be deposited in the Clerk's office as a check against the list prepared by the latter.<sup>108</sup> Although there is apparently no specific legislation requiring the Clerk to keep a record of his fees received, such records are almost always kept in counties in which the fees are paid into the county treasury and in which the Clerk is paid by salary.

### Probate Records

Next in importance to the judicial records in the Clerk's office come those relating to what may broadly be called the probate jurisdiction of the office, involving the supervision and control of fiduciary relationships. As has been noted, this jurisdiction was vested prior to 1868 in the Courts of Pleas and Quarter Sessions, and since that date in the Clerks of Superior Court. In spite of the difference in origin between the probate records antedating and those postdating 1868, that date does not mark such a change in the nature of this group of the Clerk's archives as in the case of the judicial records.

### Probate Records—Wills

The most important fiduciary record is the "Record of Wills." Prior to 1760 wills were recorded and filed in the office of the secretary of the province, although the legislation, if any, requiring this procedure is not extant.<sup>109</sup> This centralized recording of wills apparently occasioned the colonists many inconveniences, and by acts of assembly the duty of recording wills and filing and preserving the originals was assigned in 1760 to the Superior Court or Court of Pleas and Quarter Sessions before which the will was proved.<sup>110</sup> Although the jurisdiction over wills thus conferred upon these two courts was concurrent, it was apparently rarely exercised by the Superior Court, and in 1773 it was made exclusive in the Court of Pleas and Quarter Sessions.<sup>111</sup>

108. *Consolidated Statutes*, sec. 952; *Laws of 1879*, chap. 96, sec. 1.

109. The record of wills from the secretary's office, apparently passably complete from 1680, together with many of the original wills from that office, is now in the archives of the North Carolina Historical Commission. This record includes a few wills probated as late as 1773, but those recorded after 1760 had been adjudicated by the governor, probably after the filing of a caveat against the original probate by the Court of Pleas and Quarter Sessions or the Superior Court.

110. *State Records*, XXV, 407, 434. The provisions of this act of 1760 were re-enacted in 1762 and 1766. *Ibid.*, XXI, 566, 690.

111. *Ibid.*, pp. 886-7.



With the abolition of the Court of Pleas and Quarter Sessions in 1868, its functions in the probate and the recording of wills were conferred upon the Clerk of Superior Court as Judge of Probate, and the Clerk was specifically enjoined to keep a "Record of Wills, in which must be recorded all wills, with the certificate of probate thereof."<sup>112</sup> The Code of Civil Procedure also required that "To each of such books there must be attached an alphabetical index securely bound in the volume."<sup>113</sup> The only later modification of the provisions of the Code of Civil Procedure in regard to the recording of wills was the requirement by an act of 1899 that all wills theretofore recorded containing a devise of real estate should be entered in one general index, which must be kept up to date by the Clerk thereafter.<sup>114</sup> Indexes prepared in compliance with this section practically always cover all wills whether or not they include a devise of real estate.

The record of wills is usually complete from a relatively early date. The will books, like the deed books in the Register's office, are substantial and well bound volumes which are usually transcribed when they become worn or illegible. The record of wills is usually numbered in series, with no break occasioned by the passing of jurisdiction in testamentary matters from the Court of Pleas and Quarter Sessions to the Clerk of Superior Court. The series is always cross-indexed in a separate "Cross Index to Wills." Frequently the early will books include also inventories, accounts, and settlements of fiduciaries, and early wills are occasionally to be found recorded in full in the minutes of the Court of Pleas and Quarter Sessions. The more recent will books of each county include not only wills probated before the Clerk of Superior Court of that county, but also all wills probated elsewhere which contain a devise of real estate within the county.<sup>115</sup>

Although the file of original wills is rarely as complete as the record of wills, a surprisingly large number of the original documents have been preserved, and occasionally one will find filed a will which has not been copied into the record. These

112. *Consolidated Statutes*, secs. 938 and 952; *Code of Civil Procedure*, secs. 418 and 426.

113. *Code of Civil Procedure*, sec. 428.

114. *Consolidated Statutes*, sec. 952; *Public Laws of 1899*, chap. 110.

115. *Consolidated Statutes*, sec. 4146; *Public Laws of 1921*, chap. 108, sec. 1.



originals are usually filed alphabetically under the initial of the testator, but in a few counties they are filed in the order of their probate. In these latter counties it is customary to give each original will a serial number indicating its place in the file, which is inserted in the cross index to wills together with the volume and page reference to the record of wills.

### Probate Records—Appointments

No definite provision was made before 1868 for recording the appointment of fiduciaries. The power to appoint guardians was conferred upon the Precinct Court by an act of 1715,<sup>116</sup> and apparently had been exercised by that body from a much earlier date.<sup>117</sup> Jurisdiction over the appointment of administrators and executors was vested in the governor, the General Court, and the Precinct Court.<sup>118</sup> In actual practice, however, practically all such appointments seem to have been made by the Precinct Court or its successors, the County Court and the Court of Pleas and Quarter Sessions.<sup>119</sup> All fiduciaries except executors were required to post bond upon qualifying,<sup>120</sup> and these bonds are frequently to be found in the various Clerk's offices from the early nineteenth century to 1868. The administrators' and guardians' bonds were usually printed in volumes, with blanks left for the name of the ward or person whose estate was being administered, the amount of the bond, and the signatures of the fiduciary and his bondsmen. In counties in which this system was not used, the original handwritten bonds may occasionally be found among files of miscellaneous court papers. A note of the appointment of fiduciaries was usually entered in the minutes of the Court of Pleas and Quarter Sessions.<sup>121</sup>

The Code of Civil Procedure adopted in 1868 required the Clerk to keep a "Record of appointments of executors, adminis-

116. *State Records*, XXIII, 70.

117. Original minutes of the Perquimans Precinct Court, archives of the North Carolina Historical Commission.

118. *State Records*, XXIII, 67. After the abolition of the General Court in 1754, this jurisdiction was probably shared by the District Superior Courts. *Ibid.*, XXV, 274.

119. *Colonial Records*, VII, 480.

120. *State Records*, XXIII, 7-68; XXV, 320; *Revised Code of North Carolina* (Boston, 1855), chap. 46, sec. 4; chap. 54, sec. 2.

121. The record of the appointment of fiduciaries kept by the various Clerks may be supplemented by annual lists of letters testamentary and letters of administration granted which they were required to file with the secretary of the province (later with the secretary of state). *State Records*, XXIV, 66, 407. Many of these lists may be found in the archives of the North Carolina Historical Commission.



trators, guardians, collectors, and masters of apprentices, with revocations of all such appointments.”<sup>122</sup> This record of appointments usually includes a statement that the guardian, administrator, or other executor was appointed, with the date and a certificate of his having posted bond and qualified, together with the bond itself, which is signed in the volume. Some Clerks keep separate series for guardians, for administrators, and for executors; others record all appointments in one series; and still others use various combinations of the three. In a few counties for some years after 1868 the Clerks continued to record only the bonds of administrators and guardians, as had been the practice theretofore. Although the record of the appointment of fiduciaries is usually complete from 1868 to date, in a few counties no separate record is kept of the appointment of executors, and instead a notice of the qualification of each executor is simply appended to the recorded copy of the will appointing him. In addition to the regular record of appointments, some Clerks enter a notice of all appointments in the Clerk’s minute docket or in the special proceedings docket.

The record of appointments is variously titled; sometimes simply “Record of Administrators” or “Record of Executors” or “Record of Guardians,” sometimes “Appointments of Administrators and Executors.” The record frequently includes the appointment of other classes of fiduciaries than that indicated by the title. A “Record of Executors,” for instance, frequently contains notices of the appointment of administrators and guardians. Likewise, a series titled “Administrators’ Bonds” or “Guardians’ Bonds” will frequently include a full record of each appointment, in addition to the bonds themselves, especially after 1868.

The legislature in 1903 authorized the Commissioners of each county to set up a general cross index of administrators and executors and also one of guardians, with the power to carry the index back as far as they wished.<sup>123</sup> The general

122. *Consolidated Statutes*, sec. 952; *Code of Civil Procedure*, sec. 427. This section has been changed in the *Consolidated Statutes* to read as follows: “Record of appointments, which shall contain a record of appointments of executors, administrators, guardians, and collectors, with revocations of all such appointments; and on which shall be noted all subsequent proceedings relating thereto.”

123. *Public Laws of 1903*, chap. 51.



cross-indexing of these records was made compulsory by the Consolidated Statutes adopted in 1919.<sup>124</sup> As a result, in addition to the index in each volume of the various records of appointments, almost all counties have separate cross indexes, usually covering the entire period from 1868 to date.

### Probate Record—Accounts

Perhaps most voluminous among the probate records are those of the various accounts of fiduciaries. Each fiduciary is required to file three types of accounts: an inventory of all the properties taken over by him to be administered, to be filed within three months of his appointment; an annual account within a year of his appointment and regularly thereafter; and a final account or settlement upon the conclusion of his administration.<sup>125</sup> Administrators' and executors' inventories and guardians' accounts will be found occasionally throughout the period prior to 1868. The inventories are usually recorded in full, giving a detailed, item-by-item, list of the property of the deceased. The guardians' accounts are frequently recorded only in very brief summary, showing merely the balance carried over from the last accounting, the guardian's total receipts and expenditures in behalf of his ward, and the balance carried forward to the next accounting period. These summary tabular records of guardians' accounts are frequently referred to as "Guardians' Dockets" or "Orphans' Dockets."

The record of fiduciaries' accounts has been kept much more systematically since the legislation of 1868. Accounts are now usually recorded in two series: the "Record of Accounts," including inventories, annual accounts, and any special accounts; and the "Record of Settlements," including only final settlements.<sup>126</sup> These series are sometimes combined, and occasionally guardians' accounts will be recorded separately from administrators' and executors' accounts. However kept, the

124. *Consolidated Statutes*, sec. 952.

125. *Ibid.*, secs. 48, 105, 109, 2183, and 2188; *Code of Civil Procedure*, secs. 477, 478, and 481. The provision relating to the filing of inventories has been in effect since 1723 or earlier. *State Records*, XXIII, 108. That relating to the filing of annual accounts, at least in its application to guardians, has been in effect since 1762, and probably much longer. *Potter's Code*, chap. 69, sec. 9. Both of the acts cited required the Clerk to record the inventories or accounts filed with him.

126. *Consolidated Statutes*, sec. 952; *Code of Civil Procedure*, sec. 427.



record is usually complete from 1868 to date and is practically always indexed.

### **Probate Record—File Papers**

Under the general provision making him responsible for all papers filed in his office,<sup>127</sup> the Clerk is required to preserve the original oaths, inventories, accounts, and settlements of fiduciaries. These constitute a large part of the file papers of the office. The "estate papers," as they are usually called, are rarely filed in order for the period prior to 1868. Frequently they are found together with the early judicial records of the Court of Pleas and Quarter Sessions and of the Superior Court in cardboard or wooden boxes or in unlabeled file boxes of miscellaneous court papers. When placed in labeled file boxes they are usually grouped by types, such as administrators' bonds, inventories, guardians' accounts, etc., rather than by estates. A few counties, notably Guilford and Forsyth, are now providing for the systematic filing of these early estate papers, largely through the use of Works Progress Administration funds.

The original bonds, accounts, settlements, and other papers are filed with more regularity since 1868. The usual practice is to maintain a general file entitled "Estate Papers," in which all the papers relating to a given estate are jacketed together. In a great many counties the practice persists, however, of filing papers according to type. A recently introduced filing system, perhaps best exemplified in Forsyth County, provides for maintaining three files, one for administrators, one for executors, and one for guardians. Letter files rather than the customary documentary files are provided, and a separate folder is provided for each estate, in which are filed not only the inventory, accounts, and settlements, but a copy of the will, copies of orders and decrees affecting the estate, all correspondence, and all other papers relating in any way to the estate. Separate indexes are sometimes, although rarely, provided for the filed papers.

<sup>127</sup>. *Consolidated Statutes*, secs. 949-50; *Code of Civil Procedure*, sec. 426; *Laws of 1868-9*, chap. 159, sec. 4.

Various devices have been adopted in the larger counties to simplify the involved task of supervising fiduciary relationships. The most common is a docket of estates, kept under varying titles in Craven, Guilford, and other counties. In this record the name of the ward, testator, or intestate and that of his guardian, executor, or administrator are entered, and columns are provided for noting the date of appointment and qualification and the dates inventories, annual accounts, and settlements are due and are filed, together with a note of the audit and the approval of such accounts. The special proceedings docket is occasionally used for the same purpose. A more recent device is a similar card-index record of current fiduciary relationships, adopted in Buncombe, Forsyth, Guilford, and other counties.

### Probate Records—Miscellaneous

In addition to the bonds, inventories, accounts, and settlements which every fiduciary must file, certain other accounts and reports are required in special cases. Each fiduciary is required to file an account of all public sales of property of the estate in order to secure judicial confirmation.<sup>128</sup> Prior to 1868 these accounts of sale of estates were usually recorded in the same volume with fiduciaries' inventories, and the originals are usually to be found grouped in the files with the inventories, accounts, and other estate papers of the period. The early accounts of sale are quite valuable for the information they give in regard to price levels and to personal property holdings. Accounts of sale since 1868 are usually copied into the "Record of Accounts," and the originals are filed with the other papers relating to the particular estate.

Reports of commissioners appointed to partition estates and to set off widows' dowers and year's support are also to be found in the Clerk's office. The procedure for the partitioning of estates was fixed at least as early as 1770, in which year it was provided that the estate to be divided would be valued and partitioned by the Sheriff, assisted by a jury, upon the issue of a writ from the Superior Court so commanding

128. *Consolidated Statutes*, secs. 33, 69, 70, and 85; *Laws of 1868-9*, chap. 113; *Public Laws of 1893*, chap. 346.



him, and that the "Valuation and Partition shall be returned by the Sheriff or Sheriffs aforesaid, to remain among the Records of the Court."<sup>129</sup> A similar procedure for the awarding of dower was provided by acts of 1749 and 1784.<sup>130</sup> Although these acts included no definite provision as to reports, it is clear that such reports were intended to be filed with the Clerk of Superior Court or of the Court of Pleas and Quarter Sessions, and they are occasionally to be found among the files of early miscellaneous papers. Since 1868 the provisions in regard to partition and dower have been more definite, and require the submission of detailed reports accompanied by maps.<sup>131</sup> The petition for partition or for the setting off of dower together with any action taken thereupon constitutes a "special proceeding" and is, of course, entered in the special proceedings docket. The confirmation of the commissioners' report is recorded in the record of orders and decrees. The full report may also be copied in that series, or may be entered in a "Record of Divisions and Dowers." Since 1911 it has been provided that the "owelty" due from the recipients of the more valuable parts of an estate to those of the less valuable when an equal partition is impossible or impractical should constitute a judgment of the Superior Court and should be entered as such upon the judgment docket, with a reference to the proceedings as recorded in the special proceedings docket.<sup>132</sup>

The procedure for enabling a widow to obtain from the estate of her deceased husband sufficient provisions or other personalty for one year's support was fixed by an act of 1796, in which it was provided that a Justice of the Peace and three freeholders were to make award of the year's support and report their proceedings to the Clerk of the Court of Pleas and Quarter Sessions.<sup>133</sup> The procedure has remained essentially unchanged, except that the Clerk is now required to record the report as well as to file it and to docket the amount due the widow as a judgment against the administrator or

129. *State Records*, XXIII, 837.

130. *Ibid.*, p. 317; XXIV, 575-8. The former act declared the English statute of 10 Henry 3, chap. 1, relating to dower, to be in effect in North Carolina.

131. *Consolidated Statutes*, secs. 3228, 3229, 4106; *Laws of 1868-9*, chap. 93, sec. 42; chap. 122, secs. 4 and 5.

132. *Consolidated Statutes*, sec. 3232; *Public Laws of 1911*, chap. 9, sec. 1.

133. *Potter's Code*, chap. 469, sec. 2. This act was amended slightly in 1832. *Laws of 1832*, chap. 20, sec. 1.



executor.<sup>134</sup> Although this procedure is now seldom used, scattering files of reports may be found in the offices of some Clerks. These are recorded sometimes in the record of orders and decrees; sometimes in the record of divisions and dowers.

The control of the indenture of apprentices was formerly considered a part of the probate jurisdiction. The earliest extant law regulating the practice is one of 1760 which provided that the Clerk of the Court of Pleas and Quarter Sessions should record and file the bond posted by the master to whom an indigent orphan was apprenticed.<sup>135</sup> This requirement remained in effect until 1889, having been incorporated into the Code of Civil Procedure adopted in 1868.<sup>136</sup> Although many original apprentices' indentures may be found in the various Clerk's offices, the usual practice apparently was to have the master and his sureties fill out the proper blanks and sign a bond printed as a page of the record of indentures. These volumes are variously titled "Apprenticeship Indentures," "Apprentices' Bonds," and "Apprentices' Indentures." In 1889 the responsibility for recording such indentures was transferred to the Register of Deeds, who was to record them in the same manner as "deeds and conveyances" were recorded.<sup>137</sup> By the latter part of the nineteenth century the orphan asylum had largely displaced the institution of apprenticeship as a means of providing for poor orphans, and very few indentures are to be found in the record of deeds. The passing of the institution was recognized in the Consolidated Statutes adopted in 1919, which contained no provision for apprenticeship.

Illegitimate children as well as orphans come within the sphere of probate jurisdiction, but the only record peculiar to that phase of the probate authority is an occasional file box or volume of the bonds posted by the putative father to insure the county against the child's becoming a public charge. These are usually known as "Bastard Bonds" or "Bastardy Bonds."

### Miscellaneous Records

Besides the two basic types of archives, the judicial records and the probate records, there are to be found in each Clerk's

134. *Consolidated Statutes*, sec. 4116; *Laws of 1868-9*, chap. 93, sec. 15.

135. *State Records*, XXV, 420.

136. *Code of Civil Procedure*, sec. 482.

137. *Laws of 1889*, chap. 169, sec. 20.



office a wide variety of miscellaneous material, including certain administrative records of the Court of Pleas and Quarter Sessions and a number of current records, of which some relate to the minor administrative duties of the Clerk's office and others are required to be kept by the Clerk only because he is a convenient and trustworthy recording officer.

### **Administrative Records of Court of Pleas and Quarter Sessions**

Perhaps the majority of the extant administrative records of the Court of Pleas and Quarter Sessions relate to county finance. These include Treasurer's account books, minutes and other records of the county finance committee, lists of audited claims against the county, and, most important of all, "lists of taxables." These last correspond roughly to our present tax lists and include much valuable economic data, especially with regard to land holdings. Other records include lists of road overseers and other county officers appointed, tavern or "ordinary" bonds, and schedules of rates and tolls established for ferries, mills, and inns. For the latter part of the period before the Civil War one may find minutes and accounts of the Wardens of the Poor and of the Board of Common School Superintendents. From 1850 to 1868 the Clerk of the Court of Pleas and Quarter Sessions was required to keep a marriage register similar to that now kept by the Register of Deeds.<sup>138</sup> This record, although usually transferred to the Register's office, may occasionally be found among the Clerk's archives, together with the files of the original marriage bonds required under an act of 1741.<sup>139</sup> Many of the administrative records of the Court of Pleas and Quarter Sessions, including a large majority of the marriage bonds, have been transferred to the archives of the North Carolina Historical Commission.

### **Election Records**

The election records constitute an important part of the current miscellaneous material. Under a constitutional amendment ratified in 1900, any person who had been qualified to

<sup>138.</sup> *Laws of 1850*, chap. 84, sec. 1.

<sup>139.</sup> *State Records*, XXIII, 158-161.



vote prior to January 1, 1867, or who was a lineal descendant of any person so qualified at that time, was to be eligible to vote without being required to pass the literacy test for voters imposed by the same amendment, provided that his eligibility under this clause was certified and registered prior to January 1, 1909.<sup>140</sup> Pursuant to this amendment, the local registrars were to return lists of the persons registering under the "Grandfather Clause" to the Clerk of Superior Court, who was to prepare from these local lists a permanent roll, arranged by townships and alphabetically within each township, of the voters so registered. The Clerk was required to keep one copy of this "Permanent Roll of Registered Voters" and to send one copy to the secretary of state.<sup>141</sup> This roll is to be found in almost every Clerk's office, and gives the name of the registrant, his age at the time of registration, the name of the ancestor through whom he claimed the right to vote if he himself did not vote prior to 1867, and the state in which he or his ancestor voted.

The Clerk's office is also the depository of the precinct registration books and poll books, or list of voters voting at each election, which are kept by the precinct registrars.<sup>142</sup> Prior to 1923 and 1931, respectively, the registration books and the poll books were deposited in the office of the Register of Deeds.<sup>143</sup> The registration and poll books are of little practical use after they become non-current, and are frequently stored in basements and attics. Very rarely is the complete file of these volumes for any precinct available for any considerable period of time.

The Clerk is also required to keep in a "permanent file" the abstracts of election returns prepared by the County Board of Elections.<sup>144</sup> These are frequently recorded in a "Record of Elections." Prior to 1933 these abstracts of election returns were filed in the office of the Register of Deeds,<sup>145</sup> but most of

140. Constitution of North Carolina, article 6, sec. 4. This was the well known "Grandfather Clause," designed to exempt illiterate white persons from the literacy tests adopted to disfranchise the Negroes.

141. *Consolidated Statutes*, secs. 5951 and 5952; *Public Laws of 1901*, chap. 550, secs. 3 and 4; *Public Laws of 1903*, chap. 557. The secretary of state's copies of these rolls have since been deposited with the North Carolina Historical Commission.

142. *Code*, sec. 5948; *Public Laws of 1923*, chap. 111, sec. 4, *Public Laws of 1931*, chap. 254, sec. 14.

143. *Consolidated Statutes*, sec. 5948; *Public Laws of 1901*, chap. 89, secs. 20 and 25.

144. *Code*, sec. 5988; *Public Laws of 1933*, chap. 165, sec. 8.

145. *Consolidated Statutes*, sec. 5988; *Public Laws of 1901*, chap. 89, sec. 34.



the earlier returns have been transferred to the Clerk's office.

In addition the Clerk is required to keep a file of candidates' detailed statements of campaign receipts and expenditures.<sup>146</sup> He is also required to prepare before every general election a list of persons certified to him by the Sheriff or Tax Collector as having paid prior to May 1 their poll tax for the preceding year, and to record the list.<sup>147</sup> Although this act has never been specifically repealed, the repeal in 1920 of the constitutional provision making the payment of poll tax a prerequisite for voting<sup>148</sup> is thought to have made this ancillary act ineffective,<sup>149</sup> and the record of poll taxes is now almost never kept.

### Magistrates and Notaries

It is the Clerk's duty to record the appointments of Justices of the Peace and of notaries public. Under the provisions of an act of 1893, the record of Justices must include a list of all the magistrates in each township, with the dates of their appointment and qualification and of the expiration of their terms, and must indicate the predecessor and successor of each Justice.<sup>150</sup> This series is usually known as the "Record of Magistrates." Notaries public, although commissioned by the governor, are required to take oath and qualify before the Clerk of Superior Court, and the Clerk keeps a record of their qualification.<sup>151</sup> This record is usually entered in the record of orders and decrees, but is often made part of the record of magistrates and is occasionally kept as a separate "Record of Notaries Public."

The Clerk also keeps a record of public documents, law books, and records delivered to the various Justices of the Peace, and of their return.<sup>152</sup>

### Official Bonds

In addition to this record of the appointment of magistrates and notaries public, the Clerk has been required since 1867

146. *Code*, sec. 6055 (a49); *Public Laws of 1931*, chap. 348, sec. 6.

147. *Consolidated Statutes*, 952; *Public Laws of 1901*, chap. 89, sec. 13.

148. *Constitution of North Carolina*, article 6, sec. 4.

149. *Code*, sec. 5941, editor's note.

150. *Consolidated Statutes*, sec. 952; *Public Laws of 1893*, chap. 52, secs. 1 and 2.

151. *Consolidated Statutes*, sec. 3173; *Revised Statutes of North Carolina*. (Boston, 1855), chap. 75, sec. 2.

152. *Consolidated Statutes*, sec. 952; *Revisal of 1905*, sec. 915.



to keep the original bonds posted by all county officers, after they have been recorded by the Register of Deeds.<sup>153</sup> Usually only the current bonds are retained by the Clerk, and those which have expired or have been canceled are returned to the persons posting them. The current bonds will usually be found in a safe or safety deposit box. Occasionally one will find official bonds prior to 1868 in the Clerk's office, as these were apparently kept by the Clerk of the Court of Pleas and Quarter Sessions, although he was specifically required to keep only the bonds of the Clerk of Superior Court.<sup>154</sup>

The Clerk also keeps certain records relating to his administrative control over the insane and inebriates, over indigent orphans, and over judicial sales, inheritance taxes, Confederate pensions, the purchase of deadly weapons, and the erection of drainage districts.

### Insane

All proceedings for the commitment of, or the appointment of guardians for, the inebriate, insane, or otherwise mentally incompetent are had before the Clerk and are required to be recorded in a "Lunacy Docket" or "Record of Inquisitions of Lunacy."<sup>155</sup> This record is usually kept from 1899, or shortly thereafter, to date. Prior to that date the record of such proceedings will be found in the special proceedings docket and the record of orders and decrees. The original petitions, affidavits, and commitment papers will usually be separately filed under the title "Inquisitions of Lunacy," "Lunacy Papers," or "State Hospital Papers," but may be included in the file of special proceedings papers.

### Indigent Orphans

The Clerk is authorized to control and administer the expenditure of any fund less than \$300 which may accrue to the credit of an orphan for whom no guardian is appointed. The money may be paid out directly by the Clerk or may be

153. *Consolidated Statutes*, sec. 333; *Laws of 1869-70*, chap. 169, sec. 4.

154. *Laws of 1827*, chap. 9, sec. 2. The bonds of the Clerk of the Court of Pleas and Quarter Sessions prior to 1868 were kept by the Clerk of Superior Court. The bonds of the present Clerk of Superior Court are kept by the Register of Deeds. *Consolidated Statutes*, sec. 333; *Revised Statutes of North Carolina* (Raleigh, 1837), chap. 19, sec. 8; *Laws of 1827*, chap. 9, sec. 2; *Laws of 1869-70*, chap. 169, sec. 4.

155. *Consolidated Statutes*, sec. 952; *Public Laws of 1899*, chap. 1, sec. 17.



given to some neighbor of the child to expend for the child's benefit. In either case the Clerk is required to record receipts for payments in a "Record of Amounts Paid for Indigent Children."<sup>156</sup> This record is rarely complete.

### Judicial Sales

All sales of real estate by mortgagees and trustees acting under deeds of trust containing a power of sale and all other sales of real estate subject to judicial control must be reported to the Clerk of Superior Court. The transaction is held open after the public sale in order to allow the filing of any higher bid, and the sale is not complete until confirmed by the Superior Court. The Clerk is required to "keep a record which will show in detail the amount of each bid, the purchase price, and the final settlement between the parties."<sup>157</sup> This record is ordinarily titled "Record of Sale and Resale" or "Record of Mortgagees' Sales," and usually includes, in addition to the legally required content, a copy of the decree confirming the sale, which is also frequently entered in the record of orders and decrees. Petitions to the court to allow such sales and proceedings had thereon will usually be recorded in the special proceedings docket.

### Deadly Weapons

The Clerk is empowered to issue licenses for the purchase of concealable deadly weapons, including pistols, pump guns, bowie knives, daggers, dirks, and metallic knucks, and is required to keep a record of such permits, "which shall contain the names, dates, place of residence, age, former place of residence, etc., of each person, firm, or corporation to whom or which a permit is issued to purchase deadly weapons."<sup>158</sup> This record, usually titled "Permits for the Purchase of Concealed Weapons," is rarely complete.

### Drainage Districts

Drainage districts for the improvement of swamps, marshes, and poorly drained lands may be established by order of the Clerk after proper proceedings. These districts are political

156. *Consolidated Statutes*, secs. 952 and 962; *Public Laws of 1899*, chap. 82.

157. *Consolidated Statutes*, sec. 2591; *Public Laws of 1915*, chap. 146, sec. 6.

158. *Consolidated Statutes*, sec. 952; *Public Laws of 1919*, chap. 197.

subdivisions of the state, with such powers of self-government, including that of levying and collecting taxes, as are needed for the accomplishment of the purposes for which they were formed.<sup>159</sup> All proceedings of the "Board of Viewers" establishing and controlling the drainage district and all maps and profiles prepared must be recorded by the Clerk in a separate "Drainage Record."<sup>160</sup> As there are few drainage districts in the state, however, this record is infrequently found.

### Inheritance Taxes

In addition to his regular functions, the Clerk acts as an agent of the state in the levy of inheritance taxes and the disbursement of state pensions to Confederate veterans and their widows. He is required to make a report to the State Commissioner of Revenue on every estate worth more than \$2,000, giving the name of the executor or administrator, the names of the heirs and devisees, and the approximate value of the estate.<sup>161</sup> The commissioner of revenue in turn supplies the Clerk with a statement of the settlement of each estate which the latter is required "to enter in a book prepared and furnished by the Commissioner of Revenue to be kept for the purpose and which shall be a public record, a condensed copy of the settlement of inheritance taxes of each estate, together with a copy of the receipts showing payment, or a certificate showing any tax due, as shall be certified to him, by the Commissioner of Revenue."<sup>162</sup>

### Confederate Pensions

The Clerk serves as chairman of the Pensions Board in each county, in which capacity he receives and examines all applications for pensions and refers them with recommendations to the state pensions board, and is responsible for the delivery to the pensioners of the warrants drawn on the state treasurer in their behalf.<sup>163</sup> Although the Clerk is required to keep no specific record of his activities as chairman of the county

159. *Consolidated Statutes*, secs. 5312-5335; *Public Laws of 1909*, chap. 442.

160. *Consolidated Statutes*, sec. 5336; *Public Laws of 1909*, chap. 442, sec. 18.

161. *Code*, sec. 7880 (22); *Public Laws of 1923*, chap. 4, sec. 14a; *Public Laws of 1935*, chap. 371, sec. 20.

162. *Loc. cit.*

163. *Consolidated Statutes*, secs. 5144, 5154, and 5157; *Public Laws of 1903*, chap. 273.



Pensions Board, most Clerks, as a matter of convenience and for their own protection, do keep a record of pension warrants received and delivered. The original applications for pensions and correspondence relating to pension matters are also frequently to be found separately filed in the Clerk's office.

### Aliens

In a similar way the Clerks of Superior Court in North Carolina and the clerks of similar courts in other states are empowered to act as federal agents in the naturalization of aliens. Aliens' declarations of intention to become citizens and their petitions for naturalization may be filed with the Clerk of Superior Court and are occasionally to be found in his office.<sup>164</sup> In most cases the declarations of intention and petitions are filled out on blank forms, printed as pages of a bound volume. Every final order, either refusing or permitting naturalization, made by the Clerk in all cases over which he assumes jurisdiction, must be "entered in full upon a record kept for that purpose."<sup>165</sup> As few aliens are naturalized in North Carolina, and as most aliens who do seek naturalization in the state address their petitions to the federal courts, this record is not often found and is almost never complete to date. Since 1927 each Clerk has been required to keep a register of all aliens over sixteen years of age resident in his county who have been or are to be in the state for more than ninety days. The register should include the name, nationality, date of birth, profession or occupation, present address, address before moving to state, and record of military service of each alien, together with the names and addresses of five persons who know him. As there are few aliens in the state, however, the record is rarely kept.

### Liens

Three other records in the Clerk's office, like the register of property conveyances in the Register of Deeds' office and the judgment docket, are designed primarily to give notice of the status and ownership of property. The most important of these is the "Lien Docket."<sup>166</sup> Every person claiming right of statu-

164. *United States Statutes at Large*, 1905-06, pt. 1, p. 596.

165. *Loc. cit.*

166. *Code*, secs. 193(a)-(b); *Public Laws of 1927*, chap. 185.

tory lien on property for whose creation or repair he has supplied labor or material must file in the Clerk's office a detailed notice of lien, "specifying the materials furnished or labor performed, and the time thereof."<sup>167</sup> This notice of lien must be entered in a lien docket which is required to be cross-indexed.<sup>168</sup> In most cases liens are effective against the property only from the date of docketing, but they are superior to any subsequently recorded encumbrances. The lien docket is practically always to be found complete from 1877 to date.

### Corporations and Partnerships

The other two records in this category, the "Record of Corporations" and the "Record of Persons Doing Business under an Assumed Name," are designed to protect vendors by giving them notice of the status of the persons, firms, or corporations with whom they are doing business. The record of corporations, which has been required since 1901, consists of copies of the charters and certificates of dissolution of corporations chartered under the general state corporation law whose principal office is located in the county over which the Clerk has jurisdiction.<sup>169</sup> The record is always indexed and kept up to date. The record of assumed business names consists of a cross-indexed record of certificates filed by individuals or partnerships doing business under a name which does not serve to identify the owner or owners.<sup>170</sup> As most of the businesses operating under assumed names are partnerships, this record is usually, though erroneously, titled "Record of Partnerships."<sup>171</sup> The original certificates of incorporation and dissolution of corporations and the original certificates of assumed business names are usually filed together as "Corporation and Partnership Papers."

### Professional Registers

Last among the miscellaneous public records in the Clerk's office may be mentioned the various professional registers.

167. *Consolidated Statutes*, sec. 2469; *Laws of 1876-77*, chap. 53.

168. *Consolidated Statutes*, sec. 952; *Laws of 1876-77*, chap. 53.

169. *Consolidated Statutes*, sec. 952; *Public Laws of 1901*, chap. 2, sec. 9.

170. *Consolidated Statutes*, secs. 3288 and 3289; *Public Laws of 1913*, chap. 77, secs. 1 and 2.

171. There is no actual record of partnerships, although the Register of Deeds is required to record in the record of deeds the certificates of partnership for all firms in which the liability of any of the parties is limited. *Consolidated Statutes*, sec. 3261; *Laws of 1860-1*, chap. 28, secs. 4 and 5.



State examining boards empowered to license practitioners exist for the various professions which have been brought under state regulation. For many of these professions the licenses issued by the state boards are required to be registered in the office of the Clerk of Superior Court of the county in which the licensee wishes to practice his profession. The professions for which the Clerk is required to keep registers, with the date the keeping of each register was first required, are as follows: physicians and surgeons, since 1889;<sup>172</sup> osteopaths, since 1907;<sup>173</sup> optometrists, since 1909;<sup>174</sup> architects, since 1915;<sup>175</sup> nurses, since 1917;<sup>176</sup> chiropractors, since 1917;<sup>177</sup> and chiroprodists, since 1919.<sup>178</sup> In addition, a register of dentists was required by an act of 1887,<sup>179</sup> but the provision was omitted from the act of 1935 regulating dentistry<sup>180</sup> and is probably no longer in effect. Embalmers are required to register their licenses with the city or county Board of Health, but are required to register with the Clerk if no such board exists in the locality.<sup>181</sup> The register of physicians and surgeons is kept in a majority of the counties, and the register of nurses in most of the urban counties. The register of architects is occasionally to be found in the larger counties but separate registers are almost never kept for the other professions. The list of their licensees is included in the register of physicians and surgeons if it is recorded at all.

### Private Records

The variety of documents in various Clerk's offices is further increased by the presence in most offices of a considerable quantity of private business records, principally mercantile account books, which have come into the Clerk's possession as exhibits in civil actions or as supporting evidence for the verification of fiduciaries' accounts. The majority of these account

172. *Consolidated Statutes*, sec. 6623; *Laws of 1889*, chap. 181, secs. 4 and 5.

173. *Consolidated Statutes*, sec. 6707; *Public Laws of 1907*, chap. 764, sec. 5. This act requires registration with the "county clerk," but the Clerk of Superior Court is apparently intended.

174. *Consolidated Statutes*, sec. 6688; *Public Laws of 1909*, chap. 444, sec. 2.

175. *Consolidated Statutes*, sec. 4998; *Public Laws of 1915*, chap. 270, sec. 8.

176. *Consolidated Statutes*, sec. 6736; *Public Laws of 1917*, chap. 17, sec. 8.

177. *Consolidated Statutes*, sec. 6723; *Public Laws of 1917*, chap. 73, sec. 13.

178. *Consolidated Statutes*, chap. 6771; *Public Laws of 1919*, chap. 78, sec. 7.

179. *Consolidated Statutes*, sec. 6634; *Laws of 1887*, chap. 178, sec. 1.

180. *Public Laws of 1935*, chap. 66.

181. *Consolidated Statutes*, sec. 6781; *Public Laws of 1901*, chap. 338, secs. 9-10.

books are those of rural general merchants and constitute a useful body of material for the study of agricultural finance and price levels. Few of them antedate the 1890's, but occasionally earlier volumes have been found, especially in Chowan County, where some of them go back to the colonial period. The litigation involving closed banks has resulted in recent years in the accumulation of a considerable volume of bank records in certain counties.

### **Significance of Clerk's Records**

The value of the archives of the Clerks of Superior Court for the study of the history of the administration of justice in North Carolina is obvious, as is the value for genealogical studies of the records of wills and of fiduciaries' accounts. Even more important for the historian is the wealth of data with regard to holdings of real and personal property afforded by the early tax lists, the wills, and the fiduciaries' inventories and accounts of sale. Perhaps no other source gives so much insight into the daily life of early North Carolinians as do these detailed lists of personal property. The minutiae of social maladjustments—insanity, poverty, crime—are recorded in the Clerk's dockets and files; and there likewise are the archives of local government for the entire period prior to 1868. Rich in varied data concerning many phases of social and economic life, the records of the Clerk's office provide for the historian and the social scientist probably the most valuable body of local archival material in North Carolina.



## ALPHABETICAL LIST OF PRINCIPAL CLERK'S RECORDS

A more detailed description of the content of the various series is given in the preceding section. In alphabetizing this list, the words "record," "register," "list," "index," and the like when used as the first words of titles have been transposed to the end of the title.

**Accounts.** Original annual and special accounts of fiduciaries.

**Accounts, Record of.** Copies of annual accounts filed with Clerk by guardians, administrators, executors, and other fiduciaries. Usually includes also inventories, accounts of sale of estates, and other special accounts.

**Accounts of Sale of Estates.** Accounts of sale at public auction of personal property of deceased persons, listing each article sold and amount received.

**Administrators' Accounts.** See Accounts, Record of.

**Administrators' Bonds.** Blank-form bonds of administrators, showing names of intestate, administrator, and bondsman; date and amount of bond; and Clerk's certificate of acceptance of bond.

**Administrators and Executors, Record of.** Record of appointment of administrators and qualification of executors, showing name of deceased, name and address of fiduciary, and date of issue of letter testamentary or letter of administration. Usually includes also administrator's bond, signed in volume, and date of filing final settlement.

**Administrators and Executors, Cross Index to.** Alphabetical index by estate and fiduciary to Record of Administrators and Executors.

**Administrators, Executors, and Guardians, Record of.** See Administrators and Executors, Record of, and Guardians, Record of.

**Aliens, Record of.** Record of aliens residing in county, showing name, age, nationality, address, and previous address of each, together with names and addresses of five persons who know each alien.

**Amounts Paid for Indigent Orphans, Record of.** Receipts signed in volume, for funds less than \$300 belonging to orphans and expended by Clerk for their benefit.

**Appearance Docket.** List of civil cases to appear before court for any other purpose than jury trial, usually for preliminary pleading. Shows names of parties, nature of action and a summary of pleadings or of proceedings had. Recent appearance dockets usually include merely lists of persons bonded or otherwise held to appear before court in criminal matters, including persons on probation and material witnesses.

**Appointment of Administrators.** See Administrators and Executors, Record of.

**Appointment of Executors.** See Administrators and Executors, Record of.

**Appointment of Guardians.** See Guardians, Record of.

**Appointment of Road Overseers.** Lists of road overseers, showing the sections of highway to be maintained by each.

**Apprentice Bonds.** See Apprenticeship Indentures.

**Apprenticeship Indentures.** Contracts of apprenticeship, usually filled in on printed forms, showing name of master and apprentice, trade to be taught, details of contract, amount of master's bond, and names of sureties.

**Architects, Register of.** Certificates of registration of architects practicing in county, showing name and address and date of issue of license.

**Argument Docket.** List of cases to come before court at each term for argument of motions and demurrers. Shows parties to action and nature of action, and gives summary account of proceedings had.

**Assumed Business Names, Record of.** List of persons or unincorporated firms doing business under a title which does not reveal the identity of the owner or owners, showing the name of the business and of the owners.

**Bar Docket.** Bar copy of Memorandum Civil Issues Docket or Memorandum Criminal Docket.

**Bastard Bonds.** Bonds, usually on printed forms, posted by putative fathers of illegitimate children to insure county



against children's becoming public charges. Gives name of father and his bondsman and of mother and child and amount of bond.

**Bench Docket.** Judge's copy of Memorandum Civil Issues Docket or Memorandum Criminal Docket.

**Bills of Costs.** Itemized bills of costs in civil and criminal cases, showing fees of court officers and of witnesses and jurors, state court process tax, and other costs. Usually filed with judgment roll of case.

**Board of Superintendents of Common Schools, Minutes of.** Record of proceedings, consisting chiefly of allotments of funds to local school districts.

**Bonds of County Officers.** See Official Bonds.

**Books to Magistrates, Record of.** Record of loan of volumes of laws and Supreme Court reports to each Justice of the Peace and of their return.

**Campaign Expense Accounts.** Sworn statements of campaign receipts and expenditures filed with Clerk by candidates for county offices.

**Candidates' Expense Accounts.** See Campaign Expense Accounts.

**Chiropodists, Register of.** Certificates of registration of chiropodists practicing in county, showing name and address and date of issue of license.

**Chiropractors, Register of.** Certificates of registration of chiropractors practicing in county, showing name and address and date of issue of license.

**Civil Fee Book, Clerk's.** See Fee Book, Clerk's.

**Civil Issues Docket.** Trial docket for civil cases, including names of parties, history of case carried forward from Summons Docket, and note of proceedings had at trial.

**Civil Papers.** File of original documents in each civil case, including pleadings, writs, exhibits, affidavits and depositions, interlocutory and final judgments, and all other papers relevant to case.

**Clerk's Minute Docket.** Minutes of Clerk's proceedings as judge of special proceedings. Usually includes also verbatim copies of consent or default judgments entered by Clerk.

**Corporation Papers.** Charters and certificates of dissolution of corporations and correspondence relative thereto.

**Corporations, Record of.** Copies of charters and of certificates of dissolution of corporations whose principal office is in the county.

**Costs Docket.** Record of bills of costs in civil and criminal cases, including a full and itemized copy of each bill with record of payment.

**County Claims.** List of claims against county audited and approved, showing claimant and amount of each claim.

**County Finance Committee, Minutes of.** Minutes of special committee of Justices of Court of Pleas and Quarter Sessions appointed to supervise county finance. Proceedings consist chiefly of allocation of funds and audit of accounts of county officers.

**County Trustee's Accounts.** See Treasurer's Accounts.

**Criminal Docket.** List of criminal cases to be tried at each term of court. Shows name of defendant, offense charged, note of proceedings had, and summary of verdict or sentence.

**Criminal Fee Book, Clerk's.** See Fee Book, Clerk's.

**Criminal Papers.** File of original documents in criminal cases, including chiefly warrants and subpoenas.

**Crown Docket.** See Criminal Docket.

**Declarations of Intention.** See Petitions for Naturalization.

**Dentists, Register of.** Certificates of registration of dentists practicing in county, showing name and address and date of issue of license.

**Divisions and Dowers, Record of.** Copies of reports of commissioners appointed to partition estates and allot widow's dower.

**Drainage Record.** Complete record of proceedings relative to creation and administration of each public drainage district, including minutes of Board of Viewers in charge of district, all maps and profiles of district, and reference to all court proceedings involving district.

**Elections, Record of.** A record of the total number of votes cast for each candidate in each election in the county.



**Election Returns.** Abstracts of votes cast for each candidate in election, filed with Clerk by precinct registrar and judge of elections.

**Equity Papers.** File of original documents in suits in equity, including bills, pleadings, affidavits and depositions, exhibits, and decrees.

**Estate Docket.** A summary record of the administration of estates, giving the name of the ward or decedent, the name of the fiduciary, and the dates of filing of inventory, annual and special accounts, and final settlement.

**Estate Papers.** Original bonds, accounts, and settlements of fiduciaries and other papers relating to the administration of estates, usually filed by estate.

**Execution Docket.** List of cases in which executions have been issued returnable to given term of court. Shows names of parties to action; nature of action; amount of judgment; bill of costs, itemized; type of writ issued; and Sheriff's return.

**Fee Book, Clerk's.** Itemized record of fees received, giving name of payor, service rendered, amount, and date.

**Fiduciaries' Papers.** See Estate Papers.

**Fines and Forfeitures, Record of.** Itemized record of fines, forfeitures, and penalties received by Clerk and paid over to Treasurer. Two separate records are kept in Clerk's office, one prepared by Clerk and one by Treasurer.

**Guardians' Accounts.** See Accounts, Record of.

**Guardians' Bonds.** Blank-form bonds of guardians, showing names of ward and guardian, date and amount of bond, name of surety, and Clerk's certificate of approval of bond.

**Guardians, Cross Index to.** Alphabetical index by guardian and ward to Record of Guardians.

**Guardians' Docket.** Brief summary list of guardians' accounts filed, showing names of guardian and ward, date of filing, amount carried over from last account, total amounts received and disbursed, and balance carried forward.

**Guardians, Record of.** Record of appointment of guardians, giving name of ward, name and address of guardian, and date of issue of letter of guardianship. Usually includes also guardian's bond, signed in volume.

**Half Fee Docket.** Itemized bills of costs in criminal cases in which defendant is convicted but is unable to pay costs or in which defendant is acquitted and there is no solvent private prosecutor. County pays costs in these cases, but pays only half usual fees.

**Impar lance Docket.** Use uncertain; probably includes all cases continued to allow attorneys to perfect pleadings.

**Incorporations, Record of.** See Corporations, Record of.

**Inheritance Tax Papers.** Reports of commissioner of revenue on each estate, showing settlement of inheritance tax together with correspondence and other related papers.

**Inheritance Tax, Record of.** Copies of reports to state commissioner of revenue on each estate over \$2,000, giving name of administrator or executor and of heirs or devisees, and estimated value of estate; also condensed copies of commissioner of revenue's final settlements of inheritance tax on estates, with copies of receipts for inheritance taxes or certificates of taxes due.

**Inquisitions of Lunacy, Record of.** A detailed record of hearings for commitment of insane and inebriates. Includes name of alleged lunatic, oaths of parties testifying to his lunacy, and copies of Clerk's order of commitment and of superintendent of State Hospital's order of release.

**Inventories of Estates.** Detailed inventories of property of deceased persons filed by administrators and executors upon assuming administration of estates.

**Judgment Docket.** List of all judgments and other liens created by judicial action and affecting property in county. Shows parties to action, indicating judgment debtor and creditor; amount of judgment or other lien; and note of all supplementary proceedings for execution of judgment.

**Judgment Rolls.** See Civil Papers.

**Judgments, Cross Index to.** An alphabetical index by judgment debtor and judgment creditor to judgments recorded in Judgment Docket.

**Jurors, Record of.** Indexed or alphabetically arranged list of grand and petit jurors with record of service of each.

**Jury List.** See Jurors, Record of.



**Jury Tickets.** Paid and canceled certificates of jury service issued to jurors by Clerk.

**Justice of the Peace Docket.** Civil and criminal dockets of individual Justices of the Peace deposited with Clerk when filled, containing a summary record of proceedings in each case, with a note of the judgments.

**Juvenile Court Record.** An informal docket of juvenile hearings, giving all relevant data in each case. Not open to the general public.

**King's Docket.** See Criminal Docket.

**Lien Docket.** A record of statutory liens held by mechanics and laborers and those furnishing materials for construction. Shows number of lien, names of parties, nature and amount of lien, a description of labor or materials supplied upon which lien is based, together with date supplied and date of filing lien.

**Liens.** Notices of statutory liens, showing nature and amount of lien, and services or materials supplied upon which it is based.

**Lis Pendens Docket.** List of actions pending affecting real estate in the county, showing parties to action and court in which it is pending, together with description of property affected.

**Lis Pendens Papers.** Notices of pendency of litigation affecting title to real estate in county, showing parties to action and court in which it is pending, and identifying property affected.

**Lists of Taxables.** See Tax Lists.

**Lunacy Docket.** See Inquisitions of Lunacy, Record of.

**Lunacy Papers.** Orders of commitment to and release from State Hospital and correspondence and other papers relative thereto.

**Magistrates' Docket.** See Justice of the Peace Docket.

**Magistrates, Record of.** List of Justices of the Peace, showing township, dates of election, qualification, and expiration of term, and names of predecessor and successor of each Justice.

**Memorandum Civil Issues Docket.** Paper-bound pamphlet civil issues dockets prepared before each term of court for use during court. Prepared in three copies, one each for judge,

for Clerk, and for bar generally. Same content as Civil Issues Docket, except that usually only Clerk's copy contains note of proceedings at trial.

**Memorandum Criminal Docket.** Paper-bound pamphlet criminal dockets, prepared before each term of court. Four copies are prepared, one each for the judge, the solicitor, the Clerk, and the bar. Content same as that of Criminal Docket, except that usually only Clerk's copy includes a note of proceedings at trial.

**Minute Docket.** Narrative record of proceedings of court, including names of jurors and verdict in each case. Full summary of judgment in civil cases and of sentence in criminal cases usually included. Minutes of Court of Pleas and Quarter Sessions include also lists of deeds and wills probated; record of appointment of guardians and administrators and of filing of their accounts; appointment of county officers; licensing of taverns and mills; levy and assessment of taxes; and other records of county government. Frequently earlier volumes include copies of wills and accounts.

**Minutes of Board of Superintendents of Common Schools.** See Board of Superintendents of Common Schools, Minutes of.

**Minutes of County Finance Committee.** See County Finance Committee, Minutes of.

**Minutes of Wardens of the Poor.** See Wardens of the Poor, Minutes of.

**Mortgagees' Sales, Record of.** See Sale of Land by Trustees and Mortgagees, Record of.

**Naturalization of Aliens, Record of.** Full copies of all final orders of Clerk either refusing or permitting naturalization.

**New Action Docket.** Record of new cases in which pleadings are to be opened at each term of court. Shows parties to action and nature of action, and gives a brief summary of pleadings.

**Notaries Public, Record of.** List of notaries public in each county, with date of appointment and of expiration of term and certificate of qualifications of each.

**Nurses, Register of.** Certificates of registration of nurses practicing in county, showing name and address and date of issue of license.



**Official Bonds.** Bonds of all county officers except Clerk (whose bond is kept by Register) filed with Clerk after having been recorded by Register.

**Optometrists, Register of.** Certificates of registration of optometrists practicing in county, showing name and address and date of issue of license in each case.

**Orders and Decrees, Record of.** Verbatim copy of all orders and decrees issued by Clerk in special proceedings; frequently includes minutes of special proceedings, and occasionally record of qualification of notaries public.

**Original Wills.** See Wills.

**Orphans' Docket.** See Guardians' Docket.

**Osteopaths, Register of.** Certificates of registration of osteopaths practicing in county, showing name, address, and date of issue of license.

**Partnership Papers.** Certificates showing names of owners of businesses operating under names which do not reveal the owners' identity.

**Partnerships, Record of.** See Assumed Business Names, Record of.

**Pension Papers.** Applications for state pensions to Confederate veterans and their widows and correspondence relating to pension matters.

**Pensions, Record of.** Record of Confederate pension warrants received from state auditor and of delivery of each.

**Permanent Roll of Registered Voters.** List of voters permanently registered under constitutional amendment of 1900 without being required to take literacy test. Gives name of each registrant, age at time of registration, name of ancestor through whom right to vote was claimed if registrant did not vote prior to January 1, 1867, and state in which he or his ancestor voted.

**Permits for Purchase of Concealed Weapons.** A record of permits issued by Clerk for purchase of concealable deadly weapons, giving name, place of residence, and previous place of residence of each person to whom permit issued, together with date of permit.

**Persons Paying Poll Tax, List of.** See Poll Tax Register.

**Petition Docket.** Lists of petitions and other ex parte proceedings to be heard by court at each term. Includes name of petitioner, nature of proceeding, and a note of action taken.

**Petitions for Naturalization.** Declarations of intention to become United States citizens and petitions for naturalization of aliens.

**Physicians and Surgeons, Register of.** Certificates of registration of physicians and surgeons practicing in county, showing name, address, and date of issue of each license.

**Poll Books.** Lists of persons voting at each election in each precinct.

**Poll Tax Register.** List of persons who have paid preceding year's poll tax prior to May 1 of each election year, prepared by Sheriff before each election.

**Prosecution Docket.** See Criminal Docket.

**Reference Docket.** Exact use uncertain; probably includes only cases referred to Master in Equity or Referee at Law. Shows parties to action, summary of history of case, and note of proceedings had.

**Registration Books.** Lists of registered voters in each precinct, showing name and age of voter, political affiliation, and county in which last registered.

**Road Book.** Record of appointment of road overseers and of orders of Court of Pleas and Quarter Sessions relative to construction and maintenance of county roads.

**Rough Civil Issues Docket.** See Memorandum Civil Issues Docket.

**Rough Criminal Docket.** See Memorandum Criminal Docket.

**Sale and Resale, Record of.** See Sale of Land by Trustees and Mortgagees, Record of.

**Sale of Land by Trustees and Mortgagees, Record of.** A record of sales of real estate under control of court. Includes mortgagee's or trustee's report of sale; order of resale and report of resale, if any; assignments of proceeds of sale; citation of authority under which sale made; and Clerk's order to make title.

**Sci. Fa. Docket.** Docket of actions opened by writ of scire facias and based on some matter of record. Includes princi-



pally actions against bondsmen and actions to renew judgments which have expired before issue of execution. Shows parties to action and a note of proceedings had.

**Settlements.** Original final settlements of fiduciaries.

**Settlements, Record of.** Copies of final settlements filed with Clerk by guardians, administrators, executors, and other fiduciaries.

**Solicitor's Docket.** Solicitor's copy of Memorandum Criminal Docket.

**Special Proceedings Docket.** A combined appearance and trial docket for all special proceedings before Clerk. Gives parties to proceeding; nature of proceeding; summary history of case; and notice of Clerk's judgment.

**State Court Process Tax, Record of.** Record of state tax on court actions, showing amount assessed and collected in each case, for use of Clerk in preparing quarterly report to state commissioner of revenue.

**State Docket.** See Criminal Docket.

**State Hospital Papers.** See Lunacy Papers.

**State Papers.** See Criminal Papers.

**Summons Docket.** List of cases in which summonses have been issued, showing parties to action, date of issue of summons, and note of proceedings. Should contain record of proceedings through final judgment, but usually does not contain entries subsequent to docketing of case for trial.

**Tax Lists.** Lists of taxable persons, showing real and personal property held by each and total amount of tax.

**Tax Sales Judgment Docket.** Judgment docket for proceedings for foreclosure of tax sales certificates.

**Tax Sales Summons Docket.** A summons docket of proceedings for foreclosure of tax sales certificates.

**Tax Suits.** Judgment rolls in suits for foreclosure of tax sales certificates.

**Treasurer's Accounts.** Ledgers and cash account books of county Treasurer deposited with Clerk of Court of Pleas and Quarter Sessions.

**Trial Docket.** List of civil cases to appear before court for trial. Includes names of parties; nature of action; summary

of pleadings, brought forward from Appearance Docket; and note of proceedings had, including verdict and judgment.

**Wardens of the Poor, Minutes of.** Record of proceedings of Wardens of the Poor, appointed to supervise county poor funds. Consists chiefly of lists of paupers with amount allotted to each.

**Widows' Year's Support.** Reports of commissioners appointed to allot provisions and personal property from estates of decedents sufficient to provide one year's support for widow and family, with note of confirmation by Clerk.

**Will Book.** See Wills, Record of.

**Wills.** Original wills probated before Clerk and filed after registration in the Record of Wills.

**Wills, Cross Index to.** Alphabetical index by testator and testatee to Record of Wills.

**Wills, Record of.** Verbatim copies of wills probated, with certificate of probate. Frequently a notice of the qualification of the executor named in the will is appended, as may be a reference to any proceedings involving the will.



## V.

## RECORDS IN OTHER COUNTY OFFICES

The records in other county offices differ from those in the offices of the Register and the Clerk in that their accumulation is ordinarily incidental to the performance of the administrative duties of the offices and that they are usually not legally required to be kept and are not intended to be permanently preserved. Relatively few of them are kept beyond the period of their current use, and in few cases are fireproof vaults provided for their storage. With the recent growing complexity and expanding activities of county government, however, the quantity and value of these varied administrative records has greatly increased.

The county offices other than the Clerk and Register and the County Commissioners, whose records are always kept by some other county officer acting as clerk to the board, may be grouped in three classes; those concerned primarily with the administration of justice, those charged with the control of the county's finances, and those engaged in social services.

**Sheriff**

In the first group come two survivals of medieval English county government, the Sheriff and the Coroner, both of which offices were probably in existence practically from the beginning of organized government in North Carolina.<sup>1</sup> The Sheriff is elected biennially by popular vote. He is an independent officer, not responsible to the Board of County Commissioners, and exercises very important functions. His duties have been described as including those of executive officer of the Superior Court, conservator of the peace in the county, custodian of the county jail, and tax collector.<sup>2</sup> As executive officer of the Superior Court he opens court, maintains order, and executes all writs and orders issuing from the court; and as conservator of the peace, he exercises the police power of the state in the county. The functions of jailer are frequently encharged to a

1. *State Records*, XXIII, 14; XXV, 160.

2. Wager, *County Government*, p. 266.

deputy. There is a tendency to relieve the Sheriff of the duty of collecting taxes, as the anomaly of the combination of fiscal and police duties is becoming increasingly obvious with the growing difficulty of both tasks. The collection of state taxes has already been placed in other hands, and in a few counties entirely independent tax collectors have been set up. In a number of others, a specially deputized person handles most of the fiscal duties of the office.

Important as are the duties of the Sheriff, his office is usually almost devoid of records. In counties in which the Sheriff is still actively in charge of the collection of taxes, the current year's tax lists and volumes of tax receipts will be found in his office, but all the non-current records are deposited with the Register or Auditor. The Sheriff or his jailer-deputy also usually has a "Jail Record" consisting of a list of persons incarcerated, with the dates of confinement and release and the cause of imprisonment of each person. This record rarely goes back more than three or four years. Most Sheriffs have no record of their activities as police officers and court attendants unless the file of current warrants, writs, and other processes awaiting service can be considered such. In a few urban counties, however, such as Buncombe, the Sheriff's office is a highly organized police agency, with elaborate files of fingerprints, photographs, criminal records, and other criminological data.

### Coroner

The Coroner is likewise elected for a two-year term and has as his chief duty the investigation and, if necessary, the conducting of inquests over violent or mysterious deaths. In case of the disqualification of the Sheriff or of a temporary vacancy in the Sheriff's office, the Coroner fulfills his duties until the disqualification is ended or until a successor is appointed. The Coroner has very little to do, and may serve an entire term without being called on to hold an inquest. A local physician, paid on a fee basis, usually holds the office, and simply performs such duties as he may be called on to do. Although the Coroner is required to file a report of each inquest with the



Clerk of Superior Court,<sup>3</sup> rarely do the Coroners themselves keep any records.

The county fiscal officers are the Treasurer, the Auditor, the Accountant, the Tax Supervisor, and the Tax Collector. No county, however, possesses a full complement of these officers.

### Treasurer

The Treasurer, like the Sheriff and the Coroner, is a constitutional officer chosen biennially by popular election. Provision has been made in a number of counties, however, for dispensing with the Treasurer and for nominating some bank as depository for the county.<sup>4</sup> The Treasurer is required by law to keep "a true account of the receipts and expenditures of all such [county] moneys, taking proper vouchers in every case in books provided for that purpose at the expense of the county; which said books shall at all times show the date, the amount, and from whom he has received such moneys; the date, the amount, and to whom he has paid out any of the said moneys; the total amount received and the total amount paid out during the current fiscal year for school purposes, for general county purposes, for jury fund, and for each special purpose, all separately kept, so that at all times his said books shall correctly and accurately show the condition of the said several accounts. His account of expenditures for general county purposes shall also show separately the amounts expended each year on account of the county home, indigent persons, jails, workhouses, courthouse, bridges, insolvent fees, courts and such other special accounts as the board of commissioners of the county require, the total of said account being the aggregate amount expended during the fiscal year for general county purposes."<sup>5</sup>

Few Treasurers keep so elaborate a set of books, however; and, indeed, there is little need of involved bookkeeping on the part of the Treasurer now that each county has an Auditor or Accountant to maintain administrative control over its budget. Many of the counties have dispensed entirely with the office of

3. *Consolidated Statutes*, sec. 1020; *Public Laws of 1899*, chap. 478.

4. *Consolidated Statutes*, sec. 1389; *Public Laws of 1913*, chap. 142.

5. *Consolidated Statutes*, sec. 1393; *Revisal of 1905*, sec. 1398.

Treasurer, and in most others the Treasurer keeps merely a simple journal of receipts and expenditures and a file of current warrants and vouchers to be presented to the Commissioners in support of his periodic statement of receipts and expenditures.

### Auditor and Accountant

In order to provide for more competent accounting than could be expected from the popularly elected Treasurer, many counties prior to 1927 had provided for the appointment of county Auditors. In some cases they were merely outside accountants employed by the county to make periodic audits of the accounts of the various officers, but in most cases the Auditor was made clerk to the Board of County Commissioners and was given a powerful administrative control over the finances of the county. The Auditor also frequently acts as Tax Supervisor.<sup>6</sup>

In 1927 the system of county finance was materially modified by the County Fiscal Control Act.<sup>7</sup> This provides for the appointment by the Commissioners of each county of an Accountant to act as bookkeeper for the county, to audit the accounts of all county officers receiving or disbursing funds, to audit and pass on all claims against the county, and to prepare and supervise the administration of the county's budget.<sup>8</sup> The act further provides that the county Auditor, if any, shall serve as the Accountant. Essentially it merely expanded the duties of the Auditor and provided that each county should have such an officer. As a result of this statute, every county has had since 1927 a responsible accounting officer, whether called Accountant or Auditor, who usually acts also as Tax Supervisor and frequently as clerk to the Board of County Commissioners.

The records of the Accountant or Auditor consist primarily of the account books and files of vouchers of the county. The account books usually include a journal, a ledger, and registers of receipts and disbursements. In the larger counties separate

6. Wager, *County Government*, pp. 398-9.

7. *Public Laws of 1927*, chap. 146.

8. For a detailed discussion of the duties of the Accountant under the County Fiscal Control Act, see Wager, *County Government*, pp. 162-164.



sets of books may be kept for the various county funds. The Accountant is also required to receive and file "regular reports from [county] officers receiving or collecting fees, fines, and penalties."<sup>9</sup> If the Auditor or Accountant acts also as Tax Supervisor, his records include tax abstracts, the annual tax lists, a tax ledger, duplicate tax receipts, and similar material. If he acts as clerk to the Board of County Commissioners, the more recent minutes of the Board of County Commissioners are also in his office, together with the files of Commissioners' papers and other miscellaneous county administrative records.

### Tax Supervisor

The Board of County Commissioners of each county must, on the first Monday in March, choose a Tax Supervisor for the purpose of preparing the annual tax list.<sup>10</sup> In the smaller counties the Tax Supervisor is merely a temporary county employee, whose records are deposited with the Register of Deeds and who holds office only for the brief period of tax listing. The Tax Supervisor in the larger counties is usually a regular county official with a year-round job. In the majority of cases one of the other county officers, usually the Register of Deeds, the Accountant, or the Auditor, holds the office of Tax Supervisor, and receives an additional stipend to cover his extra duties. In a number of the largest counties, however, the position of Tax Supervisor is an independent office.

When the office of Tax Supervisor is an independent part of the county government, the county tax records belong to the archives of that office rather than to those of the Register of Deeds. The Tax Supervisor's records ordinarily include the tax abstracts, tax lists, and tax ledgers described under the office of the Register of Deeds and may also include the certificate record of land sold for taxes. Lists of "unlisted" franchise taxes, records of "discoveries,"<sup>11</sup> and lists of insolvent taxpayers from the collection of whose taxes the Sheriff is released may also occasionally be found.

9. *Ibid.*, p. 162.

10. *Code*, sec. 7971 (29); *Public Laws of 1935*, chap. 417, sec. 501.

11. Land not included in previous tax lists.

### Tax Collector

Special Tax Collectors have been appointed in a number of counties, although the Sheriff still holds the office in the great majority of counties. It is provided by law that the Tax Collector in counties where one has been appointed shall "perform such office instead of the Sheriff, and . . . shall collect all the taxes, have all the emoluments and be subject to all the penalties as provided in case of Sheriffs."<sup>12</sup> The Tax Collector usually has only the current tax lists and tax receipts, together with related correspondence and a summary tax ledger.

The records of the counties' three social service agents, the Superintendents of Schools, Health, and Public Welfare, are usually much better kept than those of any other county officer except the Register and Clerk, as the offices are ordinarily filled by well educated persons who are conscious of the value of carefully kept records for the effective performance of administrative duties.

### Superintendent of Schools

Although the office of County Superintendent of Schools was established in its present form only in 1903,<sup>13</sup> its history goes back to the first state public school act, passed in 1839.<sup>14</sup> Under the provisions of this act, the Court of Pleas and Quarter Sessions of each county desiring to participate in the state free-school system was to select a Board of Superintendents of Common Schools, who were to have control of the county system established and supported by joint contributions of the state and county. The Clerk of the Court of Pleas and Quarter Sessions was to act, *ex officio*, as clerk to the Board of Superintendents. By a subsequent act, the Clerk was required to "record in a book to be kept for that purpose, all its [the Board of Superintendents'] proceedings, and such other papers touching the subject of common schools as the board may direct; and . . . keep all papers which may be committed to his custody by the board."<sup>15</sup>

12. *Consolidated Statutes*, sec. 7975; *Public Laws of 1917*, chap. 234, sec. 111; *Public Laws of 1919*, chap. 92, sec. 111.

13. Wager, *County Government*, pp. 285, 286; *Public Laws of 1903*, chap. 435.

14. *Laws of 1838-39*, chap. 8.

15. *Revised Code*, chap. 66, sec. 30; *Laws of 1844*, chap. 36.



The school system established in 1839, which had attained a relatively high level of efficiency after the establishment of the office of state superintendent of common schools in 1854,<sup>16</sup> collapsed during the Civil War and Reconstruction. The first serious effort to reestablish the system came in 1871. The school act of that year provided that the newly created Board of County Commissioners should serve also as the County Board of Education, with the Register of Deeds as its secretary.<sup>17</sup> In this capacity, the Register was required to keep the minutes of the Commissioners' meetings as a Board of Education, to record the number, date, amount, and payee of each order drawn on the county school fund, to file the catalogs of teachers and pupils submitted by the teachers in each district, and to keep a record of the district in which each school was located, the number of months it was taught, the name of the teacher, and the number and average daily attendance of pupils.<sup>18</sup>

In 1881 provision was made for the election in each county of a Superintendent of Public Instruction, to be chosen by a joint session of the County Commissioners in their capacity as a Board of Education and the County Board of Justices.<sup>19</sup> The Register of Deeds' duties as secretary to the Board were now defined as including keeping the minutes of the Board and recording "all school statistics, which shall be reported to the county board of education by the county superintendent of public instruction."<sup>20</sup> The "statistics" were to include an annual list of all teachers certified by the county Superintendent, an annual report from the head of each school, an annual census of children between the ages of 6 and 21 in each school district, and a copy of the Superintendent's yearly report to the state superintendent of public instruction. This report was to be very full, including lists of all teachers certified and of all schools in the county and detailed statistics concerning the number and average daily attendance of pupils, the number and value of school buildings, and the salaries of teachers,

16. *Revised Code*, chap. 66, sec. 27.

17. *Laws of 1871-2*, chap. 189, sec. 6.

18. *Ibid.*, chap. 189, sec. 10.

19. *Laws of 1881*, chap. 200, sec. 19.

20. *Ibid.*, chap. 200, sec. 37.



"together with such suggestions as may occur to him promotive of the school interests of the county."<sup>21</sup>

The office of county Superintendent was abolished in 1895, and most of the duties of the office were placed upon the Register of Deeds.<sup>22</sup> This proved unsatisfactory, however, and the Legislature of 1897 provided for a part-time "supervisor" in each county.<sup>23</sup> In 1899 the system was reorganized, and the county schools were placed under the control of a county Board of School Directors, chosen by the legislature, and the office of county Superintendent of Schools was restored.<sup>24</sup> This office was made a full-time position in every county in 1903.<sup>25</sup> The legislation of 1899 made the Superintendent of Schools the secretary of the county Board of Education and imposed on him practically the same duties as those formerly charged to the Register of Deeds in his capacity as clerk to the Board of Education. One important change was the requirement that a census of illiterate persons from 12 to 21 years of age be included in the Superintendent's annual report.

Under the present law the county Superintendent is chosen biennially by the county Board of Education.<sup>26</sup> He acts as secretary to the Board and to the joint sessions of the Board of Education and the Board of County Commissioners held biennially for the purpose of selecting the County Superintendent of Public Welfare.<sup>27</sup> Prior to July 1, 1937, if the county had no Superintendent of Public Welfare, the Superintendent of Schools automatically assumed the duties of that office also.<sup>28</sup> As secretary, he is required to keep the minutes of the Board;<sup>29</sup> a record of all teachers employed, including the dates and classes of their certificates, the dates of their service, their accomplishments as teachers, and the salaries they receive;<sup>30</sup> the contracts of all teachers employed;<sup>31</sup> a complete

21. *Ibid.*, chap. 200, secs. 44, 45, 51, and 58.

22. *Public Laws of 1895*, chap. 439.

23. *Public Laws of 1897*, chap. 108.

24. *Public Laws of 1899*, chap. 732, secs. 13, 14, and 15.

25. *Public Laws of 1903*, chap. 435.

26. *Code*, sec. 5491; *Public Laws of 1923*, chap. 136, sec. 83.

27. *Code*, secs. 5016 and 5497; *Public Laws of 1917*, chap. 170, sec. 1.

28. *Consolidated Statutes*, sec. 5016; *Public Laws of 1917*, chap. 170, sec. 1; *Public Laws of 1921*, chap. 128.

29. *Code*, sec. 5497; *Public Laws of 1923*, chap. 136, sec. 89.

30. *Code*, sec. 5506; *Public Laws of 1923*, chap. 136, sec. 100.

31. *Code*, sec. 5516; *Public Laws of 1923*, chap. 136, sec. 111.



record of school finances;<sup>32</sup> a record of the assessed value of taxable property and rate of school taxation in the county and each of its local taxing districts;<sup>33</sup> a record of fines, penalties and forfeitures due the school fund;<sup>34</sup> a copy of the county Treasurer's annual report on the county school fund to the state superintendent of public instruction;<sup>35</sup> and copies of health certificates required to be filed by all teachers and other school employees of the county.<sup>36</sup>

The basic record of the office consists, of course, of the minutes of the county Board of Education. This series, for the current years at least, is to be found in every county; and in perhaps the majority of cases is complete for the last forty or fifty years. In many counties the minutes for the period 1872-1899 are in the office of the Register of Deeds, who for those years was the clerk of the Board of Education. The minutes of the old Board of Superintendents of Common Schools have been preserved in only a few counties, and are usually to be found in the office of the Clerk of Superior Court. Very rarely are they in the custody of the present Superintendent of Schools. Each Superintendent keeps also a general set of account books in which are recorded the receipt and expenditure of the school funds, with perhaps separate account books for special funds. A general file usually includes the correspondence and most of the other papers of the office, although teachers' contracts and health certificates are sometimes separately filed. In addition, there are usually several file drawers of teachers' and principals' reports, of individual pupil record cards, and of school census cards. Since the recent consolidation of rural schools and the resultant increase in the use of school busses, separate files and account books have been set up in most counties for the financial records relating to the operation of the busses and trucks. In the smaller counties in which the Superintendent of Schools acted also as Superintendent of Public Welfare, one or two drawers of case histories and other welfare records may be found in the office. Usually,

32. *Code*, sec. 5522; *Public Laws of 1923*, chap. 136, sec. 119.

33. *Code*, sec. 5523; *Public Laws of 1923*, chap. 136, sec. 120.

34. *Code*, sec. 5524; *Public Laws of 1923*, chap. 136, sec. 121.

35. *Code*, sec. 5622; *Public Laws of 1923*, chap. 136, sec. 202.

36. *Code*, sec. 5556; *Public Laws of 1923*, chap. 136, sec. 159.

however, the duties of the Superintendent of Public Welfare were only perfunctorily carried out in these counties, and the welfare records accumulated are scattered through the general files of the office.

### Superintendent of Health

The origin of the county departments of public health lies in the act of 1893 creating the state Board of Health. This provided that there should be an auxiliary Board of Health in each county, composed of all the registered physicians of the county, the chairman of the County Commissioners, the mayor of the county seat, and the official surveyor of the county seat or of the county. This auxiliary board was to choose a county Superintendent of Health who should collect vital statistics, advise the state Board of Health of contagious diseases in the county, perform autopsies at the request of the coroner, give his professional services to inmates of the county home and the county jail, and act as sanitary inspector of the county institutions. Either personally or by deputy he was to act as Quarantine Officer, charged with the duty of diagnosing and isolating contagious diseases.<sup>37</sup> This act was amended in 1897 to provide for the election of the Superintendent of Health by the Board of County Commissioners.<sup>38</sup> In 1901 a county "Sanitary Committee," composed of the County Commissioners and two physicians resident in the county, was created and was empowered to select the Superintendent of Health.<sup>39</sup> The health departments organized under the act of 1893 and its amendments had little vitality, however, and the Superintendent of Health was usually merely a local physician who treated the county patients and was paid for his services on a fee basis.

The present organization of the county health services dates from 1911. The legislature provided in that year for the creation in each county of a Board of Health, to be composed of the chairman of the Board of County Commissioners, the mayor of the county seat (or the Clerk of Superior Court in counties in which the county seat was not incorporated), the

37. *Public Laws of 1893*, chap. 214, secs. 5 and 9.

38. *Public Laws of 1897*, chap. 201, sec. 1.

39. *Public Laws of 1901*, chap. 245, sec. 3.



Superintendent of Schools, and two physicians chosen by them. The Superintendent might be chosen as a part-time or full-time officer. If part-time, he was to act as County Physician and was charged with the duty of giving medical treatment to the inmates of the county home or jail and other county charges. He might also act as Quarantine Officer. If elected as a full-time health officer, he was to act both as County Physician and Quarantine Officer and in addition was given the specific duties of inspecting annually all school buildings used by the county, of examining all school children referred to him by their teachers, and of abating all nuisances dangerous to the public health and the general duty of devoting his full time to the improvement of health conditions in the county.<sup>40</sup>

Under the authority of this act, most of the larger counties have established full-time health departments which carry on a very active and effective program of public-health work. In most of the smaller counties the Superintendent of Health is a local physician employed on a fee basis to treat county patients and is not in any real sense a part of the county government. In many of the smaller counties which do not have full-time health officers, public health nurses have been employed who exercise some of the functions of a full-time health department.

There is little uniformity in the record-keeping systems of the various county departments of health. The minutes of the Board of Health are occasionally to be found in the office of the Superintendent of Schools, but are more often recorded in the same volume with the minutes of the Board of Education or of the Board of County Commissioners. The other records consist chiefly of reports to the State Board of Health, County Nurse's reports, case histories of patients treated, records of vaccinations and other preventive inoculations administered, reports of the examination of county institutions, various fiscal records, and correspondence. The system of filing the records varies from county to county. Some Superintendents maintain only one general file which includes all papers; others, in the larger counties, may have very complex and elaborately indexed systems. The part-time Superintendents of Health usually keep

40. *Consolidated Statutes*, secs. 7064, 7067, and 7068; *Public Laws of 1911*, chap. 62.

no public records at all unless the entries relating to the treatment of county patients in their private journals and ledgers may be considered as such. In counties which do not have a full-time Superintendent of Health, there may be a few files of reports of the County Nurse or Quarantine Officer, which are considered as part of the records of the health department.

### **Superintendent of Public Welfare**

The department of public welfare is the newest social service agency of the county in North Carolina. The office of county Superintendent of Public Welfare was created in 1917 by an act of the Legislature requiring the various Boards of County Commissioners to appoint Boards of Public Welfare. The latter were to select a Superintendent, but might allow the Superintendent of Schools to serve also as Superintendent of Public Welfare if the county had less than 25,000 population according to the census of 1910.<sup>41</sup> In 1919 the act was amended by placing the choice of the county Boards of Public Welfare in the hands of the state board and by giving the Board of County Commissioners and the Board of Education, meeting in joint session, the duty of selecting the Superintendent of Public Welfare. The option of allowing the Superintendent of Schools to hold the office in counties under 25,000 population was continued.<sup>42</sup> In 1921 this option was extended to counties having a population of less than 32,000 according to the census of 1920.<sup>43</sup> Effective July 1, 1937, the appointment of a full-time Superintendent of Public Welfare was made mandatory in each county, regardless of population. The method of appointment was changed to election by joint session of the county Board of Public Welfare and the Board of County Commissioners, subject to the approval of the state board.<sup>44</sup> The provisions of this act had not gone into effect, however, at the time of the survey, and at that time in many counties the Superintendent of Schools still acted as Superintendent of Public Welfare.

41. *Public Laws of 1917*, chap. 170.

42. *Consolidated Statutes*, sec. 5016; *Public Laws of 1919*, chap. 46, secs. 3 and 4.

43. *Public Laws of 1921*, chap. 128.

44. *Public Laws of 1937*, chap. 319.



The Superintendent of Public Welfare is charged with supervising the administration of the county poor fund; acting as agent of the State Board of Charities and Public Welfare in its work within the county; maintaining oversight over persons discharged from the state hospitals for the insane and other state institutions, persons on probation or parole, and dependent and delinquent children; promoting recreation and enforcing the laws relating to commercial amusements; assisting in securing work for the unemployed; enforcing the compulsory school attendance law; and investigating the causes of distress in the county.<sup>45</sup> Since the inauguration of the federal relief program, one of the chief duties of the county Superintendents of Public Welfare has come to be the certification of persons for employment by the Works Progress Administration and for other federal aid.

The records of the Superintendents of Public Welfare are perhaps more carefully kept and more thoroughly indexed than those of any other county office. They consist primarily of case histories, which are usually filed under several different headings: one for active cases, one for inactive cases, one for blind cases, one for maternity cases, one for child welfare cases, etc. Copies of Works Progress Administration assignment slips, re-classification slips, and notices of termination of employment are usually filed separately, as are the case histories compiled by the Emergency Relief Administration, which were deposited with the various county Superintendents of Public Welfare. Various account books and one or more files of correspondence are also usually to be found in the office.

Although, with the exception of the Minutes of the Board of Education, very few of the records in the county offices other than those of the Register and Clerk go back more than a decade, they afford a detailed picture of the expanding activities of county government and will come to constitute a very valuable part of the county archives.

45. *Consolidated Statutes*, sec. 5017; *Public Laws of 1917*, chap. 170, sec. 1; *Public Laws of 1919*, chap. 46, sec. 3.

## VI.

## EXPLANATIONS

In preparing the lists of county records for the press the editors have attempted to condense as much as possible without omitting any essential data. To accompany the lists detailed explanations are obviously needed, but it has seemed unnecessary to repeat these explanations for each separate county. Instead, they are given only once, in the "Introduction to the County Records." Along with this explanatory material are to be found composite lists of the records of the two principal record-keeping offices (Register of Deeds and Clerk of Superior Court).

Preceding the lists for each county is a brief statement concerning the origin of the county, its location, its population, its chief industries and crops, changes in the location of the county seat, the history of the various courthouses, a description of the present courthouse, the condition of the records in the various offices, any known case of destruction of records by fire or otherwise, offices which might be expected to exist in the county but which either are not maintained or else keep no records, and the names of the persons who conducted the survey.

Next come the lists of records for the county, arranged within the following numerical brackets:

Historical Commission Archives .....	1-99
Register of Deeds .....	101-199
Clerk of Superior Court .....	201-399
Sheriff .....	401-449
Coroner .....	451-499
Treasurer .....	501-549
Auditor .....	551-599
Accountant .....	601-649
Tax Supervisor .....	651-699
Tax Collector .....	701-749
Superintendent of Schools .....	751-799
Superintendent of Health .....	801-849
Superintendent of Public Welfare .....	851-899
Other county offices and miscellaneous .....	901-999



Under each office the records are listed topically. In every county are to be found the offices of Register of Deeds, Clerk of Superior Court, Sheriff, Auditor or Accountant, and Superintendent of Schools. In few of the counties, however, are all the other offices maintained, and the list varies from county to county. In some cases, moreover, an officer (notably the Coroner) keeps no records.

Within each entry the data are given in the following sequence:

(1) The number, in bold-face type. For purposes of identification, especially in the case of cross references, a separate number for each item has been found essential.

(2) The title, in bold-face type. When the series of volumes or files is labeled, the title is usually given exactly as it appears on the label, except for minor changes in spelling or punctuation. Descriptive titles have been supplied for unlabeled series of volumes or files and for those in which there are many changes of title. Explanatory titles in light-face type and in parentheses have been added for series whose titles are incomplete or misleading. If the series is mistitled, the correct title is given, followed by the erroneous title in parentheses. If the series has two or three different titles, the latest is listed, and the earlier titles are given in the body of the entry. If there are more than three titles, the most common title or a general descriptive title has been given, followed by the explanation, "title varie" in parentheses.

(3) Dates covered by the entry. Open records have been indicated by listing the beginning date followed by a dash and a period. Where no dates are available, this is noted, but occasionally an approximate date has been assigned.

(4) Number of volumes, file boxes, bundles, or other containers.

(5) Numbering or lettering. The system of numbering or lettering of volumes or file boxes within a series has been given only when there are five or more units or when it is necessary to refer to a specific volume by number or letter. If the numbering or lettering is very irregular, only the comment "irregularly numbered" or "irregularly lettered" is made.



When the omission of numbers or letters does not mean that one or more volumes or file boxes are missing, an explanation is given.

(6) Indexing and arrangement. A description of the indexing or filing system is given for all series which have been reported as indexed or systematically filed. The omission of such a description means that the series has been reported as having no index or systematic arrangement of entries or papers, or that the arrangement is so obvious as to require no comment. If the series is indexed in a separate series, a reference to the index series is given by number.

(7) Type of recording. The type of recording for the bound records is listed in each entry unless the entire series is handwritten. As the unbound records (file papers, etc.) are not ordinarily prepared in the office but are filed there by litigants, petitioners, and other private individuals, there is little consistency in the type of recording, and no effort has been made to examine the individual papers in each series of files in order to determine the predominant type of recording. The majority of the file papers, however, are handwritten to about 1910 and typed thereafter.

(8) Condition of records. No comment is made if the record is in fair, good, or excellent condition, but faded ink, illegible writing, poor binding, rotten paper, or other conditions which make the record difficult or impossible to use are noted.

(9) Size and number of pages. The average volume of county records is large and heavy and is substantially bound with heavy board backs. Its dimensions are ordinarily between twelve inches and twenty inches in height, between eight inches and fifteen inches in breadth, and between one-fourth inch and five inches in thickness. Rarely is the number of pages less than one hundred or more than eight hundred. The size of a volume and the number of its pages have been given only when they do not fall within these limits. If there are entries on fewer than one hundred pages that fact is noted, even though the volume falls within the standard dimensions.

The unbound records are ordinarily found in file boxes or in bundles. Practically without exception, the file boxes found



in the offices of the Clerk of Superior Court and the Register of Deeds are upright, metal documentary files, averaging eleven inches in height, five inches in width, and thirteen inches in depth. Other county offices use standard office letter files, averaging twelve inches in height, fourteen inches in width, and twenty-four inches in length. The size of file boxes is not given unless the box is of neither of these types.

Unfiled papers are usually tied in bundles averaging seven inches by three inches by two inches. The size of bundles is given only when it departs considerably from this standard.

(10) Location of the records. This information is given at the head of the list of the records for each office. If the records are in two or more rooms, it is usually stated that they are in a certain room unless otherwise noted. Within the individual entries the location is given only when all or a part of the series is not located in the room or vault indicated at the head of the list. Since the records are frequently, even daily, moved from place to place within a room or vault, it has not been considered worthwhile to list the exact location of a given series within a room or vault.

(11) Statement of content. Since the content of all the standard series of county records has been described in the introduction to the volume, a further explanation is given only when the series includes other material than that indicated in its title or when it is an unusual record, not listed in the introduction, whose content is not sufficiently described by the title.

(12) Cross references. An effort has been made to include a cross reference from each entry to every other entry in which the same or closely similar data may be found, except where the two entries are in such close juxtaposition that the relationship is obvious.

The United States Government Printing Office *Manual of Style* has generally been followed in matters of style, except that, in order to facilitate quick reference, the titles of county officers have been capitalized throughout. The abbreviations most frequently used are: "no." for "number," "p." for "page," "pp." for "pages," and "v." for "volume" or "volumes."





**THE COUNTY RECORDS  
OF  
NORTH CAROLINA**





## ALAMANCE COUNTY

Formed, 1849, from Orange. Named for Alamance Creek. In north piedmont section of state; area: 492 square miles. Population: 1850—11,444; 1900—25,665; 1930—42,140, of whom 33,785 were white and 8,354 Negro. Chief crops: corn, wheat, and tobacco. Chief industrial products: cotton and rayon goods. Leading town, Burlington, textile manufacturing center; population, 1930—9,737.

Graham, county seat, named for General Joseph Graham of Revolutionary fame. First county court held in Providence Meeting House, 1849. Contract for courthouse in Graham let July 14, 1849. Courthouse remodeled, 1888 and 1889; in use until 1923, when present one built.

Present courthouse, three-story building with basement. Exterior dimensions: 110' x 60' x 50'. Exterior walls granite; interior walls and ceilings plastered. Floors cement. Structure fireproof. On first floor: offices of Clerk, Register, Superintendent of Schools, Sheriff, Treasurer, Tax Collector, and Auditor. On second floor: courtroom, judge's room, lawyers' room, jury room, Home Demonstration Agent's office, and grand jury room. On third floor: offices of County Farm Agent, County Commissioners, and Superintendent of Public Welfare; a vacant office; and spectators' balcony to courtroom. In basement: storage vault of Register's office, offices of Welfare Department and of Negro Farm Home Agent, book store of County Superintendent of Schools, and boiler room. Building commodious and adequate.

Register's records in vault adjoining office and in basement storage vault; Clerk's records in vault adjoining office. Storage conditions and facilities for users good in both offices. Records of other offices adequately cared for in standard office files, with facilities for users.

No known loss of records by fire or otherwise.

County has no separate Tax Supervisor or Tax Collector. Auditor acts as Accountant.

Survey conducted by Dr. J. Allen Hunter under supervision of Mrs. Betsey London Cordon and Mrs. Annette S. Tinsley.

**HISTORICAL COMMISSION ARCHIVES**

**1. Minutes, Court of Pleas and Quarter Sessions, 1849-60; 1866-68.** 3 v.

**2. Certificates of Marriages, 1854-68.** 1 v. Indexed. Entries on only 58 pp. See also Register of Deeds, no. 137.

**3. Marriage Bonds, 1849-68 (approximately).** 2 MS. boxes. Index being prepared at time of survey (1937). See also Register of Deeds, no. 137.

**4. Registration of Voters, 1902.** 1 MS. box. Registration of voters under "Grandfather Clause" in constitutional amendment of 1900. See also Clerk of Superior Court, no. 265.

**REGISTER OF DEEDS**

*All records are in first-floor vault and in basement vault, Register's office; in first-floor vault unless otherwise indicated.*

**101. Record of Deeds, 1849—.** 112 v.: numbered 1-112. Indexed in nos. 103 and 104. Handwritten, 1849-1927; typed, 1927—, with printed forms used for standard type deeds after 1913. Includes all property conveyances and encumbrances except mortgages and deeds of trust (no. 102) and chattel mortgages (nos. 102 and 105) after 1853. Although mortgages and personalty conveyances are kept in separate series after dates listed above, they are occasionally found in Record of Deeds up to 1910. V. 17 contains record of boundary survey between Alamance and Chatham counties.

**102. Record of Mortgages and Deeds of Trust, 1854—.** 124 v.: numbered 1-125, with no v. 22. Indexed in nos. 103 and 104. Handwritten, 1854-1922; typed on printed forms, 1922—. Includes chattel mortgages before 1896 (kept separately after 1895 in no. 105). Mortgages and deeds of trust before 1854 recorded in no. 101.

**103. Index to Deeds and Mortgages—Grantors, 1849—.** 13 v. Index to nos. 101, 102, and 113.

**104. Index to Deeds and Mortgages—Grantees, 1849—.** 12 v. Index to nos. 101, 102, and 113.

**105. Chattel Mortgages, 1896—.** 84 v.: numbered 22-105. Cross-indexed in no. 107. Typed. Chattel mortgages recorded in no. 101, 1849-54, and in no. 102, 1855-95. 18" x 16" x 10½". V. 22-50, 1896-1920, in basement vault; v. 51-105, 1920—, in first-floor vault.

**106. Record of Contracts and Agreements, 1911-30.** 5 v. Cross-indexed in no. 107. Conditional sales contracts. Recorded in no. 105 after 1930.

**107. Cross Index to Chattel Mortgages, 1896—.** 3 v. Index to nos. 105 and 106.

**108. Deeds and Mortgages Left with Register of Deeds, 1849-1916.** 4 file boxes.



- 109. Uncanceled Papers, 1908-26.** 1 file box. Typed.
- 110. Record of Powers of Attorney, 1885-1933.** 1 v. Indexed. Powers of attorney before 1885 recorded in no. 101.
- 111. Federal Tax Liens, 1924—.** 1 file box. Indexed in no. 112.
- 112. Federal Tax Lien Index, 1924—.** 1 v. Index to no. 111.
- 113. Plat Books, 1911—.** 3 v. Cross-indexed in nos. 103 and 104. Blueprints. V. average 34" x 22" x 2".
- 114. Minutes of County Commissioners, 1868—.** 12 v.: numbered 1-12. Each v. indexed. Includes official bonds, 1920— (kept separately before 1920 in no. 121).
- 115. Important Papers Recorded in Minute Book, 1922—.** 3 file boxes. Typed on printed forms. Bond issues, petitions, etc.
- 116. Bridge and Highway Papers, 1904-14.** 5 file boxes. Blueprints and drawings. In basement vault.
- 117. Reports of Grand Jury—Welfare Reports, 1919-26.** 1 file box. Reports of grand jury and Superintendent of Public Welfare on condition of county institutions.
- 118. Official Reports, 1868-1920.** 2 v. Each v. indexed. Bonds of county officials, reports of money collected by Justices of the Peace, Sheriff, Clerk of Superior Court, Register of Deeds, etc.
- 119. Bonds and Oaths of County Officials, 1870-1916.** 4 file boxes.
- 120. Reports of Bond Issues, Road Petitions, 1923-28.** 1 file box. Writing poor.
- 121. Register of Official Bonds, 1868-1919.** 2 v. Bonds of county officials after 1919 recorded in no. 114. In basement vault.
- 122. Treasurer's Book (Accounts), 1902-13.** 2 v. In basement vault.
- 123. Treasurer's Book—Board of Education, 1898-1901; 1909-12.** In basement vault.
- 124. Record of Receipts and Disbursements of School Funds, 1887-92.** 1 v. In basement vault.
- 125. Petitions for Graded Schools, 1911-23.** 1 file box. Includes also returns of school elections.
- 126. Cash Record, 1913-25.** 4 v. Cash receipts and payments of Register of Deeds. In basement vault.
- 127. Sheriff's Accounts with School Funds, 1878-82.** 1 v. In basement vault.
- 128. Record of Settlements (Sheriff's), 1886-1919.** 2 v. Each v. indexed. In basement vault.
- 129. County Vouchers, 1921-33.** 88 file boxes. Canceled financial obligations, bonds, etc. 43 file boxes, 1921-33, in basement vault; 45 file boxes, 1924-27, in first-floor vault.
- 130. Canceled Checks, 1922-32.** 2 cartons. In basement vault.

**131. County Warrants, 1927-34.** 10 cartons. In basement vault.

**132. Commissioners' Bills Allowed, 1899-1919.** 40 file boxes. Arranged chronologically. In basement vault.

**133. Unlisted Taxes, 1909-14.** 1 v. Schedule "B" license taxes, not included in ad valorem tax list.

**134. Abstracts of Listed and Unlisted Taxes, 1868—.** 3 file boxes.

**135. Certificate Record of Land Sold for Taxes, 1927-30.** 1 v.

**136. Record of Taxes for Mortgagees, 1931—.** 1 v. Indexed. Typed.

**137. Marriage Register, 1868—.** 6 v. V. for 1872— indexed. Includes also marriage register of Negroes, 1873-97, (kept separately before and after these dates in no. 138). See also Historical Commission Archives, nos. 2 and 3.

**138. Marriage Register (Negro), 1868-72; 1898—.** 2 v. V. for 1898— indexed. Marriage register of Negroes, 1873-97, recorded in no. 137.

**139. Marriage Licenses, 1869—.** 24 file boxes. 18 file boxes, 1869-1923, in basement vault; 6 file boxes, 1924—, in first-floor vault.

**140. Vital Statistics—Births, 1914—.** 23 v. Indexed in no. 141. Typed on printed forms. V. average 8" x 7" x 3", 975 pp.

**141. Index to Vital Statistics—Births, 1914—.** 1 v. Typed. Index to no. 140.

**142. Vital Statistics—Deaths, 1914—.** 23 v. Indexed in no. 143. Typed on printed forms. V. average 8" x 7" x 3".

**143. Index to Vital Statistics—Deaths, 1914—.** Index to no. 142. Typed.

**144. Record of Soldiers' Discharges (World War), 1922—.** 1 v. Indexed.

**145. Miscellaneous Papers, 1900-34.** 15 file boxes. Petitions for roads and bridges, abstracts and petitions, reports of Justices of the Peace, Clerk of Superior Court, and surveyors, also bridge contracts, etc. In basement vault.

**146. Record of Linwood Cemetery (Graham), 1908-22.** 1 v. Indexed. Deeds for cemetery lots.

## CLERK OF SUPERIOR COURT

*All records are in Clerk's vault, first floor of courthouse.*

**201. Appearance and Trial Docket, Court of Pleas and Quarter Sessions, 1849-68.** 2 v. For minutes of Court of Pleas and Quarter Sessions, see Historical Commission Archives, no. 1.

**202. Execution Docket, Court of Pleas and Quarter Sessions, 1848-68.** 2 v.



**203. Minute Docket, Superior Court, 1849—.** 19 v.: 1 v., 1849-68, numbered 1; 18 v., 1868—, numbered 1-18. Indexed in each v., 1868—. Handwritten, 1849-1922; typed, 1923—. Binding of earlier v. poor.

**204. Summons Docket, Superior Court, 1868—.** 6 v. Each v. indexed.

**205. Lis Pendens** (Record of), 1922—. 2 v. Each v. indexed. Handwritten, 1922-28; typed, 1929—. Binding of earlier v. poor.

**206. Summons Docket—Land Tax Sales, 1929—.** 2 v. Indexed in no. 211. Handwritten on printed forms.

**207. Trial Docket, Superior Court, 1849-67.** 1 v.

**208. Judgment Docket, Superior Court, 1868—.** 11 v.: numbered 1-9, with 1 v. numbered 7½ and 1 v. numbered 8½. Indexed in no. 209. Binding of earlier v. poor.

**209. Cross Index to Judgments, 1868—.** 4 v. Index to no. 208.

**210. Judgment Docket** (Land Tax Sales), 1930—. 1 v. Indexed in no. 211.

**211. Index to Judgments** (Land Tax Sales), 1930—. 1 v. Index to nos. 206, 210, and 214.

**212. Transcripts of Judgments, 1914—.** 3 file boxes. Arranged chronologically.

**213. Civil Actions, Superior Court, 1895—.** 153 file boxes. Filed by case number to correspond with no. 208. Handwritten and typed.

**214. Tax Suits, Superior Court, 1929—.** 48 file boxes. Indexed by case number in no. 211. Typed. Judgment rolls in tax sales foreclosure suits.

**215. Criminal Docket, Superior Court, 1849-68.** 5 v.: numbered 1-5. Each v. indexed. Criminal cases after 1868 recorded only in no. 203.

**216. State Cases, Superior Court and Court of Pleas and Quarter Sessions, 1850—.** 47 file boxes. Filed by case number.

**217. Recognizance Docket, Superior Court, 1862-68.** 1 v. Entries on only 6 pp.

**218. Nol. Pros. Docket, Superior Court, 1905-19.** 1 v. Arranged alphabetically. Handwritten on printed forms.

**219. Equity Minute Docket, Superior Court, 1857-68.** 1 v. Entries on only a few pp. Includes also records of a few settlements by fiduciaries, 1869-72.

**220. Equity Trial and Appearance Docket, Superior Court, 1850-64.** 1 v.

**221. Old Equity Papers, Superior Court, 1849-68.** 4 file boxes. Includes also some civil papers.

**222. Minute Docket, Special Proceedings, Superior Court, 1877—.** 8 v.: numbered 1-8. 2 v., 1877-91, cross-indexed in no. 223; each of 6 v., 1891—, indexed. Handwritten, 1877-1923; typed, 1923—.

**223. Cross Index to Minute Docket, Special Proceedings, Superior Court, 1877-91.** 1 v. Index to no. 222.

**224. Summons Docket, Special Proceedings, Superior Court, 1877—.** 2 v. Each v. indexed.

**225. Special Proceedings, Superior Court, 1868—.** 39 file boxes. Filed by case number, except 4 file boxes of old special proceedings that have no case number. Handwritten and typed.

**226. Orders and Decrees, Superior Court, 1869—.** 2 v. Each v. indexed.

**227. Orders and Decrees, Superior Court, 1924—.** 1 file box. Chronologically arranged. Includes also administrators' reports.

**228. Civil Fee Book, 1895.** 4 v. Each v. indexed. Record of fees paid in civil cases.

**229. Fee Book, State, 1895—.** 7 v.: numbered 1-7. Each v. indexed. Fees paid Clerk in criminal cases.

**230. Record of Jurors, 1916—.** 2 v. Arranged alphabetically.

**231. Canceled Checks (Clerk's), 1918—.** 10 file boxes.

**232. Record of Receipts (Fees Received by Clerk), 1914-21.** 1 v.

**233. Criminal Docket, Inferior Court, 1877-78.** 1 v.

**234. Minute Docket (Civil Cases), General County Court, 1926—.** 2 v. Each v. indexed. Typed.

**235. Summons Docket, General County Court, 1926—.** 1 v. Indexed. Handwritten on printed forms.

**236. Scire Facias Docket, General County Court, 1926-28.** 1 v. Indexed.

**237. Criminal Cases, General County Court, 1926—.** 3 v. Each v. indexed. Handwritten and typed.

**238. Criminal Cases, General County Court, 1926—.** 40 file boxes. Filed serially by case number to correspond with no. 237. Handwritten and typed.

**239. Minutes of Justice's Court, 1877-79.** 1 v.

**240. Transcripts of Judgments, Justice's Courts, 1905—.** 3 file boxes. Filed serially by case number to correspond with no. 208.

**241. Juvenile Court (Record of), 1919—.** 1 v. Indexed.

**242. Juvenile Court (Rolls), 1919—.** 3 file boxes. Filed serially by case number to correspond with no. 241.

**243. Will Book, 1849—.** 9 v.: numbered 1-9. Indexed in no. 244. Includes record of appointments of executors after 1902.

**244. Cross Index to Wills, 1849—.** 2 v. Index to no. 243.

**245. Wills Recorded (Original Papers), 1849—.** 14 file boxes. Filed by book and page number to correspond with no. 243. Typed.



**246. Guardian Bonds, 1882—.** 4 v. Each v. indexed; also indexed in no. 253. Includes also record of appointments and of qualifications of guardians.

**247. Record of Administrations, 1882—.** 9 v.: irregularly numbered. V. for 1882-1902 titled **Administrators' Bonds**. V. for 1902— indexed; also cross-indexed, 1928—, in no. 257. Handwritten on printed forms.

**248. Appointments of Executors, 1869-1902.** 1 v. Indexed. Appointments of executors after 1902 recorded in no. 243.

**249. Inventory Book (Estate Records), 1849-53; 1859-63; 1884—.** 6 v.: numbered 1-6, with no v. numbered 2, but with 2 v. numbered 3. V. for 1859-63, 1884— indexed; also indexed, 1928—, in no. 257.

**250. Inventories (Original), 1909—.** 3 file boxes. Arranged chronologically. Handwritten and typed.

**251. Record of Annual Accounts (of Fiduciaries), 1869-75; 1919—.** 4 v. Each v. indexed; also indexed for administrators and executors, 1928—, in no. 257.

**252. Guardians' Returns, 1879—.** 2 v. Each v. indexed; also indexed in no. 253.

**253. Card Index to Guardian Returns, 1879—.** 1 card file. Index by guardian to nos. 246 and 252.

**254. Guardians' Returns, 1916—.** 3 file boxes. Arranged chronologically. Handwritten and typed.

**255. Annual Accounts of Administrators, etc. (title varies), 1905—.** 2 file boxes. Arranged chronologically. Handwritten and typed. See also no. 227.

**256. Record of Settlements (of Fiduciaries), 1871—.** 6 v.: numbered 1-6. Each v. indexed; also indexed, 1928—, in no. 257. See also no. 219.

**257. Card Index to Administrators and Executors, 1928—.** 1 card file. Index by estates to nos. 247, 249, 251, and 256.

**258. Final Accounts of Administrators and Executors, 1909—.** 5 file boxes. Arranged chronologically. Handwritten and typed.

**259. Account Book of Clerk as Receiver, 1891-1925.** 1 v. Indexed.

**260. Probate Record (Clerk's Fees), 1925—.** 5 v. Arranged chronologically.

**261. Record of Dowers, 1877—.** 2 v. Each v. indexed. Handwritten, 1877-1932; typed, 1933—.

**262. Apprentice Bonds, 1878-1918.** 1 v. Handwritten and typed.

**263. Bastard Bonds, 1887-88.** 1 v. Indexed. Handwritten on printed forms. Only 3 entries.

**264. Trust Funds and Alimony (Record of), 1928—.** 1 v. Arranged alphabetically in loose-leaf binders. Typed on printed forms.

**265. Permanent Registration** ("Grandfather Clause"), 1902-08. 1 v. Indexed. Typed. See also Historical Commission Archives, no. 4.

**266. Registration Books** (by Township), 1902—. 20 v.

**267. Poll Books** (by Township), 1902—. 20 v.

**268. Poll Tax Record**, 1910-16. 1 v.

**269. Record of Elections**, 1878-1903; 1906—. 4 v.

**270. Election Returns**, 1922—. 4 file boxes. Contents arranged by election.

**271. Magistrates' Bonds**, 1885-1929. 4 v. Indexed. Handwritten on printed forms. Continued in no. 272.

**272. Record of Justices of the Peace**, 1928—. 1 v. Indexed. Magistrates' appointments prior to 1928 recorded in no. 271.

**273. Justice of the Peace Returns**, 1924—. 4 file boxes. Arranged chronologically.

**274. Record of Books to Magistrates**, 1907-20. 1 v. Indexed. Record of law books delivered by Clerk to Justices of the Peace.

**275. Appointment of Notaries Public**, 1899—. 3 v. Each v. indexed. Handwritten on printed forms.

**276. Bonds of County Officers**, 1929—. 3 pigeonholes. In safe in Clerk's vault.

**277. Record of Amounts Paid for Indigent Children**, 1919—. 1 v. Indexed. Handwritten and typed. Only a few entries.

**278. Inheritance Tax Record**, 1919—. 2 v. Each v. indexed.

**279. Inheritance Tax** (Papers), 1919-35. 1 file box. Arranged chronologically.

**280. Lunacy Record**, 1900—. 3 v. Each v. indexed. Handwritten on printed forms.

**281. State Hospital Matters**, 1901—. 2 file boxes. Arranged chronologically.

**282. Soldiers' and Widows' Pension Roll** (Confederate), 1921—. 1 v. Arranged alphabetically.

**283. Record of Corporations**, 1883—. 6 v.; numbered 1-6. Each v. indexed. Handwritten, 1883-1921; typed, 1922—.

**284. Partnership Record**, 1919—. 1 v. Indexed.

**285. Lien Docket**, 1877—. 3 v. Each v. indexed. Handwritten, 1877-1921; typed, 1921—.

**286. Liens** (Claims of), 1897—. 3 file boxes. Arranged chronologically.

**287. Record of Permits for Purchase of Concealed Weapons**, 1919—. 1 v.

**288. Physicians' and Surgeons' Certificates of Registration**, 1889—. 3 v.

**289. Optometrists' Certificates of Registration**, 1909—. 1 v.

**290. Nurses' Certificates of Registration**, 1911—. 1 v.



**SHERIFF**

*All records are in Sheriff's office, first floor of courthouse.*

**401. Jail Records, 1930—.** 1 v. Indexed. Records of inmates of county jail, giving dates of imprisonment and of release, and case histories.

**402. Process Records, 1930—.** 1 v. Indexed. Records of service of papers by Sheriff.

**403. Fingerprint Records, 1932—.** 1 v. Indexed.

**CORONER**

*All records are in private office of Dr. R. M. Troxler, Burlington.*

**451. Record of Inquests, 1933—.** Indexed. File of confidential reports of inquests sent to County Commissioners and County Health Officer.

**TREASURER**

*All records are in an office on first floor of courthouse, which is also used by Chairman of Board of County Commissioners. Only current records are filed in this room; non-current records are in custody of Register of Deeds in his basement vault and have been listed under that office. The Treasurer also acts as Tax Collector.*

**501. Monthly Reports of Receipts and Disbursements, 1933—.** 10 file boxes. Arranged chronologically. Includes also vouchers for all receipts and disbursements, monthly reports of current tax receipts and of purchasing agent, and requisitions.

**502. County Bonds (Issued by County), 1909—.** Arranged chronologically. In safe.

**503. Current Tax Records, 1936.** 13 v.: numbered 1-13. Arranged alphabetically by township. Handwritten on printed forms. See also Auditor, no. 553.

**AUDITOR**

*All current records except some v. in no. 552 are in Auditor's office, first floor of courthouse. Some non-current records of the office have been placed in custody of Register of Deeds, and are listed under that office.*

**551. Ledger—General Accounts, 1915—.** 15 v. Arranged alphabetically by subject matter. Record of all receipts and disbursements of county funds.

**552. Current Abstracts of Listed Property, 1924—.** 252 v. Arranged alphabetically by township. Handwritten on printed

forms. Includes also record of property foreclosed for delinquent taxes. V. for 1924-30 in basement vault, Register of Deeds' office; v. for 1930— in Auditor's office.

**553. Ledger of Taxes Listed, 1926—.** 15 v. Separate v. for each year. Arranged alphabetically by township. Hand-written on printed forms. See also Treasurer, no. 503.

## SUPERINTENDENT OF SCHOOLS

*All records are in Superintendent's office, first floor of courthouse.*

**751. Minute Book—Board of Education, 1877-85; 1919—.** 4 v. Each v. indexed.

**752. General Correspondence, 1923—.** 1 file box. Arranged topically. Includes also applications from teachers, bus routings and inspection reports to County Commissioners, and requests for supplies.

**753. State Department Correspondence, 1923—.** 1 file box. Arranged topically. Correspondence with Superintendent of Public Instruction, Division of Purchase and Contract, and other state departments.

**754. Reports (of Principals), 1923—.** 3 file boxes. Arranged by school districts. 2 file boxes contain principals' monthly reports; 1 file box contains annual reports compiled from the monthly reports.

**755. Individual Records of Children, 1923—.** 7 file boxes and 12 pasteboard boxes. Filed chronologically within school district. Annual progress reports on each child in county.

**756. Old Individual Records of Children, 1921-22.** 2 bundles. Records of children now out of school.

**757. Ledgers (of School Funds), 1927—.** 2 v. Each v. indexed. Includes also monthly reports filed with Board of County Commissioners, annual reports filed with State Department of Public Instruction and State School Commission, and miscellaneous reports on operation of school busses.

**758. State and County Funds, 1934—.** 5 file boxes. Arranged chronologically within each school district. Vouchers showing expenditures for salaries, equipment, etc.

**759. Budgets, 1919—.** 1 file box. Filed chronologically. Revised and final budget for aid from the state public school fund.

**760. State and County Receipts, 1923—.** 1 file box. Arranged chronologically. Receipts from State Superintendent and for general bills paid.

**761. State and County Fund Checks (Canceled), 1923—.** 4 file boxes. Arranged chronologically.

**762. Canceled Checks, 1924—.** 9 file boxes. Checks written for various school expenses.



**763. Contracts, 1936—.** 1 v. Indexed. All bids, etc., on school equipment, sent in by Division of Purchase and Contract.

### **SUPERINTENDENT OF HEALTH**

*All records are in Dr. H. B. Moore's private office in Wrike Drug Store, Graham.*

**801. Record of Contagious Diseases, 1933—.** 1 v. Arranged alphabetically. Reports of contagious diseases to State Health Department and County Commissioners.

**802. Record of Jail and County Home Visits, 1933—.** 4 folios. Arranged chronologically.

### **SUPERINTENDENT OF PUBLIC WELFARE**

*All records are in Superintendent's office, basement of courthouse.*

**851. General Records—Vouchers and Reports, 1919—.** 7 file cases. Indexed with card-index system. Includes monthly reports to County Commissioners, monthly and yearly reports to local authorities and State Department of Public Welfare, case histories and correspondence relating to relief clients, delinquent juveniles, probation cases of both adults and juveniles, persons on parole, school attendance, and county home investigations.

## ALBEMARLE COUNTY

Albemarle was one of the original "counties palatine" created by the proprietors of Carolina, and no definite date can be given for its establishment. Bath and Clarendon, the other two counties palatine within the present limits of North Carolina, never had any active existence as governmental units; but as Albemarle County during the earliest years of the colony was coterminous with the settled area of the province, its government became the provincial government. Prior to 1700 the governor and assembly of what was to be North Carolina were usually referred to as the "governor and assembly of Albemarle." The Albemarle County records in the Historical Commission archives are primarily records of this provincial government.

Chowan, Currituck, Pasquotank, and Perquimans precincts were established in 1670 as the units of local government within the County of Albemarle. With the expansion of the settled area of the colony after 1700, the provincial government grew beyond the limits of Albemarle County, and the latter became essentially no more than a geographic area, like the other counties palatine. In 1738 all the counties palatine were abolished, and the "precincts" became "counties" in law as they had been from the beginning in fact.

### HISTORICAL COMMISSION ARCHIVES

**1. Albemarle County Papers from Secretary's Office, 1678; 1682; 1684; 1690-91; 1693-1723; 1725-28; 1730-37; 1739.** 2 v. Miscellaneous papers from secretary of state's office, repaired and mounted. Includes land grants, proclamations, commissions, petitions, powers of attorney, records of Bath County court, minutes of provincial council, 1708-09, minutes of "Commissioners to Examine Publick Accounts," 1719-20, and other papers. Includes also some undated papers.



## ALEXANDER COUNTY

Formed, 1847, from Iredell, Caldwell, and Wilkes counties. Named for Julius Alexander of Mecklenburg County. In northwest piedmont section of state; area: 289 square miles. Population: 1850—5,220; 1900—10,960; 1930—12,922, of whom 11,878 were white and 1,044 Negro. Chief crops: corn, wheat, and cotton.

Taylorsville county seat. First courthouse, wood, built 1848. Used until 1902, when present structure erected. Courthouse being remodeled at time of survey (1937).

Present courthouse two-story building. Exterior dimensions: 75' x 48' x 40'. Exterior walls brick; interior walls plastered. Ceilings sheet metal; floors cement. Structure semi-fireproof. On first floor: offices of Clerk, of Register and Accountant combined, of Sheriff, and of Superintendent of Schools. On second floor: courtroom, jury room, solicitor's room, and judge's room.

Clerk's records kept in vault adjacent to office, equipped with roller metal shelves and file boxes. Not fireproof. Vault needs more shelves. Register's records stored in vault combined with office, used by Accountant. Not fireproof, and exposed to hazards from smoking and from stove. Records in other offices exposed to fire hazards, but otherwise well cared for.

Some of records said to have been destroyed by Federal troops in 1865.

County has no separate Tax Collector or Auditor and no full-time Superintendent of Health. Merchants' and Farmers' Bank of Taylorsville acts as Treasurer. Tax Supervisor's records are in custody of Register. Coroner keeps no records. No records have been deposited with Historical Commission.

Survey conducted by Miss Edna Dyson under supervision of Miss Kathleen Craven and Mr. C. F. Crutchfield.

**REGISTER OF DEEDS**

*All records are in Register's vault, first floor of courthouse.*

**101. Record of Deeds, 1847—.** 48 v.: 1 v., 1847-50, numbered 1; 21 v., 1851-1914, lettered A-U; 26 v., 1914—, numbered 2-27. Cross-indexed in no. 102. Binding and paper of earlier v. poor. Includes all property conveyances and encumbrances except mortgages after 1881 (no. 103).

**102. Cross Index to Deeds, 1847—.** 6 v. Index to nos. 101, 103, and 109. Succeeded for real estate mortgages by no. 104; for chattel mortgages by no. 106.

**103. Record of Mortgages, 1882—.** 64 v.: 26 v. lettered A-Z; 38 v. numbered 1-38. Indexed in nos. 102, 104, and 106. Mortgages before 1882 recorded in no. 101.

**104. Index to Real Estate Mortgages, 1894—.** 6 v. Index to no. 103.

**105. Deeds and Chattel Mortgages, 1904—.** 26 file boxes. Filed alphabetically.

**106. Index to Chattel Mortgages, 1905—.** 5 v. Index to no. 103.

**107. United States Tax Liens; Tax Lien Discharges, 1929—.** 1 file box. Indexed in no. 108.

**108. Index to Federal Tax Liens, 1931—.** 1 v. Index to no. 107.

**109. Tax Lien Notes (County), 1934—.** 1 v. Indexed in no. 102.

**110. Land Entry Book, 1847—.** 2 v.

**111. Land Entries, 1887-1905.** 1 file box.

**112. Register's Fee Book, 1928—.** 1 v.

**113. Minute Docket of County Commissioners, 1868—.** 8 v.: v. for 1868-85 not numbered or lettered; v. for 1885— lettered A-G.

**114. Minutes of County Commissioners, 1931—.** 1 file box.

**115. Official Bonds (of County Officers), 1914—.** 1 v. Indexed.

**116. Oaths of Tax Listers, 1890-1935.** 2 file boxes. Includes also oaths of assessors and assistant assessors.

**117. Record of Official Reports, 1875—.** 3 v.

**118. Official Reports, 1878-1912.** 1 file box.

**119. Report of Corporation Commission, 1912-15.** 1 file box. Reports on assessing railroad property.

**120. Farm Demonstrator's Weekly Reports, 1924—.** 2 file boxes.

**121. Settlement of Accounts by Treasurer, 1908-16.** 1 file box. Vouchers of road funds, county claims paid, and paupers' claims paid.

**122. School Book, 1860-77.** 1 v. Record of money spent for county schools.



- 123. County Claims** (Allowed), 1883-1927. 9 file boxes. See also Accountant, no. 603.
- 124. Pauper Claims Issued**, 1898-1905. 1 file box.
- 125. Half Fees**, 1872-1922. 1 file box. Names of defendants and plaintiffs, state witnesses, amounts of whole fees, and amounts of half fees paid by counties.
- 126. Old Road Vouchers**, 1919-21. 1 file box.
- 127. Record of County Accounts**, 1901-15. 2 file boxes.
- 128. Record of Taxes for Mortgagees**, 1931—. 1 v. Typed.
- 129. Record of Resale of Land by Trustees**, 1921—. 1 v. Indexed.
- 130. Registration Books**, 1902-23. 50 v. Voters listed alphabetically within each township. See also Clerk of Superior Court, no. 254.
- 131. Poll Book**, 1900-23. 9 v. See also Clerk of Superior Court, no. 255.
- 132. Election Book**, 1880-1922. 3 v. Each v. indexed. See also Clerk of Superior Court, no. 257.
- 133. Election Returns**, 1908-18. 1 file box. See also Clerk of Superior Court, no. 258.
- 134. Marriage Register**, 1867—. 4 v. 1 v., 1923—, indexed.
- 135. Applications for Marriage Licenses**, 1929—. 1 v. Indexed.
- 136. Marriage Licenses**, 1886—. 11 file boxes.
- 137. Marriage Certificates**, 1934—. 1 file box. Health affidavits of applicants for marriage licenses.
- 138. Vital Statistics—Births**, 1913—. 22 v. Cross-indexed in no. 139. Handwritten on printed forms. V. average 9" x 8" x 1".
- 139. General Index to Vital Statistics—Births**, 1913—. 1 v. Typed. Index to no. 138.
- 140. Vital Statistics—Deaths**, 1913—. 22 v. Cross-indexed in no. 141. Handwritten on printed forms. V. average 9" x 8" x 1", 50 pp.
- 141. General Index to Vital Statistics—Deaths**, 1913—. 1 v. Typed. Index to no. 140.
- 142. Record of Soldiers' Discharges**, 1918-19. 1 v. Indexed.
- 143. Merchants' Returns**, 1899-1905. 1 file box. Gross sales, purchases, etc.

## CLERK OF SUPERIOR COURT

*All records are in Clerk's vault, first floor of courthouse.*

- 201. Minute Docket, Superior Court**, 1866—. 6 v.: lettered A-F. V. C and F indexed in each v. Handwritten, 1866-1916; typed, 1917—.
- 202. Summons Docket, Superior Court**, 1924—. 1 v. Indexed.

**203. Record of Lis Pendens, Superior Court, 1929—.** 1 v. Indexed. Typed.

**204. Appearance and Trial Docket, Superior Court, 1866-68.** 1 v.

**205. Civil Issues Docket, Superior Court, 1879—.** 3 v.

**206. Judgment Docket, Superior Court, 1867—.** 7 v.: lettered, A-F, with 2 v. lettered A. Indexed in no. 207; also 4 v., 1887—, indexed in each v.

**207. Index Book to Judgments, Superior Court, 1867—.** 4 v. Index to nos. 206 and 228.

**208. Judgment Docket, Land Tax Sales, Superior Court, 1929-33.** 1 v. Cross-indexed in no. 209.

**209. Cross Index to Judgments, Land Tax Sales, Superior Court, 1929-33.** 1 v. Index to no. 208.

**210. Civil Papers (Case Rolls), Superior Court, 1874-1935.** 52 file boxes. Filed serially by case number.

**211. Civil Judgments, Superior Court, 1930—.** 1 file box.

**212. Divorce Proceedings, Superior Court, 1927-35.** 1 file box.

**213. Cost Book—Civil Cases, Superior Court, 1928—.** 1 v.

**214. Criminal Docket, Superior Court, 1861-1930.** 7 v.: lettered A-G. Each v. indexed. After 1930 criminal docket prepared only as temporary pamphlets for use at each term of court.

**215. State Execution Docket, Superior Court, 1877-89.** 1 v. Indexed. Record of executions of judgments for costs in criminal actions.

**216. Nol. Pros. Docket, Superior Court, 1905—.** 1 v. Indexed.

**217. Criminal Papers (Case Rolls), Superior Court, 1876—.** 53 file boxes. 48 file boxes, 1876-1933, labeled **State Papers**. Filed serially by case number.

**218. Equity Minute Docket, Superior Court, 1866-68.** 1 v. Includes also minutes of the Probate Court, 1868-75.

**219. Special Proceedings Docket, Superior Court, 1868—.** 8 v.: lettered A-H. Each v. indexed. Handwritten, 1868-1929; typed, 1930—. Binding of earlier v. poor.

**220. Special Proceedings Papers, Superior Court, 1870—.** 24 file boxes. Filed serially by case number.

**221. State Court Tax Record, 1925—.** 1 v.

**222. Audit Reports (County Offices), 1924-35.** 1 v. Typed.

**223. Record of Jurors, 1905—.** 2 v. Each v. indexed.

**224. Minute Docket, Recorder's Court, 1929-33.** 1 v.

**225. Costs Docket, Recorder's Court, 1928-33.** 3 v.

**226. Criminal Docket, Recorder's Court, 1928—.** 5 v.

**227. Civil and Criminal Dockets, Justices of the Peace, 1886-1933.** 38 v. Completed dockets deposited by various magistrates with Clerk.



**228. Judgment Docket, Justices of the Peace, 1924—.** 2 v. Cross-indexed in no. 207. Magistrates' judgments docketed with Superior Court.

**229. Transcripts of Judgments, Justices of the Peace, 1934—.** 1 file box.

**230. Juvenile Court Records, 1919—.** 1 v. Indexed.

**231. Juvenile Papers, 1908-20.** 1 file box.

**232. Record of Wills, 1854—.** 5 v. Cross-indexed in no. 233.

**233. Cross Index to Wills, 1854—.** 1 v. Index to no. 232.

**234. Original Wills, 1858—.** 5 file boxes and 3 bundles.

**235. Adoption of Children under Twenty-one Years** (Records of the), 1925-30. 1 file box.

**236. Guardians' Bonds, 1870-1907; 1911-19.** 2 v. Each v. indexed. See also nos. 237 and 240.

**237. Record of Guardians, 1920—.** 1 v. Indexed; also cross-indexed in no. 238. For guardians' bonds before 1920, see no. 236; for record of appointment and qualification before 1920, see no. 240.

**238. Cross Index to Guardians, 1870—.** 1 v. Index to nos. 237 and 240.

**239. Administrators' Bonds, 1870—.** 5 v. Each v. indexed. Handwritten, 1870-1929; typed, 1930—. For record of appointment and qualification of administrators, see no. 240.

**240. Record of Appointments of Administrators, Executors, and Guardians, 1868-1914; 1916—.** 4 v. Each v. indexed; also cross-indexed in nos. 238 and 241. For bonds of guardians and administrators, see nos. 236 and 239. Appointment and qualification of guardians recorded separately after 1920 in no. 237.

**241. Cross Index to Administrators, Executors, and Guardians, 1908—.** 1 v. Index to no. 240.

**242. Inventories of Estates, 1920—.** 1 file box. For inventories before 1920, see no. 249.

**243. Record of Accounts, 1869—.** 6 v.: lettered A-F. Each v. indexed. Handwritten, 1869-1926; typed, 1927—. Reports and annual accounts of fiduciaries, inventories of estates, and land sales.

**244. Record of Settlements** (of Fiduciaries), 1869—. 2 v. Each v. indexed.

**245. Administrators', Executors', and Guardians' Final Accounts, 1909-13; 1920—.** 3 file boxes. For final accounts before 1920, see no. 249.

**246. Guardians, 1920—.** 4 file boxes. Accounts and settlements, applications for guardianship, and appointment of guardians. For guardians' papers before 1920, see no. 249.

**247. Administrators' Papers, 1920—.** 4 file boxes. Inventories, accounts, settlements, and other papers. For administrators' papers before 1920, see no. 249.



**248. Executors, 1920—.** 3 file boxes. Inventories, accounts, settlements, and other papers. For executors' papers before 1920, see no. 249.

**249. Miscellaneous (Probate Papers), 1870-1920.** 18 file boxes. Accounts, reports, settlements, and other papers of fiduciaries. Filed separately by type after 1920 in nos. 242 and 245-248.

**250. Widows' Year's Allowance, 1910-30.** 2 file boxes.

**251. Indenture Bonds (Orphan), 1882-1915.** 1 v. Indexed.

**252. Bastard Bonds, 1893-98.** 1 v.

**253. Permanent Registration, 1902-08.** 1 v. Voters listed alphabetically by township.

**254. Registration Books, 1890-98; 1902—.** 5 v. See also Register of Deeds, no. 130.

**255. Poll Books, 1923—.** 19 v. See also Register of Deeds, no. 131.

**256. Poll Tax Register, 1902-14.** 1 v.

**257. Record of Elections, 1869—.** 3 v. 1 v., 1869-1912, indexed. See also Register of Deeds, no. 132.

**258. Election Returns, 1910-16.** 1 file box. See also Register of Deeds, no. 133.

**259. Lunacy Docket, 1907—.** 1 v. Indexed.

**260. Magistrates' Record, 1907—.** 1 v. Indexed. Record of appointment of Justices of the Peace.

**261. Record of Notaries Public (mistitled Record of Notaries and Justices), 1925—.** 1 v. Record of qualification of notaries public.

**262. Record of Amounts Paid for Indigent Children, 1899-1913; 1918—.** 2 v. 1 v., 1918—, indexed.

**263. Federal Land Bank Foreclosure Suits, 1935.** 1 file box.

**264. Inheritance Tax Record, 1923-35.** 1 v. Indexed.

**265. Certificate Record of Land Sold for Taxes, 1930-32.** 2 v. See also Accountant, no. 608.

**266. Tax Judgments, 1929.** 1 file box.

**267. Tax Foreclosures, 1929.** 1 file box.

**268. Tax Papers, 1930-31.** 7 file boxes. Arranged alphabetically by township.

**269. Town of Taylorsville—Tax Suits, 1928—.** 1 file box.

**270. Fines and Penalties (Received by County Treasurer), 1907-29.** 1 v.

**271. Pensions (Confederate), 1908-12.** 1 file box.

**272. Records of Incorporation, 1892—.** 2 v. Each v. indexed.

**273. Partnership Records, 1913-18.** 1 v.

**274. Drainage Docket (and Case Records), 1919-35.** 1 v. Typed.

**275. Execution and Homestead Papers, 1932—.** 1 file box.

**276. Lien Docket, 1910—.** 1 v. Indexed. Handwritten and typed.

**277. Liens (Notices and Claims), 1913-25.** 1 file box.



**278. Record of Permits for Purchase of Concealed Weapons, 1919—.** 1 v. Indexed.

**279. Record of Anglers' Licenses, 1927—.** 1 v.

**280. Bank of Alexander, 1932-33.** 1 file box. Court orders, suits and bonds of liquidating agents, judgments, etc.

**281. Bank of Stony Point, 1932-35.** 1 file box. Court orders, suits and bonds of liquidating agents, non-suits, etc.

### SHERIFF

*All records are in Sheriff's office, first floor of courthouse.*

**401. Tax Receipt Books, 1933—.** 30 v. Indexed. Typed. Stubs of tax receipts, showing date and amount of each payment and name of payer.

### ACCOUNTANT

*All records are in vault of Register, whose office is shared by Accountant.*

**601. Audit Reports, 1920—.** 14 v. Each v. indexed. V. average 50 pp. Typed. Annual reports of assets and liabilities and statements of county funds.

**602. Audit Records, 1931-35.** 1 file box. Land sales; tax records; debt service fund, general fund, and special fund records; notes and accounts payable; and reports on construction work in progress, reserves, revenues, expenditures, and other county financial matters.

**603. Settlements of County Claims, 1907—.** 1 file box. See also Register of Deeds, no. 123.

**604. Paid Checks, 1927-34.** 1 file box. Canceled county checks.

**605. County School Fund Vouchers, 1930—.** 1 file box. Includes also Emergency Relief Administration papers.

**606. Abstracts of Listed Taxables, 1875—.** 2 file boxes. Includes also Sheriff's settlements of state taxes.

**607. Tax Lists, 1915—.** 13 v. Arranged by township and alphabetically within each township.

**608. Record of Land Sold for Taxes, 1933—.** 3 v. See also Clerk of Superior Court, no. 265.

### SUPERINTENDENT OF SCHOOLS

*All records are in Superintendent's office, first floor of courthouse.*

**751. Minutes of the Board (of Education), 1921.** 1 v. Typed.

**752. Principals' Reports, 1929—.** 56 pamphlets. Filed chronologically.

**753. Preliminary Statistical Report, 1923—.** 13 pamphlets. Record of preliminary enrollment, average daily attendance, and promotion of school children.

**754. Statistical Report, 1918—.** 19 pamphlets. Filed chronologically. Record of combined enrollment; school census; promotions; number of teachers; libraries; transportation of pupils; and valuation of land and buildings.

**755. Audit Report, 1924-36.** 12 v. Each v. indexed. Typed. Receipts and disbursements of school funds.

**756. Bills Receivable and Payable, 1929—.** 8 file boxes. Arranged alphabetically.

**757. Invoices (Paid), 1926-27.** 1 file box. Arranged alphabetically.

### SUPERINTENDENT OF HEALTH

*All records are in Quarantine Officer's office, opposite courthouse.*

**801. Record of County Quarantine Officer, 1926—.** 10 bundles. Arranged chronologically. Reports on contagious disease cases.

### SUPERINTENDENT OF PUBLIC WELFARE

*At time of survey (1937) all records were in Superintendent's office in dwelling 100 yards west of courthouse; were to be moved to courthouse upon completion of remodeling then in progress.*

**851. Relief-Case Records, 1932-35.** 4 file boxes. Indexed in no. 852.

**852. Key File to Relief-Case Records, 1932-35.** 1 file card. Card index to no. 851.

**853. Clothing and Surplus Commodities Record, 1936—.** 1 file box. Clients listed alphabetically. Record of clothing and surplus supplies issued to needy persons.

**854. County File, 1932—.** 1 file box. Arranged alphabetically. Record of persons receiving county aid and those sent to Civilian Conservation Corps camps.

**855. Works Progress Administration "600" File, 1935—.** 1 file box. Arranged alphabetically. Record of relief clients certified as eligible for relief work. Includes also assignment and reassignment slips, reclassification slips, notices of change in work status, and notices of case changes of every relief person working for Works Progress Administration.



## ALLEGHANY COUNTY

Formed, 1859, from Ashe County. Named for Alleghany Mountains. In northern mountain section of state; area: 234 square miles. Population: 1900—7,759; 1930—7,186, of whom 6,843 were white and 343 Negro. Chief crops: corn, hay, and buckwheat.

Sparta, county seat. First courthouse, wood, built 1867, very small. Replaced by one of brick, 1878. Used until 1910, when third one built. Latter burned 1932.

Present courthouse two-story building, built 1933. External dimensions 60' x 50' x 40'. Exterior walls brick; interior walls and ceilings plastered. Floors cement. Structure considered fireproof. On first floor: offices of Register, Clerk, Auditor, and Sheriff. On second floor: office of Superintendent of Schools and courtroom.

Twenty-five per cent of Clerk's records kept in office; remaining seventy-five per cent kept on metal shelves and in metal file boxes, in vault adjoining office. Sufficient room and equipment for the present. Register's records kept on metal roller shelves and in metal file boxes, in vault adjoining office. Space and equipment adequate. Facilities for users good.

Sheriff's, Auditor's, and Superintendent of Schools' records kept in standard filing equipment in respective offices.

Many records destroyed by fire, 1932.

Sheriff acts as Treasurer; Auditor acts as Accountant; Superintendent of Schools acts as Superintendent of Public Welfare. County has no full-time Superintendent of Health, and no separate Tax Supervisor or Tax Collector. Coroner keeps no records. No records deposited in Historical Commission Archives.

Survey conducted by Miss Vada Duncan under supervision of Miss Kathleen Craven and Mr. C. F. Crutchfield.

**REGISTER OF DEEDS**

*All records are in Register's vault, first floor of courthouse.*

**101. Record of Deeds, 1859—.** 44 v.: 26 v. lettered A-Z; 18 v. numbered 27-44. Cross-indexed in no. 102. Binding poor and writing faded in earlier v. Includes all property conveyances and encumbrances except mortgages and chattel mortgages after 1880 (nos. 105 and 107).

**102. Cross Index to Deeds, 1859—.** 6 v. Index to no. 101.

**103. Deeds Registered, 1922—.** 1 file box.

**104. Deeds Not Registered, 1931—.** 1 file box.

**105. Mortgages, 1881—.** 19 v.: numbered 1-19. Cross-indexed in no. 108. Includes also chattel mortgages, 1881-84 (kept separately after 1884 in no. 107).

**106. Deeds of Trust Registered, 1933—.** 1 file box.

**107. Chattel Mortgages, 1885—.** 8 v.: numbered 1-8. Cross-indexed in no. 108. Chattel mortgages before 1881 recorded in no. 101; for 1881-84 recorded in no. 105.

**108. Cross Index to Mortgages, 1881—.** 2 v. Index to nos. 105 and 107.

**109. Federal Tax Liens, 1932—.** 1 file box. Indexed in no. 110.

**110. Federal Tax Lien Index, 1932—.** 1 v. Index to no. 109.

**111. Certificates of Recordation (of Liens), 1934.** 1 file box.

**112. Land Entries, 1906-31.** 1 file box.

**113. Plat Book, no dates.** 1 v.

**114. Minute Docket of County Commissioners, 1868—.** 5 v. 1 v., 1914-25, indexed.

**115. Record of Official Bonds, 1900—.** 1 v. Indexed. See also Clerk of Superior Court, no. 246.

**116. Record of Official Reports, 1876—.** 1 v.

**117. Official Accounts and Affidavits, 1899-1914.** 3 file boxes.

**118. County Claims—Allowed and Canceled, 1895-1914.** 4 file boxes.

**119. Record of School Deeds, 1884-1935.** 1 v.

**120. Road Bond Election and Highway Commission (Contracts), 1919—.** 1 file box.

**121. Canceled Coupons for County Road Bonds, 1923-27.** 1 file box.

**122. County Tax Books, 1915-35.** 31 v. Entries arranged alphabetically within each township. See also Sheriff, no. 401.

**123. Record of Taxes Discovered, 1935—.** 1 v.

**124. Certificate Record of Land Sold for Taxes, 1931—.** 1 v.

**125. Record of Taxes for Mortgagees, 1931—.** 1 v.

**126. Listed and Unlisted Taxables, 1909-27.** 2 file boxes.



**127. Marriage Register, 1868—.** 4 v. V. for 1868-1901 indexed; entries in other v. arranged under initial of groom's surname. See also Clerk of Superior Court, no. 226.

**128. Applicants' Notice for Marriage, 1929-30.** 1 v.

**129. Marriage Licenses, 1864—.** 11 file boxes. Writing and paper poor in earlier boxes.

**130. Marriage License Health Certificates, 1924-32.** 1 file box.

**131. Vital Statistics—Births, 1914—.** 22 v. Entries arranged alphabetically within each township. V. average 8" x 7" x 1½".

**132. Vital Statistics—Deaths, 1914—.** 22 v. Entries arranged alphabetically within each township. V. average 8" x 7" x 1½".

**133. Record of Soldiers' Discharges, 1930-36.** 1 v.

**134. Miscellaneous Papers, 1888-98.** 5 file boxes.

### CLERK OF SUPERIOR COURT

*All records are in Clerk's office and in adjoining vault.*

**201. Minute Docket, Superior Court, 1869—.** 8 v.: lettered A-H. V. for 1892-1907 and 1915— indexed.

**202. Summons Docket, Superior Court, 1869—.** 1 v. Includes civil issues docket after 1918; see no. 204.

**203. Lis Pendens and Laborers' Liens, 1883—.** 1 v. Indexed.

**204. Civil Issues Docket, Superior Court, 1869-1918.** 2 v.: lettered A-B. V. B indexed. Handwritten, 1869-1913; typed, 1913-18. After 1918 civil issues docket kept with no. 202.

**205. Judgment Docket, Superior Court, 1869—.** 9 v.: lettered A-I. V. B-I indexed in each v.; all v. cross-indexed in no. 206.

**206. Cross Index to Judgments, Superior Court, 1869—.** 1 v. Index to no. 205.

**207. Civil Cases, Superior Court, 1868—.** 30 file boxes. Papers arranged alphabetically.

**208. Judgments, Superior Court, 1928—.** 1 file box.

**209. Transcripts of Judgments, Superior Court, 1898-1935.** 5 file boxes.

**210. Execution Docket, Superior Court, 1881—.** 6 v.: lettered A-F. V. B-F indexed in each v.

**211. Executions, Superior Court, 1920—.** 1 file box.

**212. Criminal Docket, Superior Court, 1869-1919.** 2 v.: lettered A-B. V. B indexed. Handwritten, 1869-1913; typed, 1913-19. Criminal cases after 1919 recorded only in no. 201.

**213. Criminal Cases, Superior Court, 1890—.** 41 file boxes. Papers arranged alphabetically.

**214. True Bills (Returned by Grand Jury), 1925-29.** 1 file box.

**215. Nol. Pros. Docket, Superior Court, 1905-32.** 1 v. Indexed.



- 216. Bills of Costs, Superior Court, 1906-27.** 2 file boxes.
- 217. Summons Docket, Special Proceedings, Superior Court, 1935—.** 1 v. Handwritten on printed forms.
- 218. Special Proceedings Docket, Superior Court, 1884—.** 7 v. Each v. indexed.
- 219. Special Proceedings (Papers), Superior Court, 1928—.** 3 file boxes.
- 220. Orders and Decrees, Superior Court, 1870—.** 1 v. Indexed.
- 221. Cases before Clerk, 1912—.** 1 file box.
- 222. Record of Jurors, 1893-1931.** 2 v. Each v. indexed. Recorded after 1931 only in no. 201.
- 223. Reports, 1907—.** 1 file box. Reports of grand jury, Clerk, Road Supervisor, and solicitor; also writs and decisions of state Supreme Court. See also no. 248.
- 224. Record of Wills, 1870—.** 2 v. Each v. indexed; also cross-indexed in no. 225. Handwritten on printed forms. See also no. 226.
- 225. Cross Index to Wills, 1870—.** 1 v. Index to no. 224.
- 226. Record of Wills and Marriage Record, 1862-67.** 1 v. See also no. 224 and Register of Deeds, no. 127.
- 227. Probate of Wills, 1843-1935.** 3 file boxes. Includes original wills.
- 228. Guardians' Bonds, 1869-1922.** 3 v. Each v. indexed; also cross-indexed in no. 233. Handwritten on printed forms. Guardians' bonds after 1922 recorded in no. 232.
- 229. Guardians' Bonds, 1930—.** 1 file box.
- 230. Administrators' Bonds, 1870-92; 1911-18.** 2 v. Each v. indexed; also cross-indexed in no. 233. Handwritten on printed forms. Administrators' bonds after 1918 recorded in no. 232.
- 231. Appointment of Executors, 1883-1915.** 1 v. Indexed; also cross-indexed in no. 233. Handwritten on printed forms. See also no. 232.
- 232. Record of Administrators, Executors, and Guardians, 1919—.** 2 v. Indexed in no. 233. Handwritten on printed forms. For earlier records see nos. 228, 230, and 231.
- 233. Cross Index to Administrators, Guardians, and Executors, 1869—.** 1 v. Index to nos. 228 and 230-232.
- 234. Record of Accounts (of Fiduciaries), 1886—.** 4 v. Each v. indexed.
- 235. Returns of Guardians (and Other Fiduciaries), 1928—.** 1 file box. See also no. 237.
- 236. Record of Settlements (of Fiduciaries), 1866-1935.** 4 v. Each v. indexed.
- 237. Probate (Fiduciaries' Settlements and Accounts), 1861—.** 38 file boxes. Arranged alphabetically. Includes record of settlements before Clerk and other papers relating to probate jurisdiction of Clerk. See also no. 235.



- 238. Widows' Year's Allowance, 1934—.** 1 file box.
- 239. Permanent Registration** (under the "Grandfather Clause"), 1902-08. 1 v.
- 240. Registration Books, 1904—.** 34 v.
- 241. Poll Books, 1922—.** 24 v.
- 242. Election Returns, 1900—.** 3 file boxes.
- 243. Report of Elections, 1884-1900.** 1 v. Indexed.
- 244. Record of Inquisitions of Lunacy, 1900-19.** 1 v. Indexed.
- 245. Record of Justices of the Peace, 1899—.** 2 v. Each v. indexed. See also no. 254.
- 246. Probated Official Bonds, 1862—.** 3 file boxes. See also Register of Deeds, no. 115.
- 247. County Road Contracts, 1916-26.** 1 file box.
- 248. Road Petitions and Reports of Clerk of Superior Court, 1912-30.** 1 file box. See also no. 223.
- 249. Petitions and Order for Railroad Elections, 1907-16.** 1 file box. Petitions for construction of a railroad in county and order for election on question of issue of county bonds to assist in financing construction.
- 250. Fees Taxed Against County, 1884-1935.** 2 v.
- 251. Tax Judgments, 1883-89.** 1 v. Indexed. Handwritten on printed forms. Record of judgments on lands for taxes.
- 252. Record of Inheritance Tax, 1920—.** 1 v. Indexed.
- 253. Record of Confederate Pensions, 1907-36.** 1 file box.
- 254. Record of Incorporations, 1903—.** 1 v. Includes also appointments of Justices of the Peace, 1883-87. See also no. 245.
- 255. Record of Partnerships, 1913—.** 1 v.
- 256. Lien Docket, 1883-1935.** 1 v. Indexed.
- 257. Record of Surveys, 1905-26.** 1 v. Indexed.
- 258. Returns of Surveyors, 1869-1931.** 1 v.
- 259. Record of Physicians and Nurses, 1905—.** 1 v.

## SHERIFF

*Records are in office of Sheriff, who also acts as Tax Collector, first floor of courthouse.*

- 401. Tax Records, 1934—.** 21 v.: 3 v. for each of following townships: Whitehead, Piney Creek, Cranberry, Glade Creek, Cherry Lane, Gap Civil, and Prather's Creek. See also Register of Deeds, no. 122.

## AUDITOR

*Records are in office of Auditor, who also acts as County Accountant, first floor of courthouse.*

- 551. Receipts Register** (of County Sinking Fund), 1929-35. 1 v.

**552. Receipts and Disbursements Register, 1929-35.** 1 v. Includes record of final annual settlements of County Commissioners, general county funds, and Sheriff's accounts.

**553. Orders for General County Expenses, 1921-27.** 1 v.

**554. County Treasurer** (Record of Receipts and Paid Vouchers for Schools and General County Expenses), 1913—. 1 v.

**555. Record of Outstanding Bonds, 1910-26.** 1 v. Typed and handwritten. Bonds issued by county for construction of courthouse, roads, and jail.

### SUPERINTENDENT OF SCHOOLS

*Records are in Superintendent's office, second floor of courthouse.*

**751. Minute Book of Board of Education, 1885—.** 2 v.

**752. District Record, 1913—.** 2 v. Record of principals' weekly and monthly reports, pupils' absences, and expenditures.

**753. School Fund Receipts** (Record of), 1921. 2 v. Includes also record of current expense funds.

**754. Monthly Certification of Eight-Months School Fund** (Voucher Register), 1935—. 1 v.

**755. Correspondence, 1930—.** 1 file box.

**756. Miscellaneous Reports, 1930—.** 8 file boxes.



## ANSON COUNTY

Formed, 1750, from Bladen County. Named for Lord George Anson, of South Carolina. In southeast piedmont section of state; area: 556 square miles. Population: 1850—13,489; 1900—21,870; 1930—29,349, of whom 14,101 were white and 15,247 Negro. Chief crops: cotton, corn, and peanuts. Chief industrial products: textiles and lumber.

First county seat, Mount Pleasant. Wadesboro made county seat, 1785. First courthouse built at Mount Pleasant, 1755. First courthouse at Wadesboro built of logs, about 1785. In use until 1830. Next one built 1830, burned 1868. Another built about 1871. Present courthouse, completed in 1914, two-story building with basement. Exterior floor dimensions: 125' x 100'. Exterior walls gray brick, concrete, and limestone. On first floor: offices of Clerk, Register, Sheriff, Superintendent of Public Welfare, Superintendent of Schools, and grand jury room. On second floor: courtroom, petit jury room, county Nurse's office, and several rooms used by Works Progress Administration workers. In basement: storage rooms.

Clerk's and Register's records kept on metal roller shelves and in metal cabinets in vaults adjacent to respective offices. A few relatively unimportant non-current records in basement storage room. Records of other officers kept in standard filing equipment in respective offices, except that many of Superintendent of Schools' records are in basement storage room. Facilities for users adequate except in basement.

Practically all of county's records except Record of Deeds (no. 101) and Will Book (no. 243) destroyed in fire, 1868.

County has no Treasurer, using First National Bank of Wadesboro as county depository. Coroner keeps no records. Sheriff acts also as Tax Collector. Register of Deeds acts also as Auditor, Tax Supervisor, and Accountant.

Survey conducted by Miss Mary Cleo Tice under supervision of Mrs. Betsey London Cordon and Mrs. Annette S. Tinsley.

**HISTORICAL COMMISSION ARCHIVES**

1. **Land Grants, 1748-53.** 1 bundle.
2. **Land Entries, 1778-95.** 1 v. Indexed. Binding poor. See also Register of Deeds, no. 115.

**REGISTER OF DEEDS**

*All records are in Register's first-floor vault, and in Superintendent of Schools' basement storage room; in Register's vault unless otherwise indicated. Register acts also as Auditor, Accountant, and Tax Supervisor.*

**101. Record of Deeds, 1749—.** 98 v.: irregularly lettered and numbered. Paper poor. Indexed in nos. 102, 103, and 108. Includes all property conveyances and encumbrances except deeds of trust and mortgage deeds after 1855 (no. 105), and except chattel mortgages after 1890 (nos. 107 and 109).

**102. Cross Index to Record of Deeds, 1790-1822.** 1 v. Writing faded. Index to no. 101. Replaced by no. 103.

**103. Index to Deeds, 1749—.** 22 v. Cross index to no. 101 and, prior to 1878, to no. 105. Typed.

**104. Old Deeds, 1804-1925.** 25 file boxes. Filed alphabetically. Earlier papers poor.

**105. Deeds of Trust and Mortgage Deeds, 1856—.** 80 v.: numbered 1-80. Each v. indexed; also cross-indexed in nos. 103 and 106. Writing faded and paper poor. Deeds of trust and mortgage deeds before 1856 recorded in no. 101.

**106. Cross Index to Mortgages and Deeds of Trust, 1878—.** 14 v. Index to no. 105. Typed.

**107. Chattel Mortgages, 1902—.** 34 v.: numbered 1-34. Cross-indexed in no. 108. Writing faded and paper poor. Chattel mortgages before 1902 recorded in nos. 101 and 109.

**108. Cross Index to Chattel Mortgages, 1879—.** 6 v.: numbered 1-6. Index to nos. 101 and 107.

**109. Crop Liens and Mortgages, 1891—.** 68 v.: numbered 1-68. Indexed in no. 110. Handwritten on printed forms. Crop liens and mortgages before 1891 recorded in no. 101.

**110. Index to Crop Liens and Mortgages, 1891—.** 10 v.: numbered 1-8, with 3 v. numbered 1. Cross index to no. 109.

**111. Record of Instruments Filed, 1913—.** 5 v.: numbered 1-5. Indexed in each v.

**112. Papers Left in Office to Be Recorded, 1913-35.** 1 file box. Handwritten and typed.

**113. Federal Tax Liens, 1922-29.** 1 file box. Indexed in no. 114.

**114. Federal Tax Lien Index, 1924—.** 1 v. Index to no. 113.

**115. Land Entries (Claims of), 1881-88.** 1 file box. See also Historical Commission Archives, no. 2.



**116. Plat Book**, 1883—. 3 v. Cross-indexed in no. 117. Blueprints. V. average 25" x 19" x 2½".

**117. Index to Maps and Plat Book**, 1883—. 1 v. Index to no. 116. Typed.

**118. Annual Statements of Fees by Clerk of Superior Court and Register of Deeds**, 1918-34. 1 file box. Typed.

**119. Minutes of County Commissioners**, 1868; 1879—. 13 v.: irregularly numbered and lettered. V. for 1892-1912 and 1932— indexed.

**120. Commissioners' Minutes**, 1927-33. 3 file boxes. Handwritten and typed. See also no. 121.

**121. Bills Paid (by County) and Minutes of Commissioners**, 1918-24. 4 file boxes.

**122. Old County Orders**, 1877-1903. 18 file boxes. Old county orders, vouchers, and minutes of Board of County Commissioners.

**123. Bond Book (County Officials')**, 1869—. 6 v.: numbered 1-6. Each v. indexed. See also Clerk of Superior Court, no. 269.

**124. Old Bonds (County Officers')**, 1874-1926. 2 file boxes. See also Clerk of Superior Court, no. 269.

**125. Record of Official Reports**, 1875-91. 1 v. Indexed. Chiefly Sheriff's reports of taxes collected. 94 pp.

**126. Annual Statements (of Register of Deeds)**, 1912-16. 1 file box. Typed.

**127. Reports of Welfare Officers and Farm Demonstrators**, 1920-30. 1 file box.

**128. Farm Demonstration Reports**, 1915-23. 1 file box. Typed.

**129. Grain Threshers' and Other Reports**, 1919-23. 1 file box. Handwritten and typed.

**130. Treasurer's Book**, 1884-1901. 1 v.

**131. Record of Financial Statements (Treasurer's)**, 1925-35. 1 v. Indexed.

**132. Settlements of County Treasurer**, 1911-20. 9 file boxes.

**133. Sheriff's and Treasurer's Settlement Book**, 1868-73. 1 v. Writing faded and paper poor. 15" x 6" x 1½"; entries on only 75 pp. Sheriff's annual settlement with Treasurer for taxes collected.

**134. Sheriff's Settlements**, 1892-97; 1902-08. 2 file boxes.

**135. Paid Bills (County)**, 1903-18; 1926-27. 19 file boxes.

**136. Disbursements and Receipts (of County Accountant)**, 1937. 1 file box. Filed by department and code.

**137. Outstanding Voucher Record—County Funds**, 1923-31. 2 v.

**138. Canceled Bonds and Coupons (County)**, 1929-34. 4 file boxes. Typed.

**139. Audit Reports, 1920—.** 14 v. Each v. indexed. Typed. V. average 50 pp. Includes Auditor's record of assets and liabilities and financial statements of county funds.

**140. Township Road Petitions, 1888-1929.** 8 file boxes. Handwritten and typed. Paper poor.

**141. Old Road Orders, 1891-1912.** 1 file box. Paper poor. Vouchers for road work and bids for roofing jail.

**142. State Highway Contracts, 1921-27.** 1 file box. Typed.

**143. School Petitions, 1890-1931.** 1 file box. Handwritten and typed.

**144. School Census Reports, 1894-97.** 2 file boxes. Paper poor. See also Superintendent of Schools, no. 762.

**145. List of Inmates of Poorhouse, 1889-1906.** 1 v. Writing faded and paper poor.

**146. Outside Paupers, 1898-1914.** 1 v. Binding and paper poor and writing faded. List of paupers not in poorhouse, with record of allowances paid each.

**147. Tax Abstracts, 1910—.** 400 v. Handwritten on printed forms. In Register's basement storage room.

**148. Tax Lists, 1928—.** 104 v. Binding poor.

**149. Tax Scrolls, 1933—.** 57 v. Handwritten on printed forms.

**150. Tax Receipts, 1910—.** 80 v. Each v. indexed. Handwritten on printed forms. See also Sheriff, no. 403.

**151. Certificate Record of Land Sold for Taxes, 1931-34.** 4 v. See also nos. 153 and 154.

**152. Land Sale Certificates, 1923—.** 4 file boxes. Certificates of tax-penalty sales.

**153. Sheriff's Land Sales, 1889; 1931—.** 2 v. V. for 1931-36 indexed. See also nos. 151 and 154.

**154. Ledger, 1907-10.** 4 v. Arranged alphabetically and also listed by race and township. Binding and paper poor and writing faded. Record of land sold for taxes. In basement storage room, Superintendent of Schools' office. See also nos. 151 and 153.

**155. Record of Taxes for Mortgagees, 1931.** 1 file box. Typed. Record of notices given to mortgagees of delinquent taxes on mortgaged property.

**156. Warrants (Tax), 1927—.** 1 file box. Filed numerically.

**157. Duplicate Warrants (with Attached Bills), 1927—.** 1 file box. Filed alphabetically.

**158. Ledger, 1908-10.** 1 v. Paper poor and writing faded. Memorandum record of taxes charged against S. P. Martin, Sheriff. In Superintendent of Schools' basement storage room.

**159. Miscellaneous Reports, 1929-35.** 1 file box. Typed. Special school levies, listed taxables and non-taxables, and township valuations.



**160. Courthouse Construction Papers, 1912-14.** 1 file box. Typed. Paper poor. Pay rolls for construction of Anson County courthouse.

**161. Insurance Policies and Contracts, 1892—.** 1 file box. Typed.

**162. Journal** (of County Medical Depository), 1908-15. 2 v.

**163. Sundry Old Papers, 1893-98.** 1 file box. Paper poor. Bills for supplies.

**164. Record of Special Terms of Court, 1921-28.** 1 file box.

**165. Election Returns, 1884-1922.** 3 v. Handwritten on printed forms. See also Clerk of Superior Court, no. 263.

**166. Old Election Reports, 1868-1922.** 3 file boxes.

**167. Marriage Register, 1869—.** 7 v.: irregularly numbered. 1 v., 1911-25, mistitled **Forbidden Marriage Licenses**. Each v. indexed. Writing faded and paper poor. To be replaced by no. 168.

**168. Marriage Register, 1868—.** 3 v. Each v. indexed. Typed. In preparation by a Works Progress Administration Project to replace no. 167. Not yet complete at time of survey (1936).

**169. Marriage License Applications, 1929-33.** 1 v. Indexed.

**170. Marriage Licenses** (Original), 1869—. 33 file boxes. Indexed. Paper poor.

**171. Vital Statistics—Births, 1913—.** 22 v.: numbered 1-22. Indexed in no. 172. V. average 8" x 7½" x 2".

**172. Index to Vital Statistics—Births, 1913—.** 3 v. Typed. Index to no. 171.

**173. Vital Statistics—Deaths, 1911—.** 22 v.: numbered 1-22. Indexed in no. 174. V. average 8½" x 7" x 2".

**174. Index to Vital Statistics—Deaths, 1911—.** 2 v. Typed. Index to no. 173.

**175. Record of Discharged Soldiers, 1917-19.** 2 v. Handwritten and typed.

**176. Miscellaneous Petitions** (to County Commissioners), 1930-32. 1 file box. Paper poor.

**177. Record of Licenses** (Professional and Trade), 1895; 1911-16. 2 v. Each v. indexed.

**178. Fee Book** (title varies), 1908-11. 1 v. Binding and paper poor and writing faded. Record of fees collected for licenses of doctors, horse traders, lawyers, dealers in pistols and cartridges, etc. In basement storage room, office of Superintendent of Schools.

**179. Old Papers, Licenses, etc., 1881-1901.** 1 file box. Paper poor.

**180. Merchants' Purchase Tax Book, 1891-99.** 1 v.

**CLERK OF SUPERIOR COURT**

*All records are in Clerk's vault, first floor of courthouse, and in basement storage room; in first-floor vault unless otherwise indicated.*

**201. Minute Docket, Court of Pleas and Quarter Sessions, 1771-77; 1849-58.** 3 v. Writing faded and paper poor.

**202. Minute Docket, Superior Court, 1870—.** 26 v. Each v. indexed. See also nos. 203 and 206.

**203. Trial and Appearance Docket, Superior Court, 1847-69.** 2 v. V. for 1847-50 includes also minutes of Superior Court, 1868-69; recorded after 1869 in no. 202.

**204. Summons Docket, Superior Court, 1868—.** 6 v.: lettered A-F. Indexed. Handwritten, 1868-1927; handwritten and typed, 1928—.

**205. Record of Lis Pendens, Superior Court, 1930-32.** 1 v. Indexed.

**206. Trial Docket (Civil Actions), Superior Court, 1847-50.** 1 v. Includes also minutes of Superior Court for fall term, 1868, and spring and fall term, 1869 (see nos. 202 and 203); also list of suits in equity, 1836-59.

**207. Civil Issues Docket, Superior Court, 1869—.** 21 v.: lettered A-U. V. B-U, 1885—, indexed in each v.

**208. Civil Actions Pending, Superior Court, current.** 4 file boxes.

**209. Judgment Docket, Superior Court, 1868—.** 13 v.: lettered A-M. Indexed in no. 210.

**210. Cross Index to Judgments, Superior Court, 1868—.** 3 v. Index to no. 209.

**211. Judgment Rolls, Superior Court, 1868—.** 102 file boxes. Handwritten and typed.

**212. Judgment Docket (Land Tax Sales), Superior Court, 1929-35.** 2 v. Indexed in no. 213.

**213. Cross Index to Judgments (Land Tax Sales), Superior Court, 1929-35.** 1 v. Index to no. 212.

**214. Index to Tax Actions (Tax Foreclosure Actions), Superior Court, 1929-34.** 1 v. A temporary list of pending actions kept for convenience of Clerk.

**215. Judgment Rolls (Land Tax Sales), Superior Court, 1929-32.** 13 file boxes. Typed.

**216. Execution Docket, Superior Court, 1875—.** 2 v.

**217. Executions (Original Papers), Superior Court, 1868—.** 3 file boxes.

**218. Criminal Docket, Superior Court, 1869—.** 15 v.: lettered A-O. Each v. indexed. Handwritten, 1869-1915; typed, 1916—.

**219. Sci. Fa. Docket (Criminal Summons Docket), Superior Court, 1915—.** 6 v.: irregularly numbered. Each v. indexed.



**220. Criminal Judgment Rolls, Superior Court, 1869—.** 96 file boxes. Handwritten and typed.

**221. Nol. Pros. Docket, Superior Court, 1905-36.** 2 v. Each v. indexed.

**222. Equity Trial and Minute Docket, Superior Court, 1861-67.** 1 v. Binding and paper poor.

**223. Special Proceedings Docket, Superior Court, 1886—.** 2 v. Each v. cross-indexed.

**224. Special Proceedings Papers, Superior Court, 1886—.** 33 file boxes. Filed serially by case number.

**225. Old Special Proceedings (Unfinished), Superior Court, 1880-1924.** 1 file box. Handwritten and typed.

**226. New Special Proceedings (Pending), Superior Court, current.** 1 file box.

**227. Orders and Decrees, Superior Court, 1868—.** 2 v. Each v. cross-indexed.

**228. Fines and Penalties (Received by Clerk), 1908—.** 1 v.

**229. Annual Reports (from Clerk of Superior Court), 1903-30.** 4 v.

**230. Jurors' Record, 1906—.** 3 v. Each v. indexed. Handwritten and typed.

**231. Judgments by Clerk of Superior Court, 1916—.** 13 file boxes. Typed.

**232. Minute Docket, County Court, 1931—.** 2 v.

**233. Trial Docket, County Court, 1931—.** 2 v. Each v. cross-indexed.

**234. Judgment Docket, County Court, 1931—.** 3 v. Each v. cross-indexed.

**235. Judgment Rolls, County Court, 1931—.** 17 file boxes. Filed serially by case number.

**236. Sci. Fa. Papers, County Court, 1931—.** 1 file box Indexed. Handwritten and typed.

**237. Minute Docket, Recorder's Court, 1911-15.** 1 v. Cross-indexed.

**238. Judgment Docket, Recorder's Court, 1911-15.** 1 v. Cross-indexed.

**239. Justices of the Peace, Notaries Public, and Partnership Agreements, 1877—.** 1 file box. Handwritten and typed. Commissions of magistrates and notaries public and limited-liability partnership agreements.

**240. Coroner's Inquests, 1910—.** 3 file boxes. Handwritten and typed.

**241. Juvenile Court Record, 1919-34.** 1 v. Indexed.

**242. Juvenile Court, 1919-32.** 1 file box. Typed.

**243. Will Book, 1751—.** 9 v.: irregularly numbered and lettered. Indexed in no. 244.

**244. Cross Index to Wills, 1751—.** 1 v. Index to no. 243.

**245. Guardians' Bonds, 1873—.** 3 v. Each v. indexed.

**246. Administration Bonds, 1873—.** 7 v.: lettered A-G. Each v. indexed.

**247. Appointment of Executors, 1868—.** 4 v. Each v. indexed.

**248. Record of Inventories (of Estates), 1849-56.** 1 v. Indexed.

**249. Record of Accounts (of Estates), 1864—.** 11 v.: lettered A-K. Each v. indexed. Handwritten, 1864-1900; typed, 1901.

**250. Record of Settlements (of Estates), 1846—.** 8 v. Each v. indexed.

**251. Estates of Testators, 1868—.** 21 file boxes. Filed alphabetically.

**252. Estates of Intestates, 1869—.** 24 file boxes. Filed alphabetically.

**253. Estates for Which Clerk Is Receiver, 1868—.** 10 file boxes. Filed alphabetically. Handwritten and typed.

**254. Estates of Minors, Sureties, etc., 1881—.** 7 file boxes. Filed alphabetically.

**255. Sale of Land by Trustees, 1919—.** 2 file boxes.

**256. Appointments and Reports of Receivers, 1911—.** 1 v. Indexed.

**257. Adoptions, Apprentices, Assignments and Indentures of Various Persons, 1876.** 1 file box.

**258. Book of Escheats, 1922-23.** 1 v.

**259. Clerk's Minute Docket (Probate Court), 1866—.** 17 v. 16 v., 1875—, cross-indexed in each v.

**260. Official Account Book (Probate Court), 1874-1906.** 1 v. Indexed. Fines, forfeitures, and receivership accounts.

**261. Probate Record, 1869—.** 10 v.: 1 v. unlettered; 9 v. lettered A-I. Record of instruments probated and fees received.

**262. Poll Tax Record, 1902-20.** 2 v. Each v. indexed.

**263. Election Books, 1880—.** 3 v. 1 v. indexed. See also Register of Deeds, no. 165.

**264. Registration Books, 1902—.** 17 v. Names listed alphabetically.

**265. Poll Books, 1902—.** 96 v. 71 v., 1902-31, in basement storage room; 25 v., 1932—, in first-floor vault.

**266. Statements of Candidates in Primary Elections, 1916.** 1 file box. Handwritten and typed. Campaign expense statements.

**267. Record of Lunacy, 1899—.** 2 v. Each v. indexed. Handwritten and typed.

**268. Record of Justices of the Peace, 1877-1935.** 2 v. Each v. indexed.

**269. Official Bonds (of County Officers), 1868—.** 6 file boxes. Contents filed chronologically. Handwritten and typed. See also Register of Deeds, nos. 123 and 124.



- 270. Official Oaths, 1877-1932.** 1 file box.
- 271. Accounts of Indigent Orphans, 1908—.** 2 v. Each v. indexed.
- 272. Inheritance Tax Record, 1923—.** 1 v. Indexed.
- 273. Record of Confederate Pensions, 1885—.** 5 v.: numbered 1-5. Each v. indexed.
- 274. Pensions (Confederate), 1910—.** 2 file boxes.
- 275. Record of Incorporations, 1888-1935.** 3 v. Each v. indexed.
- 276. Partnership Record, 1913—.** 1 v. Indexed.
- 277. Lien Docket, 1875—.** 1 v. Indexed.
- 278. Notices of Liens, 1878—.** 1 file box. Handwritten and typed.
- 279. Record of Resale of Land by Trustees and Mortgagees, 1916-35.** 2 v. Each v. indexed.
- 280. Record of Permits for Purchase of Concealed Weapons, 1919—.** 1 v. Indexed.
- 281. Registry of Dentists, 1887-1915.** 1 v. Indexed.
- 282. Anson Camp of Confederate Veterans, 1898-1913.** 1 v. Indexed. Writing faded. 12" x 2" x 1/2". Roster of veterans, minutes of meetings, register of deaths of veterans, and lists of contributors to funds for annual reunions.
- 283. Old Papers; Unfinished Matters, 1875—.** 3 file boxes. Undelivered deeds, unserved warrants, memoranda, etc.

### SHERIFF

*All records are in office and vault of Sheriff, who also acts as Tax Collector, first floor of courthouse.*

- 401. General Correspondence, 1933—.** 1 file box. In office.
- 402. Sheriff's Jail Record, 1937—.** 1 v. Gives name of person arrested, offense charged, and date of commitment. In office.
- 403. Tax Receipts (Record of), 1934—.** 55 v. Arranged by township. In vault. See also Register of Deeds, no. 150.
- 404. Duplicate Tax Receipts, 1933-35.** 8 file boxes. In vault.
- 405. Tax Collections and Deposits (Record of), 1934—.** 3 v. In office.

### SUPERINTENDENT OF SCHOOLS

*All records are in Superintendent's office and in vault of office, first floor of courthouse; also in inner basement storage room and in outer basement storage room, courthouse; in office unless otherwise indicated.*

- 751. Minutes of Board of Education, 1873—.** 3 v. Writing faded and binding and paper poor in earlier v. Handwritten, 1873-1918; typed, 1919—. In vault.



**752. Copies of Correspondence, 1920-30.** 2 file boxes. Containers, writing, and paper poor. Includes also miscellaneous reports, bulletins, etc. In inner basement storage room. See also no. 753.

**753. Correspondence, 1927—.** 4 file boxes and 1 bundle. Arranged alphabetically. File boxes in office; bundle in outer basement storage room. See also no. 752.

**754. Principals' Weekly Reports, 1936—.** 1 file box. Arranged by school.

**755. Principals' Monthly Reports, 1921-24; 1936—.** 19 file boxes. Arranged chronologically and labeled by school districts. 18 file boxes, 1921-24, in vault; 1 file box, 1936—, in office.

**756. Principals' Final Reports, 1923-30.** 2 pigeonholes. Writing and paper poor. In inner basement storage room.

**757. Teachers' Weekly Reports, 1935—.** 1 file box. In vault.

**758. Teachers' Reports (Monthly), 1919-21.** 3 pigeonholes. Arranged chronologically. In inner basement storage room.

**759. Teachers' Applications and Contracts, 1934—.** 1 file box. Arranged chronologically. Contracts, 1934-35; applications, 1935.

**760. Teachers' Contracts; Wood Contracts, 1936—.** 1 file box.

**761. North Carolina Public School Register, 1917-35.** 400 paperbound books and 19 pigeon holes, labeled by year and school district. Arranged chronologically. Binding and paper poor. Summaries of attendance records of pupils. In inner basement storage room.

**762. Census Cards, 1924—.** 1 file box. Arranged by school district. Census cards of pupils in schools. See also Register of Deeds, no. 144.

**763. School Census Affidavits, 1915-18.** 2 pigeon holes. In inner basement storage room.

**764. Attendance Ledger, 1912-19.** 1 v. Binding and paper poor. In inner basement storage room.

**765. Debt Service Book, 1922—.** 1 v. Paper poor. Record of special building loans from the state, date of payments, amount due, etc. In vault.

**766. Deeds to School Property, no dates.** 1 pigeonhole. In vault.

**767. Insurance Policies, no dates.** 1 pigeonhole. In vault.

**768. Expense Journal, 1935—.** 1 v. Arranged topically. In vault.

**769. Journal, no dates.** 1 v. Indexed. Writing faded, and binding and paper poor. Record of disbursement of school funds by treasurer of Board of Education. In inner basement storage room.

**770. Ledger (mistitled Marriage Register), 1873-81.** 1 v. Record of money paid persons for conducting "free schools,"



enrollments, and other expenditures. In inner basement storage room.

**771. Current Expense Ledger, 1935—.** 1 v. Arranged chronologically. In vault.

**772. Financial Ledger, 1916-20; 1923-26.** 3 v. Writing faded, and binding and paper poor. Receipts and disbursements. In inner basement storage room.

**773. Record of Disbursements, 1916-18.** 1 v. Arranged topically. In inner basement storage room.

**774. County School Account Book, 1922-23.** 1 v. Writing faded and paper poor. In inner basement storage room.

**775. Receipts and Disbursements of School Funds, 1911-14.** 7 v. In inner basement storage room.

**776. Financial Reports, 1915-33.** 1 file box. Paper poor. In vault.

**777. Revised and Final Budgets, 1921-27.** 1 pigeonhole. In inner basement storage room.

**778. Pay Roll Sheets, 1934—.** 2 file boxes. Arranged by school.

**779. County Vouchers, 1933—.** 5 file boxes: 3 file boxes of first copies; 2 file boxes of second copies. Arranged by school district. For earlier county vouchers, see nos. 780 and 784.

**780. State and County Vouchers, 1927-34.** 7 file boxes. In outer basement storage room. Later state and county vouchers filed separately in nos. 779 and 782.

**781. County and State Vouchers (second copies), 1936—.** 1 file box. Arranged alphabetically under surname of payee.

**782. State Vouchers, 1933—.** 7 file boxes: 4 file boxes of first copies; 3 file boxes of second copies. Arranged by district. For earlier state vouchers, see nos. 780 and 784.

**783. State Vouchers for Current Month, current.** 1 file box.

**784. State, County, and Journal Vouchers, 1916-32.** 5 wooden shelves, 1 file box, 20 bundles, and 20 pigeonholes. Arranged chronologically. Containers and paper poor. In inner basement storage room.

**785. Canceled Checks, 1929-33.** 2 file boxes. Continued in nos. 786 and 787. In outer basement storage room.

**786. County Canceled Checks, 1935—.** 1 file box. Arranged chronologically.

**787. State Canceled Checks, 1934—.** 1 file box. Arranged chronologically.

**788. Justice of the Peace Reports of Fines and Forfeitures, 1936—.** 1 file box. Only a few items. Reports on fines which are used for maintenance of school buildings.

**789. State Contracts, 1935—.** 2 v. Each v. indexed. Typed on printed forms. Contracts for school supplies and materials. In vault.



**790. Truck Reports, 1931—.** 2 file boxes and 1 bundle. Arranged by truck number. File boxes in office; bundle in inner basement storage room.

**791. National Youth Administration General File, 1935—.** 2 file boxes. Includes reports, correspondence, etc.

**792. Miscellaneous Correspondence, 1933-34.** 1 file box. Federal Emergency Relief Administration reports and correspondence. In outer basement storage room.

**793. Miscellaneous, 1915—.** 5 file boxes and 6 folders. Arranged topically. Folders in poor condition. Includes correspondence; petitions; reports of Superintendent, principals, teachers, and organizations; budgets; contracts; school census for 1916-24; wood contracts; bus titles and deeds to school property; audit reports and vouchers; etc. In vault, in office, and in inner and outer basement storage rooms.

**794. Notices to M. & I. (County Newspaper), 1936—.** 1 file box. Copies of notices of sales, bids for wood contracts, etc., published in county newspaper.

**795. "North Carolina Argus" and "The Ansonian," 1873-76.** 1 v. Printed. "North Carolina Argus" (Wadesboro), 1873-76; "The Ansonian" (Polkton), 1875-76. 24" x 18" x 1". In basement storage room.

**796. "Pee Dee Herald," 1871-77.** 2 v. Printed. Bound copies of the "Pee Dee Herald" (Wadesboro). 24" x 18" x 1". 1 v., 1875-76, in inner basement storage room; other v. in vault.

**797. Various Newspapers, 1874-76.** 1 v. Printed. Paper poor. Copies of "The People's Literary Casket," (Wadesboro), 1874; "The Pee Dee Courier," (Rockingham), 1876; "The Virginia Citizen," (Petersburg, Va.), 1876, (1 copy); 1 or more copies, other newspapers. In inner basement storage room.

**798. Ledger, 1915.** 1 v. Indexed. Financial ledger of the Wadesboro "Ansonian." In inner basement storage room.

**799. Ledger, 1904-06.** 1 v. Writing faded and binding and paper poor. Cash book of private concern, name unknown. In inner basement storage room.

## SUPERINTENDENT OF HEALTH

*All records are in vault of Superintendent of Schools' office, first floor of courthouse, or in State Nurse's office, second floor of courthouse; in Nurse's office unless otherwise indicated.*

**801. Minutes of Board of Health, 1914—.** 2 v. Writing faded and paper poor. In vault, Superintendent of Schools' office.

**802. State Board of Health Physical Examination Cards, current.** 1 bundle. Health record of county school pupils:



results of examinations, dates of vaccinations, etc. In vault, Superintendent of Schools' office.

**803. Post-Natal Records, 1936—.** 16 folders. Arranged alphabetically under surname of family. Post-natal records of indigent mothers.

**804. Pre-School and Infant Records, 1936—.** 1 file box. Filed by health centers (3 in county) and arranged alphabetically under surname of family. Health records of indigent children.

**805. Record of Defective School Children, 1936—.** 1 note book. Arranged alphabetically. 10" x 6" x 1¼", 50 pp.

### **SUPERINTENDENT OF PUBLIC WELFARE**

*All records are in office of Superintendent of Public Welfare, of Certifying Case Worker, and of Negro Child Welfare Worker—all on first floor of courthouse.*

### **SUPERINTENDENT**

**851. Investigations, 1930—.** 1 file box. Indexed in no. 859. Correspondence to outside agencies pertaining to relief clients.

**852. Active Relief Cases, 1936—.** 1 file box. Indexed in no. 859. Gives name of person, case history, and nature of relief given.

**853. Active Relief File, 1936—.** 1 file box. Indexed in no. 859. Record of persons receiving county aid in the form of supplies, cash, medical attendance, hospitalization, and family service.

**854. Inactive White Family Case Records, 1925—.** 1 file box. Indexed in no. 859.

**855. Inactive Negro Case Records, 1936—.** 1 file box. Indexed in no. 859.

**856. Closed County Files, 1936—.** 1 file box. Indexed in no. 859. Record of names which have been dropped from relief rolls.

**857. School Attendance, Juvenile Court; County Home (Record of), 1936—.** 1 file box. Indexed in no. 859.

**858. Miscellaneous, 1920-25.** 1 file box. Indexed in no. 859. Contains general correspondence and reports.

**859. Index Files, 1920—.** 2 file boxes: 1 for white persons and 1 for colored persons. Card index to nos. 851-858.

**860. Old Records, 1920-25.** 4 file boxes. Inactive miscellaneous records concerning county relief.

### **CERTIFYING CASE WORKER**

**861. Referrals Made to Works Progress Administration, 1935—.** 2 file boxes. Arranged alphabetically.

**862. Certification and Cancellations of Eligibility for Works Progress Administration Work, 1935—.** 1 file box. Arranged alphabetically.

**863. Notices of Case Changes of Certified Families, 1935—.** 1 file box. Arranged alphabetically.

**864. Emergency Relief Administration Case Histories of Families Certified for Work with Works Progress Administration, 1935—.** 4 file boxes. Indexed in nos. 866-867.

**865. Emergency Relief Administration Case Histories of Non-Certified Persons, 1932-35.** 4 file boxes. Indexed in nos. 866-867.

**866. Card Index File, 1932—.** 2 file boxes. Numerical index to nos. 864-865.

**867. Card Index File, 1932—.** 2 file boxes. Alphabetical index to nos. 864-865.

**868. Emergency Relief Administration Resettlement Case Histories, 1932-35.** 1 file box. Arranged by township.

**869. Miscellaneous Emergency Relief Administration Records, 1932-35.** 7 file boxes. Includes case histories, general reports, and miscellaneous correspondence.

### NEGRO CHILD WELFARE WORKER

**870. Child Welfare Histories for Negroes, 1936—.** 1 file box. Indexed in no. 871.

**871. Card Index to Child Welfare Histories, 1936—.** 1 file box. Index to no. 870.



## ASHE COUNTY

Formed, 1799, from Wilkes County. Named for Governor Samuel Ashe. In northwest mountain section of state; area: 427 square miles. Population: 1850—8,777; 1900—19,581; 1930—21,019, of whom 20,600 were white and 419 Negro. Chief crops: corn, hay, and wheat.

Jefferson, county seat. First courthouse, log, built about 1800. Second courthouse, brick, built 1833. Burned 1865. Rebuilt and in use until present one constructed, 1904.

Present courthouse two-story building. Exterior dimensions: 75' x 60' x 35'. Exterior walls brick; interior walls and ceilings plastered. Floors wood and cement. Structure semi-fireproof. On first floor: offices of Clerk, Register, Sheriff, County Accountant, and Superintendent of Schools. On second floor: courtroom.

Clerk's records on metal roller shelves and in metal file boxes in vault connected with office. Very crowded. Register's records on metal roller shelves and in metal file boxes in vault in back of office. No room for expansion. Conditions in Sheriff's office fair. Vault in Accountant's office crowded.

Many records destroyed by fire in 1865.

Sheriff acts as Treasurer and Tax Collector; Accountant acts as Auditor and Tax Supervisor; Superintendent of Schools acts as Superintendent of Public Welfare. County has no full-time Superintendent of Health. Coroner keeps no records.

Survey conducted by Mrs. Howard Morphey and Miss Edna May under supervision of Miss Kathleen Craven and Mr. C. F. Crutchfield.

**HISTORICAL COMMISSION ARCHIVES**

1. **Deeds and Grants**, 1804-49. 22 v. Condition of 15 v., 1827-46, poor. These are the original v. of the Record of Deeds. See also Register of Deeds, no. 101.

2. **Land Entries**, 1800-43. 16 v. 4 v., 1803-43, indexed in each v. Binding poor. See also Clerk of Superior Court, no. 231.

3. **Minutes, Court of Pleas and Quarter Sessions**, 1806-49. 4 v. V. for 1806-21 includes some wills and inventories, 1806-26; also a few loose pp. of Clerk's fee book for 1866.

4. **Appearance and Trial Docket, Court of Pleas and Quarter Sessions**, 1807-31. 1 v.

5. **Equity Minute Docket, Superior Court**, 1821-67. 1 v. See also Clerk of Superior Court, no. 231.

6. **Marriage Bonds**, 1799-1868. 3 MS. boxes. Index being prepared at time of survey (1937). See also Register of Deeds, no. 117.

7. **Miscellaneous Material**, 1829. 1 MS. box. Includes only 1 item, warrant for arrest of Jourdin Council, Jr., May 18, 1829.

8. **Record of Wardens of the Poor**, 1832-55. 1 v. Binding poor. Entries on only 50 pp.

**REGISTER OF DEEDS**

*All records are in Register's vault, first floor of courthouse.*

101. **Register of Deeds**, 1800—. 59 v.: irregularly lettered. Each v. indexed; also cross-indexed in no. 104. Includes all property conveyances and encumbrances except mortgages after 1888 (no. 102). V. for 1804-49 are transcripts; for originals see Historical Commission Archives, no. 1.

102. **Record of Mortgages**, 1889—. 33 v.: numbered 1-34, with no. 18 omitted. Each v. indexed; also cross-indexed in no. 104. Includes chattel mortgages, 1889-1910 (kept separately after 1910 in no. 103). Mortgages before 1889 recorded in no. 101.

103. **Chattel Mortgages**, 1911—. 11 v.: numbered 1-11. Each v. indexed; also cross-indexed in no. 104. Handwritten, 1911-20; typed, 1921—. Chattel mortgages before 1911 recorded in no. 102.

104. **Cross Index to Deeds**, 1800—. 12 v. Index to nos. 101-103 and 116.

105. **Plat Book**, 1916—. 1 v. Blueprint.

106. **Federal Tax Liens**, 1934—. 1 file box. Indexed in no. 107.

107. **Tax Lien Index**, 1926—. 1 v. Index to no. 106. Alphabetically arranged list of notices of federal tax liens filed.

108. **Minute Docket, County Commissioners**, 1869—. 5 v.



**109. Official Bonds** (of County Officers), 1910—. 1 v. Indexed. See also Clerk of Superior Court, no. 276.

**110. Record of Official Reports**, 1877-91; 1906—. 2 v. V. for 1906— indexed.

**111. Report of County Funds**, 1906-22. 3 v. Each v. indexed. Includes expense ledger, 1909-22.

**112. Cash Accounts** (County), 1888-1912. 3 v. Each v. indexed. Paper poor and writing faded.

**113. Record of Approved County Claims**, 1909-17. 1 v. Indexed.

**114. School Deeds**, 1910-14. 1 file box. Deeds for school property owned by county.

**115. Certificates of Tax Sales Record**, 1930—. 1 v. Indexed. See also Accountant, no. 604.

**116. Record of Taxes for Mortgagees**, 1931-35. 1 v. Indexed; also indexed in no. 104.

**117. Marriage Record**, 1852—. 5 v. See also Historical Commission Archives, no. 6.

**118. Marriage Licenses**, 1869—. 30 file boxes. Papers filed chronologically.

**119. Vital Statistics—Births**, 1914-35. 21 v.: numbered 1-19, with one v. numbered 2a and two v. numbered 10. Indexed in no. 121.

**120. Vital Statistics—Deaths**, 1913—. 19 v.: numbered 1-19. Indexed in no. 121.

**121. Index to Vital Statistics**, 1913—. 1 v. Index to nos. 119 and 120.

**122. Record of Soldiers' Discharges**, 1921—. 1 v. Indexed.

**123. Mail Book for "Jefferson Weekly Times,"** 1870. 1 v. Indexed. Mailing lists for "Jefferson Weekly Times." Writing faded and paper poor.

**124. Miscellaneous Papers**, 1877-1930. 10 file boxes. Deeds, mortgages, and other papers presented for recording and either held for fees or not called for.

**125. State Pension Papers.** See Clerk of Superior Court, no. 284.

**126. State Hospital Matters** (Inquisition of Lunacy). See Clerk of Superior Court, no. 271.

## CLERK OF SUPERIOR COURT

*All records are in Clerk's vault and Register's vault, first floor of courthouse; in Clerk's vault unless otherwise indicated.*

**201. Trial Docket, Court of Pleas and Quarter Sessions**, 1853-68. 1 v. For minutes of Court of Pleas and Quarter Sessions, see Historical Commission Archives, no. 3.

**202. Execution Docket, Court of Pleas and Quarter Sessions**, 1829-51. 1 v. Indexed.

**203. Minute Docket, Superior Court, 1834-41; 1854-69; 1876—.** 15 v.: irregularly numbered and lettered. Each v. indexed, 1876—.

**204. Trial and Appearance Docket, Superior Court, 1829-68.** 3 v. Writing faded and paper poor. See also nos. 205 and 219.

**205. Civil Docket, Superior Court, 1844-56.** 1 v. Binding and paper poor and writing faded. See also nos. 204 and 219.

**206. Summons Docket, Superior Court, 1868—.** 4 v. Each v. indexed.

**207. Record of Lis Pendens, Superior Court, 1930—.** 1 v. Indexed.

**208. Civil Issues Docket, Superior Court, 1869-1902.** 2 v. Each v. indexed. After 1902 only temporary pamphlet civil issues dockets kept; see nos. 209 and 210.

**209. Judge's Docket, Civil Issues, Superior Court, 1892-98; 1903-06; 1908-09.** 5 v. Temporary docket.

**210. Clerk's Docket, Civil Issues, Superior Court, 1896-1902; 1905-09.** 6 v. Temporary docket.

**211. Execution Docket, Superior Court, 1826-38; 1844-71.** 6 v. Each v. indexed.

**212. Judgment Docket, Superior Court, 1869—.** 26 v.: lettered B-Z, A2 and A3, with no v. Q. Each v. indexed; also cross-indexed in no. 213.

**213. Cross Index to Judgments, Superior Court, 1869—.** 6 v.: lettered A-F. Index to no. 212.

**214. Civil Papers, Superior Court, 1867—.** 88 file boxes. Filed chronologically. Writing faded and paper poor for earlier years.

**215. Transcripts of Judgments, Superior Court, 1871—.** 9 file boxes. Filed chronologically. Writing faded and paper poor for earlier years. See also no. 230.

**216. Civil Execution Docket, Superior Court, 1902—.** 5 v. Each v. indexed. Bills of costs in civil cases.

**217. Executions, Superior Court and Court of Pleas and Quarter Sessions, 1851—.** 15 file boxes. Filed chronologically. Writing faded and paper very poor for earlier years. Few papers for 1851-68; bulk of records are for years 1868—. See also no. 294.

**218. Cases Appealed to Supreme Court, 1919—.** 1 file box.

**219. State and Civil Docket, Superior Court, 1827-41; 1860-61.** 3 v. Writing faded and binding and paper poor. See also nos. 204, 205, and 220.

**220. State Docket, Superior Court, 1807-68.** 6 v. Binding and paper of v. for 1807-20 poor; writing of v. for 1807-33 faded. Continued in no. 221. See also nos. 219 and 231.

**221. Criminal Docket, Superior Court, 1869—.** 6 v. Each v. indexed. 1 v., 1869-90, contains criminal trial docket only; 5 v., 1881—, contain criminal execution docket, and also all



criminal trial records after 1890. For earlier record of criminal cases, see no. 220.

**222. Presentment Docket, Superior Court, 1897—.** 6 v. Each v. indexed. Presentments made by grand jury.

**223. Sci. Fa. and Good Behavior Docket, Superior Court, 1912.** 1 v. Includes judgments against bondsmen. Entries on only 50 pp.

**224. Nol. Pros. Docket, Superior Court, 1905—.** 2 v. Each v. indexed.

**225. State Papers, Superior Court, 1876—.** 37 file boxes. Part of papers arranged chronologically. Writing faded and paper poor for earlier years. See also nos. 227 and 230.

**226. Docket of Half-Fees, Superior Court, 1888—.** 4 v. Each v. indexed. Record of costs in criminal cases paid by county.

**227. Half-Fees (State Papers), 1876—.** 33 file boxes. Some papers are filed chronologically. Writing faded and paper poor for earlier years. Papers in criminal cases in which half the costs are paid by the county. See also no. 225.

**228. Before the Judge, Superior Court, 1919.** 1 file box. 4 or 5 subpoenas summoning persons before judge of the Superior Court for inquiries in regard to sale of whiskey.

**229. Criminal Witness Docket, Superior Court, 1907—.** 5 v. Each v. indexed.

**230. Miscellaneous Papers (mistitled Miscellaneous Papers of Old Equity Court), 1870-97.** 1 file box. Writing faded and paper poor. Criminal case rolls; transcripts of judgments; and miscellaneous papers relating to estates.

**231. Equity Minute Docket, Superior Court, 1856-68.** 1 v. Includes also state docket, 1872-78; and land entries, 1870-72. See also Historical Commission Archives, nos. 2 and 5. For equity papers, see no. 294.

**232. Special Proceedings Docket, Superior Court, 1892—.** 2 v. Each v. indexed; also cross-indexed in no. 233.

**233. Cross Index to Special Proceedings, Superior Court, 1892—.** 1 v. Index to no. 232.

**234. Orders and Decrees, Superior Court. 1871—.** 12 v.: 1 v., 1871-97, unlettered; 11 v., 1897—, lettered B-L. Each v. indexed.

**235. Receipts from Attorney to Clerk (for Funds Paid), 1899-1903.** 1 v. Writing faded; binding and paper poor. 11½" x 5½" x ½".

**236. Fees Received, 1871-81.** 1 v. County costs and fees collected.

**237. Receipts and Checks, Clerk of Superior Court, 1902-10; 1915-18.** 3 file boxes.

**238. Jury Book, Superior Court, 1893-1932.** 4 v. 2 v., 1897-1900, 1911-32, indexed in each v. See also no. 293.

**239. Sheriff's and Deputies' Returns of Jurors Summoned, 1919-20.** 1 file box. Only a few papers.



**240. Witness Register**, 1845-72; 1898-1922. 8 v. 5 v., 1898-1922, indexed in each v.

**241. Receipts and Orders for Witness Fees**, 1919-24. 1 file box. Only a few papers.

**242. Tax Collection Record**, 1921—. 2 v. V. for 1921-27 indexed. Record of process taxes on civil and criminal suits.

**243. Grand Jury Reports** (titled **Papers No Good, Kept for Reference**), 1919-21. 1 file box. Includes also bills of costs. See also no. 293.

**244. Justices' Docket, Civil and Criminal**, 1872-1922. 16 v. 3 v., 1903-06, 1903-10, 1920-22, indexed.

**245. Record of Attachments in Justice of the Peace Courts**, 1879-1900. 2 v. Writing faded and paper poor.

**246. Justice of the Peace Papers**, 1874—. 19 file boxes. Filed chronologically.

**247. Juvenile Court Papers**, 1920. 1 file box. Few papers.

**248. Wills**, 1816; 1825—. 7 v.: lettered A-G. Each v. indexed; also indexed in no. 249. V. B includes also guardians' inventories and accounts, 1828-37; v. C includes also record of homestead exemptions, 1869—. Most wills prior to 1825 recorded in Historical Commission Archives, no. 3.

**249. Cross Index to Wills**, 1816; 1825—. 1 v. Index to no. 248.

**250. Wills**, 1874—. 3 file boxes. For wills prior to 1874 see no. 294. Writing faded and paper poor in older papers.

**251. Guardian Bonds**, 1899-1925. 2 v. Each v. indexed. Continued in no. 252.

**252. Record of Guardians**, 1927-35. 1 v. Indexed. See also nos. 251 and 256.

**253. Administrators' Bonds**, 1877-1925. 4 v. Each v. indexed. Continued in no. 254.

**254. Record of Administrators**, 1924—. 2 v. Each v. indexed. See also nos. 253 and 256.

**255. Appointment of Executors**, 1869-1919. 1 v. Indexed. Continued in no. 256.

**256. Record of Administrators, Executors, and Guardians**, 1920—. 1 v. Indexed. Includes appointment of guardians, 1920-27, of administrators, 1920-24, and of executors, 1920—. See also nos. 251-255.

**257. Inventory Book**, 1853-73. 1 v. See also no. 248.

**258. Administrators', Guardians', and Trustees' Reports and Inventories**, 1918—. 7 file boxes. Before 1918 kept in nos. 261 and 294.

**259. Record of Accounts** (of Fiduciaries), 1869—. 7 v. Each v. indexed. See also no. 248.

**260. Record of Settlements** (of Fiduciaries), 1869—. 4 v. Each v. indexed. See also no. 248.

**261. Probate Papers**, 1852—. 41 file boxes. Filed chronologically. Writing faded and paper poor for earlier years.



Accounts, settlements, and other papers relating to estates. See also nos. 258 and 294.

**262. Bastardy Bonds, 1876-80.** 1 v. See also no. 294.

**263. Permanent Registration, 1902-08.** 1 v. Arranged under initial of surname within each township.

**264. Registration Books, 1909—.** 83 v. Names listed alphabetically.

**265. Poll Tax Record, 1915-19.** 1 v. See also no. 293.

**266. Poll Books, 1924—.** 70 v. Names listed alphabetically.

**267. Record of Elections, 1880—.** 5 v. 2 v., 1880-1914, 1929—, indexed.

**268. General Election Papers, 1930.** 1 file box. See also no. 294.

**269. Road Commission, 1919.** 1 file box.

**270. Record of Inquisition of Lunacy, 1900—.** 2 v. Each v. indexed. See also no. 293.

**271. State Hospital Matters, 1919—.** 1 file box. In first-floor vault, Register's office. See also no. 293.

**272. Record of Appointments of Notaries Public and Justices of the Peace, 1905—.** 3 v. Each v. indexed. See also no. 293.

**273. Justice of the Peace Resignations, 1920—.** 1 file box. Includes also solicitors' receipts. See also no. 293.

**274. Record of Books to Magistrates, 1907-18.** 1 v. Indexed. Record of law books furnished Justices of the Peace.

**275. Oaths of Office, 1919.** 1 v. Indexed.

**276. Official Bonds, 1878—.** 1 file box and 1 pigeonhole in cabinet. Writing faded and paper poor for earlier years. See also no. 294 and Register of Deeds, no. 109.

**277. School Deeds, 1901—.** 1 file box.

**278. Report of Committee of Finance, 1839-47.** 1 v. Writing faded and paper poor.

**279. Bank Statements, Clerk of Superior Court, 1922—.** 7 file boxes. Filed chronologically.

**280. Inheritance Tax Record, 1921—.** 1 v. Indexed.

**281. Inheritance Tax Receipts from Revenue Commission, 1921—.** 1 file box.

**282. Record of Fines and Forfeitures, 1895—.** 2 v.

**283. Pension Matters, 1903-22.** 2 file boxes. See also no. 284.

**284. State Pension Papers, 1915—.** 1 file box. In first-floor vault, Register's office. See also no. 283.

**285. Partnership Record, 1913-23.** 1 v. Indexed. See also no. 293.

**286. Record of Incorporations, 1913—.** 1 v. Indexed.

**287. Record of Laborers' and Mechanics' Liens, 1901-35.** 1 v. Indexed.

**288. Liens Docketed, 1921—.** 1 file box.



**289. Record of Sales of Land by Trustees and Mortgagees,** 1924—. 2 v. Each v. indexed.

**290. Trustees' Reports of Sale of Land under Deeds of Trust,** 1925—. 1 file box.

**291. Physicians' and Dentists' Certificates,** 1905—. 1 v. See also no. 293.

**292. Nurses' Certificates,** 1922—. 1 v.

**293. Miscellaneous Papers** (mistitled **Bonds and Hospital**), 1900-19. 2 file boxes. Partnership certificates; jury lists; grand jury reports; solicitors' reports; doctors' certificates; lists of paid poll taxes; Justice of the Peace commissions and resignations; permits to buy alcohol; inquisitions of lunacy; hospital certificates; and road reports.

**294. Miscellaneous,** 1830-1901. 6 file boxes. Writing faded and paper poor for earlier papers. Administrators' bonds; bastardy bonds; homestead returns; election returns; wills; guardian bonds; official oaths and bonds; executions (a few); equity court papers, 1834-68; petitions for dower; administrators' accounts; old papers disposed of before the Clerk and inventories and accounts.

## SHERIFF

*All records are in Sheriff's office, first floor of courthouse; and in living room, first floor of jail; in office unless otherwise indicated. Sheriff also acts as Treasurer and Tax Collector.*

**401. Jail Record,** 1927—. 1 v. Record of each person imprisoned, giving name, offense, fees or fines paid, and dates of commitment and release. In living room of jail.

**402. Tax Receipt Books,** 1936. 19 v. Arranged by township. Includes also tickets for unpaid taxes.

**403. Treasurer's Reports,** 1932-33. 1 v.

**404. Treasurer's Record of Receipts and Payments.** 1922—. 1 v.

**405. School Funds Received and Disbursed,** 1926—. 1 v. Indexed.

## ACCOUNTANT

*All records are in vault adjoining Accountant's office, first floor of courthouse.*

**601. General County Funds** (title varies), 1928—. 4 v. Record of receipts and disbursements.

**602. Tax Lists,** 1892—. 73 v. Arranged alphabetically by township and under surname of property owners.

**603. Taxes Collected** (title varies), 1924-25; 1928—. 6 v. V. for 1935 handwritten and typed; all other v. handwritten.



**604. Land Sold for Taxes** (title varies), 1931—. 2 v. See also Register of Deeds, no. 115.

**605. Uncollected Taxes Turned Over to County Accountant** (Sheriff's Record), 1928-35. 1 v.

**606. Miscellaneous Papers**, 1924—. 4 file boxes. Arranged chronologically. Record of land sales, Clerk's and Magistrates' reports, copies of school vouchers, copies of county claims, and notes.

### SUPERINTENDENT OF SCHOOLS

*All records are in Superintendent's office, first floor of courthouse. Superintendent of Schools acts also as Superintendent of Public Welfare.*

**751. Minutes of Board of Education**, 1885—. 5 v. 1 v., 1930-33, contains rough original minutes that have been copied in v. for 1923—.

**752. Correspondence and Reports**, 1935—. 4 file boxes. General correspondence and principals' and teachers' reports.

**753. Grades of Pupils in Ashe County Schools** (Record of), 1895-1901. 1 v.

**754. School Deeds** (and Maps of School Districts), 1920-26. 1 v.

**755. Teachers' Salary Vouchers and Other Expenses Paid** (Record of), 1917—. 15 v.

## AVERY COUNTY

Formed, 1911, from Caldwell, Mitchell, and Watauga counties. Named for Colonel Waightstill Avery of Morganton, attorney-general of the state, 1777-1779. In northwest mountain section of state; area: 238 square miles. Population: 1930—11,803, of whom 11,526 were white and 277 Negro. Chief crops: corn, hay, and wheat. Some cattle raising.

Newland, county seat.

First courthouse, built 1911 and still in use, two-story structure. Exterior dimensions 100' x 70' x 30'. Exterior walls brick; all interior construction wood, a considerable fire hazard. On first floor: offices of Clerk, Register, Accountant, Sheriff, County Commissioners, and Superintendents of Schools and Public Welfare. On second floor: courtroom. Office of Superintendent of Health is in Calloway Inn.

Most of Clerk's records kept on metal shelves in vault adjoining office; few in office. Very crowded. Register's records also in vault adjoining office. Also crowded. Considerable fire hazard in both vaults. Conditions in other offices satisfactory. Facilities for users adequate.

County has no Treasurer, and Avery County Bank is used as depository. Accountant acts as Auditor; Register acts as Tax Supervisor. Sheriff and Coroner keep no records. No records have been deposited with Historical Commission.

No known loss of records by fire or otherwise.

Survey conducted by Mrs. Nell McKee and Miss Kate Taylor under supervision of Mr. C. F. Crutchfield.



# REGISTER OF DEEDS

*All records are in Register's vault, first floor of courthouse.*

**101. Record of Deeds, 1911—.** 30 v.: numbered 1-30. Each v. indexed; also cross-indexed in no. 102. Handwritten, handwritten on printed forms, and typed. Includes only real estate deeds.

**102. Cross Index to Deeds, 1911—.** 3 v. Binding poor and writing faded for 1 v. Index to no. 101.

**103. Original Deeds, 1911—.** 2 file boxes. Filed alphabetically by grantor.

**104. Record of Mortgages, 1911—.** 19 v.: numbered 1-20, with nos. 8 and 9 bound as 1 v. Each v. indexed; also cross-indexed in no. 109. Handwritten, handwritten on printed forms, and typed. Real estate mortgages only. See also no. 106.

**105. Chattel Mortgages, 1911—.** 9 v.: numbered 1-9. Each v. indexed; also indexed in no. 109. Handwritten and handwritten on printed forms, 1911-27; typed, 1927—. See also nos. 106 and 108.

**106. Deeds of Trust, Conditional Sales Contracts, and Crop Liens, 1927—.** 3 v. Indexed in no. 109. Typed. See also nos. 104, 105, and 108.

**107. Mortgage Deeds (Original), 1911—.** 1 file box.

**108. Lien Record, 1911—.** 3 v. Each v. indexed; also indexed in no. 109. Agricultural liens. See also nos. 105 and 106.

**109. Cross Index to Mortgages, 1911—.** 2 v. Index to nos. 104-106 and 108.

**110. Map Book, 1912—.** 1 v. Indexed. Blueprints.

**111. Registration of Titles, 1913—.** 2 v. Each v. indexed. Registration of titles under Torrens Act.

**112. "Orders and Decrees," 1911-24.** 1 v. Indexed. Writing faded. Includes certificates of married women as "free traders," a few bills of sale, leases, and records of one proceeding in partition.

**113. Register's Fee Book, 1911—.** 1 v. Indexed. 9" x 6" x 3".

**114. Minute Docket, County Commissioners, 1911—.** 3 v. Each v. indexed. Includes official reports, 1911-17, 1929—; see no. 116.

**115. Official Bonds, 1911—.** 1 v. Indexed. See also Clerk of Superior Court, no. 242.

**116. Record of Official Reports, 1917-29.** 1 v. Indexed. Official reports for 1911-17, 1929— recorded in no. 114.

**117. Reports to County Commissioners, 1911—.** 7 file boxes.

**118. Half-Fee Book, 1911—.** 2 v. Each v. indexed. Record of fees in criminal cases, one-half of which are paid by county.

**119. Criminal Costs Docket, 1911—.** 3 v. Each v. indexed. Record of costs in criminal cases paid by county.

**120. Treasurer's Records, 1911-28.** 1 v. Indexed. See also Accountant, no. 601.

**121. Miscellaneous Financial Records, 1911—.** 7 file boxes. Canceled vouchers and warrants on county Treasurer.

**122. Tax Lists, 1917-35.** 20 v. Each v. indexed. See also Tax Collector, no. 701.

**123. County Tax Book, 1911—.** 2 v. Each v. indexed. Summary tax ledger.

**124. Marriage Register, 1911—.** 2 v. Each v. indexed.

**125. Applicants' Notices for Marriage Licenses, 1929-33.** 1 v. Indexed. 11" x 9" x 2". Minors' prior notices of application for licenses.

**126. Marriage Licenses Returned, 1911—.** 26 file boxes. Filed alphabetically by husband.

**127. Births, 1913-35.** 13 v. Each v. indexed. Handwritten on printed forms. V. average 9" x 6" x 2". Official record of vital statistics.

**128. Deaths, 1913-35.** 11 v. Each v. indexed. Handwritten on printed forms. V. average 9" x 6" x 2". Official record of vital statistics.

**129. Soldiers' Discharge Record (World War), 1918—.** 1 v. Indexed.

## CLERK OF SUPERIOR COURT

*All records are in Clerk's vault, first floor of courthouse.*

**201. Minute Docket, Superior Court, 1911—.** 8 v.: numbered 1-8. Each v. indexed.

**202. Summons Docket, Superior Court, 1911—.** 3 v. Each v. indexed.

**203. Lis Pendens Docket, Superior Court, 1911—.** 1 v. Indexed.

**204. Civil Issues Docket, Superior Court, 1911—.** 1 v. Indexed.

**205. Judgment Docket, Superior Court, 1911—.** 6 v.: numbered 1-6. Each v. indexed; also cross-indexed in no. 206.

**206. Cross Index to Judgments, Superior Court, 1911—.** 2 v. Index to no. 205.

**207. Judgment Rolls, Superior Court, 1911—.** 102 file boxes. Rolls filed according to case number in no. 205.

**208. Executions, Superior Court, 1911—.** 7 file boxes. Filed serially by case number.

**209. Common Cases (Tax Suits), 1911—.** 10 file boxes.

**210. Lawsuits (Papers and Exhibits), 1911—.** 24 folders. Paper poor.

**211. Nol. Pros. Docket, Superior Court, 1911—.** 1 v. Indexed.

**212. Criminal Issues (Case Rolls), 1911—.** 48 file boxes. Each roll filed according to case number in no. 201.



213. **True Bills** (Returned by Grand Juries), 1911—. 6 file boxes.
214. **Warrants** (County), 1911-12. 22 envelopes. Paper poor.
215. **Criminal Witness Roll**, 1911—. 1 v. Indexed.
216. **Special Proceedings Docket, Superior Court**, 1911—. 2 v. Each v. indexed; also cross-indexed in no. 217.
217. **Cross Index to Special Proceedings, Superior Court**, 1911—. 1 v. Index to no. 216.
218. **Special Proceedings** (Case Rolls), 1911—. 8 file boxes. Filed serially by case number.
219. **Orders and Decrees, Superior Court**, 1911—. 1 v. Indexed.
220. **Record of Jurors**, 1911—. 2 v. Each v. indexed.
221. **Clerk's Minute Docket**, 1920—. 2 v. Each v. indexed.
222. **Juvenile Court Records**, 1911—. 2 v. Each v. indexed. Handwritten on printed forms.
223. **Record of Wills**, 1911—. 1 v. Indexed and also cross-indexed in no. 224.
224. **Cross Index to Wills**, 1911—. 1 v. Index to no. 223.
225. **Wills** (Original Papers), 1911—. Loose wills in cabinet, 1911-19; 2 file boxes, 1920—.
226. **Will Accounts**, 1911—. 2 file boxes. Papers and accounts in settlement of wills.
227. **Record of Administrators, Executors, and Guardians**, 1911—. 2 v. Each v. indexed; also cross-indexed in nos. 228 and 229.
228. **Cross Index to Administrators and Executors**, 1911—. 1 v. Index to no. 227.
229. **Cross Index to Guardians**, 1911—. 1 v. Index to no. 227.
230. **Administrators' Appointments and Reports**, 1911—. 6 file boxes. Includes appointments and accounts of executors.
231. **Guardians' Accounts**, 1911—. 4 file boxes.
232. **Record of Accounts** (of Fiduciaries), 1911—. 2 v. Each v. indexed.
233. **Record of Settlements** (of Fiduciaries), 1911—. 1 v. Indexed.
234. **Registration Books**, 1911—. 39 v. Entries arranged alphabetically. V. average 12" x 9" x 1/4", 25 pp.
235. **Poll Books**, 1911—. 119 v. Entries arranged alphabetically. Paper poor. V. average 12" x 9" x 1/4", 25 pp.
236. **Record of Elections**, 1911—. 2 v. Each v. indexed.
237. **Election Returns**, 1911-14. 78 envelopes. Paper poor.
238. **Poll Tax Record**, 1911—. 2 v. Each v. indexed. Paper poor.
239. **Lunacy Record**, 1911—. 1 v. Indexed.
240. **Magistrates' Bonds**, 1911—. 1 v. Indexed.
241. **Record of Notaries and Magistrates**, 1927—. 1 v.



- 242. Bonds** (of County Officers), 1911—. 1 file box. See also Register of Deeds, no. 115.
- 243. Accounts of Indigent Orphans**, 1931—. 1 v. Indexed.
- 244. Inheritance Tax Record**, 1923—. 1 v. Indexed.
- 245. Fines and Penalties** (Received by County Treasurer), 1911—. 1 v. Indexed.
- 246. Record of Pensions**, 1915—. 1 v. State pension warrants paid to Confederate veterans and veterans' widows.
- 247. Records of Corporations**, 1911—. 1 v. Indexed.
- 248. Lien Docket, Superior Court**, 1912—. 1 v. Indexed.
- 249. Record of Permits for Purchase of Concealed Weapons**, 1926—. 1 v.
- 250. Land Tax Sales Record**, 1936—. 1 v. Indexed.
- 251. Physicians' and Surgeons' Certificates of Registration**, 1917—. 1 v. Includes also dentists' certificates.
- 252. Trained Nurses' Certificates of Registration**, 1927—. 1 v.
- 253. Farmers Mutual Fire Insurance Association Register**, 1922-29. 4 v. 1 v. each for Alleghany, Ashe, Avery, and Caldwell counties. Each v. indexed. Handwritten on printed forms.
- 254. Records of Citizens Bank, Elk Park, N. C.**, 1908-30. 19 v. 16 v. indexed in each v.
- 255. Miscellaneous Records of Citizens Bank, Elk Park, N. C.**, 1908-30. 47 bundles. Paper poor.

### ACCOUNTANT

*All records are in Accountant's office, first floor of courthouse.*

- 601. Account Ledger** (of Receipts and Expenditures), 1911—. 4 v. Each v. indexed. See also Register of Deeds, no. 120.
- 602. Claim Register**, 1911—. 3 v. Each v. indexed. Handwritten on printed forms. Record of claims or bills against county audited by County Commissioners.
- 603. Reliefs and Insolvents**, 1911—. 3 v. Each v. indexed. Record of insolvent taxpayers and persons from collection of whose taxes Sheriff is relieved by County Commissioners.
- 604. Record of Bonds**, 1911—. 3 v. Each v. indexed. Handwritten on printed forms. Register of county bonds, showing for each bond serial number, purchaser, and payments of interest and principal.

### TAX COLLECTOR

*All records are in Tax Collector's office, first floor of courthouse.*

- 701. Tax Book**, 1936. 8 v. Entries arranged by township and alphabetically within each township. Handwritten on printed forms. Gives name and address of taxpayer, value of tangible and intangible property, and total amount of tax paid or due. For v. for 1917-35 see Register of Deeds, no. 122.



**702. Office Copies of Tax Receipts, 1930-35.** 7 file boxes. Filed by township.

## SUPERINTENDENT OF SCHOOLS

*All records are in Superintendent's office, first floor of courthouse.*

**751. Minutes of Board of Education, 1911—.** 2 v. Each v. indexed.

**752. Record of Deeds (to School Property), 1911—.** 1 v. Indexed.

**753. Miscellaneous Records, 1911—.** 2 file boxes. Records of teachers and of school funds and expenditures, reports of school classes, and record of pupils.

## SUPERINTENDENT OF HEALTH

*All records are in Superintendent's office, first floor, Calloway Inn, Newland.*

**801. Letters (General Correspondence), 1935—.** 1 file box. Arranged alphabetically.

**802. Daily Office Record (of Patients), 1937—.** 1 v.

**803. Daily Report Record (of Health Officers), 1937—.** 1 v.

**804. Report of Births and Deaths to County Health Office, 1935—.** 1 v. Entries arranged by township.

**805. Reportable Diseases, 1935—.** 1 v. Gives name, age, color, and sex of patient; number of visits by health officer; and dates of quarantine.

**806. Communicable Disease Case Cards, 1935—.** 1 file box. Filed alphabetically. Venereal disease cases are filed separately in two groups: for patients under treatment and for those who have discontinued treatment.

**807. Vaccination Record, 1935—.** 1 v. Entries arranged by type of vaccine.

**808. Food Handlers' Cards, 1936—.** 1 file box. Filed alphabetically.

**809. School Cards (Pupils' Health Cards), 1936—.** 1 file box. Filed by grade and by school district.

**810. Miscellaneous, 1935—.** 1 file case. Filed alphabetically. Reports of tubercular cases, pre-school children, and midwives.

**811. Information Manuals (and Bulletins from State Department of Health), 1936—.** 4 cardboard containers. Arranged alphabetically by disease.

**SUPERINTENDENT OF PUBLIC WELFARE**

*All records are in Superintendent's office, first floor of courthouse.*

**851. Correspondence** (General), 1936—. 1 file box. Filed topically.

**852. Department of Public Welfare Records**, 1936—. 1 file box. Filed alphabetically under surname of client. Contains face sheets, record of first interview with each relief client, and employment records. See also no. 853.

**853. Case Records**, 1932-36. 5 file boxes. Filed alphabetically. Includes face sheets, statistical cards, field reports, assignment slips, notices of change in work status, and occupational classification records. See also no. 852.

**854. For Which There Is No Other Record** (Face Sheets of Persons Who Have Received No County Aid), 1932-34. 1 file box. Filed alphabetically.

**855. Client List**, 1935—. 1 file box. Includes also list of commodities given by county to needy.

**856. Reassignment Slips** (of Persons Transferred from One Works Progress Administration Project to Another), 1935—. 1 file box. Filed alphabetically under surname of client.

**857. Change in Work Status Forms**, 1935—. 1 file box. Filed alphabetically under surname of client. Notices of release of persons from Works Progress Administration projects.

**858. Avery County Department of Child Welfare Correspondence** (General), 1935—. 1 file box. Filed alphabetically.

**859. Case Records** (for Child Welfare), 1935—. 1 file box. Filed alphabetically under surname of client.

**860. Miscellaneous Bulletins** (concerning Child Welfare), no dates. 1 file box. Filed topically.



## BEAUFORT COUNTY

Formed, 1705, from Bath County. Called Pamptecough until 1712, when name changed to Beaufort in honor of Henry Somerset, Duke of Beaufort, later one of proprietors of Carolina. In central coastal section of state; area: 840 square miles. Population: 1850—13,816; 1900—26,404; 1930—35,026, of whom 21,491 were white and 13,535 Negro. Chief crops: tobacco, corn, and potatoes. Leading town, Washington; population, 1930, 7,035. Chief industrial output: forest products.

First county seat, Bath. First courthouse built there in 1706. Another built on same site, 1756. Washington made county seat, 1785. Courthouse built there soon after, and still in use.

Courthouse is plain, two-story building with metal roof. Floor dimensions: 57' x 40'. Exterior walls brick. Structure semi-fireproof. On first floor: offices of Clerk, Register, and Sheriff. On second floor: courtroom. Condition of building fair.

Clerk's and Register's records kept in fireproof vaults adjacent to respective offices. Many of older file papers of Clerk's office in bundles and loose in attic of courthouse. Offices of Tax Collector, Accountant, and Superintendent of Schools in new, nearly fireproof Agricultural Building; records in these well cared for. Offices of Superintendent of Public Welfare and Superintendent of Health in second story of Grimes Building. Records well cared for. County Recorder's records in his private office on Market Street. Many non-current records of Accountant and Superintendent of Schools in storage room, third floor of E. R. Mixon's warehouse, and in county school bus garage. Those in warehouse exposed to danger from fire; those in garage placed near coal bin and exposed to fire, dust, and vermin.

No known loss of records through fire or otherwise.

Coroner keeps no records. Accountant acts also as Treasurer, Auditor, and Tax Supervisor.

Survey conducted by Mrs. Fannie Dudley, Mrs. Grace Miller Hull, Mrs. Rosa L. Jarvis, and Mrs. Odessa Scott under supervision of Mr. J. R. Raper.

### HISTORICAL COMMISSION ARCHIVES

1. **Deeds, Mortgages, and Bills of Sale**, 1784; 1803-07. 1 v. Binding poor. See also Register of Deeds, no. 101.
2. **Miscellaneous Material**, 1750; 1779; 1800; 1832. 4 items in MS. box. 2 deeds, 1779 and 1800; 2 bills of sale, 1750 and 1832. See also Register of Deeds, no. 151.
3. **Land Entries**, 1778-95. 2 v. Binding poor. See also Register of Deeds, no. 111.
4. **List of Taxables**, 1784; 1847-52. 3 v. Condition of v. for 1784 poor. See also Register of Deeds, no. 131; Accountant, no. 640; and Tax Collector, no. 702.
5. **Minutes, Court of Pleas and Quarter Sessions**, 1756-61; 1809-14; 1824-29; 1832-38; 1841-68. 8 v. V. for 1756-61 includes also appearance, reference, and prosecution dockets. See also Clerk of Superior Court, no. 205.
6. **Appearance and Trial Docket, Court of Pleas and Quarter Sessions**, 1794-96; 1809-12; 1818-21; 1840-61; 1866-68. 5 v. V. for 1794-96, 1840-61, and 1866-68 labeled **Appearance Docket**. See also no. 5 and Clerk of Superior Court, no. 201. For trial papers of Court of Pleas and Quarter Sessions, see Clerk of Superior Court, nos. 203 and 231.
7. **Trial Docket, Court of Pleas and Quarter Sessions**, 1838-62; 1866-68. 12 v. Writing almost illegible in v. for 1838-45. See also no. 6 and Clerk of Superior Court, no. 201.
8. **Execution Docket, Court of Pleas and Quarter Sessions**, 1808-13; 1818-22; 1840-61; 1866-68. 7 v.
9. **Miscellaneous Papers, Court of Pleas and Quarter Sessions**, 1847-67. 1 MS. box. List of jurors, Sheriff's orders, and miscellaneous court papers. See also Clerk of Superior Court, nos. 203 and 238.
10. **Minutes, Superior Court**, 1822-27; 1837-68. 3 v. See also Clerk of Superior Court, nos. 206 and 207.
11. **Appearance and Trial Docket, Superior Court**, 1855-68. 1 v.
12. **Judge's Docket (Trial), Superior Court**, 1868. 1 pamphlet. See also Clerk of Superior Court, no. 213.
13. **Execution Docket, Superior Court**, 1855-68. 1 v.
14. **Equity Trial Docket, Superior Court**, 1834-68. 1 v. For equity trial papers, see Clerk of Superior Court, nos. 230 and 231; for equity minutes, see Clerk of Superior Court, no. 229.
15. **Equity Execution Docket, Superior Court**, 1835-68. 1 v.
16. **Letter of Power of Attorney**, February 19, 1759. 4 pp. Letter of power of attorney to Michael Contanch.
17. **Account Book**, 1844. 1 v. Mercantile accounts.



**REGISTER OF DEEDS**

*All records are in Register's vault, first floor of courthouse, in courthouse attic, and in school garage; in vault unless otherwise indicated.*

**101. Record of Deeds and Mortgages, 1705-41; 1748—.** 316 v.: irregularly numbered 1-312. Indexed in nos. 102, 103, and 104. Handwritten, 1705-41, 1748-1897; typed and handwritten, in part on printed forms, 1898-1907; typed, in part on printed forms, 1908—. Paper poor and writing faded in earlier v. Oldest deed recorded is dated 1700. Includes all property conveyances and encumbrances except chattel instruments after 1878 (no. 106). See also Historical Commission Archives, no. 1.

**102. Cross Index to Deeds and Mortgages, 1854-88.** 6 v. Index to no. 101. Superseded by no. 103.

**103. Index to Mortgages and Deeds, 1705-1917.** 15 v.: irregularly numbered 1-11. Index to nos. 101 and 112. Deeds and mortgages after 1890 indexed in separate v. Supersedes no. 102; succeeded by no. 104.

**104. General Index to Real Estate Conveyances, 1917—.** 8 v.: 4 v. Grantor and 4 v. Grantee. Index to nos. 101 and 112. Succeeds no. 103.

**105. Real Estate Transfer Record, 1921-23.** 1 v. In courthouse attic.

**106. Chattel Mortgages and Agricultural Liens** (title varies), 1879—. 190 v.: numbered 1-190. Indexed in no. 107. Handwritten, 1879-98; handwritten on printed forms and typed, 1898—. Chattel mortgages and agricultural liens before 1879 recorded in no. 101.

**107. General Index to Chattel Mortgages, Liens, and Notes, 1879—.** 14 v.: irregularly numbered. Index to no. 106.

**108. Federal Tax Lien Notices, 1924—.** 1 file box. Indexed in no. 109.

**109. Tax Lien Index, 1924—.** 1 v. Index to no. 108.

**110. Cancellations of Deeds of Trust and Mortgages by Orders, 1924-34.** 1 file box.

**111. Land Entries** (mistitled **Journal**), 1867-1926. 1 v. Entries arranged numerically according to claim. Paper poor. See also Historical Commission Archives, no. 3.

**112. Plat Book, 1891—.** 3 v. Indexed in nos. 103 and 104. Paper poor. V. average 37" x 25" x 2".

**113. Registration of Titles, 1914-35.** 4 v. Each v. indexed. Typed. Register of certificates of title under Torrens Act.

**114. Certificates of Title Deeds, 1907-35.** 8 file boxes. Handwritten and typed.

**115. Register's Fee Books, 1882-85; 1911-18; 1921-23; 1926-29.** 11 v. 1 v., 1911-18, in vault; 10 v., 1882-85, 1921-23, 1926-29, in attic. See also Accountant, no. 634.



**116. Temporary Index and Fee Book**, 1932-34. 1 v. 24" x 18" x 2". Used only for monthly turnover of Register of Deeds' fees.

**117. Minute Docket of County Commissioners**, 1868—. 11 v. Indexed, 1868-1904, in no. 118. Handwritten, 1868-1934; typed, 1935—. Binding of earlier v. poor.

**118. Index to Minute Docket of County Commissioners**, 1868-1904. 1 v. Index to no. 117. Binding and paper poor and writing faded.

**119. Minutes of Board of Commissioners and Magistrates**, 1878-87. 1 v. Record of joint meetings of County Commissioners and Board of Magistrates.

**120. Rough Minutes of County Commissioners**, 1927—. 2 file boxes.

**121. Rough Notes and Audited Accounts** (of County Commissioners), 1890-1928. 27 file boxes and 136 envelopes. Handwritten and typed. 27 file boxes, 1890-1915, in vault; 136 envelopes, 1914-28, in attic. Rough minutes and audited vouchers. See also no. 126.

**122. Record of Official Bonds**, 1868-1935. 3 v. Each v. indexed. Handwritten and typed. See also Clerk of Superior Court, nos. 277 and 278.

**123. Official Bonds**, 1868—. 2 file boxes.

**124. Record of Official Reports**, 1879—. 3 v. Each v. indexed. Handwritten and typed.

**125. Official Reports** (of Justices of the Peace and County Officers), 1899—. 2 file boxes and 1 cardboard box. 2 file boxes, 1899-1922, 1927—, in vault; 1 box, 1920-27, in attic.

**126. Register of Claims**, 1889-1900. 1 v. Claims audited at sessions of County Commissioners. See also no. 121.

**127. Reports of Finance Committee**, 1899-1918. 1 file box. Typed.

**128. Reports of Bonded Indebtedness of Towns and Cities**, 1914-15. 1 file box. Handwritten and typed. Includes also list of criminal actions tried in Recorder's Court and a report on general county funds.

**129. Insurance Policies (Fire) and Deeds to Beaufort County**, 1906—. 1 file box. Handwritten on printed forms. Insurance policies on and deeds to county property.

**130. Record Book** (of Work on Roads), 1846-77. 1 v. Binding and paper poor. Record kept by Court of Pleas and Quarter Sessions, 1846-68; by County Commissioners, 1869-77.

**131. Listed and Unlisted Taxables and Sheriff's Settlements with State** (for State Taxes Collected), 1898-1926. 1 file box. Handwritten and typed on printed forms. See also Historical Commission Archives, no. 4; Accountant, no. 640; and Tax Collector, no. 702.

**132. Record of Taxes for Mortgagees**, 1931-35. 1 v.



**133. State and County Tax on Quarterly Returns of Merchants and Others, 1869-72.** 1 v. Binding and paper poor.

**134. War Tax and Certificates, 1861.** 1 v. Arranged alphabetically. Record of taxes collected by the county during part of Civil War.

**135. Election Returns and Sundries, 1894-1900.** 1 file box. Handwritten on printed forms. Abstracts of votes, election returns, liquor licenses, jail building contract, and related papers. See also Clerk of Superior Court, no. 274.

**136. Record of Marriages, 1851—.** 8 v.: v. for 1857-65 lettered A; other v. unlettered. Each v. indexed.

**137. Marriage License Applications, 1927-29.** 1 v. Indexed.

**138. Marriage Licenses (Stubs of), 1930—.** 6 v. Handwritten on printed forms.

**139. Marriage Licenses (Original), 1844—.** 29 file boxes. Handwritten on printed forms. See also Clerk of Superior Court, no. 265.

**140. Physicians' Certificates, 1924-28.** 12 envelopes. Handwritten on printed forms. Health certificates for applicants for marriage licenses. In attic.

**141. Negro Cohabitation Certificates (mistitled Marriage Register), 1867.** 1 v. Indexed. Binding poor.

**142. Vital Statistics—Births, 1914-35.** 23 v. Each v. indexed; also cross-indexed in no. 144. Handwritten on printed forms. V. average 9" x 7 $\frac{3}{4}$ " x 3 $\frac{1}{2}$ ". Birth certificates for Chocowinity Township for 1916 bound separately (no. 145).

**143. Vital Statistics—Deaths, 1912-35.** 23 v. Indexed in no. 144. Handwritten on printed forms. V. average 9" x 8" x 2". Death certificates for Chocowinity Township for 1916 bound separately, (no. 145). V. for 1912-13 is a local record, not official State death certificates.

**144. Index to Vital Statistics, 1912—.** 3 v. Index to nos. 142 and 143.

**145. Vital Statistics—Chocowinity Township, 1916.** 1 v. Handwritten on printed forms. For vital statistics for Chocowinity Township for other years, see nos. 142 and 143.

**146. Record of Honorable Discharges—World War, 1917-19.** 1 v. Indexed. Typed on printed forms.

**147. Schedule "B" License Stubs, 1924-25.** 1 v. Handwritten on printed forms. In garage.

**148. Applications for Beer Licenses, 1933—.** 1 file box.

**149. Meridian Record, 1903-31.** 1 v. Binding poor.

**150. Old Criminal Bills of Costs, 1911-12.** 1 file box. Handwritten on printed forms. Costs of criminal bills paid by county.

**151. Miscellaneous Papers, 1859-1930.** 1 file box. Deeds, mortgages, notes, options, and leases. In courthouse attic. See also Historical Commission Archives, no. 2.



**CLERK OF SUPERIOR COURT**

*All records are in Clerk's vault, first floor of courthouse; in courthouse attic; and in school garage—in vault unless otherwise indicated.*

**201. Rough Civil Dockets, Court of Pleas and Quarter Sessions, 1863-66.** 4 v. Binding and paper poor and writing faded. V. average 20 pp. In courthouse attic. For minutes of Court of Pleas and Quarter Sessions, see Historical Commission Archives, no. 5. See also Chowan County, Clerk of Superior Court, no. 204.

**202. Criminal Docket, Court of Pleas and Quarter Sessions and Superior Court, 1867-82.** 2 v. First v. used by Court of Pleas and Quarter Sessions for two sessions, 1867-68; thereafter by Superior Court. See also no. 225.

**203. Civil and Criminal Papers, Court of Pleas and Quarter Sessions, 1826-68.** 46 bundles. Paper poor. In courthouse attic. See also nos. 204 and 231 and Historical Commission Archives, no. 9.

**204. Executions, Court of Pleas and Quarter Sessions, 1851-57.** 10 bundles. In courthouse attic. See also nos. 203 and 231.

**205. Minutes of the Provisional Court, 1865.** 1 bundle. Minutes of Provisional Court of Pleas and Quarter Sessions established by proclamation of Governor Holden. See also Historical Commission Archives, no. 5.

**206. Minute Docket, Superior Court, 1817-22; 1833-37; 1868—.** 25 v.: 2 v. unnumbered, 1817-22, 1833-37; 23 v. numbered 1-23, 1868—. See also nos. 207 and 229 and Historical Commission Archives, no. 10.

**207. Rough Minutes, Superior Court, 1839-45; 1852-53.** 3 v. Binding poor and writing faded. V. average 15 pp. See also no. 206 and Historical Commission Archives, no. 10.

**208. Summons Docket, Superior Court, 1868—.** 5 v. V. for 1924— indexed in each v. Handwritten on printed forms.

**209. Summons Docket, Tax Sales, Superior Court, 1929-35.** 4 v. Indexed in no. 221. Handwritten and typed on printed forms.

**210. Record of Lis Pendens, Superior Court, 1920-35.** 1 v. Indexed.

**211. Summons Rolls (Cases Pending), Superior Court, current.** 4 file boxes. Papers filed by case number to correspond with no. 208. Papers in cases not ready for trial.

**212. Civil Issues Docket, Superior Court, 1868-1920.** 5 v. After 1920 civil issues docket prepared only in pamphlet form as a temporary record; see no. 213.

**213. Rough Civil and Criminal Dockets, Superior Court, 1868-1930.** 1,232 v. Binding and paper poor and writing of earlier v. faded. V. average 50 pp. In courthouse attic. See also Historical Commission Archives, no. 12.



**214. Civil Issues Rolls** (Cases Pending), **Superior Court**, current. 3 file boxes. Contents filed by case number. Cases awaiting trial.

**215. Judgment Docket, Superior Court**, 1868—. 16 v.: numbered 1-16. Indexed in no. 216.

**216. Index to Judgments, Superior Court**, 1868—. 32 v. Index to no. 215.

**217. Judgment Rolls, Superior Court**, 1868-1935. 206 file boxes. Arranged by case number. See also nos. 218, 219, and 231.

**218. Civil and Criminal Papers, Superior Court**, 1847-1918. 105 bundles. Paper and containers poor. In courthouse attic. Majority of papers for period 1847-68; most of later papers for criminal cases. See also nos. 217, 227, and 231.

**219. Cases Settled, Disposed of, and Filed Away without Judgment, Superior Court**, 1903-04; 1919-22. 2 file boxes.

**220. Judgment Docket (Tax Sales), Superior Court**, 1931—. 24 v.: numbered 1-24. Indexed in no. 221. Typed.

**221. Index to Judgments and Summonses (Tax Sales), Superior Court**, 1929—. 2 v. Index to nos. 209 and 220.

**222. Tax Suits, Superior Court**, 1927-35. 90 file boxes. Contents filed by case number.

**223. Tax Suits Withdrawn, Superior Court**, 1929—. 1 file box.

**224. State Docket, Superior Court**, 1833-45; 1850-51; 1858-59. 10 folders.

**225. Criminal Issues Docket, Superior Court**, 1868-1911. 2 v. See also no. 202.

**226. Nol. Pros. Docket, Superior Court**, 1905-14. 1 v. Indexed. In courthouse attic.

**227. Criminal Papers Aside (Criminal Case Rolls), Superior Court**, 1916—. 15 file boxes. See also nos. 218 and 231.

**228. Rough Equity Minutes, Superior Court**, 1807-30. 1 v.

**229. Equity Minutes, Superior Court**, 1835-68. 2 v. Law minutes also occasionally recorded in these v. See also no. 228.

**230. Equity Papers, Superior Court**, 1800-40. 4 bundles. In courthouse attic. See also no. 231.

**231. Miscellaneous Papers Aside, Court of Pleas and Quarter Sessions and Superior Court**, 1837-72. 17 bundles. Civil, criminal, and equity case rolls. See also nos. 203, 204, 217, 218, 227, and 230.

**232. Special Proceedings Docket, Superior Court**, 1868—. 4 v. Indexed in no. 235. First v. includes also appointments of commissioners of affidavits.

**233. Orders and Decrees, Superior Court**, 1868—. 17 v.: numbered 1-17. Each v. indexed; also cross-indexed in no. 235.



**234. Special Proceedings** (Original Papers), **Superior Court**, 1869-71; 1875-1935. 45 file boxes. Filed serially by case number and indexed in no. 235.

**235. Cross Index to Special Proceedings, Superior Court**, 1868—. 4 v. Index to nos. 232-234.

**236. Clerk's Fee Book**, 1911-25. 3 v. Arranged chronologically. See also Accountant, no. 635.

**237. Clerk's Trust Accounts**, 1930—. 2 v. Each v. indexed.

**238. Juror Record**, 1893-1924. 2 v. Jurors listed alphabetically. V. for 1893-1906 in courthouse attic; v. for 1907-24 in vault. See also Historical Commission Archives, no. 9.

**239. Reports of Solicitors, Grand Juries, and Justices of the Peace**, 1902-29. 1 file box.

**240. Clerk's Docket** (Cases Pending), **Superior Court**, 1855-68. 2 v. Rough list of pending cases for convenience of Clerk.

**241. Minute Docket, Inferior Court**, 1877-88. 1 v.

**242. Dockets of Justices of the Peace**, 1870-1930. 71 v. Handwritten on printed forms. 70 v., 1870-1930, in courthouse attic; 1 v., 1923-24, in county school garage.

**243. Coroner's Reports**, 1927—. 1 file box.

**244. Record of Wills**, 1720—. 6 v.: 1 v., 1720-1842, not numbered; 5 v., 1842—, numbered 1-5. Indexed in no. 245. First v. consists of later registrations of various wills probated prior to 1842, with complete record beginning in 1842. See also no. 254.

**245. Cross Index to Wills**, 1720—. 4 v. Index to nos. 244 and 254.

**246. Wills** (Original), 1791—. 10 file boxes. Filed alphabetically. Writing faded on earlier papers.

**247. Guardian Bonds**, 1845-1935. 4 v. Each v. indexed; also cross-indexed in no. 248. Handwritten on printed forms.

**248. Cross Index to Guardians**, 1868—. 1 v. Index to no. 247.

**249. Administrators' Record**, 1867—. 6 v.: first v. not numbered; other v. numbered 1-5. Each v. indexed; also cross-indexed in no. 252.

**250. Guardians' and Administrators' Oaths and Bonds**, 1734-1901. 88 bundles. Includes also some reports of executors and administrators.

**251. Appointment of Executors**, 1868—. 2 v. Each v. indexed; also cross-indexed in no. 252.

**252. Cross Index to Executors and Administrators**, 1868—. 2 v. Index to nos. 249 and 251.

**253. Appointment of Receivers**, 1908-32. 1 v. Indexed. Includes also record of accounts of receivers.

**254. Orphan Book**, 1808-68. 14 v.: irregularly lettered A-M. All v. except A and M indexed in each v. Wills only,



1808-41, indexed in no. 245. Guardians' petitions and accounts, and records of divisions and sales of estates. Includes also a record of wills, 1808-42. Later wills recorded in no. 244; later accounts in nos. 258 and 262.

**255. Partitions and Divisions** (of Estates), 1794-1909. 1 v. Indexed.

**256. Old Partition and Division** (Papers), 1794-1836; 1857-58. 2 file boxes.

**257. Widows' Year's Support**, 1868-1919. 3 bundles. In courthouse attic.

**258. Record of Accounts** (of Fiduciaries), 1868—. 8 v.: numbered 1-8. Each v. indexed. V. 1-7 handwritten; v. 8 typed. Inventories, annual accounts, and accounts of sale. See also no. 254.

**259. Inventories and Accounts** (of Fiduciaries), 1750-1897. 23 bundles. In courthouse attic.

**260. Annual Accounts** (of Fiduciaries), 1929—. 2 file boxes. Arranged alphabetically.

**261. Annual and Final Accounts** (of Fiduciaries), 1905-29. 19 bundles.

**262. Record of Settlements** (of Fiduciaries), 1869—. 5 v.: numbered 1-5. Each v. indexed. V. 1-4 handwritten; v. 5 typed. See also no. 254.

**263. Final Accounts** (of Fiduciaries), 1875—. 5 file boxes. Filed alphabetically.

**264. Report of Clerk of Superior Court** (on Fiduciaries), 1913. 1 v. Includes also miscellaneous probate records. In courthouse attic.

**265. Marriage Bonds** (and Certificates), 1857; 1862-66. 2 bundles. Paper faded. In courthouse attic. See also Register of Deeds, no. 139.

**266. Apprenticeship Indentures**, 1871-1919. 3 v. Indexed. Handwritten on printed forms. In courthouse attic.

**267. Bastard Bonds**, 1873-79. 1 v. Handwritten on printed forms. In courthouse attic.

**268. Permanent Registration Record** (under "Grandfather Clause"), 1902-08. 1 v. Names arranged alphabetically.

**269. Registration Books**, 1901—. 228 v. Entries arranged alphabetically. Paper poor. V. average 50 pp.

**270. Poll Books**, 1896—. 312 v. Entries arranged alphabetically.

**271. Absentee Voters' Registration Book**, 1918-34. 1 v. Indexed.

**272. Poll Tax Record**, 1902-12. 2 v. Each v. indexed. In courthouse attic.

**273. Record of Elections**, 1880—. 4 v. Each v. indexed.

**274. Election Returns**, 1894. 1 bundle. In courthouse attic. See also Register of Deeds, no. 135.

**275. Inquisition of Lunacy, 1913—.** 3 v. Each v. indexed. Handwritten on printed forms.

**276. Justices of the Peace and Notaries Public, 1889—.** 2 v. Indexed. Record of appointments.

**277. Bonds of Register of Deeds, 1924—.** 1 file box. See also Register of Deeds, no. 122.

**278. Oaths and Bonds (of County Officers), 1814-1920.** 6 bundles. In courthouse attic. See also Register of Deeds, no. 122.

**279. Wardens of the Poor Vestry Book; List of Taxables, 1839-74; 1879-94.** 2 v. Minutes of meetings of Wardens of the Poor, giving motions, names of persons helped, and amounts spent or given for relief. Second v. also contains lists of taxables, 1879-94. In courthouse attic.

**280. Receipts and Disbursements of School Funds, 1910-13.** 3 v. Each v. indexed. V. average 22½" x 17½" x 2". In courthouse attic. See also Accountant, nos. 615 and 616, and Superintendent of Schools, no. 775.

**281. Inheritance Tax Record, 1923-35.** 1 v. Indexed. Handwritten on printed forms.

**282. Monthly Report of Inheritance Tax Collected, 1913.** 1 v. Handwritten on printed forms. 24½" x 17" x 1", 46 pp. In courthouse attic.

**283. Inheritance Tax Reports and Inventories, 1921-30.** 2 bundles. In courthouse attic.

**284. Ledger (Record of Tax Sales Certificates), 1921-35.** 11 v. Each v. indexed. Includes also personal property tax register. See also Accountant, no. 631.

**285. Fines and Penalties (Record of), 1908-17.** 1 v.

**286. Record of Incorporations, 1868—.** 3 v. Each v. indexed. Handwritten and typed.

**287. Incorporation Papers, 1898-1935.** 1 file box. Original charters and certificates of dissolution.

**288. Partnership Record, 1913—.** 1 v. Indexed.

**289. School Deeds (Original), 1886-1914.** 1 file box. Paper poor. See also Superintendent of Schools, no. 768.

**290. Drainage Record, 1909-20.** 1 v. Indexed. Handwritten and typed. See also Accountant, no. 633.

**291. Lien Docket, 1868-69; 1877—.** 4 v. V. average 12" x 7½" x 1". 3 v., 1868-69, 1877-87, in courthouse attic; 1 v., 1879—, in vault.

**292. Liens (Original Notices of), 1882—.** 1 file box.

**293. Resale of Land by Trustees and Mortgagees, 1915-35.** 7 v.: numbered 1-7. Each v. indexed. Handwritten on printed forms.

**294. Reports of Mortgage Sales, 1919-21.** 1 file box. Filed chronologically.

**295. Specific License Tax, 1907-13.** 4 v. Each v. indexed. Handwritten on printed forms. County tax list under schedule



"B" of revenue act, including tax on cigarettes, hotels, moving pictures, etc. V. average 24½" x 17" x 1", 46 pp. In courthouse attic.

**296. Oyster Tax Receipts, 1895-1905.** 1 v.

**297. Declaration of Intention (Naturalization Record), 1909-11.** 1 v. Handwritten on printed forms. In courthouse attic.

**298. Naturalization Papers, 1888-1900.** 1 file box. Applications, affidavits, oaths, etc., concerning naturalization of aliens.

**299. Record of Aliens, 1921-23.** 1 v. Handwritten on printed forms.

**300. Record of Permits for Purchase of Concealed Weapons, 1919-35.** 1 v. Filed by date of purchase.

**301. Physicians' (and Surgeons') Certificates, 1889-1936.** 2 v. Handwritten on printed forms. V. average 14" x 6" x ¼".

**302. Optometrists' Certificates of Registration, 1909-22.** 2 v.

**303. Nurses' Certificates of Registration, 1909—.** 2 v. Each v. indexed.

### SHERIFF

*All records are in Sheriff's office, first floor of courthouse, and in jailer's room, second floor of jail.*

**401. Monthly Report of Sheriff, 1936—.** 1 file box. Report of fees received. In Sheriff's office.

**402. Jail Record, 1924—.** 1 v. Record of prisoners jailed, giving dates of commitment and release and crime charged. In jailer's room.

### ACCOUNTANT

*All records are in Accountant's office in Agricultural Building, Second Street; in attic of courthouse; in Beaufort County school garage, Hackney Avenue; and in E. R. Mixon's warehouse, third-floor storage room, Respass Street—in Accountant's office unless otherwise indicated. Accountant also acts as Treasurer, Auditor, and Tax Supervisor.*

**601. Treasurer's Cash Book, 1926—.** 8 v. Receipts and disbursements of county and school funds. 1 v., 1926-28, in school garage; 2 v., 1928-30, in E. R. Mixon's warehouse; 5 v., 1930—, in Accountant's office.

**602. General Ledger, 1936—.** 2 v. Arranged chronologically.

**603. Ledger, 1904-07.** 1 v. County claims and orders. In E. R. Mixon's warehouse.

**604. Yearly Budget, 1934—.** 3 v. Each v. indexed.

**605. General and Expense Ledger, 1926-34.** 1 v.

**606. Transfer Journal, 1926—.** 1 v. Debits and credits of general ledger.

**607. Receipts Register**, 1929-30; 1933-35. 2 v. See also no. 610.

**608. Treasurer's Receipts**, 1935—. 2 v. Arranged numerically. Handwritten on printed forms. See also no. 610.

**609. Disbursement Ledger**, 1902-05; 1911-35. 12 v. 7 v., 1902-05, 1911-26, in E. R. Mixon's warehouse; 3 v., 1919-31, in school garage; 2 v., 1932-35, in office. See also no. 610.

**610. Disbursements and Receipts**, 1910-31. 8 v. 2 v., 1920-24, 1927-31, in school garage; 6 v., 1910-26, in E. R. Mixon's warehouse. See also nos. 607-609.

**611. Summary Sheets**, 1935—. 2 v. Arranged by account number. Record of money received and sources.

**612. Auditor's Record**, 1911-12. 1 v. Indexed. 22½" x 17½" x 2". Record of vouchers issued for county expenses. In attic of courthouse.

**613. Reports of County Auditor, Sheriff, and Recorder**, 1926-32. 1 bundle. In school garage.

**614. Copy of Tax Receipts** (Auditor's Copy), 1929. 1 file box. Arranged numerically. In school garage.

**615. School Disbursements**, 1935—. 1 v. See also no. 616; Clerk of Superior Court, no. 280; and Superintendent of Schools, no. 775.

**616. General School Fund Ledger**, 1902-06. 1 v. Indexed. In E. R. Mixon's warehouse. See also no. 615; Clerk of Superior Court, no. 280; and Superintendent of Schools, no. 775.

**617. State and County School Fund Vouchers** (Treasurer's Copy), 1931-32. 1 bundle. Arranged numerically. In school garage.

**618. Beaufort County Vouchers**, 1899-1920. 1 box of loose papers. In attic of courthouse.

**619. Account Book**, 1920-21. 1 v. Indexed. Bank accounts, maintenance fund, bills receivable and payable. In school garage.

**620. Annual Reports** (of Treasurer), 1920-21. 1 v. Reports showing monthly disbursements for each township. In school garage.

**621. Monthly Statement of Budgets**, 1935—. 1 file box. Arranged chronologically. Typed.

**622. Sinking Fund**, 1919-34. 2 v. Notes and mortgages held by county. 1 v., 1919-34, in Accountant's office; other v. in E. R. Mixon's warehouse.

**623. General Fund Vouchers**, 1927—. 14 file boxes. Arranged numerically. Duplicate vouchers of County Commissioners covering county expenses.

**624. Bond Register**, 1936—. 1 v. Record of issue, transfer, and payment of principal and interest of county bonds.

**625. Monthly Report, Beaufort County Road Commissioners**, 1919-32. 3 v. 1 v. indexed. Handwritten and typed.



1 v., 1919-30, in Accountant's office; 2 v., 1931-32, in school garage.

**626. Receipts and Disbursements, Beaufort County Road Commissioners, 1919.** 1 v. Indexed. Includes also record of bank deposits. In school garage.

**627. Warrant and Check Stubs, 1920-30.** 29 v. Numbered by check. Handwritten on printed forms. In school garage.

**628. Paid Warrants, 1922-32.** 2 file boxes and 19 bundles. Arranged numerically. In school garage.

**629. Canceled Checks, 1931-32.** 1 bundle. Arranged numerically. Checks for poor relief. In school garage.

**630. Land Sales Summonses, 1930.** 1 v. Arranged by township.

**631. Certificates of Tax Sales Receipts, 1926-33.** 202 v. Arranged numerically under township. Handwritten on printed forms. In school garage. See also Clerk of Superior Court, no. 284.

**632. Statement of Collections, Land Sales, 1928-35.** 1 v.

**633. Jackson Swamp Drainage District, 1920-25.** 5 v. Rate of tax and total amount, name of owner, and description of land. In E. R. Mixon's warehouse. See also Clerk of Superior Court, no. 290.

**634. Report of Fees Collected by Register of Deeds, 1926—.** 3 v. Temporary index and fee book. 2 v., 1926-32, in school garage; 1 v., 1927—, in Accountant's office. See also Register of Deeds, no. 115.

**635. Report of Fees Collected by Clerk of Court, 1927—.** 2 v. and 1 bundle. Includes report of court proceedings of Recorders of Washington, Belhaven, and Aurora townships for 1926-28. Bundle, 1927-28, in garage; 1 v., 1929-32, in E. R. Mixon's warehouse; 1 v., 1933—, in Accountant's office. See also Clerk of Superior Court, no. 236.

**636. Jurors' Tickets, 1931-32.** 1 bundle. In school garage.

**637. Bills of Costs, 1930-32.** 1 bundle. Container poor. Includes judgments rendered; lists of witnesses and amount due each. In school garage.

**638. Quadrennial Assessment Roll, 1927—.** 17 v.: labeled by township. Each v. indexed. Information required for revaluation of real estate.

**639. Tax Abstracts, 1867-69; 1871-75; 1877-78; 1880-83; 1885-87; 1890—.** 505 v. Arranged alphabetically by township. In school garage. See also Tax Collector, no. 701.

**640. Tax Lists, 1858-68; 1919—.** 35 v. Arranged by township. In attic of courthouse; in school garage; in Accountant's office; and in E. R. Mixon's warehouse. Recent v. in Accountant's office. See also Historical Commission Archives, no. 4; Register of Deeds, no. 131; and Tax Collector, no. 702.

**641. Duplicate Tax Receipts, 1921-22; 1926-30.** 85 v. Arranged numerically under township. 1 v., 1922, original



tax receipt stubs for Pantego Township. Handwritten on printed forms. 1 v., 1921, in E. R. Mixon's warehouse; other v. in school garage. See also Tax Collector, no. 703.

**642. Duplicate Tax Receipts, 1931.** 1 file box. Container poor. In school garage.

**643. Report of Collections by Tax Collector and Sheriff, 1925—.** 9 v. Handwritten on printed forms. 2 v., 1928—, in Accountant's office; 7 v., 1925-33, in school garage.

**644. Daily Tax Collections and Turn-Over Sheets, 1935—.** 2 v. Handwritten on printed forms.

**645. After Lists, 1927—.** 4 v. Handwritten on printed forms. Abstracts of taxes listed after legal listing time. V. average 9" x 5" x 3". Duplicate lists for 1921-35 in Tax Collector's office; see Tax Collector, no. 704.

**646. Tax Releases, 1927-32.** 1 v. V. average 9" x 6" x 2". In E. R. Mixon's warehouse. See also Tax Collector, no. 705.

**647. Tax Adjustments, 1934.** 1 v. In E. R. Mixon's warehouse.

**648. Sheriff's Process Report and Report of Collections, 1925—.** 9 v. Arranged numerically. 7 v., 1925-32, in school garage; 2 v., 1933—, in Accountant's office. Sheriff's monthly report to Auditor of papers served and fees collected for services.

**649. Cash Receipts and Disbursements of Beaufort County Alcoholic Beverage Fund, 1935—.** 1 v.

**649a. Report of Recorder, 1934—.** 2 v. Recorder's reports of fines, fees, and penalties received.

## TAX COLLECTOR

*All records are in Tax Collector's Office, Agricultural Building.*

**701. Tax Abstracts, 1921-35.** 137 v. Each v. indexed. Handwritten on printed forms. See also Accountant, no. 639.

**702. Tax Lists, 1923-35.** 70 v. Arranged by township. See also Historical Commission Archives, no. 4; Register of Deeds, no. 131; and Accountant, no. 640.

**703. Tax Receipts, 1930-35.** 147 v. Arranged by township. Handwritten and typed on printed forms. See also Accountant, no. 641.

**704. After Lists (for Taxes), 1921-35.** 10 v. Handwritten on printed forms. Record of taxes listed after expiration of legal period. For duplicates of lists for 1927—, see Accountant, no. 645.

**705. Releases (from Taxation), 1921-33.** 10 v. Handwritten on printed forms. See also Accountant, no. 646.

**706. Receipts, 1921-33.** 2 v. Handwritten on printed forms. Treasurer's receipts for funds received from Tax Collector.



**SUPERINTENDENT OF SCHOOLS**

*All records are in Superintendent's office, safe, and adjoining closet, first floor of Agricultural Building, Second Street; in E. R. Mixon's warehouse, third floor storage room; and in Beaufort County school garage, Hackney Avenue.*

**751. Minutes of Board of Education, 1872—.** 4 v. 2 v., 1872-1909, in E. R. Mixon's warehouse; 2 v., 1909—, in Superintendent's safe.

**752. Minute Docket** (of Board of Health), 1915—. 1 v. In Superintendent's safe. Superintendent of Schools acts as secretary of County Board of Health.

**753. Correspondence** (General), 1916—. 20 file boxes. Arranged topically. 9 file boxes, 1916-32, in school garage; 2 file boxes, 1927-35, in Superintendent's closet; 9 file boxes, 1916—, in Superintendent's office.

**754. Preliminary Statistical Reports of Beaufort County Schools, 1905-15; 1928—.** 2 bundles. Gives school census, average daily attendance, and subjects taught. 1 bundle, 1905-15, in school garage; 1 bundle, 1928—, in Superintendent's safe.

**755. High School Principals' Preliminary Reports, 1935—.** 1 folder. Includes also preliminary reports for elementary schools for 1936—. In Superintendent's office.

**756. Principals' Monthly Reports, 1930—.** 2 file boxes and 3 bundles. 3 bundles, 1930-34, in school garage; 2 file boxes, 1934—, in Superintendent's office.

**757. Teachers' Monthly Reports, 1911-34.** 14 bundles. In school garage.

**758. Teachers' Final Reports, 1911—.** 3 file boxes, 3 bundles, and 7 envelopes. Arranged chronologically. 7 envelopes and 2 bundles, 1911-20, in school garage; 1 bundle, 1935-36, in Superintendent's closet; 3 file boxes, 1920—, in Superintendent's office.

**759. North Carolina Emergency Relief Administration Teachers' Weekly Reports, 1934.** 1 bundle. In school garage.

**760. Record of Examination of Teachers and Teachers' Certificates, 1907-34.** 4 v. 12½" x 8" x 1½". In Superintendent's safe.

**761. Teachers' Certificates, 1930—.** 2 folders. Arranged by school district. In Superintendent's office.

**762. Teachers' Contracts, 1911—.** 2 envelopes and 2 folders. 2 envelopes, 1911-36, in school garage; 2 folders, 1936—, in Superintendent's office.

**763. Health Certificates** (of School Employees), 1930—. 1 file box. Arranged alphabetically under surname of employee. In Superintendent's office.

**764. North Carolina Elementary School Registers, 1919-34.** 1609 v. Handwritten on printed forms. List of pupils in



each class, with grades and attendance record of each; subjects taught; textbooks used; and name of teacher. In school garage.

**765. List of Pupils of Ransomville High School, 1922-24.** 1 v. Arranged alphabetically. Handwritten on printed forms. In school garage.

**766. School Census, 1907-15.** 1 v. 12½" x 8" x 1½". In school garage.

**767. School Census, 1907—.** 14 file boxes and 19 bundles. 19 bundles, 1907-21, in school garage; 14 file boxes, 1922—, in Superintendent's office.

**768. Deeds (for School Property), 1880-1926.** 1 file box. In Superintendent's office. See also Clerk of Superior Court, no. 289.

**769. Maps and Boundary Outlines (of School Districts), 1900-16.** 1 envelope. In school garage.

**770. Monthly Reports on State Eight-Months School Fund, 1932—.** 2 loose-leaf binders. Arranged chronologically. Shows budget allotments and expenditures. Typed and handwritten. In Superintendent's office. See also no. 771.

**771. Monthly Reports on State Eight-Months School Fund, 1936—.** 1 bundle. Arranged chronologically. Shows budget allotments and expenditures. Typed and handwritten. In Superintendent's office. See also no. 770.

**772. Yearly Financial Reports (of Receipts and Disbursements), 1919-34.** 1 bundle. In Superintendent's safe.

**773. Statistical Reports, 1909—.** 1 bundle. Gives value of school property, school census, and operating expenses. In Superintendent's safe.

**774. Statements of Funds Needed (for School Operation), 1914-19.** 1 bundle. In Superintendent's safe.

**775. Receipts and Disbursements (Record of), 1915—.** 4 v. Arranged chronologically. 2 v., 1915-31, in school garage; 2 v., 1931—, in Superintendent's office. See also Clerk of Superior Court, no. 280, and Accountant, nos. 615 and 616.

**776. School Budgets, 1919-34.** 1 file box. In school garage. Handwritten on printed forms.

**777. Accounts with General School Fund, 1916-17.** 1 v. Indexed. In school garage.

**778. County Rural School Vouchers (for General Expenses), 1930—.** 2 file boxes. Arranged numerically. In Superintendent's office.

**779. State School Fund Vouchers (for General Expenses), 1931—.** 2 file boxes and 4 bundles. Arranged numerically. 3 bundles in school garage; 1 bundle and 2 file boxes in Superintendent's office.

**780. Salary and Expense Vouchers (Canceled Checks), 1916-33.** 16 bundles. In school garage.



**781. Invoices and Receipts** (for Materials and Supplies), 1918—. 12 file boxes. Arranged alphabetically. 6 file boxes, 1918-32, in school garage; 6 file boxes, 1922—, in Superintendent's closet.

**782. Expense Account of Superintendent of Public Schools**, 1918-32. 3 v. Superintendent's office and travel expenditures. In school garage.

**783. Expense Account of Board of Education** (Personnel), 1925-33. 1 v. Indexed. Travel expenditures. In school garage.

**784. Certificates of Title of Motor Vehicles** (Titles for School Busses), 1924-35. 1 bundle. In Superintendent's office.

**785. Record of Purchase of Thrift and War Savings Stamps** (Sold through Teachers and Pupils), 1918. 1 bundle. In school garage.

**786. Report of Collections of Sheriff and Recorder**, 1932—. 1 v. Handwritten on printed forms. In Superintendent's office. Collections of fines and penalties payable to school fund.

**787. Miscellaneous Records**, 1936—. 1 file box. Arranged topically. School budgets, National Youth Administration reports and records, record of sanitary survey, and lists of books in school libraries. In Superintendent's office.

## SUPERINTENDENT OF HEALTH

*All records are in Superintendent's office, Room 5, second floor of Grimes Building.*

**801. Minute Docket** (Board of Health). See Superintendent of Schools, no. 752.

**802. Correspondence** (General), 1933—. 1 file box.

**803. Vital Statistics for Beaufort County**, 1932—. 1 binder of loose leaves. Arranged chronologically.

**804. Report of Births to County Health Officer**, 1933—. 1 file box. Arranged chronologically.

**805. Report of Deaths to County Health Officer**, 1933—. 1 file box. Arranged chronologically.

**806. Sanitary Survey of Public Schools** (Record of), 1936—. 1 file box.

**807. Vaccination Record**, 1930—. 1 file drawer and 1 bundle. Arranged chronologically.

**808. Sanitary Rating of Cafés**, 1934—. Arranged chronologically. Includes also record of permits issued to operate restaurants.

**809. Analysis of Water** (in Wells), 1935—. 1 binder of loose leaves. Arranged numerically.

**810. Dairy Inspection Record, 1934—.** 2 binders of loose leaves. Record includes also inspection of public buildings and business concerns.

**811. Record of Midwives, 1935—.** 1 binder of loose leaves. Arranged alphabetically.

**812. Monthly and Yearly Budgets, Receipts, and Disbursements of County Health Department, 1927—.** 1 file box of loose-leaf binders. Arranged chronologically.

**813. Monthly Reports and Vouchers, 1935—.** 1 file box. Arranged chronologically. Includes also record of diseases treated and of births and deaths.

### SUPERINTENDENT OF PUBLIC WELFARE

*All records are in Superintendent's office on second floor of Grimes Building. Records were being indexed at time of survey (1937).*

**851. General Correspondence (of Superintendent), 1934—.** 2 file boxes. Arranged topically.

**852. Rural Rehabilitation Records, 1935—.** 1 file box. Arranged alphabetically. Case histories.

**853. Monthly Reports of Expenditures, 1934—.** 1 file box. Arranged chronologically.

**854. Emergency Relief Administration Records, 1932-35.** 10 file boxes. Arranged alphabetically under surname of family. Case histories.

**855. Works Progress Administration Records, Active, 1935—.** 1 file box. Arranged alphabetically. Certifications, assignments, and releases.

**856. Works Progress Administration Records, Inactive, 1935—.** 1 file box. Arranged alphabetically. Record of persons no longer certified.

**857. Miscellaneous, 1932—.** 11 file boxes. Arranged alphabetically. Pay rolls, juvenile records, labor certificates, record of cripples, etc.

### COUNTY RECORDER

*All records are in Recorder's private office, Market Street; in Register's vault, first floor of courthouse; in Accountant's office, Agricultural Building, Second Street; and in the school garage, Hackney Avenue.*

**901. Recorder's Court Docket, 1917—.** 19 v. For 1917-26, each v. indexed; v. for 1927— indexed in no. 902. 10 v., 1917-21, in vault, Register's office; 9 v., 1922—, in Recorder's office.

**902. Index to Recorder's Court Records, 1927—.** 1 v. Index to no. 901. In Recorder's office.



**903. Monthly Reports of Recorder, Pantego Township, 1922-26.** 1 wooden box. Container poor. Includes report of Recorder to Chairman of Finance Committee, 1924-25, showing costs and fines collected. In school garage.

**904. Recorder's Report of Collections, 1927.** 1 v. In school garage.

## BERTIE COUNTY

Formed (as a precinct), 1722, from Chowan County. Named for James and Henry Bertie, two of the Carolina proprietors. In northern coastal section of state; area: 703 square miles. Population: 1850—12,851; 1900—20,538; 1930—25,844; of whom 11,227 were white and 14,616 Negro. Chief crops: peanuts, tobacco, and corn.

First county seat at St. Johns, now in Hertford County. Second at Wolfenden, two miles north of Windsor. Present county seat, Windsor, established in 1766. First courthouse built at St. Johns, 1724; second at Wolfenden, 1743; third at Windsor, 1776. In use until 1887, when present one built.

Present courthouse two-story building. Exterior dimensions: 125' x 50' x 40'. Exterior walls brick. Structure not fireproof. On first floor: offices of Clerk, Register, Sheriff, Tax Collector, Treasurer, and Superintendent of Schools. On second floor: courtroom.

Majority of Clerk's and Register's records kept in fire-proof vaults adjacent to respective offices. Storage conditions adequate except that many papers in Clerk's office are in unfiled bundles, due to lack of space and filing equipment. Many of earlier records from Clerk's and Register's offices are in large paper packing boxes in small storage room in stone coal house behind courthouse; practically inaccessible to users and in danger of destruction. Records of Sheriff, Treasurer, Tax Collector, and Superintendent of Schools adequately cared for in standard office files in respective offices. Records of Coroner and Attorney kept in their private offices in Masonic building, not fireproof. Superintendent of Health's records in old county jail, now used as Red Cross building, not fireproof.

No known loss of records through fire or otherwise. Most of earlier records, except Record of Deeds (no. 101) and Record of Wills (no. 251), have been deposited with North Carolina Historical Commission.

Register acts as Auditor, Accountant, and Tax Supervisor. Superintendent of Schools acts as Superintendent of Public Welfare.



Survey conducted by Mr. Charles Norfleet and Miss Sudie Thompson under supervision of Mr. J. R. Raper.

### HISTORICAL COMMISSION ARCHIVES

**1. Entry Book, 1783-94.** 2 v. Binding and paper poor and writing faded. Entries on only 20 pp. in v. for 1792-94.

**2. Minute Docket, Court of Pleas and Quarter Sessions, 1734; 1740-43; 1763-64; 1767-1801; 1803-68.** 19 v. V. for 1842-68 includes also record of county bonds, 1872-74.

**3. Trial Docket, Court of Pleas and Quarter Sessions, 1741-1868.** 17 v. Includes also new action docket, 1762-74, 1789-99, 1808-16; reference docket, 1741-67, 1778-99; appearance docket, 1761-69, 1788-89, 1805-08; orphans' docket, 1773-98; new prosecution docket, 1798-1817. For trial papers of Court of Pleas and Quarter Sessions, see no. 13 and Clerk of Superior Court, nos. 201 and 313.

**4. Reference Docket, Court of Pleas and Quarter Sessions, 1738-39; 1757; 1761.** 2 v. Writing faded and paper poor. V. average 15 pp. Includes also new action docket, 1757, 1761. See also no. 3.

**5. Execution Docket, Court of Pleas and Quarter Sessions, 1748-55; 1767-68; 1790-1803; 1805-61.** 16 v.

**6. Crown Docket, Court of Pleas and Quarter Sessions, 1762-75.** 1 v. Binding poor. See also no. 3. For criminal papers of Court of Pleas and Quarter Sessions, see no. 13 and Clerk of Superior Court, nos. 201 and 313.

**7. Minutes, Superior Court, 1807-65.** 5 v. Includes also execution docket, 1807-17. See also Clerk of Superior Court, no. 202.

**8. Appearance and Trial Docket, Superior Court, 1807-41.** 3 v. See also Clerk of Superior Court, no. 203.

**9. Execution Docket, Superior Court, 1807-24; 1832-69.** 4 v. Binding and paper poor. See also no. 7.

**10. State Docket, Superior Court, 1832-39; 1841-42; 1845-68.** 14 v. See also Clerk of Superior Court, nos. 218 and 219.

**11. Equity Trial Docket, Superior Court, 1820-33.** 1 v. For equity papers, see Clerk of Superior Court, nos. 216 and 313.

**12. Fees Collected by Clerk and Master in Equity, Superior Court, 1824-35.** 1 v. Entries on only 60 pp.

**13. Court Papers, 1703-1886.** 127 boxes. Deeds and plats; summonses, capiases, judgments, executions, subpoenas, witness tickets, attachments, indictments, warrants, and depositions of Superior Court and Court of Pleas and Quarter Sessions; reports of grand jury; bills of costs; appeals; bills of sale; petitions for division of land, inventories of estates, administrators' and guardians' bonds, guardian accounts, and apprentice bonds; marriage contracts; official bonds; lists of taxables; registration of voters and election returns;



vouchers; powers of attorney; and affidavits. See also Register of Deeds, no. 173, and Clerk of Superior Court, nos. 201, 213, 214, 220, 258, and 313.

**14. Court Costs, 1760-63.** 1 v. Writing faded and paper poor. 10 pp.

**15. Clerk's Receipts and Vouchers, 1824-28.** 1 v. Paper poor. See also Clerk of Superior Court, no. 232.

**16. Administrators' Bonds, 1762-69.** 1 v. Binding poor. See also Clerk of Superior Court, nos. 255 and 313.

**17. Accounts of Sales and Inventories of Estates** (title varies), 1728-44; 1790-1838; 1840-67. 19 v. Binding poor for 5 v., 1790-1804, 1818-20. See also Clerk of Superior Court, nos. 259 and 313.

**18. Procession Records, 1770.** 1 v. Writing faded and paper poor. 15 pp.

**19. Guardian Accounts, 1822-68.** 2 v. See also Clerk of Superior Court, nos. 259 and 313.

**20. Marriage Bonds, 1741-1868** (approximately). 9 MS. boxes. Index being prepared at time of survey (1937). See also no. 13; Register of Deeds, no. 160; and Clerk of Superior Court, no. 297.

**21. Apprenticeship Certificates, 1811-26; 1830.** 2 v. 1 v., 1830, labeled **Apprenticeship Indentures**. Handwritten on printed forms. See also no. 13 and Clerk of Superior Court, no. 313.

**22. Constables' Bonds, 1812-30.** 2 v. Handwritten on printed forms. Binding torn off v. for 1830. See also Clerk of Superior Court, nos. 288 and 313.

**23. Record of Meetings of Wardens of the Poor, 1839-40; 1842; 1844-47; 1849-51.** 5 v. Binding and paper poor and writing faded.

**24. Minute Book of Board of Superintendents of Common Schools, 1846-77.** 1 v. For later minutes, see Register of Deeds, no. 138, and Superintendent of Schools, no. 751.

**25. Lists of Taxable Property, 1788-1852.** 45 v. See also no. 13; Register of Deeds, nos. 146 and 173; and Clerk of Superior Court, no. 313.

**26. Miscellaneous Material, 1817-60.** 1 MS. box. Deeds, wills, and miscellaneous court papers. See also Register of Deeds, no. 173, and Clerk of Superior Court, no. 313.

**27. Correspondence and Accounts, 1821-39.** 1 box. Personal accounts and letters of Benajah Nichols and accounts of Nazareth Leggett.

**28. Correspondence** (of Merchants), 1811-48. 1 box. Correspondence, bills of lading, inventories, and sales of Kader Biggs, Biggs and Brothers, and Benajah Nichols.

**29. Correspondence of Charles W. Jacocks, 1821-34.** 1 box.

**30. Produce Book of Thomas Wilkinson, 1834-36.** 1 v. Account book of naval stores.



**31. Account Books and Letters of Biggs and Brothers, 1833-49.** 9 v. of account books and 1 box of letters. Binding and paper poor and writing faded. General merchandise accounts.

### REGISTER OF DEEDS

*All records are in Register's vault, first floor of courthouse; in a store back of the courthouse; and in a storage room in the coal house back of the courthouse. In vault unless otherwise noted. Register acts also as Auditor, Accountant, and Tax Supervisor.*

**101. Record of Deeds, 1722—.** 305 v.: lettered A-Z, 1722-1821; AA-ZZ, 1821-86; numbered 53-305, 1882—; last series not numbered chronologically. Indexed in nos. 102, 103, 104, and 105. Handwritten, 1722-1928; typed, 1929—. Paper in earlier v. poor. Includes all property conveyances and encumbrances. Each type of instrument in separate volumes after 1877. V. for 1735-39, 1758-60, 1789-93, 1828-32 are transcripts of 4 original v. now in storage room.

**102. Index to Deeds, 1722-1925.** 9 v. Index to no. 101. Superseded by no. 103.

**103. Index to Real Estate, 1722—.** 8 v. Index to realty conveyances in no. 101. Supersedes no. 102.

**104. Index to Chattel Mortgages and Lien Bonds, 1897-1924.** 7 v. Index to personalty conveyances in no. 101. Superseded by no. 105.

**105. Cross Index to Chattel Mortgages and Lien Bonds, 1878—.** 8 v. Index to personalty conveyances in no. 101. Supersedes no. 104.

**106. Instruments Filed for Registration, 1916—.** 4 v. Records of instruments registered and fees received.

**107. Deeds, Mortgages, and Deeds of Trust, 1860—.** 55 file boxes. See also no. 173; Historical Commission Archives, no. 26; and Clerk of Superior Court, no. 313.

**108. Chattel Mortgages, 1907—.** 1 file box.

**109. Federal Crop Lien Record, 1925—.** 1 v. Entries on only 36 pp.

**110. Federal Tax Lien Notices, 1931—.** 1 file box. Indexed in no. 111. Includes also notices of cancellation of liens.

**111. Federal Tax Lien Index, 1931—.** 1 v. Index to no. 110. Entries on only 15 pp.

**112. Plat Book, 1915-35.** 1 v. Blueprint and hand-drawn. 23½" x 21½" x 1¾", 44 pp. Contains blueprint plan of Windsor, copied, 1930, from original, 1827.

**113. Record of Bertie County District Boundaries, 1851.** 1 v. Writing faded. 32 pp. Contains a map of each district.

**114. Commissioners' Deeds in Tax Sales, 1930—.** 1 v.

**115. Commissioners' Deeds—Tax Sales, 1930—.** 1 file box.

**116. Record of Strays, 1908—.** 1 v. 9¾" x 6¼" x 1½", 22 pp.



**117. Original Papers of Record of Strays, 1908-11; 1914.** 1 file box.

**118. Commissioners' Minute Docket, 1869—.** 6 v.: first 4 v. unnumbered; other 2 v. numbered 5-6. Handwritten, 1869-1905; typed, 1906—. Binding of earlier v. poor. Minutes of Board of County Commissioners.

**119. Record of Bonds, 1868-1916; 1922—.** 3 v. Official bonds of county officers.

**120. Official Bonds, 1914-32.** 1 file box. See also no. 173; Historical Commission Archives, no. 13; and Clerk of Superior Court, nos. 285 and 313.

**121. Official Reports of County Officers, 1874—.** 1 v. Handwritten, 1874-1913; typed, 1914—.

**122. County Officers' Monthly Reports, 1909—.** 7 file boxes. See also no. 173.

**123. Official Annual Reports, 1908-20.** 6 file boxes. See also no. 173.

**124. Reports of Justices of the Peace, 1905—.** 2 v. Entries arranged by township.

**125. Justice of the Peace Reports, 1907-20.** 2 file boxes. See also no. 173.

**126. Budget Estimate for Fiscal Year, 1932—.** 4 v. Typed. V. average 14" x 9" x 1/4", 20 pp.

**127. Reports to Corporation Commission, 1916-18.** 1 file box.

**128. Grand Jury's and Director's Reports of County Farm, 1915-18.** 1 file box. See also no. 173.

**129. Budget System, or General Ledger, 1928—.** 3 v. 22" x 11" x 3". Itemized record of county expenditures.

**130. Receipts and Disbursements of County Home for Aged and Infirm, 1917-26.** 1 v. 28" x 18" x 2 1/2".

**131. Current Liabilities, 1927-34.** 1 v. 23 pp.

**132. Monthly Reports of Fees Collected by County Officers, 1920—.** 2 v. Indexed under names of officers.

**133. Record of Relief for the Poor, 1877-1932.** 2 v. Recorded after 1932 in no. 118.

**134. Reports of Audits, 1931—.** 15 v. Typed. V. average 37 pp.

**135. County Commissioners' Accounts, 1915—.** 28 file boxes.

**136. Accounts Paid, 1910-14.** 6 file boxes.

**137. Insolvent Bills of Costs, 1896—.** 4 file boxes. Bills of costs for cases tried in the Superior Court in which defendant is insolvent and costs are paid by county. See also no. 173.

**138. Minutes of Board of Education and Apportionment of School Funds, 1877-95.** 1 v. For earlier minutes, see Historical Commission Archives, no. 24; for later minutes, see Superintendent of Schools, no. 751.

**139. Minutes of Road Commissioners, 1916-31.** 2 v. Typed.



**140. Records of Accounts of Road Commissioners, 1917-31.** 4 v.

**141. Road Accounts, 1917-31.** 15 file boxes. Petitions for right to build private roads and other papers of County Road Commission.

**142. Petitions for Roadways, 1916-18.** 1 file box. See also no. 173.

**143. Construction Work Reports, 1926-28.** 1 file box. Reports of construction work on roads.

**144. Tax Abstracts, 1920-35.** 154 v. Entries arranged alphabetically. 55 v., 1920-25, in a store back of the courthouse; 99 v., 1925-35, in Register's office and vault. See also no. 173 and Tax Collector, no. 701.

**145. Township Tax Books, 1910—.** 255 v. Entries arranged alphabetically. V. average  $22\frac{1}{2}'' \times 18'' \times \frac{1}{4}''$ , 32 pp.

**146. Tax Lists, 1908-31.** 342 v. Entries arranged alphabetically. V. average  $24'' \times 18\frac{1}{2}'' \times 3''$ . 42 v., 1908-31, in vault; 300 v., 1916-29, in storage room. See also no. 173; Historical Commission Archives, nos. 13 and 25; and Clerk of Superior Court, no. 313.

**147. Tax Ledger, 1927-31.** 8 v. V. average  $24\frac{1}{2}'' \times 18\frac{1}{2}'' \times 3''$ . See also Tax Collector, no. 702.

**148. Tax Receipts, 1927-33.** 62 v. Entries arranged alphabetically. See also Tax Collector, no. 703.

**149. Tax Sale Record of Town of Aulander, 1931.** Typed. Entries on only 11 pp. See also nos. 114 and 150.

**150. Record of Land Sold for Taxes, 1926—.** 4 v.

**151. Record of Taxes for Mortgagees, 1931-34.** 1 v.

**152. Sheriff's Monthly Statement of Uncharged Taxes Collected, 1927—.** 5 v. V. average  $22'' \times 11'' \times 3''$ .

**153. Record of Special School Tax, 1923-27.** 97 v. Indexed by township. V. average  $8\frac{1}{2}'' \times 6\frac{1}{2}'' \times \frac{1}{2}''$ .

**154. Dog Tax Ledger, 1925.** 1 v. Arranged by township.

**155. Record of Jail, 1917-32.** 2 v. Lists of persons imprisoned, with nature of offense and dates of commitment and release.

**156. Registration Books, 1896-1929.** 270 v. Entries arranged alphabetically. V. average 20 pp. V. in storage room include poll books. 120 v., 1896-1929, in vault; 150 v., 1900-29, in storage room. See also Historical Commission Archives, no. 13, and Clerk of Superior Court, no. 275.

**157. Poll Books, 1902-29.** 130 v. Entries arranged alphabetically. See also no. 156 and Clerk of Superior Court, no. 276.

**158. Record of Town Elections, 1886-1928.** 3 v. V. average 77 pp. Records after 1928 included in Clerk of Superior Court, no. 279.

**159. Election Returns, 1908-20.** 1 file box. See also no. 173; Historical Commission Archives, no. 13; and Clerk of Superior Court, nos. 280 and 313.



**160. Marriage Register, 1850—.** 8 v. Each v. indexed, 1901—. First v. contains Negro cohabitation record. See also Historical Commission Archives, nos. 13 and 20, and Clerk of Superior Court, no. 297.

**161. Marriage License Applications, 1929-34.** 1 v. 28 pp.

**162. Record of Marriage Licenses Issued, 1877—.** 14 v. Stubs of licenses issued.

**163. Marriage Licenses, 1904—.** 24 file boxes. See also no. 173.

**164. Vital Statistics—Births, 1914-35.** 23 v.: numbered 1-22, with 2 v. numbered 12. Entries arranged by township. V. average 9" x 7½" x 2".

**165. Vital Statistics—Deaths, 1914-35.** 22 v.: numbered 1-22. Entries arranged by township. V. average 9" x 7½" x 2".

**166. Vital Statistics Reports, 1930-32.** 1 file box.

**167. Record of Honorable Discharge of World War Soldiers of the Army and Navy, 1917-19.** 2 v. Each v. indexed. Handwritten, 1917-18; typed, 1918-19. Entries on only 25 pp. of v. for 1917-18; and on only 2 pp. of v. for 1918-19.

**168. Record of Special License Taxes, 1889—.** 3 v.

**169. Record of Applications for Licenses to Fish, 1914-16.** 1 v. 11½" x 8½" x 1½", 27 pp. Record kept by game warden after 1916.

**170. Meridian Record, 1902-05.** 1 v. Entries on only 1 p. Record of tests of surveyors' instruments.

**171. Threshing Record, 1934.** 180 v. Arranged alphabetically. V. average 6½" x 4½" x 1⅜", 12 pp. Peanut threshing record.

**172. Record of Confederate Soldiers, 1919-35.** 1 v. Typed. Entries on only 25 pp. Contains name, rank, etc., of each soldier; also minutes of local Confederate Veterans Association.

**173. Miscellaneous Papers, 1739; 1777; 1789; 1796; 1798-1860; 1870; 1874; 1876-1908; 1910-15; 1922; 1925.** 11 packing boxes. Papers dirty and many of earlier papers decaying. Boxes average 36" x 24" x 24". Includes original deeds, 1739, 1777, 1789, 1796, 1798-1860; bills of sale, 1810, 1847; fee books, 1826, 1834; commissioners' papers, 1870, 1884, 1888, 1897-98, 1900-03; official bonds, 1802, 1832, 1845, 1881, 1885; official reports, 1888-92; Justice of the Peace reports, 1897; reports of health inspector, 1903; Sheriff's reports, 1897, 1901; reports of Superintendent of Health, 1898-99; 1902-03; grand jury reports, 1895, 1903; Treasurer's report, 1899; correspondence, 1895; accounts allowed, 1876, 1878, 1883-85, 1889-91, 1896-98, 1901, 1903; bills of costs, 1880, 1883-85, 1887-89, 1893-94; petitions for roads, 1884; school reports, 1893; census of school children, 1895-96; tax lists, 1879, 1883, 1892, 1899, 1901, 1908, 1911-15, 1922, 1925; tax abstracts, 1880-83, 1888, 1900-01, 1903-08, 1910; tax returns, 1899; railroad tax valuations, 1894; election returns, 1877-86,



1889-90, 1892-96; marriage licenses returned, 1856, 1874, 1876-78, 1882, 1884, 1889-90, 1894-95, 1897-98, 1900-03; merchants' purchase returns, 1898-1903; applications for liquor licenses, 1902-03; liquor licenses, 1877, 1890, 1902; petitions against sale of liquor, 1898. In storage room in coal house.

**174. Account Book, Biggs & Gurley, 1852-54.** 1 v. In storage room in coal house.

**175. Account Book** (of Unknown Private Firm), 1814-72. 1 v. In storage room in coal house.

### CLERK OF SUPERIOR COURT

*All records are in Clerk's vault, first floor of courthouse; in Treasurer's office; and in storage room in coal house back of courthouse. In Clerk's vault unless otherwise indicated.*

**201. Civil and Criminal Papers, Court of Pleas and Quarter Sessions, 1830-68.** 559 bundles. Condition of paper and writing poor. See also no. 313; for minutes and other dockets of Court of Pleas and Quarter Sessions, see Historical Commission Archives, nos. 2-6; for other papers, see Historical Commission Archives, no. 13.

**202. Minute Docket, Superior Court, 1858—.** 13 v.: numbered 1-13. Handwritten, 1858-1913; typed, 1914—. See also Historical Commission Archives, no. 7.

**203. Appearance Docket, Superior Court, 1861-95.** 1 v. Handwritten on printed forms. See also Historical Commission Archives, no. 8.

**204. Appeal Docket, Superior Court, 1930-33.** 1 v. Handwritten on printed forms.

**205. Summons Docket, Tax Suits, Superior Court, 1932—.** 3 v. Each v. indexed.

**206. Record of Lis Pendens, Superior Court, 1920-34.** 1 v. Indexed. Typed.

**207. Lis Pendens Papers, Superior Court, 1920-34.** 1 file box.

**208. Civil Issues Docket, Superior Court, 1869—.** 8 v. Each v. indexed. Handwritten on printed forms.

**209. Civil Issues Docket, Superior Court, 1936.** 26 envelopes. Indexed. Papers in cases awaiting trial.

**210. Judgment Docket, Superior Court, 1869—.** 15 v.: lettered A-P, with no v. I. Each v. indexed; also cross-indexed in no. 211. Handwritten and typed.

**211. Cross Index to Judgments, Superior Court, 1869—.** 4 v. Index to no. 210.

**212. Judgment Docket—Tax Sales, Superior Court, 1932—.** 1 v. Indexed. Typed.

**213. Civil and Criminal Papers, Superior Court, 1830-94.** 56 bundles. Condition of paper and writing poor. For other early papers of Superior Court, see Historical Commission Archives, no. 13; for later papers, see nos. 214 and 220; see also no. 313.



**214. Civil Suits and Actions Determined, Superior Court, 1884—.** 105 file boxes. Filed serially by case number. For earlier civil papers, see nos. 213, 216, and 313 and Historical Commission Archives, no. 13.

**215. Transcripts of Judgments, Superior Court, 1905—.** 7 file boxes. See also no. 313.

**216. Executions (Civil and Equity), Superior Court, 1815-1868.** 47 bundles. Condition of paper and writing poor. See also no. 313.

**217. Civil Bills of Costs, Superior Court, 1929—.** 1 v. Indexed.

**218. State Docket, Superior Court, 1857-74.** 2 v. See also nos. 219 and 313 and Historical Commission Archives, no. 10.

**219. Criminal Docket, Superior Court, 1869—.** 4 v. 2 v. indexed. See also nos. 218 and 313 and Historical Commission Archives, no. 10.

**220. Criminal Papers, Superior Court, 1888—.** 52 file boxes. Filed serially by case number. For earlier criminal papers, see nos. 213 and 313 and Historical Commission Archives, no. 13.

**221. Nol. Pros. Docket, Superior Court, 1905—.** 1 v. Indexed.

**222. Criminal Bills of Costs, Superior Court, 1932—.** 1 v. Indexed.

**223. Criminal Bills of Costs, Superior Court, 1931-35.** 1 file box.

**224. Special Proceedings Docket, Superior Court, 1869—.** 3 v. Each v. indexed.

**225. Special Proceedings, Superior Court, 1868—.** 41 file boxes. Filed chronologically.

**226. Record of Orders and Decrees, Superior Court, 1869—.** 31 v.: 13 v. not numbered; 18 v. numbered 10-27. Each v. indexed. Handwritten, 1869-1925; typed, 1926—.

**227. Orders in Matters of Closed Banks, 1932-33.** 1 file box and 6 packages.

**228. Civil Actions before the Clerk, 1921—.** 17 file boxes. Filed chronologically.

**229. Bills of Costs (in Cases before Clerk), 1932—.** 1 v. Indexed.

**230. Fee Book.** 1869—. 3 v. Entries arranged alphabetically. Record of fees paid witnesses and county officials by Clerk.

**231. Clerk's Fee Book, 1927-35.** 1 v. Record of fees collected by Clerk.

**232. Cash Receipts of Clerk, 1920—.** 3 v. Record of fees, fines, penalties, and forfeitures collected by Clerk. See also Historical Commission Archives, no. 15.

**233. Clerk's Book of Itemized Statements of Fines and Penalties Paid to the Treasurer, 1887—.** 1 v.

**234. Cash Disbursements (Made by Clerk), 1933—.** 1 v.



- 235. Trust Funds** (Administered by Clerk), 1927—. 1 v. Indexed.
- 236. Record of Jurors, Superior Court**, 1921—. 2 v. Each v. indexed. See also no. 313.
- 237. Record of Jurors, General County Court**, 1929—. 1 v. Indexed. 65 pp.
- 238. State Cases Determined in Inferior Court**, 1880-87. 18 bundles. Paper torn and writing faded.
- 239. Minute Docket, General County Court**, 1929—. 1 v. Typed.
- 240. Summons Docket, General County Court**, 1929—. 1 v. Indexed.
- 241. Civil Issues Docket, General County Court**, 1929—. 1 v. Indexed.
- 242. Civil Issues Docket—Cases Pending, General County Court**, 1936. 9 folders.
- 243. Civil Actions, General County Court**, 1929—. 9 file boxes. Filed by term of court.
- 244. Criminal Docket, General County Court**, 1929—. 1 v.
- 245. Criminal Actions, General County Court**, 1929—. 7 file boxes. Filed by case number.
- 246. Justice's Criminal and Civil Dockets**, 1871-1925; 1929-1934. 49 v. 47 v., 1871-1925, in Clerk's vault; 2 v., 1929-34, in Treasurer's office.
- 247. Record of Books Delivered to Justices of the Peace**, 1905—. 2 v. Each v. indexed.
- 248. Miscellaneous Justice Court Papers**, 1872-97. 3 bundles.
- 249. Juvenile Court Record**, 1919-33. 1 v. Indexed.
- 250. Juvenile Court Papers**, 1919-33. 1 file box.
- 251. Record of Wills**, 1761—. 12 v.: lettered A-I, and K-M. V. D-I, K-M, indexed in each v.; also all v. cross-indexed in no. 252. Handwritten, 1761-1908; typed, 1909—.
- 252. Cross Index to Wills**, 1761—. 2 v. Index to no. 251.
- 253. Original Wills**, 1815—. 5 file boxes and 12 bundles. Filed in chronological order. See also Historical Commission Archives, no. 26.
- 254. Guardians' Bonds**, 1848-1924; 1935—. 4 v. 2 v. indexed. Handwritten and typed. Guardians' bonds for 1925-34 recorded in no. 257. See also no. 313 and Historical Commission Archives, no. 13.
- 255. Administrators' Bonds**, 1848-1917; 1928—. 8 v.: numbered 1-8. 3 v., 1909-17, 1928—, indexed in each v. Handwritten, 1848-1917; typed, 1928—. Paper poor and writing faded. Administrators' bonds, 1918-27, recorded in no. 257. See also no. 313 and Historical Commission Archives, nos. 13 and 16.
- 256. Appointment of Executors**, 1868-1917. 1 v. Indexed. Handwritten, 1868-1913; typed, 1914-17. Includes also record



of qualification of guardians and administrators. For later record, see no. 257.

**257. Appointment of Administrators, Executors, and Guardians, 1917—.** 3 v. Handwritten on printed forms. Includes also guardians' bonds for 1925-34 (kept separately before and after those dates in no. 254), and administrators' bonds for 1918-27 (kept separately before and after those dates in no. 255). For earlier record of appointments, see nos. 254-256.

**258. Fiduciaries' Papers, 1815-1905.** 128 bundles. Inventories, vouchers, accounts, settlements, and other papers relating to the administration of estates. For later fiduciaries' papers, see nos. 260, 261, and 264; see also no. 313.

**259. Records of Accounts of Fiduciaries, 1861—.** 11 v.: numbered 28-38. Each v. indexed. Handwritten, 1861-1923; typed, 1924—. Includes also fiduciaries' final settlements prior to 1916; see no. 263. See also Historical Commission Archives, nos. 17 and 19.

**260. Annual Accounts (Probate Papers), 1925-34.** 3 file boxes. See also nos. 258, 261, and 313 and Historical Commission Archives, no. 13.

**261. Inventories and Accounts (Probate Papers), 1899—.** 7 file boxes. See also nos. 258, 260, and 313 and Historical Commission Archives, no. 13.

**262. Record of Receiver of Minors and Incompetents (Clerk's Accounts), 1927—.** 1 v. Indexed.

**263. Record of Settlements of Administrators, Executors, and Guardians, 1916—.** 5 v. Each v. indexed. Handwritten on printed forms. Fiduciaries' settlements prior to 1916 recorded in no. 259.

**264. Settlements of Administrators, Executors, and Guardians, 1906—.** 6 file boxes. See also nos. 258 and 313.

**265. Record of Appointment of Receivers, 1906—.** 2 v. Each v. indexed. Handwritten and typed.

**266. Guardians of World War Veterans, 1930.** 1 v. Only one appointment recorded.

**267. Record of Commissioners of Affidavits, Probate of Deeds, and Railroad Policemen, 1895—.** 1 v. Indexed. Handwritten on printed forms. See also no. 269.

**268. Certificates of Appointments of Commissioners of Affidavits, Probate of Deeds, and Railroad Policemen, 1854-1903.** 1 bundle. Arranged chronologically.

**269. Record of Deeds, Mortgages, etc., Received for Probate, 1886-89.** 1 v. Handwritten on printed forms. See also no. 267.

**270. Bills of Costs—Probate, 1933—.** 1 v. Indexed.

**271. Indentures (Orphans' and Free Negroes'), 1830-39; 1846-89.** 4 v. Handwritten on printed forms. See also no. 313 and Historical Commission Archives, no. 13.

**272. Bastard Bonds (Record of), 1875-77.** 1 v. Indexed.



- 273. Bastard Bonds, 1869-78.** 1 bundle.
- 274. Permanent Registration** (under "Grandfather Clause"), 1902-08. 1 v. Voters listed alphabetically by township.
- 275. Registration Books, 1902—.** 16 v. Names arranged alphabetically. See also Historical Commission Archives, no. 13, and Register of Deeds, no. 156.
- 276. Poll Books, 1920—.** 14 v. Names arranged alphabetically. See also Register of Deeds, no. 157.
- 277. Poll Tax Register, 1902-20.** 3 v. Handwritten and typed.
- 278. Poll Tax Records, 1902-20.** 1 file box.
- 279. Record of Elections, 1878-1936.** 3 v. V. 1 and 3 indexed in each v.
- 280. Election Returns, 1881-1916.** 16 bundles. See also no. 313; Historical Commission Archives, no. 13; and Register of Deeds, nos. 159 and 173.
- 281. Campaign Expense Statements, 1916.** 1 bundle. Candidates' sworn statements of campaign expenses.
- 282. Record of Inquisition of Lunacy, 1899—.** 2 v. Each v. indexed. Handwritten, 1899-1934; typed, 1935—.
- 283. Record of Inquisition of Lunacy, 1854—.** 1 file box and 2 bundles.
- 284. Magistrates' Bonds, 1892—.** 2 v. Paper poor.
- 285. Official Oaths and Bonds of County Officers and Others, 1877—.** 3 file boxes. Arranged chronologically. See also no. 313; Historical Commission Archives, no. 13; and Register of Deeds, nos. 120 and 173.
- 286. Official Reports of Register of Deeds, 1882-1914.** 1 bundle. Arranged chronologically.
- 287. Coroner's Reports, 1844-1915.** 1 bundle.
- 288. Constables' Bonds, 1830-69.** 2 v. Handwritten on printed forms. Writing faded. See also no. 313 and Historical Commission Archives, no. 22.
- 289. Record of Game Warden of Bertie County, 1903-22.** 1 v.
- 290. Amounts Paid for Indigent Children by Clerk, 1906-35.** 2 v. Each v. indexed.
- 291. Record of Inheritance Tax, 1902—.** 4 v. V. 3-4 indexed in each v.
- 292. Inheritance Tax Reports and Receipts, 1902-27.** 2 bundles.
- 293. Tax Foreclosures—Pending, 1934-35.** 5 file boxes. Filed numerically.
- 294. Tax Foreclosures, 1930-35.** 32 file boxes. Filed numerically. See also Attorney, no. 901.
- 295. Confederate Pension Roll, no dates.** 1 v.
- 296. Minutes of Bertie County Confederate Pension Board, 1903-35.** 1 v. Handwritten on printed forms.



**297. Abstracts of Marriage Bonds, 1755-1830.** 1 v. Indexed. See also Historical Commission Archives, nos. 13 and 20, and Register of Deeds, no. 160.

**298. Record of Incorporations, 1889—.** 2 v. Each v. indexed. Handwritten, 1889-1908; typed, 1909—.

**299. Corporation Certificates and Dissolutions, 1889—.** 1 file box.

**300. Partnership Records, 1928-34.** 1 v. Indexed.

**301. Partnership Records, 1927-33.** 1 file box.

**302. Lien Docket, 1874-1934.** 2 v. Each v. indexed.

**303. Liens (Claims of), 1883-1934.** 1 file box. See also no. 313.

**304. Record of Resale of Land by Trustees and Mortgagees, 1923—.** 3 v. Each v. indexed. Handwritten and typed.

**305. Sale of Land by Trustees and Mortgagees, 1923-35.** 1 file box. See also no. 313.

**306. Commissioners' Orders, 1872-1901.** 1 bundle. Orders of Board of County Commissioners.

**307. Canceled School Orders, 1872-1901.** 2 bundles. Arranged chronologically. See also Treasurer, no. 508, and Superintendent of Schools, no. 771.

**308. Permits to Purchase Concealed Weapons, 1928—.** 1 bundle.

**309. Register of Physicians and Surgeons, 1889-1928.** 2 v.

**310. Register of Dentists, 1887-1931.** 1 v. Indexed.

**311. Optometrists' Certificates of Registration, 1909-32.** 1 v.

**312. Nurses' Certificates of Registration, 1928-35.** 1 v.

**313. Miscellaneous Papers, 1736-58; 1761-68; 1771-72; 1774-75; 1779-80; 1784-87; 1789-1837; 1840; 1842-46; 1848-1878; 1880-81; 1886-87; 1889; 1891; 1895-98; 1904; 1915; 1919.** 17 packing boxes. Papers dirty and many of earlier ones decaying. Boxes average 36" x 29" x 24". Includes loose sheets of appearance docket, Court of Pleas and Quarter Sessions, 1796, 1826; appearance papers, Court of Pleas and Quarter Sessions, 1820-21, 1824-25, 1829; loose sheets, trial docket, Court of Pleas and Quarter Sessions, 1835-36, 1851-61, 1863-1868; civil papers, Court of Pleas and Quarter Sessions, 1756-1757, 1763, 1774, 1793-94, 1796, 1798-99, 1804, 1807-08, 1810-11, 1814, 1816, 1819-23, 1825-29, 1835-36; subpoenas, Court of Pleas and Quarter Sessions, 1807-08, 1810, 1812-13, 1824; appeal bonds, Court of Pleas and Quarter Sessions, 1826; executions, Court of Pleas and Quarter Sessions, 1758, 1763, 1765, 1771-72, 1775, 1779-80, 1787, 1789, 1791-1809, 1812, 1865; petitions, Court of Pleas and Quarter Sessions, 1820; loose sheets, state docket, Court of Pleas and Quarter Sessions, 1814, 1851-62, 1866-68; criminal papers, Court of Pleas and Quarter Sessions, 1736-57, 1768, 1785, 1790, 1794, 1798-99, 1805, 1807-10, 1814-17, 1820-21, 1823-25, 1827-29, 1833; rough civil and criminal dockets, Superior Court, 1868-1874, 1876-77, 1895-98; civil papers, Superior Court, 1821,



1840, 1850, 1853, 1855-59, 1868; depositions, Superior Court, 1891; transcripts of judgments, Superior Court, 1869, 1878, 1887; executions, Superior Court, 1812-13, 1821, 1852; Supreme Court judgments returned to Superior Court, 1869; affidavits, Superior Court, 1823; criminal papers, Superior Court, 1803, 1808, 1822, 1826-27, 1829, 1833, 1835, 1848, 1853, 1859, 1868-69; warrants, 1850, 1857; subpoenas, Superior Court, 1857, 1874; indictments, Superior Court, 1804, 1819, 1859, 1867; capiases, Superior Court, 1821; recognizances, Superior Court, 1874; equity executions, Superior Court, 1807-34; equity papers, Superior Court, 1807-20, 1822-1833; jury and slave patrol tickets, 1826-28; jury tickets, 1808, 1823-25, 1831-35, 1877; jury lists, 1886-87; witness tickets, 1799-1803, 1806-10, 1888; grand jury reports, 1886, 1889; rough civil docket, Inferior Court, 1874-76; rough criminal docket, Inferior Court, 1875-76; guardians' bonds, 1798, 1804-05, 1807, 1822, 1844; miscellaneous bonds (administrators', apprentices', bastardy, guardians', and standard-keeper's), 1843; administrators' bonds, 1790, 1800, 1802-04, 1806, 1816-17, 1820, 1823, 1857-64; appointments of guardians and administrators, 1849-51; fiduciaries' vouchers, 1816-1827; administrators' papers, 1857-64; inventories and accounts, 1834; guardian accounts, 1811; estate papers, 1812, 1820-24; settlements of estates, 1798-1812, 1815, 1819, 1826, 1831, 1835, 1843, 1853, 1857; deeds, 1742, 1755, 1767, 1798, 1811, 1816, 1829, 1860, 1880; apprenticeship indentures, 1789; oaths of voters, 1868; list of voters, 1860; election returns, 1854-64 (including vote for delegates to Secession Convention, 1861), 1875; appointments of Justices of the Peace, 1866, 1868; official bonds, 1833; overseers' bonds, 1831; commissioners' orders, 1822-23, 1866; insolvents' oaths, 1897; unissued county bond coupons, 1862; vouchers, 1831; Register's receipts, 1837; tax lists, 1784-87, 1803, 1848, 1850-1864, 1868, 1904, 1915, 1919; lien bonds, 1881; accounts of sale (1 v.), 1761-67; accounts of sale, 1817-25, 1843; appointments of road overseers, 1850-62; road orders, 1876-78; county orders, 1869; Clerk's correspondence, 1748, 1831-32, 1861; common school reports, 1862; treasurer's warrants, 1802; private bills, 1842-46, 1851; merchants' accounts, 1844, 1859. In storage room in coal house.

### SHERIFF

*All records are in Sheriff's office, first floor of courthouse.*

**401. Fee Book** (Sheriff's), 1927—. 2 v. Record of fees collected.



### CORONER

*All records are in Dr. J. E. Smith's private office, second floor, Masonic Building, Windsor.*

**451. Record of Inquests and Autopsies, 1930—.** 5 v. Kept in back of Dr. J. E. Smith's ledgers for general practice; entries average 3 pp. in each v. Date of inquest or autopsy, verdict, and fee received by coroner.

### TREASURER

*All records are in Treasurer's office, first floor of courthouse.*

**501. Letters** (Treasurer's), 1935—. 1 file box. Arranged alphabetically. General correspondence concerning funds and bonds.

**502. General Ledger** (of Receipts and Disbursements), 1921—. 4 v. and 1 bundle. Indexed.

**503. Receipt Book, 1934—.** 6 v. Duplicate receipts for money received from Tax Collector, County Attorney, and Register.

**504. Road Fund** (Record of), 1910-11. 1 v. Indexed.

**505. County General Fund Vouchers, 1936.** 1 file box. Arranged chronologically. Paid vouchers issued for temporary relief of poor and sick.

**506. Vouchers** (General), 1927—. 182 bundles and 1 file box.

**507. Record of County School Fund Vouchers, 1928-34.** 1 v.

**508. Old Paid School Vouchers, 1923—.** 244 bundles. See also Clerk of Superior Court, no. 307, and Superintendent of Schools, no. 771.

**509. Special District School Vouchers and Credits, 1928-32.** 1 v. Indexed.

**510. Bonds Paid** (for Schools), 1927—. 1 file box.

**511. Check Book** (Stubs), 1927—. 44 v.

### TAX COLLECTOR

*All records are in office of Tax Collector, first floor of courthouse.*

**701. Tax Abstracts, 1935—.** 22 v. Entries arranged alphabetically. See also Register of Deeds, nos. 144 and 173.

**702. Tax Ledger, 1932-34.** 3 v. V. average 24½" x 18½" x 3". See also Register of Deeds, no. 147.

**703. Tax Receipts, 1934-35.** 22 v. Entries arranged alphabetically. See also Register of Deeds, no. 148.

### SUPERINTENDENT OF SCHOOLS

*All records are in Superintendent's office, first floor of courthouse. Superintendent of Schools acted also as Superintendent of Public Welfare at time of survey (1937).*

**751. Minutes of Board of Education and Apportionment of School Funds, 1895—.** 2 v. For earlier minutes, see Historical Commission Archives, no. 24, and Register of Deeds, no. 138.



**752. Principals' Final Reports, 1920—.** 20 bundles. Gives average daily attendance and total enrollment by grades and ages for each school.

**753. Statistical Reports, 1920—.** 3 bundles. Copies of reports to State Department of Education showing value of school property, number of rural school houses, number of schools built during year, and cost of repair and maintenance of each county school.

**754. Final High School, Elementary, and Library Reports, 1933—.** 8 bundles. Shows general progress of each school for the year, number of teachers, and grades taught.

**755. Preliminary Reports (of School Principals), 1933—.** 6 bundles. Gives enrollment, names of teachers, and subjects taught for each school. For common school reports see Clerk of Superior Court, no. 313.

**756. Census of School Children, 1907-22.** 30 bundles of small pamphlets. Entries in each v. arranged alphabetically. V. average 8 pp. Superseded by no. 757. Gives names of parents and names and ages of children by school districts. See also Register of Deeds, no. 173.

**757. Individual School Census Cards, 1914—.** 46 bundles and 10 file boxes. Cards arranged alphabetically by school. Supersedes no. 756. Names of parents, race, sex, date of birth, physical defects, and school history of each pupil. See also Register of Deeds, no. 173.

**758. Names of 7th Grade Students, 1933—.** 2 bundles. Includes also summary of each student's grades.

**759. Record of Examinations of Teachers, 1915-20.** 2 v. List of candidates, giving addresses and grades of certificates awarded.

**760. Record of Teachers' Certificates, 1930—.** 1 v. Gives grade of each certificate and date of its expiration.

**761. Health Certificates, 1936—.** 1 bundle. Arranged alphabetically by name of school. Teachers' certificates of freedom from contagious diseases.

**762. Home Economics and Agriculture Reports, 1933—.** 2 bundles. Teachers' monthly reports on progress of classes.

**763. Bonds and Contracts for School Buildings, 1925—.** 1 bundle.

**764. Building Account for Powellsville School, 1935—.** 1 bundle.

**765. Insurance Policies on Schools, 1935—.** 2 bundles.

**766. Deeds for Old School Property Sold, 1925-28.** 1 bundle.

**767. Current Expense Fund or School Accounts, 1918—.** 18 v. Each v. indexed. Record of expenditures of state, county, and district funds.

**768. Revised Budgets of County, 1911—.** 25 v. Detailed budgets for each school.

**769. Balance Sheets of Schools for County Superintendent of Schools, 1924—.** 12 v. Contents arranged alphabetically by



school. V. average  $18\frac{1}{2}'' \times 23\frac{1}{2}'' \times \frac{1}{4}''$ , 25 pp. Record of value and rate of tax for each school.

**770. Pay Roll of All Bertie County Schools, 1936—.** 1 v. Arranged alphabetically by school. Typed. Gives names of teachers, monthly salaries, and length of service in each case.

**771. State School Vouchers, 1933—.** 12 bundles. Vouchers issued against state school funds. See also Clerk of Superior Court, no. 307, and Treasurer, no. 508.

**772. Teachers' Vouchers, 1933—.** 12 bundles. Vouchers for teachers' salaries.

**773. Final Truck Reports, 1932—.** 7 bundles. Record of the operation of school busses, giving number of miles traveled, number of pupils transported, salaries of drivers, and cost of operation.

**774. Bills Paid for Trucks, 1933—.** 21 bundles. Paid bills for gasoline, oil, and repair of school vehicles.

**775. Public Works Administration Records of Work on Lewiston Colored School, 1935—.** 2 bundles. Estimates of cost, plans, and miscellaneous correspondence.

**776. General File of Miscellaneous Information, 1929—.** 1 file box. Contents arranged alphabetically. Certifications of teachers, correspondence, budgets, reports concerning public welfare, and correspondence and reports on vocational training.

**777. Miscellaneous Papers, 1933—.** 10 bundles. Rosenwald reports, reports of Civil Works Administration projects, state contracts for supplies, and applications for Jeanes Fund aid.

**778. Miscellaneous Papers and Audit Reports, 1927—.** 1 file box. Contents arranged alphabetically. Audit reports on school funds and special building fund papers.

## SUPERINTENDENT OF HEALTH

*All records are in Superintendent's office, second floor of Red Cross Building (old jail), Windsor.*

**801. General Disease Clinic Records, 1934—.** 2 file boxes. Arranged alphabetically. Record of venereal disease treatments and examinations of school athletes and pre-school children.

**802. Record of Contagious Diseases, 1934—.** 1 v. Arranged alphabetically by township.

**803. Record of Tuberculosis Cases of the County, 1934—.** 1 v. Indexed. Gives case history and financial and environmental condition of all persons having tuberculosis.

**804. Diphtheria Vaccinations, 1935—.** 2 file boxes. Arranged alphabetically.

**805. Smallpox Vaccinations, 1934—.** 1 v. Arranged alphabetically by school. Typed. See also no. 806.



**806. Smallpox Vaccinations, 1935—.** 2 file boxes. Arranged alphabetically. See also no. 805.

**807. Anti-Typhoid Treatment, 1934—.** 1 v. Arranged alphabetically.

**808. Record of People Taking Wassermann Test, 1934—.** 1 v. Filed chronologically. Entries on only 50 pp. Includes also reports of result of each test from the state laboratory of hygiene.

**809. Food Handlers' Certificates, 1934—.** 1 file box. Arranged alphabetically. Health certificates of soda dispensers, cooks, nurses, waiters, and dairy workers.

**810. Teachers' Health Certificates, 1934—.** 1 v. Arranged alphabetically by school. Typed.  $8\frac{3}{4}'' \times 5\frac{3}{4}'' \times \frac{1}{4}''$ , 35 pp.

**811. School Children's Health Cards (White), 1934—.** 2 file boxes. Arranged alphabetically. Gives name, school, grade, age, height, weight, physical condition, and record of vaccinations.

**812. Negro School Children's Health Cards, 1934—.** 3 file boxes. Arranged alphabetically. Gives name, school, grade, age, height, weight, physical condition, and record of vaccinations.

**813. Water Samples (Record of), 1934—.** 1 file box. Arranged alphabetically. Analyses of county water supplies.

**814. Prenatal Examinations, 1934—.** 1 file box. Arranged alphabetically. Includes also date confinement is expected and name of midwife or doctor desired. See also no. 815.

**815. Prenatal Cases, 1934—.** 1 file box. Arranged alphabetically. Gives a social and medical history of all pregnant women examined. See also no. 814.

**816. White Babies Born in County (Record of), 1934—.** 1 v. Indexed. Includes health history of each white child from birth until school age.

**817. Midwife Permits, 1934—.** 1 file box. Arranged alphabetically. Includes also record of applications for midwives' registration certificates. See also no. 818.

**818. Individual Record of Midwives, 1934—.** 1 loose-leaf binder. Arranged alphabetically. Gives name, address, history, result of physical examination, names of children delivered, and other personal data. See also no. 817.

**819. Miscellaneous Records, 1934—.** 1 loose-leaf binder. Arranged alphabetically. Reports and records of health officers, sanitary engineers, and inspectors. See also Register of Deeds, no. 173.

**820. Financial Reports, 1934—.** 1 file box. Arranged chronologically. Includes also reports on annual budgets and emergency health funds.

**821. Correspondence and Mailing Addresses, 1934—.** 1 file box. Arranged alphabetically.

**COUNTY ATTORNEY**

*All records are in Mr. M. B. Gillam's private office, second floor, Masonic Building, Windsor.*

**901. Tax Foreclosures, 1929-33.** 1 bundle. See also Clerk of Superior Court, no. 294.



## BLADEN COUNTY

Formed, 1734, from New Hanover County. Named for Martin Bladen, member of British Board of Trade. In sandhill coastal section of state; area: 976 square miles. Population: 1850—9,767; 1900—17,677; 1930—22,389, of whom 13,052 were white, 9,203 Negro, and 133 Indian. Chief crops: corn, cotton, and tobacco. Chief industrial products: lumber and cotton goods.

Elizabethtown, county seat. First courthouse, wood, built on Cape Fear River near present site, about 1738. Burned 1800. Second one built on present site 1802. Burned 1893.

Present courthouse built in 1893 and enlarged in 1925. Exterior dimensions, 1893, 70' x 50' x 36'; after addition in 1925, 83' x 72' x 50'. Two-story building with basement, of brick, cement, and tile. Slate roof. Structure not fireproof, except vaults. On first floor: offices of Register, Clerk, Sheriff, Auditor, Board of Commissioners, and Superintendent of Schools. On second floor: courtroom, grand jury room, and judge's room. In basement: vaults of Register and Clerk. Condition of building fair. More space needed.

Ninety per cent of Clerk's records kept on steel roller shelves and in file boxes in vault back of office. Remaining ten per cent kept on steel and wood shelves and strewn around in boxes, in basement vault. Ninety-five per cent of Register's records kept on steel roller shelves and in file boxes in vault in office. Remaining five per cent kept in basement vault.

Records of Superintendent of Health and Superintendent of Public Welfare are well cared for in new County Agricultural Building. Records of other officials kept in standard filing equipment in respective offices. Presence of stoves creates fire hazard in all offices. Facilities for users of records adequate except that vaults are unheated.

Majority of records destroyed or seriously damaged by courthouse fires in 1800 and 1893.

County has no Treasurer, and Bank of Elizabethtown is used as depository. Auditor acts as Accountant and Tax Supervisor. Sheriff acts as Tax Collector. Coroner keeps no records.

Survey conducted by Mrs. R. L. Sandidge under supervision of Mrs. G. L. Clendenin.

### HISTORICAL COMMISSION ARCHIVES

1. **Land Entries, 1778-80.** 1 v. See also Register of Deeds, no. 121.

2. **Marriage Bond, 1846.** 1 bond. The marriage bond of Alexander J. Troy and Maria J. Smith. Filed with the personal collection of C. B. Heller.

3. **Miscellaneous Material, October 13, 1773.** 1 item. List of free Negroes on the king's land.

### REGISTER OF DEEDS

*All records are in first-floor vault, Register's office, and in basement vault; in first-floor vault unless otherwise indicated.*

101. **Record of Deeds, 1734—.** 97 v.: numbered 1-97, but numbering not chronological. Cross-indexed in no. 109; also cross-indexed, 1920-30, in no. 102. Handwritten, 1734-1913; handwritten and typed, partly on printed forms, 1914—. Includes all property conveyances and encumbrances prior to 1893 except real estate mortgages, 1880-88 (no. 103); after 1892 includes only real estate deeds. For real estate mortgages after 1892, see nos. 103-107; for chattel instruments after 1892, see nos. 111-114 and 117. Most of v. for 1734-1893 are re-registrations of original deeds or copies of remnants of deed books partially destroyed by courthouse fire in 1893; a few of original v. were preserved and have been rebound. Record incomplete prior to 1893.

102. **Cross Index to Deeds, 1920-30.** 2 v. Index to no. 101. Superseded by no. 109.

103. **Record of Mortgages, 1880-88; 1892—.** 53 v.: numbered 1-5; 7-54. V. 6 destroyed by fire. Cross-indexed in no. 109. Handwritten, 1880-88, 1892-1911; typed, 1912—. Binding of earlier v. poor. Mortgages before 1880 recorded in no. 101.

104. **Joint Stock Land Bank, Deeds of Trust, 1922—.** 1 v. Cross-indexed in no. 109. Typed.

105. **First Carolina and Atlantic Joint Stock Land Bank, 1922—.** 1 v. Cross-indexed in no. 109. Real estate mortgages.

106. **Miscellaneous Deeds of Trust, 1934—.** 1 v. Cross-indexed in no. 109.

107. **Farm Loan Mortgage Book, 1918—.** 2 v. Each v. indexed; also cross-indexed in no. 109. Typed. Farm loan mortgages before 1918 recorded in no. 103.

108. **Temporary Index to Land Mortgages and Deeds of Conveyance, 1934—.** 1 v. Temporary index of instruments filed for registration.

109. **General Cross Index to Real Estate Conveyances, 1734—.** 14 v. V. average 1,200 pp. Index to nos. 101 and 103-107.



**110. Registered Deeds, Mortgages, etc.** (title varies), 1869; 1895-1933. 2 file boxes. See also Clerk of Superior Court, no. 238.

**111. Chattel Mortgages**, 1893—. 57 v.: numbered 1-57. Cross-indexed in no. 115. Handwritten on printed forms, 1893-1933; typed, 1934—. Chattel mortgages before 1893 recorded in no. 101.

**112. Crop Liens**, 1893—. 51 v.: numbered 1-51. Cross-indexed in no. 115. Typed and handwritten, 1893-1935; typed, 1935—. Crop liens before 1893 recorded in no. 101.

**113. Liens and Agreements**, 1893—. 19 v. Cross-indexed in no. 115. Liens and agreements before 1893 recorded in no. 101.

**114. Miscellaneous Mortgages**, 1923-24. 1 v. Cross-indexed in no. 115. Chattel mortgages, liens, contracts, agreements, and automobile mortgages. Miscellaneous mortgages for other dates recorded in no. 111.

**115. Cross Index to Chattel Mortgages and Crop Liens**, 1893—. 7 v.: numbered 1-7. Index to nos. 111-114. Handwritten and typed.

**116. Canceled Mortgages, Liens, etc.** (title varies), 1909; 1912-28. 2 file boxes. See also Clerk of Superior Court, no. 238.

**117. Miscellaneous Contracts**, 1920—. 2 v. Indexed in no. 118. Conditional sales contracts for automobiles, timber, personal property, etc. Miscellaneous contracts before 1920 recorded in no. 111.

**118. General Index to Miscellaneous Contracts**, 1920—. 1 v. Index to no. 117.

**119. Federal Tax Liens**, 1930—. 1 file box. Indexed in no. 120.

**120. Index to Federal Tax Liens**, 1924—. 1 v. Index to no. 119.

**121. Record of Land Entry**, 1920—. 1 v. Indexed. Typed on printed forms. 10" x 8" x 1". See also Historical Commission Archives, no. 1.

**122. Maps** (of Property in County), 1905—. 2 v. Each v. indexed. 31" x 23½" x 2¾". Plat books.

**123. Maps**, 1905-28. 5 maps. Plats of county home, Tar Heel building lots, Virginia and North Carolina Railroad, and 2 farms.

**124. Record of Surveys**, 1924. 1 v. Indexed. Typed.

**125. Registration of Titles**, 1917-34. 1 v. Indexed. Typed. Torrens Act certificates of title.

**126. Seed Loan Waivers**, 1935. 1 file box.

**127. Letters to the Register of Deeds** (to Cancel Mortgages), 1933-34. 1 file box.

**128. Tax Liens** (on Real and Personal Property), 1931—. 1 v. Indexed. Typed. County tax notes. See also Auditor, no. 578.

**129. Record of Strays and Stock Marks, 1873-1931.** 2 v. Includes also marriage records, 1868-72, and record of official bonds, 1872-73.

**130. Minute Docket, County Commissioners, 1893-98; 1906-1919.** 4 v. Handwritten, 1893-98, 1906-10; typed, 1911-19. For minutes of county commissioners, 1898-1906; 1920—, see Auditor, no. 551.

**131. Proceedings of County Commissioners, 1920-23; 1934.** 6 file boxes.

**132. Board of Education Notes (for School Fund), 1922-23.** 1 file box. See also Superintendent of Schools, no. 771.

**133. Clerk's Orders to Register of Deeds, 1929-31.** 1 file box.

**134. Record of Official Bonds, 1893—.** 3 v. See also no. 129 and Clerk of Superior Court, no. 278.

**135. Bonds (of Register of Deeds, Clerk, and Ferryman), 1915-28.** 1 file box. See also Clerk of Superior Court, no. 278.

**136. Auditor's Reports, 1923-28.** 1 file box. Includes also reports of fines collected by Mayor and Justices of the Peace, pay rolls, orders for payments, etc.

**137. General Fund (County Accounts), 1920-22.** 1 file box. See also Auditor, no. 558.

**138. Bank Statements (of County Funds), 1921-26.** 2 file boxes. See also Auditor, no. 565.

**139. Special Road and Bridge Fund, 1920-23.** 1 file box. Bank statements, vouchers, and deposit slips. See also Auditor, no. 561.

**140. School Bonds, 1922-32.** 1 file box. Bonds issued by County Commissioners for White Oak, Brown Marsh, and French's Creek townships.

**141. Record of Taxes for Mortgagees, 1931—.** 1 v. Indexed.

**142. List of Jurors, 1921-23.** 1 file box. See also Clerk of Superior Court, no. 240.

**143. Record of Elections, 1896-1920.** 1 v. See also Clerk of Superior Court, no. 272.

**144. Marriage Register, 1892—.** 4 v. Each v. indexed. See also nos. 129 and 145.

**145. Marriage Licenses, 1871-87.** 1 v. Indexed. Record of licenses issued.

**146. Marriage Licenses, 1921—.** 1 file box.

**147. Health Certificates (for Marriage Licenses), 1928-33.** 3 file boxes.

**148. Affidavits (for Marriage Licenses), 1933-34.** 1 file box. Health affidavits filed by applicants for licenses.

**149. Vital Statistics—Births, 1915—.** 22 v.: numbered 1-22. Indexed in no. 151. Typed on printed forms. V. average 9" x 7½" x 2½".

**150. Vital Statistics—Deaths, 1915—.** 22 v.: numbered 1-22. Indexed in no. 151. Typed on printed forms. V. average 9" x 7½" x 2".



**151. Index to Vital Statistics, 1915—.** 1 v. Typed. Index to nos. 149 and 150.

**152. Vital Statistics—Births and Deaths, 1931.** 1 file box.

**153. Record of World War Soldiers of Bladen County, 1917-1918.** 1 v. Indexed. Typed.

**154. List of Soldiers in Service (World War Registration), 1917-18.** 1 file box.

**155. Operators' Reports of Grain and Peanuts Threshed, 1935—.** 1 file box.

**156. Elizabethtown Chamber of Commerce, 1924.** 1 file box. Constitution, by-laws, committees, and directors of Chamber of Commerce.

### CLERK OF SUPERIOR COURT

*Records are in first-floor vault, Clerk's office, and in basement vault; in first-floor vault unless otherwise indicated.*

**201. Execution Docket, Court of Pleas and Quarter Sessions, 1862-68.** 1 v. Binding and paper poor.

**202. Minute Docket, Superior Court, 1868-89; 1894—.** 10 v.: numbered 1-10. Cross-indexed in no. 203. Handwritten, 1868-89, 1894-1928; typed, 1929—.

**203. Cross Index to Minute Docket, Superior Court, 1868-1889; 1894—.** 7 v. Typed. Index to no. 202.

**204. Summons Docket, Superior Court, 1893-1928.** 3 v. Each v. indexed. Summons docket, 1928—, recorded in no. 208.

**205. County Tax Summons Docket, Superior Court, 1930—.** 7 v.: numbered 1-7. Each v. indexed.

**206. Record of Lis Pendens, Superior Court, 1934—.** 1 v. Indexed.

**207. Lis Pendens (Papers), 1936.** 1 file box.

**208. Civil and Summons Docket, Superior Court, 1928—.** 5 v. Each v. indexed. Typed. See also nos. 204 and 209.

**209. Civil Issues Trial Docket, Superior Court, 1869-1908.** 3 v. See also no. 208.

**210. Civil Issues Docket, Superior Court (Cases Pending), 1935—.** 3 file boxes. Filed alphabetically by defendant. See also no. 211.

**211. Trial Docket, Superior Court, 1935—.** 4 file boxes. Papers in pending cases. See also no. 210.

**212. Tax Suits Pending, 1931-32.** 9 file boxes. Filed serially by case number.

**213. Judgment Docket, Superior Court, 1869—.** 9 v.: numbered 1-9. Cross-indexed in nos. 215 and 216.

**214. Judgment Docket, Land Tax Sales, Superior Court, 1930—.** 5 v. Cross-indexed in no. 215. Typed.

**215. Cross Index to Judgment Docket, Superior Court, 1869—.** 6 v. Index to nos. 213 and 214.



**216. Judgment Docket, Supplement, Superior Court, 1871-1882.** 2 v. Index to no. 213.

**217. Judgment Rolls, Superior Court, 1893—.** 145 file boxes. Filed by case number to correspond with no. 213.

**218. Tax Suits, 1931-32.** 23 file boxes. Filed by case number. Judgment rolls in tax suits. See also Auditor, no. 577.

**219. Execution Docket, Superior Court, 1871-1915.** 2 v. Executions recorded after 1915 in no. 213.

**220. Civil Costs Docket, Superior Court and Recorder's Court, 1920-28.** 1 v. Indexed.

**221. Criminal Docket and Bills of Costs, Superior Court, 1899—.** 3 v.: numbered 1-3. Each v. indexed. Only v. 3, 1930—, includes bills of costs.

**222. Nol. Pros. Docket, Superior Court, 1905-27.** 1 v. Indexed. See also no. 252.

**223. Criminal Cases, Superior Court, 1893—.** 5 file boxes and 2 shelves. Case rolls. See also no. 252.

**224. Criminal Costs Docket, Superior Court and Recorder's Court, 1920-28.** 1 v. Indexed. Typed on printed forms.

**225. Special Proceedings, Superior Court, 1869—.** 5 v.: irregularly numbered. Each v. indexed; v. for 1893— cross-indexed in no. 226. Handwritten, 1869-1922; typed on printed forms, 1923—. Includes special proceedings costs docket, 1926—.

**226. Cross Index to Special Proceedings, Superior Court, 1893—.** 3 v. Index to nos. 225 and 228. Typed.

**227. Special Proceedings, Superior Court (Case Rolls), 1919-29; 1931—.** 5 file boxes. Filed by case number.

**228. Orders and Decrees, Superior Court, 1868—.** 7 v.: numbered 1-7. Each v. indexed; v. for 1893— cross-indexed in no. 226. Handwritten, 1868-1923; typed, 1924—.

**229. Private Papers (Clerk of Superior Court), 1932—.** 1 file box. Filed alphabetically.

**230. State Court Tax Record, 1925-26.** 1 v. Indexed.

**231. Clerk's Report on Revenue Tax, 1926—.** 1 file box.

**232. Report of Receipts (Current), 1935—.** 1 v. Fines, forfeitures, penalties, fees, and costs received by Clerk.

**233. Clerk's Fee-Bill Docket, 1916-22.** 1 v. Itemized statements of fees due, names of parties, and dates of collection.

**234. Clerk's Department Earnings, 1931-34.** 2 bundles. Itemized reports to Auditor of receipts. See also Auditor, no. 555.

**235. Report of Receipts, 1923—.** 15 v. Clerk's daily report to Auditor on source and amount of receipts.

**236. School Deeds, 1899-1930.** 1 file box. See also Superintendent of Schools, no. 762.

**237. Bladen County School Funds, 1920-34.** 16 bundles. See also Auditor, no. 559, and Superintendent of Schools, no. 765.

**238. Miscellaneous Papers, 1893-1918.** 1 file box. Petitions for roads and ferries, school reports, insolvent lists, chattel



and agricultural liens, and mortgage deeds. See also Register of Deeds, nos. 110 and 116.

**239. Miscellaneous Papers, 1929-34.** 1 file box. Justices' returns, subpoenas, summonses, and appeals.

**240. Record of Jurors, 1924—.** 1 v. See also Register of Deeds, no. 142.

**241. Minute Docket, Recorder's Court, 1924—.** 2 v. Each v. indexed. Handwritten, 1924-33; typed, 1934—.

**242. Criminal Docket, Recorder's Court, 1928—.** 6 v.: numbered 1-6. Each v. indexed. Typed on printed forms. For earlier record of criminal cases in Recorder's Court, see no. 224.

**243. Criminal Docket, Recorder's Court, current.** 1 file box. Papers in pending criminal cases.

**244. Cases Disposed of in Recorder's Court, 1920—.** 16 file boxes. Civil and criminal case rolls.

**245. Justices' Civil and Criminal Docket, 1915-21.** 2 v. Typed on printed forms.

**246. Warrants and Affidavits of Justices of the Peace, 1931.** 1 file box.

**247. Record of Wills, 1760—.** 4 v. Each v. indexed; also cross-indexed in nos. 248 and 249. Handwritten, 1760-1922; typed, 1923—. V. for 1760-1893 are incomplete copies of original v. damaged in courthouse fire, 1893.

**248. Cross Index to Wills, 1760—.** 2 v. Index to no. 247. Superseded by no. 249.

**249. Index to Wills, 1760—.** 2 v. Typed. Index to no. 247. Supersedes no. 248.

**250. Wills (Original Papers), 1881—.** 3 file boxes. Filed alphabetically by devisor.

**251. Record of Division of Estates, 1899—.** 3 v. Each v. indexed. Handwritten, 1899-1923; typed, 1924—.

**252. Division of Estates (Commissioners' Reports), 1899-1907; 1921-25.** 1 file box. Includes also papers in Superior Court criminal cases in which nol. pros. with leave was taken.

**253. Guardians' Bonds, 1893-1912.** 2 v. Each v. indexed. Handwritten on printed forms. For guardians' bonds after 1912, see nos. 254 and 257.

**254. Record of Guardians, 1922—.** 1 v. Indexed. Handwritten on printed forms. For earlier record of appointment of guardians, see nos. 253 and 257.

**255. Administrators' Bonds, 1909-11.** 1 v. Indexed. Handwritten on printed forms. For administrators' bonds after 1911, see nos. 256 and 257.

**256. Record of Administrators, 1917—.** 2 v. Each v. indexed. Handwritten on printed forms. For earlier record of appointment of administrators, see nos. 255 and 257.

**257. Record of Administrators, Executors, and Guardians, 1911-23.** 1 v. Indexed. Typed on printed forms. For earlier

records of appointment of fiduciaries, see nos. 253 and 255; for later records, see nos. 254 and 256.

**258. Record of Accounts and Settlements of Fiduciaries** (title varies), 1868—. 6 v. Each v. indexed; also final settlements cross-indexed in no. 259. Handwritten, 1868-1928; typed, 1929—.

**259. Index to Final Accounts**, 1868—. 2 v. Index to settlements in no. 258. Typed.

**260. Annual Accounts** (of Fiduciaries), 1893—. 4 file boxes. Arranged alphabetically. See also no. 261.

**261. Accounts of Administrators, Executors, and Guardians**, 1912-28. 1 file box. Arranged alphabetically under surname of fiduciary. Contains both annual and final accounts. Includes also petitions and orders for adoption.

**262. Final Settlements of Administrators, Executors, and Guardians**, 1891-1933. 1 file box. Arranged alphabetically. See also no. 261.

**263. Record of Fiduciaries**, 1895-1925. 1 v. Indexed. Names of fiduciaries and in each case name of ward or deceased person whose estate is administered, with dates of appointment, of qualification, and of filing inventories, accounts, and settlements. Arranged in tabular form.

**264. Allotment of Widows' Year's Support**, 1916; 1921-25; 1936. 1 file box.

**265. Probate Docket**, 1895-1910. 1 v. Record of instruments probated and fees received.

**266. Papers Held for Probate Fees**, 1928—. 1 file box.

**267. Supplement to General Indexes**, 1920—. 1 v. Temporary index of papers in probate matters used until papers can be filed.

**268. Letters of Apprenticeship**, 1893-1904. 1 v. Indexed.

**269. Permanent Registration** (under "Grandfather Clause"), 1902-08. 1 v. Indexed.

**270. Registration Books**, 1900—. 118 v. Entries arranged alphabetically. In basement vault.

**271. Poll Books**, 1900—. 156 v. Entries arranged alphabetically. In basement vault.

**272. Record of Elections**, 1898-1908; 1924—. 3 v. See also Register of Deeds, no. 143.

**273. Record of Lunacy**, 1899—. 1 v. Indexed. Typed on printed forms.

**274. Asylum Discharges**, 1895-1928. 1 file box.

**275. Magistrates' Bonds**, 1912—. 1 v. Indexed. Handwritten on printed forms.

**276. Appointments of Notaries Public**, 1899—. 1 file box. Copies of commissions of notaries public filed with Clerk at time of qualifying.

**277. Oaths and Affidavits of County Officers**, 1895-1935. 1 file box.



**278. Bonds of County Officers, 1893-1933.** 1 file box. See also Register of Deeds, nos. 134 and 135.

**279. Reports of Solicitors** (concerning Clerk's Records), 1893-1928. 1 file box.

**280. Appointment of Policemen for Railroad, 1920—.** 1 file box. Certificates of appointment of railroad policemen, issued by State Utilities Commission and Corporation Commission.

**281. Drainage Record, 1919-21.** 1 v. Petitions for establishment of drainage districts, Clerk's orders, final reports of "viewers," and other records relating to public drainage districts.

**282. Inheritance Tax Record, 1924—.** 1 v. Indexed. Typed on printed forms.

**283. Appraisers' Returns of Inheritance Tax, 1913-35.** 1 file box.

**284. Inheritance Tax Receipts, 1913-14; 1921-33; 1935—.** 1 file box.

**285. Record of Incorporations and Corporations, 1899—.** 2 v. Each v. indexed. Handwritten, 1899-1923; typed, 1924—.

**286. Partnership Record, 1913-32.** 1 v. Cross-indexed. Record of businesses operated under assumed name.

**287. Articles of Partnership and Incorporations, 1899-1924.** 1 file box. Charters, agreements, and dissolutions.

**288. Lien Docket, 1896—.** 1 v. Indexed.

**289. Record of Resale of Land by Mortgagees and Trustees, 1922—.** 2 v. Each v. indexed. Handwritten on printed forms.

**290. Mortgages, Reports of Sales, Miscellaneous Reports, 1893-1931.** 1 file box. Reports of foreclosures and sales by mortgagees and trustees and reports of grand jury.

**291. Register of Physicians, Surgeons, and Dentists, 1895-1927.** 2 v.

**292. Register of Nurses, 1917—.** 2 v.

## SHERIFF

*All records are in Sheriff's office, first floor of courthouse, and in Clerk's basement vault; in Sheriff's office unless otherwise indicated. Sheriff acts as Tax Collector.*

**401. Letters** (Correspondence Pertaining to Taxes, Warrants, and Arrests), 1935—. 1 file box. Arranged alphabetically.

**402. Sheriff's Ledger** (of Receipt and Disbursement of Funds), 1914-25. 3 v. Arranged by township. Kept since 1925 in no. 403. In basement vault, Clerk's office.

**403. Sheriff's Daily Reports, 1926-28.** 2 bundles. Arranged chronologically. Kept prior to 1926 in no. 402.

**404. Record of Papers Filed with Sheriff, 1924-32.** 1 v. Indexed. Record of warrants and other papers served.

**405. Sheriff's Tax Accounts, 1925-34.** 4 v. Arranged chronologically. Typed. In basement vault, Clerk's office.



**406. Sheriff's Tax Accounts**, 1920-34. 5 bundles. Arranged chronologically. In basement vault, Clerk's office.

**407. Tax Collection Account**, 1924-28. 1 v. Arranged by township and chronologically within each township. Gives name and address of taxpayer and amount received.

**408. Tax Receipts** (Record of), 1935. 11 v. Arranged by township and alphabetically within each township. For v. for 1924-34, see Auditor, no. 572.

**409. Tax Receipts** (Duplicates), 1932. 1 file box. Arranged chronologically. Includes also receipts not called for. In basement vault, Clerk's office. See also Auditor, no. 573.

### AUDITOR

*All records are in offices of Auditor and of County Commissioners, both on first floor of courthouse. Auditor acts also as Tax Supervisor, Accountant, and clerk to the Board of County Commissioners.*

**551. Minute Docket of County Commissioners**, 1898-1906; 1920—. 4 v. Arranged chronologically. For v. for 1893-98, 1906-19, see Register of Deeds, no. 130.

**552. Contracts and Deeds** (of County Commissioners), 1920—. 1 file box. Arranged chronologically. In County Commissioners' office.

**553. County Commissioners' Fund Accounts**, 1925—. 16 v. Arranged chronologically. Typed. Funds for schools, roads, health department, federal relief, and general county expenses. In County Commissioners' office.

**554. Auditor's Statements**, 1921-26. 2 bundles. Arranged chronologically. Shows receipts and disbursements.

**555. Departmental Earnings**, 1933—. 5 v. Arranged chronologically by county department. Typed. Reports and vouchers showing source and amount of receipts by various county officers.

**556. Fund Ledgers**, 1920-34. 20 v. Arranged chronologically. Typed. Record of daily receipts and disbursements of county funds.

**557. Bladen County General Fund**, 1926—. 12 v. Arranged chronologically. Typed. Vouchers for expenditures, showing balances.

**558. Bladen County General Fund**, 1920—. 20 bundles and 1 file box. Arranged chronologically. Vouchers of receipts and disbursements. See also Register of Deeds, no. 137.

**559. School Fund** (Vouchers and Statements), 1920—. 1 file box. Arranged numerically. See also Clerk of Superior Court, no. 237, and Superintendent of Schools, no. 765.

**560. Road and Bridge Fund** (Record of), 1926—. 9 v.: numbered 1-9. Arranged chronologically. Typed.

**561. Road and Bridge Fund**, 1920—. 20 bundles. Arranged chronologically. Vouchers showing disbursements for bridge



and road maintenance, purchase of new equipment, and operation of ferries. See also Register of Deeds, no. 139.

**562. Sinking Fund—Debt Service**, 1925—. 1 file box. Arranged topically. Includes bonds and mortgage notes. In County Commissioners' office.

**563. Notes and Bonds**, 1920—. 1 file box and 1 bundle. Arranged numerically. Includes bonds paid by county, paid notes, insurance policies, and sureties.

**564. Paid Invoices** (Copies of), 1935—. 3 file boxes. Arranged topically.

**565. Bank Statements**, 1935—. 3 file boxes. Arranged chronologically. See also Register of Deeds, no. 138.

**566. Receipt Vouchers**, 1926—. 19 v. Arranged numerically. Typed. Shows source of funds for schools, outside relief, and general county expenses.

**567. Card List—Poor**, 1935—. 1 file box. Arranged by post-office address. Record of persons receiving support from county.

**568. Miscellaneous** (Paid Coupons for Office Supplies), 1920—. 3 file boxes. Arranged topically.

**569. Miscellaneous**, 1920—. 3 file boxes. Arranged topically. Reports from county departments, school budgets, petitions for roads and schools, real estate valuations, and resolutions. In County Commissioners' office.

**570. Papers**, 1920—. 1 file box. Arranged topically. Personal file of Auditor.

**571. Tax Scrolls**, 1883—. 489 v. Arranged alphabetically by township. Handwritten, 1883-99; handwritten and typed on printed forms, 1900-34; typed on printed forms, 1935—.

**572. Tax Receipts** (Record of), 1924-34. 120 v. Arranged alphabetically. Typed. For v. for 1935, see Sheriff, no. 408.

**573. Tax Receipts** (Duplicates and Stubs of), 1920—. 2 file boxes. Arranged alphabetically. See also Sheriff, no. 409.

**574. Tax Receipts—Partial Payments**, 1928—. 1 file box. Arranged alphabetically.

**575. Tax Rebates** (Orders for), 1924-25. 1 bundle. Arranged chronologically.

**576. Tax Certificates**, 1924-34. 30 v. Arranged alphabetically. Certificates issued for advertised foreclosure of land for unpaid taxes.

**577. Tax Suits** (for Unpaid Taxes), 1924-34. 5 file boxes. See also Clerk of Superior Court, no. 218.

**578. Tax Notes** (for Unpaid Taxes), 1927-31. 1 file box. Arranged alphabetically. See also Register of Deeds, no. 128.



**SUPERINTENDENT OF SCHOOLS**

*All records are in the Superintendent's office, first floor of courthouse, and in Clerk's basement vault; in Superintendent's office unless otherwise indicated.*

**751. Minutes of Board of Education, 1880—.** 4 v. Handwritten, 1880-1921; typed, 1921—. Includes also apportionment of school funds. 1 v., 1880-85, in Clerk's basement vault; 3 v., 1886—, in Superintendent's office.

**752. Principals' Monthly Reports, 1936—.** 2 file boxes. Arranged chronologically.

**753. Principals' Reports—Final, 1926—.** 3 file boxes. Arranged chronologically. Annual reports of enrollment by grades, number of days taught, cost of transportation facilities, and inventory of school property.

**754. Individual School Census Cards, 1910—.** 21 file boxes. Arranged alphabetically.

**755. Registration Cards, 1934-35.** 1 file box. Arranged numerically. North Carolina motor vehicle registration cards for school busses.

**756. Yearly Records (Pupils'), 1910—.** 12 file boxes. Arranged alphabetically. Gives name, age, race, health condition, grade, and curriculum of each pupil.

**757. Age Certificates, 1935—.** 1 file box. Arranged alphabetically. Certificates of eligibility of minors for factory employment.

**758. Health Certificates and Information Cards (of Teachers), 1930—.** 2 file boxes. Arranged alphabetically.

**759. State Contracts, 1930—.** 1 v. Indexed. Typed. Bus drivers' contracts.

**760. Bus Drivers' Reports, 1935—.** 1 file box. Arranged by districts. Gives itemized expenditures for operation of busses.

**761. Petitions and Contracts, 1935—.** 1 file box. Arranged by townships. Contracts with teachers and bus drivers; petitions sent to county Board of Education requesting changes in the school system and in methods of transportation.

**762. School Deeds, 1914; 1917; 1920—.** 1 file box. Arranged chronologically. See also Clerk of Superior Court, no. 236.

**763. Monthly Pay Roll Sheets (for Employees of Negro Schools), 1935—.** 1 file box. Arranged chronologically. Includes also price lists, regulations for teachers, and elementary and high school invoices for supplies and equipment.

**764. School Funds (Record of Expenditures and Receipts), 1925—.** 28 v. Arranged alphabetically. Typed.

**765. General School Funds (Orders), 1925—.** 4 file boxes and 1 bundle. Arranged chronologically by districts. Includes receipt vouchers for disbursements and orders issued against general school funds for salaries and general expenses. See also Clerk of Superior Court, no. 237, and Auditor, no. 559.



**766. Checks and Vouchers (Paid)**, 1920—. 8 bundles. Arranged chronologically. See also no. 767.

**767. Duplicates** (of Checks Issued), 1925-35. 1 file box. Arranged numerically. See also no. 766.

**768. Insurance Policies** (for School Buildings), 1936—. 1 file box. Indexed.

**769. State Textbook Purchase and Rental Commission**, 1935—. 6 file boxes. Arranged by districts. Record of books furnished and rentals collected.

**770. Bills—County Board of Education**, 1930—. 1 bundle. Arranged chronologically. Paid bills for materials and supplies.

**771. Notes**, 1917-26. 1 bundle. Arranged chronologically. Canceled notes issued by Board of Education. In basement vault, Clerk's office. See also Register of Deeds, no. 132.

**772. North Carolina Education Association** (Enrollment of), 1930-34. 1 file box. Arranged alphabetically.

**773. Letters**, 1925—. 2 file boxes. Indexed. General correspondence; includes correspondence with Negro Training School, North Carolina Education Association, and School Masters' Club.

**774. Miscellaneous**, 1928-32. 1 file box. Arranged by township. Public school budgets, record of disbursements and receipts, teachers' contracts, monthly reports, and pay rolls.

## SUPERINTENDENT OF HEALTH

*All records are in Superintendent's office, first floor of County Agricultural Building.*

**801. Daily Report of Activities** (of Health Officers and Registered Nurses), 1936—. 3 file boxes. Handwritten on printed forms.

**802. Reports**, 1936—. 1 file box. Handwritten and typed on printed forms. Vital statistics, record of diseases and sanitation, etc.

**803. Correspondence**, 1936—. 2 file boxes. Typed. General correspondence concerning business of office.

**804. Sanitary Reports**, 1936—. 1 file box. Handwritten on printed forms.

**805. Tuberculosis Reports**, 1929—. 2 file boxes. Filed alphabetically. Handwritten and typed on printed forms. Clinic and case reports.

**806. Malaria** (Card Record of Cases of), 1934. 1 file box. Handwritten on printed forms.

**807. Typhoid Fever, Diphtheria, Smallpox, and Scarlet Fever** (Card Record of), 1930—. 1 file box. Handwritten on printed forms.

**808. Maternity and Infancy Record**, 1936—. 1 file box. Filed alphabetically. Handwritten and typed on printed forms.

**809. State Laboratory Reports, 1928—** 1 file box. Results of Wassermann tests. Handwritten on printed forms.

**810. Venereal Reports, 1933—** 1 file box. Filed alphabetically. Handwritten on printed forms.

**811. Schick Tests (Requests for), 1931.** 1 file box. Handwritten on printed forms.

**812. List of Cripples, 1936—** 1 file box. Typed.

**813. Sewage Disposal Record, 1937.** 1 file box. Filed alphabetically. Typed on printed forms.

**814. Indigent Persons, 1935—** 1 file box. Typed. Record of indigent persons treated at county expense.

**815. School Inspections, 1936—** 6 file boxes. Filed alphabetically. Handwritten on printed forms. Record of individual physical examinations.

### SUPERINTENDENT OF PUBLIC WELFARE

*All records are in Superintendent's office, basement of County Agricultural Building.*

**851. Active List of Welfare Clients, 1936.** 1 file box. Arranged alphabetically. For card list of poor receiving aid from county, see Auditor, no. 567.

**852. Inactive List of Welfare Clients—Referrals, 1936.** 2 file boxes. Arranged alphabetically.

**853. Emergency Relief Administration, 1933-35.** 3 file boxes. Arranged alphabetically. Case histories.

**854. Civilian Conservation Corps and Forestry—Applications—Discharges, 1934—** 1 file box. Arranged alphabetically.

**855. Federal Emergency Relief Fund, 1932-34.** 3 v. Arranged chronologically. Typed. Vouchers of disbursements.

**856. Federal Emergency Relief Fund (under Reconstruction Finance Corporation), 1930-34.** 1 file box and 14 bundles. Arranged chronologically. Paid vouchers, orders for food and clothes, pay rolls, and miscellaneous reports and correspondence. See also no. 857.

**857. Reconstruction Finance Corporation Community Work, 1932-33.** 1 file box. Arranged chronologically by township. Pay rolls, cash warrants, statements of expenditures, and reports of garden, road, and canning projects. See also no. 856.



## BRUNSWICK COUNTY

Formed, 1764, from New Hanover and Bladen counties. Named for the British royal House of Brunswick. In southern coastal section of state: area 790 square miles. Population: 1850—7,272; 1900—12,657; 1930—15,818, of whom 9,890 were white and 5,928 Negro. Chief crops: corn, peanuts, and sweet potatoes.

Brunswick first county seat. Smithville made county seat in 1808. Name changed to Southport in 1887. First courthouse, wood, built at Brunswick, 1764. Second one, of wood on brick pillars, built at Smithville, about 1809. Third one built 1842 and still in use.

Present courthouse plain, two-story building. Exterior dimensions: 83' x 45' x 45'. Of concrete, brick, and wood. Tin roof. Structure not fireproof. On first floor: offices of Clerk, Register, Superintendent of Schools, Tax Supervisor, Accountant, and County Commissioners. On second floor: courtroom and jury room. Offices of Superintendent of Public Welfare and County Health Department in Hood Building, used as courthouse annex.

All current records and majority of non-current records of Clerk and Register kept in fireproof vaults adjacent to respective offices. Storage conditions in vaults good, but crowded condition makes use of records difficult. Current records of other offices adequately cared for on wooden shelves and in standard office files in respective offices. Many non-current records of Register, Clerk, Tax Supervisor, and Superintendent of Schools stored under unsatisfactory conditions in storage room in Hood Building.

No known loss of records by fire or otherwise.

County has no Treasurer or Auditor, no separate Tax Collector, and no full-time Superintendent of Health (records of County Health Department are kept by County Nurse). Sheriff and Coroner keep no permanent records.

Survey conducted by Mr. Afton W. Smith and Mr. Harold B. Smith under supervision of Mrs. G. L. Clendenin.

**HISTORICAL COMMISSION ARCHIVES**

**1. Minutes, Court of Pleas and Quarter Sessions, 1782-86; 1792-97; 1801; 1805-59; 1866-68.** 10 v. V. for 1782-86 and 1820-23 in poor condition. See also Clerk of Superior Court, no. 201.

**2. Will Books, 1781-1847.** 3 v. Original wills mounted in bound v. See also Clerk of Superior Court, no. 260.

**3. Marriage Bonds, 1764-1868 (approximately).** 2 MS. boxes. Index being prepared at time of survey (1937). See also Register of Deeds, no. 160.

**REGISTER OF DEEDS**

*All records are in Register's vault, first floor of courthouse, and in storage room, Hood Building; in vault unless otherwise indicated.*

**101. Registry Book** (title varies), 1764—. 110 v.: 25 v. lettered A-Z, 1764-1881, with no v. P; 26 v. lettered AA-ZZ, 1881-1906; 59 v. numbered 1-63, 1906—, with no v. 23, 24, 26, 49, or 60, and with 2 v. numbered 9. Indexed in nos. 102-104. Handwritten, 1764-1910; usually typed, 1911—; printed forms frequently used after 1911; also typed, 1809-14. Prior to 1908 v. usually bear title **Records**, and each v. includes all types of instruments. Beginning in 1908 separate v. are used for deeds of conveyance, for mortgage deeds, and for chattel instruments, and are titled to indicate content. Includes all property conveyances and encumbrances except standard chattel instruments on printed forms after 1900 (see nos. 105 and 106). V. C, 1790-95, has been transcribed in handwriting. V. F, 1809-14, has been transcribed in typescript. The originals of both v. are in Register's vault.

**102. General Index, 1764—.** 17 v. Index to nos. 101, 105, and 106. Indexes all real estate instruments prior to 1932 and all chattel instruments in no. 101 and all instruments prior to 1911 in nos. 105 and 106. Succeeded for real estate instruments by no. 103; for standard chattel instruments on printed forms by no. 107.

**103. General Index to Real Estate Conveyances, 1932—.** 2 v. Index to real estate instruments in no. 101. Succeeds no. 102.

**104. Index to Deeds for Schoolhouse Sites, 1892.** 1 v. Index to no. 101.

**105. Chattel Mortgages, 1907—.** 6 v.: numbered 1-2, 4-6, 19. Handwritten on printed forms. Indexed, 1907-10, in no. 102 and, 1911—, in no. 107. Handwritten on printed forms. Includes only standard instruments on printed forms; other chattel mortgages recorded in no. 101.

**106. Agricultural Liens and Chattel Mortgages, 1901—.** 13 v.: 3 v., 1901-15, not lettered; 10 v., 1914—, lettered D-N



with no v. M. V. for 1901-21 indexed in each v.; also indexed, 1901-10, in no. 102 and, 1911—, in no. 107. Includes only standard instruments on printed forms; other crop liens and chattel mortgages recorded in no. 101.

**107. Index to Personal Property**, 1911—. 2 v. Indexes only chattel instruments on standard printed forms. Index to nos. 105 and 106. Succeeds no. 102. New index being prepared at time of survey (1937).

**108. Old Deeds—Recorded**, 1804-91. 1 file box. Original deeds, plats, and grants.

**109. Original Instruments**, 1918-30. 2 file boxes. Mortgages, mortgage deeds, warranty deeds, sales agreements, and judgments.

**110. Tax Liens**, 1934—. 1 v. Indexed. Typed on printed forms. County tax notes and liens.

**111. Federal Tax Lien Record**, 1934-35. 1 v. Entries arranged alphabetically. Handwritten on printed forms. List of notices and cancellations of United States tax liens received from commissioner of internal revenue.

**112. Record (Land Grants)**, 1862. 1 v. Alphabetical list of persons receiving grants of land in Brunswick County.

**113. Land Entries**, 1790-95; 1853—. 3 v. V. for 1790-95 is a transcript made in 1883; original not located.

**114. Entry Protests**, 1906-11. 1 file box. Entries of unappropriated land and protests against such entries.

**115. Register of Land Purchased for the State**, 1800. 1 v. Binding poor. 12" x 8½" x 1½", 30 pp.

**116. Index to Book of Patents**, 1825. The v. to which this is an index has been lost.

**117. Record of Surveys**, 1905-19. 1 v. Record of surveys of unappropriated land against which claim has been entered.

**118. Plat Book**, 1918—. 1 v. Blueprints and tracings. 29" x 22" x 1½".

**119. Maps**, 1933—. 1 bundle. Maps of personal property.

**120. Record of Divisions and Dowers**, 1894-1916. 1 v. Indexed. Decrees and plats pertaining to division of lands and dowers.

**121. Receipt Book** (Fees for Registration of Deeds and Mortgages), 1916-26. 5 v.: 1 v., 1916-19, numbered 3; other 4 v. not numbered. In storage room, Hood Building.

**122. Record of Marks**, 1869-1920. 2 v. Each v. indexed. Registration of marks on livestock.

**123. Ranger**, 1884-1915. 1 v. Records of finding and return of stray livestock, with accounts for care of the animals. 12" x 7½" x 3⁄8", 80 pp.

**124. Minutes of County Commissioners**, 1868—. 10 v.

**125. Records—Journal** (Rough Minutes of County Commissioners), 1910-25. 5 v.

**126. Monthly Meetings of County Commissioners**, 1903-04; 1906; 1909-16; 1919-21; 1923—. 17 file boxes, 72 envelopes.



and 3 folders in one bundle. Rough minutes and miscellaneous papers of County Commissioners.

**127. Official Bonds** (of County Officers), 1868-1935. 4 v. Each v. indexed. See also nos. 129, 132, and 162 and Clerk of Superior Court, nos. 286 and 304.

**128. Official Reports**, 1870-1932. 2 v. Financial reports to County Commissioners from county officers.

**129. Official Reports and Bonds**, 1889-1904; 1916-31. 3 file boxes. Official reports to County Commissioners, official bonds of county officers, and Sheriff's settlements for taxes. For official bonds for 1905-15 and other official reports, see no. 132; see also nos. 131, 145, and 162 and Clerk of Superior Court, nos. 286 and 304.

**130. Vouchers**, 1871-76; 1891-99; 1913—. 29 file boxes. Filed numerically. Paid vouchers issued by Register of Deeds for Board of County Commissioners. See also nos. 169 and 170.

**131. Bills and Claims**, 1879-98. 1 file box. Bills and claims audited; annual reports of county officials. See also no. 169.

**132. Criminal Statistics; Official Bonds**, 1897-1932. 1 file box. Annual reports of Treasurer, Clerk of Superior Court, Register of Deeds, and grand jury; jury lists, report of criminal cases tried, fines collected, etc. Includes official bonds for 1905-15. See also no. 129.

**133. Bank Stock Assessments; Grand Jury Reports**, 1906-1921. 1 file box. Returns from state auditor's office of taxable bank stock holdings. Includes also grand jury reports and correspondence.

**134. Register's Receipts**, 1816-94; 1906-12. 1 file box. Includes receipts, petitions for roads and bridges, parents' statements of consent to marriage of minors, election returns, and Register of Deeds' correspondence.

**135. Correspondence** (of Register of Deeds), 1916-26; 1933—. 9 file boxes. Filed alphabetically. See also nos. 134 and 170.

**136. Register's Account Book** (title varies), 1922-24. 1 v. 31" x 13" x 1½". In storage room.

**137. Voucher Stubs** (title varies), 1922-25. 13 v. Handwritten on printed forms. In storage room.

**138. Debt Service and Special Fund Vouchers**, 1928—. 21 v. Typed. V. average 9" x 7½" x 4", 1,100 pp. Copies of vouchers charged to debt service and special fund.

**139. Stubs of Warrants** (title varies), 1873-1928. 73 v. Handwritten on printed forms. Stubs of warrants issued by County Commissioners on Treasurer for payment of money. In storage room.

**140. Canceled Warrants**, 1913-18; 1920-23. 5 file boxes. 1 file box, 1920-21, mistitled **Probated and Entered**. Warrants drawn by Register of Deeds ordering payment of money by Treasurer. See also no. 170.



**141. Bond Book, 1919-23.** 1 v. Record of county bonds issued, showing serial number, purchaser, and maturity date of each. Binding poor. 14" x 8½" x ½".

**142. Bond Coupons of Southport and Western Railway, 1886-1918.** 1 file box.

**143. County Treasurer's Account Book (Ledger), 1901; 1907-26.** 7 v. V. for 1901 and 1907-16 in storage room; v. for 1916-26 in vault.

**144. Bills of Costs, 1885-1905; 1910-15.** 12 file boxes. Bills of costs in criminal cases in Superior Court and Recorder's Court in which all or part of the costs must be borne by the county.

**145. Road Work; Road Vouchers, 1911-15; 1920-21.** 4 file boxes. Road contracts, vouchers, pay rolls, warrants to pay money for road work, and reports to County Commissioners.

**146. Ferry Papers, 1919-20.** 1 file box. Contracts and correspondence pertaining to operation of ferry.

**147. Certificate Record of Land Sold for Taxes, 1931—.** 3 v. Each v. indexed. Handwritten on printed forms.

**148. Sheriff's Deeds, 1893-1904.** 1 v. Handwritten on printed forms. Deeds given by Sheriff to purchasers of land or property sold by Sheriff for taxes.

**149. County Deeds, 1884-94.** 1 file box. Deeds to county for land which was offered for sale for taxes and for which highest bid was less than amount of taxes due.

**150. Railway Bridges—Annual Reports, 1885-88; 1902.** 1 file box. Annual reports to Board of County Commissioners of valuation of railway bridges and mileage of railroad and telegraph lines for tax purposes.

**151. Unlisted Taxables, 1880-1903.** 1 file box. Abstracts of taxes that are not listed with ad valorem taxes, such as liquor licenses and privilege taxes.

**152. Sheriff's Settlements: Bills of Costs, 1887-1919.** 1 file box. Sheriff's settlements for taxes collected, bills of costs, Treasurer's report, and insolvent poll and property list.

**153. Delinquent Tax Record, 1916-24.** 1 v. Indexed.

**154. Insolvent Tax List, 1901-06.** 1 file box. Includes also petitions for and against assistance in tick eradication.

**155. Court Claims, 1866-1908.** 2 v. List of jury and witness tickets and list of persons to whom money was paid and nature of service rendered.

**156. Poll Books, 1885—.** 170 v. Entries arranged alphabetically. V. average 14" x 8" x ¼", 44 pp. 118 v., 1885-1900, in storage room; 52 v., 1900—, in vault.

**157. Registration Books, 1885—.** 110 v. Entries arranged alphabetically. V. average 16½" x 10½" x ¼", 50 pp. 78 v., 1885-1900, in storage room; 32 v., 1900—, in vault.

**158. Record of Elections, 1898-1917; 1921-22.** 3 v. Handwritten, 1898-1915; handwritten on printed forms, 1915-17, 1921-22. See also Clerk of Superior Court, no. 276.



**159. Election Returns, 1892-1916.** 2 file boxes. See also nos. 134, 169, and 170 and Clerk of Superior Court, nos. 277 and 303.

**160. Marriage Register, 1850—.** 3 v. 2 v., 1850-1930, have entries made under initial of husband's surname; 1 v., 1931—, indexed by surname of husband. V. for 1850-1904 is a transcript of 5 original v., 4 of which, covering the years 1853-1904, are also in Register's vault. See also Historical Commission Archives, no. 3.

**161. Applications for Marriage Licenses, 1903—.** 7 file boxes. Includes also parents' statements of consent and physicians' health certificates. See also no. 134.

**162. Marriage Licenses, 1860—.** 14 file boxes. Marriage licenses returned by minister or magistrate. One file box, 1860-87, includes also surety bonds of county officials.

**163. Vital Statistics—Births, 1913-35.** 22 v.: numbered 1-22. Indexed in no. 164. Handwritten on printed forms. V. average 9" x 8" x 1½".

**164. Index to Vital Statistics—Births, 1913-35.** 1 v. Index to no. 163.

**165. Vital Statistics—Deaths, 1913-35.** 22 v.: numbered 1-22. Indexed in no. 166. V. average 9" x 8" x 1½".

**166. Index to Vital Statistics—Deaths, 1913-35.** 1 v. Index to no. 165.

**167. Record of Discharges (from Military Service), 1934—.** 1 v. Indexed. Typed and typed on printed forms.

**168. Book of Pensioners, 1893-1902.** 1 v. Binding poor. List of soldiers and widows of soldiers who received Civil War pensions.

**169. Merchants' Returns, 1892-1903.** 4 file boxes. Merchants' reports to County Commissioners of amount of business transacted. Includes also bills audited, 1897, returns of school elections, and vouchers paid.

**170. Miscellaneous Papers, 1879; 1881-1909; 1921-22; 1925-33.** 3 file boxes and 5 wooden and cardboard boxes. Includes various county bills paid, 1881-1902; property valuations for taxation, 1879, 1881-1902; reports of Justices of the Peace, 1881-1902; list of property exempt from taxation, 1903-09; reports of special elections, 1903-09; correspondence, 1903-09, 1925-33; county vouchers, 1925-28, 1930-33; canceled warrants on Treasurer, 1921-22; civil and criminal papers, 1925-33; reports on delinquent taxes, 1885; petitions for roads and bridges, 1888; prohibition election returns, 1888. 5 boxes, 1921-22, 1925-33, in storage room; 3 file boxes, 1879, 1881-1909, in vault.



**CLERK OF SUPERIOR COURT**

*All records are in Clerk's vault, first floor of courthouse, and in storage room, Hood Building; in vault unless otherwise indicated.*

**201. Minutes, Court of Pleas and Quarter Sessions, 1859-62.** 1 v. Binding poor. See also Historical Commission Archives, no. 1.

**202. Appearance Docket, Court of Pleas and Quarter Sessions, 1795-98; 1806-21; 1838-68.** 6 v. Binding poor.

**203. Trial Docket, Court of Pleas and Quarter Sessions, 1793-95; 1798-1857; 1866.** 9 v. See also no. 205. For civil papers of Court of Pleas and Quarter Sessions, see no. 231.

**204. Rough Dockets, Court of Pleas and Quarter Sessions, 1820-31; 1857-68.** 2 v. In storage room, Hood Building.

**205. Reference Docket, Court of Pleas and Quarter Sessions, 1804-24; 1846-64.** 2 v. Binding and paper poor. V. for 1846-64 includes also trial docket, Court of Pleas and Quarter Sessions, 1858-64; see no. 203.

**206. Execution Docket, Court of Pleas and Quarter Sessions, 1798-99; 1801-30; 1843-63.** 6 v. Writing faded. For original executions, Court of Pleas and Quarter Sessions, see no. 224.

**207. Criminal Docket, Court of Pleas and Quarter Sessions (no title), 1807-26.** 1 v. No binding. For criminal papers, Court of Pleas and Quarter Sessions, see no. 231.

**208. Appeal Docket, Court of Pleas and Quarter Sessions, 1845-61.** 1 v.

**209. Bar Docket, Court of Pleas and Quarter Sessions, 1857-61.** 1 v. Includes also a docket of cases to be appealed to the Superior Court.

**210. Minutes, Superior Court, 1845—.** 11 v.: 6 v., 1845-1917, no lettering; 5 v., 1917—, lettered B-F. V. for 1897— indexed in each v. Includes orders and decrees in special proceedings after 1922; see no. 241. See also no. 211.

**211. Rough Minutes, Superior Court, 1858-75.** 3 v. V. for 1860-68 contains an envelope with some loose leaves of a docket for 1853-57.

**212. Summons Docket, Superior Court, 1869—.** 3 v. V. for 1916— indexed in each v.

**213. Trial Docket, Superior Court, 1843-52; 1859-78.** 3 v.

**214. Civil Issues Docket, Superior Court, 1869-99; 1933—.** 2 v. V. for 1933— indexed.

**215. Temporary Civil Issues Docket, Superior Court, 1855-80; 1887-1912.** 37 v.

**216. Bills of Costs, Civil Cases, Superior Court, 1927—.** 1 v. Indexed. Handwritten on printed forms.

**217. Judgment Docket, Superior Court, 1868—.** 3 v. Indexed in no. 218.



**218. Index to Judgments, Superior Court, 1868—.** 4 v. Index to no. 217.

**219. Civil Cases (Rolls), Superior Court, 1913—.** 30 file boxes. Arranged by case number. See also nos. 223, 224, 230, 231, 304, and 305 and Register of Deeds, no. 170.

**220. Divorces, Superior Court, 1933—.** 1 file box. Papers filed alphabetically.

**221. Inman Case (Roll), Superior Court, 1928.** 2 file boxes.

**222. Condemnation Suit, Atlantic Terminal Railroad Company, Superior Court, 1908.** 2 file boxes.

**223. Transcripts of Judgments and Judgments, Superior Court, 1852-76; 1914—.** 14 file boxes.

**224. Old Executions, Superior Court and Court of Pleas and Quarter Sessions, 1792-1870.** 1 file box. See also no. 303.

**225. Tax Suits, Superior Court, 1924-31.** 13 file boxes. Filed by case number. See also no. 231.

**226. Criminal Docket, Superior Court, 1855-99; 1915-31.** 6 v. V. average 75 pp. V. for 1868-94 includes also minutes of Probate Court and record of deeds probated. See also no. 233.

**227. Temporary Criminal Docket, Superior Court, 1858-1928.** 86 v. 3 v., 1853-96, in vault; 83 v., 1854-1928, in storage room.

**228. Nol. Pros. Docket, Superior Court, 1905-21.** 1 v. Indexed.

**229. Criminal Docket (Rolls), Superior Court, 1860—.** 34 file boxes. Arranged by case number. See also nos. 230, 231, and 305 and Register of Deeds, no. 170.

**230. Civil and Criminal Papers, Superior Court (no title), 1910-30.** 1 file box. See also nos. 219 and 229.

**231. Old Papers (Miscellaneous Court Papers), Superior Court and Court of Pleas and Quarter Sessions, 1785-1912.** 32 file boxes. Filed in rough chronological order. Includes civil papers, Court of Pleas and Quarter Sessions, 1794-1868; criminal papers, Court of Pleas and Quarter Sessions, 1785-1860; civil papers, Superior Court, 1807-1912; tax suit papers, Superior Court, 1900-23; criminal papers, Superior Court, 1807-60; and estate papers.

**232. Appeal Docket, Superior Court, 1867-93.** 1 v. Includes also miscellaneous court records.

**233. Equity Minutes, Superior Court, 1866-68.** 1 v. Includes also receipts for funds paid for indigent orphans, 1867-68, and criminal docket of Superior Court for one term, 1884.

**234. Rough Equity Minutes, Superior Court, 1866-67.** 1 v.

**235. Rough Equity Trial Docket, Superior Court, 1866-68.** 1 v.

**236. Equity Trial Docket, Superior Court, 1866-68.** 1 v.

**237. Minute Docket of Special Proceedings, Superior Court, 1913-21.** 1 v. See also no. 226.

**238. Special Proceedings Docket, Superior Court, 1890; 1908-13; 1915-22; 1924—.** 6 v.: v. for 1890, no lettering;



other v. lettered A-D with 2 v. lettered A. Each v. indexed. Handwritten, 1890, 1908-13, 1915-22; typed, 1924—.

**239. Special Proceedings, Superior Court, 1890—.** 15 file boxes. Filed serially by case number to correspond to no. 238. Includes also fiduciaries' papers; see no. 231.

**240. Unfinished Proceedings (Civil and Special), Superior Court, 1927—.** 1 file box.

**241. Orders and Decrees, Superior Court, 1869-1922.** 1 v. Indexed. Recorded after 1922 in no. 210.

**242. Clerk's Record of Accounts (mistitled Record of Commitments to State Prison and County Roads), 1930.** 1 v.

**243. Fee Docket (Clerk's); Record of Fines and Penalties (title varies), 1868-85; 1893-1903; 1914—.** 6 v. Binding of v. for 1868-85 poor.

**244. Reports of Clerk of Superior Court (to County Commissioners), 1931—.** 1 file box. Filed chronologically.

**245. Correspondence (Clerk's), 1908-20; 1930—.** 10 file boxes and 1 bundle. Filed alphabetically. 1 file box, 1930—, includes also papers relating to pensions of Confederate veterans.

**246. Record of Jurors, 1894-1925; 1928—.** 3 v.: numbered 1-3. Entries arranged by term of court and alphabetically within each term. Handwritten and typed. No binding on v. for 1894-1903. V. 1 in storage room; v. 2 and 3 in first-floor vault.

**247. Grand Jury Reports, 1894—.** 1 file box. Filed chronologically.

**248. County Claims, 1789-1819.** 1 v. Claims for services as jurors and witnesses.

**249. Minute Docket, Recorder's Court, 1921—.** 2 v. Each v. indexed.

**250. Criminal Docket, Recorder's Court, 1924—** 19 v. Includes also Solicitor's dockets.

**251. Bills of Costs, Recorder's Court, 1929—.** 5 v.: numbered 4-8. Each v. indexed. Handwritten on printed forms.

**252. Criminal Cases, Recorder's Court (Rolls), 1924—.** 4 file boxes. Filed serially by case number.

**253. Recorder's Warrants, 1921—.** 4 file boxes. Filed serially by case number.

**254. Justices' Civil and Criminal Dockets, 1873-1932.** 24 v. Handwritten on printed forms.

**255. Justice of the Peace Returns, 1882—.** 5 file boxes. For reports of Justices of the Peace, 1881-1902, see Register of Deeds, no. 170. See also no. 303.

**256. Juvenile Court Record, 1924-25; 1931—.** 2 v. Each v. indexed. Handwritten on printed forms.

**257. Coroner's Reports, 1891—.** 2 file boxes.

**258. Wills (Record of), 1790—.** 4 v. 3 v., 1790-1924, indexed in each v.; all v. indexed in no. 259. 2 v., 1857-1921, form an



earlier record, superseded by the other 2 v., 1790—, which include transcripts of original wills probated prior to 1857.

**259. Cross Index to Wills, 1790—.** 1 v. Index to no. 258.

**260. Wills (Original), 1764; 1766-69; 1771-72; 1775; 1777; 1779-88; 1790-1839; 1841-43; 1845-48; 1850; 1852-1854; 1856-62; 1866-67; 1869-72; 1875-84; 1888-97; 1899-1902; 1904—.** 8 file boxes. Filed alphabetically by testator. Handwritten and typed. Writing of earlier wills faded. See also Historical Commission Archives, no. 2.

**261. Record of Administrators, Executors, and Guardians (title varies), 1868-1929.** 3 v. Each v. indexed. V. for 1868-1914 titled **Applications of Executors**, but actually includes record of appointment of administrators, executors, and guardians. Appointments of each of these three classes of fiduciaries recorded separately, 1929—, in nos. 262-264.

**262. Record of Guardians, 1929—.** 1 v. Indexed; also indexed in no. 265. Appointment of guardians prior to 1929 recorded in no. 261. See also no. 268.

**263. Record of Administrators, 1929—.** 1 v. Indexed; also indexed in no. 265. Handwritten on printed forms. Appointment of administrators prior to 1929 recorded in no. 261.

**264. Record of Executors, 1929—.** 1 v. Indexed; also indexed in no. 265. Handwritten on printed forms. Appointment of executors prior to 1929 recorded in no. 261.

**265. Index to Executors, Administrators, and Guardians, 1930—.** 1 v. Index to nos. 262-264.

**266. Letters of Administration and Guardianship, 1861-1912.** 2 file boxes.

**267. Adoptions, 1921—.** 2 file boxes. Papers numbered to correspond with entries in no. 238.

**268. Orphans' Docket, 1813-20; 1836-60.** 2 v. Binding poor. Includes record of indentures of apprentices, appointment of guardians, and accounts and reports of guardians. For other apprenticeship indentures, see no. 304.

**269. Administration Papers, 1904—.** 7 file boxes. See also nos. 231 and 239.

**270. Record of Accounts (of Fiduciaries), 1853—.** 5 v. Each v. indexed. V. for 1853-68 titled **Day Book**. Handwritten, 1853-1919; handwritten and typed, 1919-30; typed, 1930—. Includes also record of accounts of Clerk as guardian and administrator, 1910-30. For original accounts, see nos. 231, 239, and 269.

**271. Executors' Reports and Vouchers, 1903.** 1 file box.

**272. Record of Settlements (of Fiduciaries), 1868—.** 2 v. Each v. indexed. Handwritten, 1868-1926; typed, 1927—. Binding poor of v. for 1868-1926. For original settlements, see nos. 231, 239, and 269.

**273. Receipt Book, Deeds and Mortgages, 1913-22.** 3 v. Each v. indexed. Record of probate fees received.



**274. Special Guaranty Proceedings** (under Torrens Act), 1914-23. 1 v. Indexed. Only a few entries.

**275. Clerk's Trust Fund Accounts**, 1906-14; 1935—. 2 v. Each v. indexed.

**276. Record of Elections**, 1878-1908; 1924—. 4 v. See also Register of Deeds, no. 158.

**277. Election Returns**, 1932. 1 file box. See also no. 303 and Register of Deeds, nos. 134, 159, 169, and 170.

**278. Permanent Registration** (under the "Grandfather Clause"), 1902-08. 1 v. Entries arranged alphabetically.

**279. Prison Record**, 1905-11. 1 v. Record of commitments to and releases from county jail.

**280. Inquisition of Lunacy**, 1914—. 1 v. Handwritten on printed forms.

**281. Appointment of Magistrates**, 1913-18. 1 v. Indexed. See also nos. 282 and 284.

**282. Magistrates' Oaths** (no title), 1889-1900. 1 v. Arranged by township. Handwritten on printed forms.

**283. Appointment of Notaries Public**, 1915—. 1 v. Indexed. See also nos. 284 and 285.

**284. Appointment of Notaries Public and Magistrates**, 1927—. 1 v. See also nos. 281 and 283.

**285. Record of Commissioners of Affidavits**, 1856-66; 1895-1920. 2 v. V. for 1895-1920 includes also appointments of notaries public.

**286. Bonds** (of County Officials), 1847—. 3 file boxes. See also nos. 303 and 304 and Register of Deeds, nos. 127, 129, 132, and 162.

**287. Road Book**, 1841-46. 1 v. Orders of Court of Pleas and Quarter Sessions pertaining to county roads.

**288. Schoolhouse Deeds**, 1882-1920. 1 file box.

**289. Clerk's Receipts** (Copies of), 1892-98. 1 file box.

**290. Paid Checks**, 1930—. 2 file boxes. Filed chronologically. Includes also bank statements.

**291. List of Taxpayers**, 1866. 1 v. 18 pp.

**292. Inheritance Tax Collections**, 1921—. 2 v. Each v. indexed.

**293. Record of Pensions** (Confederate), 1889-1906. 1 v. See also no. 245.

**294. Record of Corporations**, 1899-1928; 1930-35. 3 v. Each v. indexed.

**295. Certificates of Incorporation**, 1933—. 1 file box.

**296. Partnership Records**, 1917—. 2 v. Each v. indexed.

**297. Record of Boundary Lines** (no title), 1910. 1 v. Typed. Blueprints. 75 pp. Blueprint maps of survey of boundary between North Carolina and South Carolina.

**298. Deeds**, 1914-16. 1 file box.

**299. Lien Docket**, 1877—. 2 v. Each v. indexed. Includes also record of lis pendens, 1919—.

**300. Tax Levies, 1873-87.** 1 v. List of executions under tax judgments.

**301. Record of Permits to Purchase Concealed Weapons, 1925—.** 1 v.

**302. Register of Nurses, 1927—.** 1 v.

**303. Miscellaneous, 1868-1924.** 3 file boxes. Filed topically. Court orders, bonds, Justice of the Peace returns, executions, election returns, and naturalization papers.

**304. Old Papers** (Miscellaneous), 1805-12; 1814-16; 1819-20; 1842-47; 1857-58; 1861-64; 1868-69; 1887. 1 file box. Filed topically. Paper poor. Bonds of inspectors, administrators, guardians, Tax Collectors, and Constables; apprentice bonds; guarantees to return slaves to this state; witness fees; summonses, warrants, indictments, and other papers in civil and criminal cases.

**305. Miscellaneous Papers Recorded, 1932—.** 1 file box. Clerk's receipts, civil cases, and petitions for widows' year's support.

**306. Miscellaneous Papers Not Recorded, 1935—.** 1 file box. Correspondence of Clerk, Recorder's papers, warranty deeds, liens, releases, and welfare and civil papers.

## ACCOUNTANT

*All records are in Accountant's office, first floor of courthouse.*

**601. General Ledger, 1930—.** 1 v. Indexed. Recapitulation of all county accounts.

**602. Expense Analysis and Budget Ledger** (of County), 1930—. 3 v.

**603. Receipt Ledger, 1930—.** 1 v.

**604. Journal, 1930—.** 1 v. Record of adjustments of clerical errors.

**605. Correspondence** (of Accountant), 1931—. 2 file boxes. Arranged alphabetically.

**606. Tax Collector's Turnover Sheets, 1930—.** 1 v. Arranged numerically. See also Tax Supervisor, no. 661.

**607. Recapitulation of Tax Levies, 1936.** 1 v. Arranged numerically.

## TAX SUPERVISOR

*All records are in Tax Supervisor's office, first floor of courthouse; in County Commissioner's room in courthouse; in courthouse annex storeroom; and in Board of Education storeroom.*

**651. Tax Abstracts, 1928—.** 91 v. Handwritten on printed forms. In Tax Supervisor's office.

**652. Township Tax Books, 1875-1935.** 259 v. Handwritten on printed forms. In annex storeroom.

**653. Tax List Sheets, 1919-21.** 40 v. Handwritten on printed forms. In annex storeroom.



**654. Tax Scrolls, 1932—.** 30 v. Handwritten on printed forms. In Tax Supervisor's office.

**655. County Tax Books, 1915.** 1 v. Arranged by township. Handwritten on printed forms. In annex storeroom.

**656. Lists of Persons Who Have Paid Poll Tax, 1902-10.** 1 v. In annex storeroom.

**657. Receipts Register, 1928-30.** 1 v. In Tax Supervisor's office.

**658. Tax Receipts, 1926—.** 132 v.: 66 v., lettered A, used in field; 66 v., lettered B, used in office. Handwritten on printed forms. In Tax Supervisor's office.

**659. Tax Receipts (Stubs), 1914-26.** 38 v. Handwritten on printed forms. In annex storeroom.

**660. Partial Payments Receipts, 1931-35.** 18 v. Handwritten on printed forms. In Tax Supervisor's office.

**661. Tax Collector's Turnover Sheets, 1932—.** 2 v. In Tax Supervisor's office. See also Accountant, no. 606.

**662. Record of Taxes Collected by Clerk of Court. 1928-30.** 11 v. Handwritten on printed forms. In Tax Supervisor's office.

**663. Information for Revaluation of Property, 1927; 1933.** 8 v. Handwritten on printed forms. 5 v., 1927, in annex storeroom; 3 v., 1927, 1933, in Tax Supervisor's office.

**664. Land Tax Sales Register, 1921-35.** 5 v. Handwritten on printed forms. In Tax Supervisor's office.

**665. Tax Sale Certificates, 1914-15; 1922—.** 115 v. Each v. indexed. Handwritten on printed forms. 5 v., 1914-15, in annex storeroom; 110 v., 1922—, in Tax Supervisor's office.

**666. Record of Bonds and Notes, 1903-24.** 1 v. Handwritten on printed forms. In Tax Supervisor's office.

**667. Miscellaneous, 1840-77.** 36 bundles in wooden chest. Arranged alphabetically. List of names with taxes levied. In Board of Education storeroom.

## SUPERINTENDENT OF SCHOOLS

*All records are in Superintendent's office, in storage room, in Register's vault, and in Clerk's vault, all on first floor of courthouse; and in storage room, first floor of Hood Building.*

**751. Record of Proceedings of Board of Superintendents of Common Schools, 1841-60.** 1 v. In Clerk's vault.

**752. Minutes of Meetings of Board of Education, 1872—.** 4 v. 1 v., 1872-85, in Register's vault; 3 v., 1885—, in Superintendent's office.

**753. Records (Rough Minutes of Board of Education), 1917-22.** 1 v. In Superintendent's office.

**754. Miscellaneous, 1845-75; 1926—.** 9 file boxes and 1 file cabinet. Arranged alphabetically. General correspondence and reports concerning county schools, school registers,



paid invoices, orders for materials and supplies, miscellaneous vouchers, and record of expenses. Papers for 1845-75, 1926, and 1929-30 in storage room, courthouse; for 1927-28 and 1931— in Superintendent's office.

**755. High School Record Cards** (of Students), 1926-31. 1 file box. In Superintendent's office.

**756. Register of Common Schools**, 1859. 1 v. Roster of students enrolled in school district number 13, giving record of attendance, grades made by students, and subjects taught. In Clerk's vault.

**757. Public School Register, District 3**, 1900. 1 v. Roster of teachers and students. In storage room, Hood Building.

**758. School Records** (of Business Transactions), 1928-31. 1 file box. In storage room, courthouse.

**759. Auditor's Reports** (on County School Funds), 1921—. 20 v. Typed. V. average 11" x 9" x 1/4", 23 pp. In Superintendent's office.

**760. Record of Business of Board of Education**, 1936. 1 file box. Arranged alphabetically. Paid invoices. In Superintendent's office.

**761. Current Expense Fund** (Disbursements), 1931—. 2 v. In Superintendent's office.

**762. Ledger of School Funds**, 1911, 1926-31. 6 v. Each v. indexed. 2 v., 1911, in storage room, courthouse; 4 v., 1926-1931, in Superintendent's office. See also no. 763.

**763. Ledger Sheets**, 1917-25. 1 bundle. Loose sheets from ledger of receipts and disbursements of school funds. In Superintendent's office. See also no. 762.

**764. Canceled Vouchers** (for School Expenditures), 1933-1935. 2 file boxes. In storage room, courthouse.

**765. Contractors' Bids**, 1927—. 1 file box. Bids for construction and repair of school buildings. In Superintendent's office.

## SUPERINTENDENT OF HEALTH

*All records are in office of County Nurse, Hood Building.*

**801. Monthly Budget and Report** (of County Nurse), 1929—. 1 v. Typed on printed forms.

**802. Record of Contagious and Infectious Diseases**, 1929—. 1 v. Typed.

**803. Vaccinations**, 1933—. 2 v. Arranged by section of county. Typed.

**804. Record of Midwives**, 1929—. 1 v. Handwritten and typed on printed forms.

**805. Laboratory Reports**, 1931—. 1 file box.

**806. Case Cards** (of Contagious and Infectious Diseases), 1931—. 1 file box. Arranged alphabetically.

**807. Daily Reports**, 1931—. 1 file box. Arranged chronologically.



**808. Infant and Pre-School Histories** (of Contagious Diseases), 1926—. 1 file box. Arranged alphabetically.

**809. Correspondence** (of County Nurse), 1929—. 2 file boxes.

**810. Miscellaneous**, 1924-29. 4 file boxes. Correspondence and reports of County Nurse.

### **SUPERINTENDENT OF PUBLIC WELFARE**

*All records are in Superintendent's office, Hood Building.*

**851. Correspondence** (of Superintendent), 1930—. 1 file box. Arranged alphabetically.

**852. County Inability List**, 1930—. 1 file box. Arranged alphabetically. Record of aid given by county.

## BUNCOMBE COUNTY

Formed, 1791, from Burke and Rutherford counties. Named for Colonel Edward Buncombe of Tyrrell County. In central mountain section of state; area: 682 square miles. Population: 1850—13,425; 1900—49,288; 1930—97,947, of whom 81,276 were white and 16,665 Negro. Chief crops: corn and wheat. Chief industrial products: food, forest products, and textiles. Chief city, Asheville, resort center; population, 1930—50,193.

Asheville county seat. Formerly called Morristown. First courthouse, log, built there before 1793. A second and larger wood courthouse probably built at some date prior to 1807. Third courthouse, brick, erected between 1825 and 1833. Fourth, brick, built 1850, burned 1865. A temporary small brick building erected shortly thereafter and used until 1876, when replaced by sixth courthouse, also brick. Seventh courthouse, large brick building, completed in 1903 and in use until 1928.

Present courthouse, built 1928, fifteen-story building with basement and sub-basement. Offices on first ten floors; jail on eleventh through fifteenth floors. Exterior dimensions: 135' x 120' x 185'. Brick, cement, and steel construction. Structure fireproof.

Current records of all offices are kept in respective offices or in vaults adjacent thereto. Room 1007, on tenth floor of courthouse, used as storage room for earlier records of all offices. Storage conditions and facilities for users uniformly good.

Many records destroyed by fire in 1865.

Accountant acts as Auditor.

Survey conducted by Miss Eva P. Boyd, Mrs. Edith Farr, Mrs. Cabell Lestick, Mrs. Myrtle Matthews, Miss Ida L. Moore, Miss Pauline S. Moore, and Mrs. Margaret Simpson, under supervision of Mrs. J. Dale Stentz and Mr. C. F. Crutchfield.



**HISTORICAL COMMISSION ARCHIVES**

**1. Deeds, 1801.** 1 item in 1 MS. box. Deed from Sheriff to governor.

**2. Deed Index—Grantor and Grantee, 1805-1924.** 5 v. Printed. See Register of Deeds, no. 105.

**3. Entry Book, 1795.** 1 v. Binding destroyed, writing faded, and paper poor. See also Register of Deeds, no. 118, and Clerk of Superior Court, no. 316.

**4. Minutes, Court of Pleas and Quarter Sessions, 1822-24.** 1 v. Includes also inventories of estates. See also Register of Deeds, no. 132, and Clerk of Superior Court, no. 201.

**5. Trial and Appearance Docket, Court of Pleas and Quarter Sessions, 1796-1805.** 1 v. Binding and paper poor. See also Clerk of Superior Court, nos. 202-203.

**6. Court Papers, 1804-36.** 1 box. Land entries, plats, surveys, warrants, settlements of estates, and other miscellaneous papers.

**REGISTER OF DEEDS**

*All records are in Register's private office, in first-floor vault, in basement vault, and in room 1007—all in courthouse; in first-floor vault unless otherwise indicated.*

**101. Record of Deeds, 1794—.** 492 v.: 7 v., 1803-15, lettered A-G; 485 v., 1794—, numbered 1-485. Indexed in nos. 104 and 105. Handwritten, 1794-1895; handwritten on printed forms, 1896-1914; typed on printed forms, 1915—. Includes all property conveyances and encumbrances except chattel instruments after 1880 (kept separately in no. 110), and mortgage deeds and deeds of trust after 1877 (kept separately in no. 107). In basement vault.

**102. Land Deeds, 1794-1914.** 19 v. Indexed in no. 103. Binding and paper poor and writing faded. Transcribed in no. 101. In basement vault.

**103. Indexes, Land Deeds, 1794-1914.** 12 v. Index to no. 102. In basement vault.

**104. Index—Grantor and Grantee, 1887—.** 60 v.: 3 series, each numbered 1-10 Grantor and 1-10 Grantee. Handwritten and typed on printed forms. Index to no. 101. Superseded, 1887-1924, by no. 105. V. average 875 pp. In basement vault.

**105. Deed Index.** 1794-1924. 5 v. Printed. An improved and copyrighted system of indexing devised by George A. Diggs, Jr., Register of Deeds. Index to nos. 101, 114, 118, and 120. Supersedes no. 104, 1887-1924. In basement vault.

**106. Deeds, 1805—.** 166 file boxes. Filed alphabetically. Files, 1805-1919, in basement vault; files, 1920—, in first-floor vault. See also Clerk of Superior Court, no. 335.

**107. Deeds of Trust, 1878—.** 353 v.: numbered 1-353. Indexed in no. 108. Handwritten, 1878-1918; typed, 1919—.



V. average 1,000 pp. Includes also mortgage deeds. Deeds of trust and mortgage deeds prior to 1878 recorded in no. 101.

**108. Index to Deeds of Trust, 1878—.** 42 v. Index to no. 107. Handwritten, 1878-1925; typed, 1926—.

**109. Deeds of Trust, 1830-1920.** 8 file boxes. Filed alphabetically. See also Clerk of Superior Court, no. 335.

**110. Chattel Mortgages, 1881—.** 213 v.: numbered 1-213. V. for 1881-1920 indexed in each v.; cross-indexed in nos. 111 and 112, 1921—. Handwritten and typed on printed forms. Chattel mortgages before 1881 recorded in no. 101.

**111. Indexes to Chattel Mortgages, 1921—.** 14 v.: irregularly numbered and lettered. Handwritten, 1921-24; handwritten and typed, 1925-32; typed, 1933—. Index to no. 110. V. average 1,000 pp.

**112. Daily Indexes to Chattel Mortgages, 1934—.** 6 v. 3 v. Grantor and 3 v. Grantee. V. average 1,000 pp. Index to no. 110. Daily record of chattel mortgages recorded.

**113. Chattel Mortgages, 1830—.** 33 file boxes. Filed alphabetically. 8 file boxes, 1830-1920, in basement vault; 25 file boxes, 1920—, in first-floor vault.

**114. Record of Leases, 1898-1914.** 1 v. Indexed; also cross-indexed in no. 105. Handwritten on printed forms. Special leases of property of Mountain Retreat Association, now Montreat. Other leases recorded in no. 101. In basement vault.

**115. Notices of Federal Tax Liens, 1924—.** 1 file box. Indexed in no. 117. In basement vault.

**116. Discharges of Federal Tax Liens, 1925-35.** 1 file box. Indexed in no. 117. In basement vault.

**117. Notices and Discharges of Federal Tax Liens, 1924—.** 2 v. Index to nos. 115 and 116. Handwritten on printed forms. Brief record of federal tax liens, showing name of delinquent taxpayer, amount of lien and serial numbers of notices and discharges.

**118. Land Entries, 1795-1804; 1816-30; 1871-98.** 7 v.: irregularly lettered. Indexed; also cross-indexed in no. 105. Handwritten on printed forms. In basement vault. See also Historical Commission Archives, nos. 3 and 6, and Clerk of Superior Court, no. 316.

**119. Entry Taker's Returns, 1845-51.** 1 v. 9" x 2" x 1", entries on only 8 pp. In basement vault.

**120. Land Grants, 1796; 1804-14; 1828-33; 1861.** 7 v. Indexed in no. 105. V. for 1830 torn and damaged. V. for 1861 contains loose pages, dated 1804. In basement vault.

**121. Plat Books, 1877—.** 17 v. Indexed in no. 123. V. average 34" x 27" x 1½". Original linen tracing maps, not open to public. In basement vault. See also Historical Commission Archives, no. 6.

**122. Plat Books, 1877—.** 17 v. Indexed in no. 123. V. average 34" x 27" x 1½". Blueprint copies of maps in no.



121 for public use. In basement vault. See also Historical Commission Archives, no. 6.

**123. Index to Plat Books, 1877—.** 2 v. Index to nos. 121 and 122. Typed on printed forms. In basement vault.

**124. Register's Daily Register, 1869—.** 22 v. V. average 20" x 14" x 2". Record of collection of fees.

**125. Register of Farm Names, 1916-34.** 1 v. Indexed. Typed on printed forms.

**126. Minutes of County Commissioners, 1872—.** 22 v.: numbered 1-21, with 2 v. numbered 9. Indexed in no. 127. Handwritten, 1872-1912; typed, 1913—. Binding poor and writing faded in earlier v. Includes also record of official bonds; a few official bonds, 1901-13, recorded in no. 129.

**127. Card Index to Minutes of County Commissioners, 1868—.** 2 file boxes. Index to no. 126.

**128. Day Book of County Commissioners, 1872-1928.** 16 v. Paper poor and writing faded in earlier v. Supplement to no. 126, giving record of Commissioners' appropriations and vouchers approved. In basement vault.

**129. Commissioners' Miscellaneous Records, 1901-13.** 5 v. Tax exemptions, court expenses, county expenses, Tax Collector's reports for state and county, official bonds, and road overseers' appointments.

**130. Commissioners' Papers, 1872—.** 32 file boxes. Filed chronologically. 3 file boxes in basement vault include also marriage licenses, 1872-1900. 3 file boxes, 1872-1928, in basement vault; 29 file boxes, 1922—, in Register's private office.

**131. County Claims, 1867-1928.** 39 file boxes. Filed chronologically. Audited and paid claims against county. In room 1007.

**132. Records of County Court of Pleas and Quarter Sessions, 1849.** 1 v. Record of appointments of county officers, audit of county accounts, and other administrative records. In basement vault.

**133. Warrants, 1894.** 1 v. List of warrants on the County Treasurer issued by County Commissioners for payment of county expenses. 75 pp. In basement vault.

**134. Record of Children's Home, 1897-1906.** 1 v. Indexed. Handwritten on printed forms. Record of adoption and care of indigent children.

**135. Expense Accounts of Children's Home, 1895-1902.** 2 v. Indexed. Includes also names of children being cared for.

**136. Register's Cost Book, 1881-1915.** 8 v. Binding and paper poor and writing faded in earlier v. Register's cash book, Tax Lister's cost book, election cost book, and list of county freight and express charges on beer and whiskey. In basement vault.



**137. Road Docket**, 1849-68. 1 v. Appointments of road overseers and reports on construction of roads and bridges. In basement vault.

**138. Special Tax List**, date illegible. 1 v. Binding poor. Record of taxes paid to county by merchants. In basement vault.

**139. Tax Book**, 1901-07; 1931-34. 3 v. Handwritten, 1901-07; handwritten on printed forms, 1930-34. Binding torn; paper poor. Special tax book of merchants, liquor dealers, and liverymen. In basement vault.

**140. Tax Listers' Handbook**, 1882-84. 2 v. Each v. indexed. List of delinquent taxpayers and amounts of property owned by each. V. average 50 pp. In basement vault.

**141. Registration and Poll Books**, 1868-1930. 244 v. Entries arranged alphabetically. In basement vault. See also Clerk of Superior Court, nos. 295 and 296.

**142. Record of Elections**, 1880-1926. 2 v. Each v. indexed. In verifying room. See also Clerk of Superior Court, no. 297.

**143. Marriage Register**, 1851—. 10 v. Each v. indexed. Handwritten, 1851-90; typed, 1891—.

**144. Marriage Licenses**, 1901-19. 3 file boxes. Filed chronologically. Marriage licenses after 1919 filed in loose-leaf v.; see no. 145. Licenses prior to 1901 filed with no. 130. In basement vault.

**145. Marriage Licenses**, 1919—. 17 v. Licenses arranged alphabetically under initial of groom. Handwritten on printed forms. Original marriage licenses bound in loose-leaf v. 16 v., 1919-35, in basement vault; 1 v., 1936—, in first-floor vault. For marriage licenses prior to 1919 see nos. 130 and 144.

**146. Protests to Marriage Licenses**, 1809-96. 1 v. Indexed. Binding and paper poor and writing faded. Statements of protest of parents against marriage of children under age. In basement vault.

**147. Parents' Consent** (to Marriage of Minors), 1809-1920. 12 file boxes. Includes also parents' protests. Continued in no. 148. In basement vault.

**148. Medical Certificates and Parents' Consent** (to Marriage of Minors), 1921-35. 16 bundles. Includes also parents' protests. In basement vault.

**149. Medical Affidavits for Marriage Certificates**, 1935—. 1 file box. Filed alphabetically.

**150. Negro Cohabitation Certificates**, 1866-68. 1 v. Binding destroyed; paper poor and writing faded. 25 pp. In basement vault.

**151. Births**, 1897—. 27 v.: 4 v. unnumbered, 1897-1913; 23 v., numbered 1-23, 1913—. Indexed in no. 152. Handwritten on printed forms. 26 v., 1897-1934, in basement vault; 1 v., 1913-35, in first-floor vault. V. average 8" x 7½" x 5½",



400 pp. V. for 1897-1913 local record, not official state birth certificates.

**152. Index Book to Births, 1897-1935.** 4 v. Index to no. 151. In basement vault.

**153. Deaths, 1913-35.** 23 v.: numbered 1-22, with 2 v. numbered 4. Indexed in no. 154. Handwritten on printed forms. V. average  $8\frac{1}{2}$ " x  $7\frac{1}{2}$ " x 5", 900 pp. In basement vault.

**154. Index to Deaths, 1913-35.** 3 v. Index to no. 153. In basement vault.

**155. Honorable Discharge of Soldiers and Sailors, 1919.** 2 v. Each v. indexed. Handwritten on printed forms.

**156. Department of Commerce and Labor** (Division of Naturalization), 1906. 1 v. Handwritten on printed forms. Record of declaration of intention by persons of different nationalities to become citizens of the United States and petitions for naturalization.

**157. Registration Book, 1897-1911.** 1 v. Binding and paper poor and writing faded. Peddlers' licenses and registration of timber marks and stock marks. 25 pp. In basement vault.

**158. Private Account Book, 1879-81.** 1 v. Record of freight consignments. In basement vault.

**159. Scrap Book, 1900.** 1 v. Newspaper clippings concerning the Democratic party—appointments of committees, speeches of candidates, etc.

## CLERK OF SUPERIOR COURT

*All records are in Clerk's main office, first-floor vault, and basement vault; in rooms 513, 601, 704, 705, and 1007; and in the bookkeeping room—all in courthouse.*

**201. Minutes, Court of Pleas and Quarter Sessions, 1792-1814; 1820-68.** 13 v. Most of volumes have poor binding, or no binding at all; writing faded and paper poor. Includes appearance docket, 1792-95. In basement vault. See also Historical Commission Archives, no. 4, and Register of Deeds, no. 132.

**202. Appearance Docket, Court of Pleas and Quarter Sessions, 1796-1805; 1826-68.** 10 v. Each v. indexed. Writing faded and paper poor. In basement vault. See also no. 201 and Historical Commission Archives, no. 5.

**203. Trial Docket, Court of Pleas and Quarter Sessions, 1837-67.** 3 v. Writing faded and paper poor. In basement vault. See also Historical Commission Archives, no. 5.

**204. Execution Docket, Court of Pleas and Quarter Sessions, 1807-14; 1833-49; 1862-68.** 4 v. 1 v., 1807-14, in room 1007; 3 v., 1833-49; 1862-68, in basement vault.

**205. State Docket, Court of Pleas and Quarter Sessions, 1825-68.** 6 v. Writing faded. In basement vault.



**206. Civil and Criminal Papers, Court of Pleas and Quarter Sessions, 1849-68.** 9 file boxes. Filed chronologically. Papers poor and writing faded. 7 file boxes, 1849-54, in basement vault; 2 file boxes, 1855-68, in room 1007.

**207. Minute Docket, Superior Court, 1812—.** 83 v.: irregularly lettered. Handwritten, 1812-1930; typed, 1930—. Paper poor in earlier v. 49 v., 1812-1922, in basement vault; 33 v., 1923—, in first-floor vault; 1 v. of rough minutes, 1902, in room 1007.

**208. Summons Docket, Superior Court, 1869-1930.** 16 v.: lettered A-P. Each v. indexed. For summons docket after 1930, see no. 212. In basement vault.

**209. Record of Lis Pendens, Superior Court, 1896—.** 5 v. Indexed in no. 210. 1 v., 1896-1903, in basement vault; 4 v., 1903—, in first-floor vault. For original notices of lis pendens, see no. 334.

**210. Cross Index to Lis Pendens, Superior Court, 1896—.** 1 v. Index to no. 209. In first-floor vault.

**211. Trial Docket, Superior Court, 1868-90; 1901—.** 8 v. Each v. indexed. Paper poor and writing faded. 3 v., 1868-1890 and 1903-11, in basement vault; 1 v., 1901-02, in room 1007; 4 v., 1912—, in room 513.

**212. Civil Issues Docket, Superior Court, 1869—.** 25 v.: a few v. irregularly lettered; others unlettered. 5 v., 1930—, labeled **Summons and Civil Issues Docket**. Indexed in nos. 213, 214, and 215. Includes also summons docket since 1930 (see no. 208). 19 v., 1869-1930, in basement vault; 5 v., 1930—, in Clerk's main office; 1 v., 1902, in room 1007.

**213. Index to Receivership Papers, no dates.** 1 v. Index to receivership proceedings in no. 212. Replaced by no. 214. In room 705.

**214. Cross Index to Civil Issues Docket, 1869-1930.** 2 v. Index to no. 212. Succeeded by no. 215. In basement vault.

**215. Cross Index to Civil Actions and Summonses, 1930—.** 1 v. Index to nos. 212, 216, and 239. In Clerk's main office.

**216. Judgment Docket (Civil), Superior Court, 1868—.** 26 v.: lettered A-Z. Indexed in nos. 215 and 217-221. In first-floor vault.

**217. Index to Judgments in Civil Actions, Superior Court, 1866-69.** 1 v. Index to no. 216. Replaced by no. 218. In basement vault.

**218. Cross Index to Judgments in Civil Actions, Superior Court, 1866-88.** 2 v. Index to no. 216. Replaced by no. 219. In basement vault.

**219. Cross Index to Judgment Docket, Superior Court, 1866-1914.** 4 v. Index to no. 216. Succeeded by no. 220. In first-floor vault.

**220. Cross Index to Judgments, Superior Court, 1915—.** 15 v. Index to no. 216. Succeeds no. 219. In first-floor vault.



**221. Card Index to Judgments, Superior Court, 1932—.** 1 file box. Index to no. 216. A temporary file used for convenience of office. In bookkeeping room.

**222. Civil Papers, Superior Court, 1867—.** 1,337 file boxes. Filed by case number and indexed in no. 223 except 63 file boxes, 1868-1928. 379 file boxes, 1867-1916, in basement vault; 887 file boxes, 1917—, in first-floor vault; 6 file boxes, 1927—, in main office; 2 file boxes, 1930—, in bookkeeping room; 63 file boxes, 1868-1928, in room 1007.

**223. Cross Index to Judgment Roll, 1868—.** 4 v. Index to no. 222. In first-floor vault.

**224. Divorce Cases, 1920—.** 5 file boxes. Filed alphabetically. 4 file boxes, 1920-35, in basement vault; 1 file box, 1936—, in first-floor vault.

**225. Execution Docket, Superior Court, 1850-68; 1889—.** 12 v. V. for 1850-68 indexed in no. 226; each v. indexed, 1889—. 11 v., 1850-68, 1889-1934, in basement vault; 1 v., 1935—, in room 513.

**226. Index to Execution Docket, Superior Court, 1850-68.** 1 v. Index to no. 225. In basement vault.

**227. Executions against Property, Returnable, 1869-1902.** 24 file boxes. Filed chronologically. In room 1007.

**228. Tax Suits, 1930—.** 132 file boxes. Indexed in no. 229. In first-floor vault.

**229. Index to Tax Suits, 1930—.** 1 v. Index to no. 228. In first-floor vault.

**230. Criminal Docket, Superior Court, 1853-75.** 2 v. Writing faded. In basement vault. Continued in no. 232.

**231. Criminal Docket (Trial), Superior Court, 1932—.** 3 v. Each v. indexed. Typed. In room 705.

**232. Judgment Docket (Criminal), Superior Court, 1878—.** 67 v.: numbered 27-93. Each v. indexed. 2 v., 1878-98, in basement vault; 65 v., 1899—, in first-floor vault.

**233. Solicitor's Docket, Superior Court, 1848; 1900-01.** 2 v. Binding poor. In room 1007.

**234. Nol. Pros. Docket, Superior Court, 1900-13.** 1 v. Indexed. Pleas of nolle prosequi after 1913 recorded only in no. 207. In basement vault.

**235. Criminal Papers, Superior Court, 1868—.** 437 file boxes. Filed chronologically. 88 file boxes, 1868-1928, in room 1007; 337 file boxes, 1880-1934, in basement vault; 12 file boxes, 1935—, in room 513. See also no. 249.

**236. Mittimus, Superior Court, 1910-28.** 20 file boxes. Filed alphabetically. Returned writs of mittimus committing prisoners to penitentiary or jail. In room 1007.

**237. Equity Trial Docket, Superior Court, 1808-68.** 2 v. Binding and paper poor and writing faded. Includes also special proceedings, 1868-74; see no. 239. In basement vault.



**238. Equity Papers, Superior Court, 1827-66.** 13 file boxes: numbered 1-6 and 1-7. Writing faded and paper poor. In basement vault.

**239. Special Proceedings Minute Docket, Superior Court, 1868—.** 43 v.: numbered 1-43. Indexed in nos. 215 and 240. Handwritten, 1868-1929; typed, 1930—. In first-floor vault. See also no. 237.

**240. Cross Index to Special Proceedings Docket, 1868—.** 6 v. Index to no. 239. 4 v. in first-floor vault; 2 v. in main office.

**241. Special Proceedings File, 1872—.** 53 file boxes. Indexed in no. 242. 33 file boxes, 1872-1900, in basement vault; 20 file boxes, 1901—, in first-floor vault.

**242. Cross Index to Special Proceedings File, 1872—.** 2 v. Handwritten, 1872-1900; handwritten on printed forms, 1901—. Index to nos. 241 and 334. In first-floor vault.

**243. Correspondence (Clerk's), 1928—.** 3 file boxes. Arranged alphabetically. In first-floor vault.

**244. County Costs, 1919—.** 1 file box. Filed chronologically. In first-floor vault. Bills of costs in criminal cases assessed against county.

**245. Bookkeeping Records, 1877—.** 48 v.: irregularly numbered. Each v. indexed. 21 v., 1877—, in basement vault; 5 v., 1902—, in main office; 5 v., 1897-1900, 1912-23, in room 1007; 17 v., 1914—, in bookkeeping room. All receipts and disbursements of Clerk.

**246. Clerk's Papers, Superior Court, 1914—.** 24 file boxes. Arranged chronologically. Canceled checks issued by Clerk in general routine of business. 10 file boxes, 1914-33, in basement vault; 14 file boxes, 1934—, in bookkeeping room.

**247. Jury List, 1931.** 1 v. Indexed. In room 705.

**248. Reports, 1869-89; 1906; 1921—.** 23 file boxes. Reports of grand juries, road supervisors, solicitors, receivers, Sheriff, Auditor, Treasurer, Coroner, etc. 5 file boxes, 1869-1889, 1906, in room 1007; 10 file boxes, 1921—, in main office; 4 file boxes, 1931—, in bookkeeping room; 4 file boxes, 1932-35, in basement vault.

**249. Criminal Circuit Court Papers, 1895-1901.** 18 file boxes. Filed chronologically. In room 1007. Includes also a few criminal papers of Superior Court, 1902-09.

**250. Execution Docket, Inferior Court, 1883-97.** 2 v. Each v. indexed. Binding poor. In main office.

**251. Minute Docket, General County Court (Civil), 1929—.** 11 v.: numbered 1-11. Indexed in no. 253. Typed. In room 705.

**252. Civil Trial Docket, General County Court, 1933—.** 3 v. Indexed in no. 253. Typed. In room 705. See also no. 260.

**253. Cross Index to Civil Issues, County Court, 1929—.** 3 v. Index to nos. 251, 252, 257, and 258. In room 705.



**254. Civil Papers** (Open Cases), **County Court**, 1929—. 22 file boxes. Filed serially by case number. In room 705. See also no. 259.

**255. Civil Papers** (Closed Cases), **County Court**, 1929—. 144 file boxes. Filed serially by case number. In room 705. See also no. 259.

**256. Court Copies, County Court**, 1929—. 16 bundles. Listed according to date of trial. Depositions and transcripts. In room 705.

**257. Sci. Fa. Docket, County Court**, 1929—. 7 v. Indexed in no. 253. Typed. In room 513. Docket of supplementary proceedings relating to executions of judgments.

**258. Sci. Fa. Docket, County Court**, 1929—. 2 file boxes. Indexed in no. 253. 1 file box, 1929-35, in room 705; 1 file box, 1936, in main office.

**259. Civil and Criminal Papers, County Court**, 1929—. 5 file boxes. Filed serially by case number. Papers in cases in which costs and judgments have not been paid and in cases pending trial. In room 705.

**260. Minute and Trial Docket** (Criminal), **County Court**, 1929—. 4 v.: numbered 1-4. Indexed in no. 261. Typed. In room 705. V. 1 and 2 contain both civil and criminal cases.

**261. Cross Index to Criminal Docket, County Court**, 1929—. 1 v. Index to no. 260. In room 705.

**262. Criminal Papers, County Court**, 1929—. 15 file boxes. Filed serially by case number. In room 705. See also no. 259.

**263. Cash Books**, 1931—. 5 v. Listed chronologically. Daily cash books used in routine of business in General County Court. In room 705.

**264. Police Court**, 1904-12. 5 file boxes. Record of trials in Police Court which have been appealed or transferred to Superior Court. In room 1007.

**265. Justice of the Peace Dockets** (Civil), 1894-1933. 498 v. Handwritten on printed forms. 425 v., 1894-1930, in room 1007; 73 v., 1907-33, in basement vault.

**266. Justice of the Peace Dockets** (Criminal), 1879-1933. 531 v. Arranged according to date of trial. Handwritten on printed forms. 69 v., 1907-33, in basement vault; 462 v., 1879-1930, in room 1007.

**267. Justice of the Peace Index Book**, 1894. 1 v. Index by defendants to cases in Justice of the Peace Court. Individual index belonging to dockets of R. J. Stokley. 8" x 6" x 1". In room 1007.

**268. Warrants**, 1924-27. 2 v. Each v. indexed. In room 1007. See also Historical Commission Archives, No. 6, and Sheriff, no. 406.

**269. Financial Ledgers of Justices of the Peace**, 1882-1933. 41 v. Each v. indexed. 27 v., 1882-1933, in basement vault; 14 v., 1929—, in room 1007. Record of fines and fees received.



**270. Record of Justice of the Peace and Magistrate's Trials,** 1862—. 26 file boxes. Filed chronologically. In room 1007.

**271. Coroner's Reports,** 1888-1916; 1920—. 15 file boxes. Arranged chronologically. 3 file boxes, 1888-1916, in room 1007; 11 file boxes, 1920-35, in basement vault; 1 file box, 1936, in bookkeeping room. See also Coroner, nos. 451-453.

**272. Record of Wills,** 1831—. 28 v.: 26 v. lettered A-Z; 2 v. unlettered. Indexed in no. 273. 27 v., 1831—, in first-floor vault; 1 v., 1855-58, in basement vault.

**273. Cross Index to Record of Wills,** 1831—. 3 v. Index to no. 272. In first-floor vault.

**274. Wills and Testaments,** 1831—. 42 file boxes. Indexed in no. 275. Paper poor and writing faded. 30 file boxes, 1831-1934, in basement vault; 6 file boxes, 1935, in first-floor vault; 6 file boxes, 1936—, in main office. Original last wills and testaments.

**275. Cross Index to Wills,** 1831—. 3 v. Index to no. 274. In first-floor vault.

**276. Record of Guardians,** 1858—. 11 v.: 3 v., 1858-99, unnumbered; 8 v., 1899—, numbered 1-8. Indexed in nos. 277 and 281. Handwritten on printed forms. 5 v., 1858-98, in basement vault; 6 v., 1899-1927, in first-floor vault; 2 v., 1928—, in main office.

**277. Index to Record of Guardians,** 1858—. 3 v. Index to no. 276. In first-floor vault.

**278. Administrators' Bonds,** 1880-98. 3 v. Each v. indexed. Includes also administrators' applications and oaths. Administrators' bonds after 1898 recorded in no. 279. In basement vault.

**279. Appointments of Executors and Administrators,** 1868—. 24 v. V. for 1868-98 labeled **Appointments of Executors**. V. for 1868-90 indexed in each v.; v. for 1891—indexed in no. 280; current records indexed in no. 281. Handwritten, 1868-90; typed, 1891—. 21 v., 1868-1932, in first floor vault; 3 v., 1933—, in main office.

**280. Cross Index to Executors and Administrators,** 1891—. 3 v. Index to no. 279. 2 v., 1891-98, in basement vault; 1 v. 1899—, in first-floor vault.

**281. Card Index to Guardians, Administrators, and Executors,** current. 2 file boxes. Index to nos. 276, 279, and 284. In main office.

**282. Administrators' Inventories,** 1890—. 4 v. Indexed in no. 288. 1 v., 1890-98, in basement vault; 3 v., 1899—, in first-floor vault. See also Historical Commission Archives, no. 4.

**283. Widows' Year's Support,** 1845-68. 2 v. Each v. indexed. Paper poor. In basement vault.

**284. Record of Accounts** (of Fiduciaries), 1876—. 21 v.: numbered 1-21. Indexed in no. 288; current records also in-



dexed in no. 281. Handwritten, 1876-1926; typed, 1927—. 12 v., 1876-1926, in basement vault; 9 v., 1927—, in first-floor vault.

**285. Record of Settlements** (of Fiduciaries), 1862—. 14 v.: numbered 1-14. Indexed in no. 288. Handwritten and typed. 13 v., 1862-1935, in first-floor vault; 1 v., 1935—, in main office.

**286. Accounts and Settlements** (of Fiduciaries), 1918—. 8 file boxes. Indexed in no. 288. In first-floor vault. See also Historical Commission Archives, no. 6.

**287. Probate File**, 1830—. 242 file boxes: numbered 1-242. Indexed in no. 288. Appointments, inventories, accounts, and settlements of fiduciaries; papers in inquisition of lunacy; partitions of estates; allotment of dower and widows' year's support; and other papers in proceedings within probate jurisdiction of Clerk. Fiduciaries' inventories, accounts, and settlements after 1917 filed in no. 286. Lunacy proceedings after 1926 filed in no. 334. In basement vault.

**288. Cross Index to Probate File**, 1830—. 2 v. Index to nos. 282 and 284-287. In first-floor vault.

**289. Index to Deeds**, 1908-14. 1 v. An index to land deeds which have been probated in Clerk's office. 20" x 16" x 3". In room 601.

**290. Apprentice Indenture Bonds**, 1889-91; 1918-19. 2 v. Each v. indexed. Handwritten on printed forms. Recorded in no. 239, 1868-88, 1892-1917. 1 v., 1889-91, in basement vault; 1 v., 1918-19, in first-floor vault.

**291. Apprentice Bonds**, 1818-72. 1 file box. Filed chronologically. In room 1007.

**292. Bastard Bonds**, 1875-79. 1 v. Indexed. Handwritten on printed forms. In basement vault.

**293. Road Docket**, 1804-08; 1812-16. 2 v. Binding poor; writing faded and paper poor. In basement vault.

**294. Permanent Registration** (under the "Grandfather Clause"), 1902-08. 1 v. Indexed. In room 1007.

**295. Registration Books**, 1884—. 629 v. Entries arranged alphabetically. 327 v., 1884-1930, in room 1007; 302 v., 1930—, in bookkeeping room. See also Register of Deeds, no. 141.

**296. Poll Books**, 1884-1935. 397 v. Entries arranged alphabetically. 350 v., 1884-1934, in room 1007; 47 v., 1935, in bookkeeping room. See also Register of Deeds, no. 141.

**297. Record of Elections**, 1934. 1 v. See also Register of Deeds, no. 142.

**298. Election Returns**, 1897-1935. 8 file boxes, 2 boxes, and 1 bundle. Filed chronologically. Oaths, affidavits of voters in regard to poll tax, statements of campaign expenses, absentee votes, and tally sheets. 8 file boxes and 2 boxes,



1897-1930, in room 1007; 1 bundle, 1930-35, in bookkeeping room.

**299. Record of Inquisition of Lunacy, 1899—.** 5 v. Each v. indexed. Handwritten on printed forms. 1 v., 1899-1910, in basement vault; 3 v., 1911-30, in first-floor vault; 1 v., 1931—, in main office.

**300. Lunacy Papers, 1820-71.** 1 file box. In room 1007. See also nos. 287 and 334.

**301. Record of Justices of the Peace, 1891—.** 6 v. Earlier appointments recorded in nos. 201 and 207. In main office.

**302. Roster of Notaries Public, 1879—.** 8 v. Each v. indexed. 2 v., 1879-89, in basement vault; 1 v., 1890-93, in room 1007; 5 v., 1894—, in main office.

**303. Miscellaneous Bonds, 1849-97.** 3 file boxes. Arranged topically. Official bonds, 1849-95; indemnity bonds, 1873-77; receivers' bonds, 1897. In room 1007.

**304. Official Bonds, 1932—.** 1 file box. Filed chronologically. Bonds of deputies, constables, and other officers. Includes also bail bonds. Almost all bonds prior to 1932 have been surrendered upon completion of term. See also no. 303.

**305. Children's Home Record, 1890-1919.** 8 v. Each v. indexed. Handwritten on printed forms. V. average 50 pp. In basement vault. Financial accounts of Buncombe County Children's Home.

**306. Inheritance Tax Record, 1935—.** 2 v. Each v. indexed. Handwritten on printed forms. 12" x 7" x 1". In main office.

**307. Inheritance Tax Record, 1919—.** 3 file boxes. Indexed in no. 308. In first-floor vault.

**308. Index to Inheritance Tax Records, 1919—.** 1 v. Index to no. 307. In main office.

**309. Pension Record, 1914—.** 3 v. Each v. indexed. Record of pensions of Confederate soldiers and blind persons, and of widows' applications for soldiers' pensions. In main office.

**310. Applications for Pensions, 1930—.** 1 file box. Current applications for Confederate pensions, which are forwarded to Raleigh after being passed on. In main office. See also no. 334.

**311. Record of Incorporations, 1884—.** 14 v.: numbered 1-14. Indexed in no. 312. Handwritten, 1884-1900; typed, 1901—. In first-floor vault.

**312. Index to Corporations, 1884—.** 1 v. Index to nos. 311 and 314. In first-floor vault.

**313. Record of Incorporations, 1880-1904.** 3 file boxes. Filed chronologically. In room 1007.

**314. Partnership Record, 1914—.** 1 v. Indexed in no. 312. Binding and paper poor. In first-floor vault.

**315. Bankruptcy Papers, 1891—.** 21 pasteboard boxes. Filed according to names of banks and companies. Boxes



average 25" x 15" x 17". 20 boxes, 1891—, in basement vault; 1 box, 1932—, in bookkeeping room.

**316. Entry Book**, 1794-1868. 4 v. Each v. indexed. Record of land registration and boundaries; includes all proceedings, petitions, final decrees, etc. In basement vault. See also Historical Commission Archives, no. 3, and Register of Deeds, no. 118.

**317. Board of Education Papers**, 1879-1931. 2 file boxes. Papers relating to forced property sales. Deeds for land, school building contracts, valuation of school properties, deeds of trust, blueprints, survey appointments, sales of property under court order, oaths of office of members of County Board of Education, etc. In basement vault. See also Superintendent of Schools, nos. 762-763.

**318. Record of Liens**, 1873—. 11 v.: numbered 1-11. V. for 1873-1927 indexed in each v.; v. for 1928— indexed in no. 319. Handwritten, 1873-1927; typed, 1928—. 1 v., 1873-1927, in room 1007; 10 v., 1928—, in first-floor vault.

**319. Cross Index to Liens**, 1928—. 1 v. Index to no. 318. In first-floor vault.

**320. Liens**, 1891—. 29 file boxes. Filed chronologically. 27 file boxes, 1891-1934, in basement vault; 2 file boxes, 1935—, in first-floor vault.

**321. Record of Land Sales**, 1871—. 18 v.: numbered 1-17, with 1 v. unnumbered. Each v. indexed; also indexed in no. 322. Handwritten, 1871-1932; typed, 1933—. 1 v., 1871-87, in room 1007; 13 v., 1888-1932, in basement vault; 4 v., 1933—, in main office. Record of sales of real estate under court order.

**322. Index to Real Estate Sales**, 1871—. 1 v. Index to no. 321. In first-floor vault.

**323. Record of Permits** (for Purchase of Concealed Weapons), 1919—. 1 v. Indexed. In main office.

**324. Registration of Physicians**, 1891—. 6 v.: 4 v. numbered 1-4; 2 v. unnumbered. Indexed in no. 325. Handwritten on printed forms. V. average 6½" x 6" x ¼". In main office. See also no. 334.

**325. Index to Physicians' Certificates of Registration**, 1891—. 1 v. 12" x 7" x 1". Index to no. 324. In main office.

**326. Registration of Dentists**, 1887—. 1 v. Indexed. Handwritten on printed forms. 12" x 7" x 1", 50 pp. In main office.

**327. Registration of Optometrists**, 1909—. 1 v. Indexed. Handwritten on printed forms. 10" x 8" x ½". In main office.

**328. Registration of Architects**, 1915—. 1 v. Indexed. 12" x 7" x 1". In main office.

**329. Registration of Nurses**, 1916—. 7 v. Indexed in no. 330. V. average 10" x 7" x 1". In main office. See also no. 334.



**330. Index to Nurses' Certificates, 1922—.** 1 v. Index to no. 329. In main office.

**331. Registration of Veterinary Doctors, 1903-08.** 1 v. Indexed. Handwritten on printed forms. 13" x 8" x 1/4". In main office.

**332. Naturalization Record, 1905-06; 1909; 1927-28.** 4 v. Each v. indexed. Handwritten on printed forms. V. average 50 pp. 1 v., 1905-06, in basement vault; 1 v., 1909, in room 1007; 2 v., 1927-28, in first-floor vault. For proceedings in naturalization cases, see nos. 239 and 241; for naturalization papers, see no. 334.

**333. Military Petitions, 1890-1920.** 1 v. Handwritten on printed forms. Aliens' petitions for naturalization for military service. In basement vault.

**334. Miscellaneous Files, 1910—.** 36 file boxes. Papers involved in special proceedings indexed in no. 242. 17" x 9" x 9". Records of applications for pensions, 1910-30; naturalization papers, 1927; lunacy proceedings, 1927—; certification of registration of physicians and nurses, 1923—; affidavits and court orders, 1935—; and notices of lis pendens, 1935. 9 file boxes, 1910—, in main office; 27 file boxes, 1923—, in basement vault.

**335. Miscellaneous, 1833-76; 1881; 1906.** 3 file boxes. Includes deeds and deeds of trust, 1833-76; 1881; powers of attorney, 1870; jurors' oaths, 1871; and exhibits in court cases, 1906. In room 1007.

**336. Memorial Record, 1934—.** 1 v. Indexed. Typed. Record of members of bar of Buncombe County. Contains tributes to judges, lawyers, and distinguished citizens. In first-floor vault.

## SHERIFF

*Records are in offices of Sheriff, chief deputy, and desk sergeant, in basement of courthouse; in room 1007, on tenth floor; and in Identification Bureau Room, on fourteenth floor. Records are in the Sheriff's office unless otherwise indicated.*

**401. Daily Reports (of Sheriff), 1935—.** 5 v. Handwritten on printed forms.

**402. Correspondence Files (of Sheriff), 1915—.** 7 file boxes. Arranged alphabetically.

**403. General Docket and Fee Book, 1906—.** 36 v. Each v. indexed. Number, style, and progress of case; name of officer; date of receipt, execution, and return of writs; items and costs. 27 v., 1906-25, in room 1007; 9 v., 1926—, in Sheriff's office.

**404. Special Deputies, 1915—.** 1 v. Indexed. Oaths and histories of special officers. In desk sergeant's office.

**405. Card Index to Deputies, 1935—.** 2 file boxes. Arranged alphabetically. In desk sergeant's office.



**406. Record of Warrants, 1936—.** 1 v. Indexed. In chief deputy's office. See also Clerk of Superior Court, no. 268, and Historical Commission Archives, no. 6.

**407. Search Warrants, 1936—.** 1 file box. Arranged alphabetically. In desk sergeant's office.

**408. Jurors' Cards, 1937.** 1 file box.

**409. Call Book, 1915—.** 2 v. Arranged chronologically. Record of all calls received by Sheriff. In desk sergeant's office.

**410. Homicide Book, 1915—.** 2 v. Arranged chronologically. Handwritten on printed forms. Record of deaths: date, time, inquest, etc. In desk sergeant's office.

**411. Stolen Cars (Bulletins), 1936—.** 1 file box. Arranged alphabetically. Mimeographed. Daily bulletins from Theft Bureau, Department of Revenue, of cars stolen and recovered.

**412. Stolen Cars (Reports), 1935—.** 2 v. Each v. indexed. In desk sergeant's office.

**413. Lost Book, 1915—.** 2 v. Each v. indexed. List of lost and stolen property and missing persons reported to Sheriff. In desk sergeant's office.

**414. Stills and Cars Captured, 1935—.** 2 v. Arranged chronologically. Handwritten on printed forms. Record of seizure of stills and of cars transporting whiskey. In desk sergeant's office.

**415. Wrecks (Record of), 1915—.** 2 v. Arranged chronologically. Handwritten on printed forms. In desk sergeant's office.

**416. Traffic Violations, 1936—.** 1 file box. Arranged alphabetically. Record of traffic violations brought to trial.

**417. Revocation of Drivers' Licenses, 1936—.** 4 file boxes. Arranged alphabetically.

**418. Jail Records, 1933—.** 1 v. Arranged alphabetically. In Identification Bureau Room.

**419. Daily Sheets (of Prisoners' Names Entered in County Jail), 1933—.** 1 v. Names entered daily in permanent register of prisoners. See also no. 420.

**420. Permanent Register of Prisoners, 1907—.** 9 v. Each v. indexed. Register of federal and county prisoners. 6 v., 1907-25, in room 1007; 3 v., 1926—, in Sheriff's office.

**421. Bonds (Criminal), 1936—.** 1 file box. Arranged alphabetically. Bonds filed as security for persons tried on criminal charges. In desk sergeant's office.

**422. Criminal Files and Kardex Index, 1915—.** 300 file boxes. Filing and index system combined. Record of criminal trials in Superior and County courts, with Federal Bureau of Identification records, photographs, and descriptions of criminals on back of cards.

**423. Fingerprint Cards, 1932—.** 16 file boxes. Filing and index system combined. Description and trial record of jail prisoners. In Identification Bureau Room.

**424. Secondary Index to Kardex Index, 1932—.** 1 file box. Record of prisoners prior to arrest. See also no. 422. Includes also record of Federal Bureau investigations. In Identification Bureau Room.

**425. Paroles, 1915—.** 1 file box. Arranged alphabetically. Record of paroles from state and county.

**426. Wanted Criminals (titled Want Ads), First File, 1932—.** 2 file boxes. Indexed in no. 427. Records of wanted criminals. In Identification Bureau Room.

**427. Index to First File, 1932—.** 1 v. Index to no. 426. In Identification Bureau Room.

**428. Record of Wanted Fugitives, 1934—.** 1 file box. Arranged alphabetically.

**429. Photographs of Criminals, 1932—.** 5 file boxes. Indexed in no. 430. Classified according to crime.

**430. Index to Photographs of Criminals, 1932—.** 1 v. Index to no. 429.

**431. Photographs, 1932—.** 4 file boxes. Indexed in no. 432. Photographs and complete histories of criminals. In Identification Bureau Room.

**432. Sub-Secondary Index to Kardex Index, 1932—.** 6 file boxes. Index to no. 431. Also primary guide to no. 423. In Identification Bureau Room.

**433. State Board of Charities, 1915—.** 1 file box. Arranged alphabetically. Mimeographed. Monthly census bulletins from Division of Institutions and Corrections, State Board of Charities and Public Welfare.

## CORONER

*All records are in Coroner's office, room 317, third floor of courthouse.*

**451. Coroner's Reports (of Investigations and Inquests), 1925-27; 1931-34.** 1 loose-leaf binder. Arranged chronologically. Handwritten and typed. Reports on inquests and investigations of accidental deaths. Duplicates filed with Clerk of Superior Court, no. 271.

**452. Reports of Investigations, 1934—.** 2 file boxes. Arranged alphabetically. Duplicates filed with Clerk of Superior Court, no. 271. Investigation reports before 1934 filed in no. 451.

**453. Reports of Inquests, 1934—.** 1 file box. Arranged alphabetically. Duplicates filed with Clerk of Superior Court, no. 271. Inquests before 1934 filed in no. 451.



## TREASURER

*All records are in Treasurer's office, first floor of courthouse, and in room 1007, tenth floor of courthouse; in Treasurer's office unless otherwise indicated.*

**501. County Claims—Financial Ledger** (title varies), 1859-1902; 1910—. 21 v. Road, jury, and general county records; tax for new courthouse, 1902; pauper, school, and tax claims; records of finance committees, 1859-72; records of County Trustee, 1859-68. 17 v., 1859-1902, 1910-25, in room 1007; 4 v., 1926—, in Treasurer's office.

**502. Receipts** (County), 1926—. 24 v. Handwritten on printed forms. Receipts issued by Treasurer to Sheriff, magistrates, and Clerk.

**503. Record of Disbursements** (Current), 1931—. 4 v.

**504. Receipt Books** (Schools), 1910—. 321 v. Handwritten on printed forms. Records of money paid to Board of Education by Treasurer; of special school, state, and city tax; of building fund; and of current expenses. 300 v., 1910-28, in room 1007; 21 v., 1926—, in Treasurer's office. See also no. 507.

**505. Children's Home Fund**, 1936. 1 bundle. Arranged numerically. Receipts of current funds for Children's Home donated by philanthropic foundations and disbursed by Treasurer.

**506. Disbursements** (Emergency Relief), 1934. 2 bundles. Arranged numerically. Record of money paid disbursing officer of Emergency Relief Administration by Treasurer, transferring balance of old relief funds to assistant disbursing officer, and pay rolls.

**507. Miscellaneous Receipts**, 1923-24; 1930—. 368 v. Handwritten on printed forms. Receipts for money paid to Board of Education for schools; general county funds; general aid fund; etc. 34 v., 1923-24, in room 1007; 334 v., 1930—, in Treasurer's office. See also no. 504.

**508. Miscellaneous Records**, 1872—. 100 file boxes and 300 bundles. Daily cash reports from all county offices receiving money; school and county disbursements; canceled checks; and all receipts for money paid out by Treasurer. 100 file boxes, 1872-1926, in room 1007; 300 bundles, 1927—, in Treasurer's office. See also Accountant, no. 602.

## ACCOUNTANT

*All records are in Accountant's office, room 209, and in storage and bookkeeping rooms, all on second floor of courthouse; and in room 1007, tenth floor of courthouse. Accountant's office was formerly called Committee of Finance office.*

**601. Auditor's Reports** (of Accountant's Records), 1926-1935. 19 v. Typed. A consolidated statement of the assets



and liabilities of all county departments. In bookkeeping room.

**602. Reports, 1928—.** 10 v. Listed chronologically. Handwritten on printed forms. Daily reports of cash collections sent by heads of departments to Accountant. Includes also daily report of expenditures of county garage. 3 v., 1928-35, in room 209; 2 v., 1932-35, in room 1007; 5 v., 1933—, in bookkeeping room. See also Treasurer, no. 508.

**603. Receipts and Disbursements, 1859-1905.** 12 v. 3 v., 1896-98, indexed. In room 1007.

**604. Journal of Receipt Vouchers, 1921-24; 1928-35.** 4 v. Entries arranged chronologically. Handwritten on printed forms. Record of revenue collected from various county departments. 2 v., 1921-24, in storage room; 1 v., 1928-29, in room 1007; 1 v., 1930-35, in bookkeeping room.

**605. Expense Vouchers, 1925—.** 120 v. Typed on printed forms. Vouchers made for orders from various county departments for pay rolls and for bills for supplies. 40 v., 1925-1929, in storage room; 60 v., 1926-35, in room 1007; 20 v., 1935—, in bookkeeping room.

**606. Expense Vouchers, 1922—.** 188 file boxes. Filed numerically and alphabetically. Vouchers for expenses for all county departments. 96 file boxes, 1922-24, 1930, in room 1007; 40 file boxes, 1925-29, in storage room; 52 file boxes, 1929—, in room 209.

**607. Pay Rolls, 1929-36.** 8 v. Handwritten on printed forms. Accountant's record of employees in all county departments. In room 209.

**608. Budget Estimate Book, 1935—.** 1 v. Handwritten on printed forms. Comparative budget estimates on county departments, showing expenses for earlier years. In room 209.

**609. Bond and Coupon Book, 1906-30.** 4 v. Handwritten on printed forms. Records include courthouse and jail bonds, road and bridge bonds, juvenile prison bonds, school funding bonds, and funding and refunding bonds. Some of the certificates have coupons listed with them. In room 209.

**610. Anticipatory Notes, 1929-30.** 1 v. Printed forms. Notes issued against revenues due from various county departments. In room 209.

**611. Bookkeeping Files, 1928—.** 10 file boxes. Arranged topically. Records consist of two divisions; expenses and appropriations, with their different subdivisions. Includes money received from city of Asheville for its share of city-county expenses. In bookkeeping room.

**612. Requisitions for Supplies, 1932—.** 4 v. Handwritten on printed forms. 2 v., 1932-34, in room 1007; 2 v., 1935—, in bookkeeping room.



**613. Purchase Orders, 1931—.** 18 v. Typed on printed forms. Orders for all requisitions from county departments. 11 v., 1931-34, in room 1007; 7 v., 1935—, in room 209.

**614. Purchase Orders, 1925-30.** 14 file boxes. Filed numerically. Orders for all requisitions for county departments. 4 file boxes, 1928-30, in storage room; 10 file boxes, 1925-30, in room 1007.

**615. Canceled Checks, 1925—.** 47 file boxes. Filed numerically. 21 file boxes, 1925-30, in storage room; 26 file boxes, 1929—, in room 209.

**616. Witness Records, 1925—.** 2 v. Handwritten on printed forms. 1 v., Superior Court record; 1 v., County Court record. In room 209.

**617. Tax Receipts, 1929—.** 5 cardboard boxes. Arranged chronologically. 4 boxes, 1929-34, in room 1007; 1 box, 1935—, in storage room. See also Tax Collector, no. 706.

## TAX SUPERVISOR

*Records are in Tax Supervisor's offices, rooms 201 and 208, and vault, all on second floor of courthouse; and in room 1007, tenth floor of courthouse.*

**651. Correspondence, 1932—.** 3 file boxes. Arranged alphabetically. In room 208.

**652. Miscellaneous Reports of Board of Financial Control, 1931—.** 1 file box. Arranged alphabetically. Rules governing revaluations; special adjustments; resolutions; budgets; debt settlements; tax suits; city and county expense accounts; and monthly reports from liquidating agent to Board of Financial Control. In room 208.

**653. Tax Abstract Books, 1893—.** 1,675 v. Entries arranged alphabetically. Handwritten on printed forms. 1,657 v., 1893-1922, in room 1007; 16 v., 1923-34, in vault; and 2 v., 1935—, in room 201.

**654. Assessors' Records, 1907-33.** 161 v. Handwritten on printed forms. 32 v., 1907-30, in vault; 8 v., 1911-24, in room 1007; and 121 v., 1926-33, in room 201.

**655. Appraisal Cards, 1933.** 36 file boxes. Arranged numerically. Handwritten on printed forms. In room 201.

**656. Tax List Books, 1900—.** 1,262 v. Entries arranged alphabetically. Handwritten on printed forms. 491 v., 1900-27, in room 1007; 649 v., 1923-34, in vault; and 122 v., 1935—, in room 201.

**657. Tax Complaints, 1928—.** 4 file boxes. Arranged numerically and alphabetically. Handwritten on printed forms. 1 file box, 1931-32, in vault; 3 file boxes, 1928-30, 1933—, in room 208.

**658. Real Estate Transfers, 1923-35.** 3 v. 1 v., 1923-25, in room 1007; 2 v., 1924-35, in vault.



## TAX COLLECTOR

*Records are in Tax Collector's offices, rooms 201-205, and in vault, second floor of courthouse; and in room 1007, tenth floor of courthouse.*

**701. Tax Collector's Record, 1925-29.** 10 v. Daily cash book showing total amount of taxes collected and their distribution. In room 1007.

**702. Report of Tax Collector, 1925—.** 87 v. Handwritten on printed forms. Daily report, made in triplicate, of tax collections. 1 copy sent to Board of Finance Control; 1 to Board of Education; and 1 retained by Tax Collector. 24 v., 1925-34, in room 1007; 63 v., 1929—, in room 205.

**703. Correspondence (of Tax Collector), 1931—.** 4 file boxes. Arranged alphabetically. 3 file boxes, 1931-35, in room 204; 1 file box, 1936—, in room 203.

**704. Tax Ledgers, 1903-35.** 55 v. Handwritten, 1903-22; typed, 1923-35. Record of distribution of taxes for county, school, and state purposes. 27 v., 1903-22, in room 1007; 6 v., 1923-25, in room 201; 6 v., 1926-28, in room 203; and 16 v., 1929-35, in room 205.

**705. Tax Receipts, 1906-35.** 1,673 v. Handwritten on printed forms. Sizes vary; v. average 7" x 5" x 1". 1,556 v., 1906-29, in room 1007; 117 v., 1929-35, in room 205.

**706. Tax Receipts, 1929—.** 52 file boxes. Arranged alphabetically. In room 205. See also Accountant, no. 617.

**707. Special Privilege Tax, 1936—.** 20 file boxes. Arranged alphabetically. In room 203.

**708. Tax Exemptions, 1929—.** 306 v. Handwritten on printed forms. 17 v., 1929—, in vault; 250 v., 1933—, in room 205; 39 v., 1934-35, in room 208.

**709. Delinquent Tax Sales, 1904-35.** 98 v.: irregularly numbered. Each v. indexed. Handwritten on printed forms. Certificates of sale of property for non-payment of taxes. 20 v., 1904-15, in room 1007; 6 v., 1916-24, in room 201; 14 v., 1925-28, in room 203; and 58 v., 1929-35, in room 205.

**710. Deeds, 1921-28.** 24 file boxes. Arranged numerically. Deeds to property which county has taken for non-payment of taxes. In room 203.

## SUPERINTENDENT OF SCHOOLS

*Records are in bookkeeping rooms, 804 and 805; Superintendent's office, room 807; Business Manager's office, room 808; night-school room, 809; Superintendent's storeroom, 810—all on the eighth floor of courthouse; and in storeroom, 1007, on tenth floor of courthouse.*

**751. Minutes of Board of Education, 1902—.** 7 v. 1 v., 1902-12, indexed in no. 752; all others indexed in each v. Handwritten and typed. In room 807.



**752. Index to Minutes of Board of Education, 1902-12.** 1 v. Index to no. 751. Typed. In room 807.

**753. Correspondence (General), 1914—.** 10 file boxes and 8 bundles. 2 file boxes, 1925-26, and 4 bundles, 1914-23, in room 1007; 4 file boxes, 1924-33, and 4 bundles, 1914-29, in room 808; 4 file boxes, 1928—, in room 807.

**754. Principals' Reports, 1912-35.** 8 file boxes. Arranged alphabetically and by school. 2 file boxes, 1912-23, in room 1007; 6 file boxes, 1924-35, in room 808.

**755. Teachers' Reports, 1921-24.** 3 file boxes. Arranged by school. In room 808.

**756. Teachers' Application Blanks (Cards), 1914—.** 6 file boxes. Arranged alphabetically under surname of applicant. 5 file boxes, 1914-36, in room 808; 1 file box, 1937, in room 1007.

**757. Teachers' Grade Rating, 1921-35.** 1 file box. Arranged, 1921-32, by township and, 1933-35, by school district. In room 807.

**758. Census (of School Children), 1901-10.** 7 v. Arranged by township. Handwritten on printed forms. In room 807.

**759. School Census Cards, 1917-25.** 21 file boxes. Arranged alphabetically. 4 file boxes, 1917-22, in room 1007; 17 file boxes, 1917-25, in room 808.

**760. Public School Registers, 1913—.** 437 v. Entries arranged alphabetically under surname of pupil. 300 v., 1913-27, in room 1007; 137 v., 1928—, in room 804.

**761. High School Records (of Students), 1927-35.** 7 file boxes. Arranged alphabetically. Records, 1936—, kept in individual schools. In room 808.

**762. Land Deeds (to School Property), 1929—.** 2 v. Arranged alphabetically under name of school. In room 807. See also Clerk of Superior Court, no. 317.

**763. Blueprints of School Buildings, 1913—.** 8 file boxes. Includes also engineer's estimates for construction and repair of schools. In room 808. See also Clerk of Superior Court, no. 317.

**764. Insurance, 1919—.** 2 file boxes. Arranged alphabetically under name of school. Policies on school buildings. In room 808.

**765. State School Budget, 1932—.** 4 file boxes. Arranged numerically. Record of funds received from State School Commission. 3 file boxes, 1932-34, in room 810; 1 file box, 1934—, in room 808.

**766. Budget Ledger, 1928—.** 1 file box. Arranged by school. In room 805.

**767. Detailed "Expense Ledger," 1928—.** 1 file box. Arranged by school. In room 805.

**768. Disbursements and Receipts** (of School Funds), 1902—. 23 v. 22 v., 1902—, in room 808; 1 v., 1921, in room 1007.

**769. Disbursements and Receipts** (Record of), 1902—. 50 file boxes and 124 bundles. Arranged numerically by district. 9 file boxes, 1932-34, and 32 bundles, 1908—, in room 807; 8 file boxes, 1902—, in room 1007; 29 file boxes and 90 bundles, 1924—, in room 808; 4 file boxes and 2 bundles, 1917-29, in room 804.

**770. Current Expense** (Record of), 1936. 1 file box. Arranged topically. Includes also receivable and payable notes. In room 805.

**771. School Bonds** (Issued), 1931-35. 8 loose-leaf binders. Arranged by school district. Handwritten and printed. In room 805.

**772. Petitions and Loans** (Record of), 1913-23. 3 file boxes. Arranged by school. In room 1007.

**773. Minutes of County Board of Health**, 1924—. 2 v. In room 807. Superintendent of Schools acts as secretary of County Board of Health.

**774. State School Commission Files**, 1935—. 1 file box. Arranged alphabetically. Teachers' contracts and certificates. In room 805.

**775. National Youth Administration Aid** (Record of), 1935—. 2 file boxes. Arranged by school. In room 807.

**776. Accession Book** (for School Library), 1929-30. 1 v. In room 808.

## SUPERINTENDENT OF HEALTH

*Records are in office of Superintendent's secretary, room 909; Inspector's office, room 904; X-ray room; and supply room adjoining room 904—all on ninth floor of courthouse.*

**801. Minutes of County Board of Health.** See Superintendent of Schools, no. 773.

**802. Reports** (and General Correspondence), 1926—. 12 file boxes. Arranged topically. Reports on laboratory tests, vaccinations, diseases, vital statistics, and finances. In room 909.

**803. Laboratory Reports**, 1929—. 4 file boxes. Arranged by school. Reports of tubercular tests on school children. In room 909.

**804. Contagious Diseases** (Record of), 1929—. 1 v. Arranged by school. Names of school children who have been in quarantine. In room 909.

**805. Disease Control**, 1929—. 1 v. Arranged by school and alphabetically within each school. Record of treatment of communicable diseases and vaccinations of school children;



includes also record of medical treatment given inmates, and sanitary conditions, in county institutions. In room 909.

**806. Examinations** (of Pre-School Children), 1931—. 1 file box. Arranged by school district. In room 909.

**807. Consent Cards** (of Parents for Vaccinations and Schick Tests), 1930—. 1 file box. Arranged by school. In room 909.

**808. Schick Tests** (Record of), 1928—. 2 file boxes. Arranged by school. In room 909.

**809. Inspection Records** (of Sanitary Conditions in Homes of School Children), 1929—. 1 file box. Arranged by school. In room 904.

**810. Sanitary Records**, 1927—. 12 file boxes. Arranged topically. Results of inspection of water supplies, sewerage, hotels, and dairies; includes also health certificates of food handlers. In room 904.

**811. X-Ray File**, 1929—. 2 file boxes. Indexed in no. 811. X-ray pictures of county tubercular patients. In X-ray room.

**812. Card Index to X-Ray File**, 1929—. 1 file box. Index to no. 810. Arranged alphabetically under surname of patient. In X-ray room.

**813. Vital Statistics**, 1929—. 1 v. Indexed. Report of deaths of inmates of county institutions. In room 909.

**814. Insanity Records**, 1930—. 1 v. Indexed. In room 909.

**815. Warrants**, 1929—. 1 file box. Arranged alphabetically. Warrants issued under supervision of Department of Health to place inebriates and insane persons in state hospitals. In room 909.

**816. Miscellaneous Files**, 1923—. 23 file boxes and 8 bundles. Arranged by school. Includes health records of school children, venereal inspections and treatments, vital statistics, reports, bulletins, bills, pay rolls, and miscellaneous vouchers. 5 file boxes and 8 bundles, 1923-29, in supply room adjoining room 904; 18 file boxes, 1930—, in room 909.

**817. Budget Books**, 1924—. 4 v. Arranged chronologically. Monthly financial reports sent to State Department of Health. In room 909.

## SUPERINTENDENT OF PUBLIC WELFARE

*All records are in office of Superintendent's secretary; in certification office, room 4; and in interviewing office, room 5—all in basement of courthouse.*

**851. General Correspondence**, 1922—. 1 file box. Arranged topically. In secretary's office.

**852. Daily Records**, 1934—. 1 file box. Arranged chronologically. List of persons who have applied for aid with nature of aid given. In room 5.

**853. Investigations**, 1929-35. 2 file boxes. Arranged numerically under case number. Record of investigations of



juveniles who have gone to other cities and requests for their return passage. In secretary's office.

**854. Work Applications**, 1936. 5 file boxes. Arranged alphabetically. Rejected applications of persons not eligible or certified for relief work. In room 4.

**855. Certification File** (for Works Progress Administration Work), 1936. 8 file boxes. Arranged numerically under family case number. In room 4.

**856. General File**, 1927—. 6 file boxes. Arranged numerically under case number of client. Inactive record of relief clients. 5 file boxes, 1927—, in secretary's office; 1 file box, 1929-31, in room 5.

**857. Record of Unemployables** (Open), 1932—. 2 file boxes. Arranged alphabetically under surname of client. Active list of unemployables together with detailed information concerning family and needs of each. In room 5.

**858. Record of Unemployables** (Closed), 1932—. 1 file box. Arranged alphabetically under surname of client. List of persons who have been dropped from active roll of unemployables. In room 5.

**859. Work Records**, 1935—. 1 file box. Arranged alphabetically under surname of employee. Assignment and re-assignment slips of employees to Works Progress Administration projects. In room 4.

**860. Federal Emergency Relief Administration Forms**, 1935—. 1 file box. Arranged alphabetically. Transmittal sheets of transients sent by Emergency Relief Administration Transient Bureau. In room 4.

**861. Supply Orders** (Active), 1936. 4 file boxes. Arranged alphabetically. Record of supplies given persons on direct relief. 3 file boxes in room 4; 1 file box in room 5.

**862. Supply Orders** (Inactive), 1936. 1 file box. Arranged alphabetically. Names of Works Progress Administration clients who formerly received commodities as direct relief.

**863. Blind Files**, 1936. 1 file box. Arranged alphabetically. Record of money given dependent blind persons from state and county appropriations. In secretary's office.

**864. Child Labor Law Record**, 1933—. 1 file box. Arranged chronologically. Copies of certificates of eligibility of children for factory employment. In secretary's office.

**865. Mothers' Aid Law Records**, 1928—. 1 file box. Arranged alphabetically. Includes record of applications for aid and of relief given. In secretary's office.

**866. Parole Records**, 1934—. 3 file boxes. Arranged alphabetically. Reports from paroled men to Superintendent of Public Welfare and correspondence between Superintendent of Public Welfare and Commissioner of Paroles. In secretary's office.



**867. Emergency Relief Administration Records** (Closed), 1930-35. 34 file boxes. Indexed in no. 868. Record of Emergency Relief Administration work projects, case histories, relief certificates, teachers' applications, distribution of commodities, and financial requests. 2 file boxes, 1930-35, in secretary's office; 32 file boxes, 1930-33, in room 4.

**868. Card Index** (Closed), 1930-35. 12 file boxes. Index to no. 867. 8 file boxes, 1930-33, in room 4; 4 file boxes, 1933-35, in secretary's office.

**869. Financial Record** (of Relief Clients), 1935—. 2 file boxes. Arranged alphabetically. In secretary's office.

**870. Office Administration** (Record of), 1931—. 1 file box. Arranged topically. Statements of allotments and expenditures, requisitions for supplies and materials, and pay rolls. In secretary's office.

**871. Miscellaneous**, 1932—. 2 file boxes. Arranged topically. Includes hospital bills, school records, rural police reports, record of farm debt adjustments, and receipted invoices. In room 5.

## CONSTABLE

*All records are in room 10, in basement of courthouse, which is shared by Constable and Rural Police.*

**901. Civil Docket**, 1932—. 6 v. Arranged by case number. Handwritten on printed forms. Constable's record of service of process and collection of fees in civil cases before Justice of the Peace.

**901a. Civil Records**, 1932—. 10 file boxes. Arranged by case number. Original papers in civil actions in which process was served by constable.

**901b. Criminal Dockets**, 1931—. 4 v. Arranged by case number. Handwritten on printed forms. Constable's record of service of process and collection of fees in criminal cases before Justice of the Peace.

## COUNTY ENGINEER

*All records are in Engineer's office, room 317, on third floor of courthouse.*

**902. Notebooks**, 1923—. 150 v.: numbered 1-150. Partially indexed in no. 902a. Engineers' field notebooks used by field workers for daily reports.

**902a. Index Sheet to Notebooks**, 1923—. 1 sheet. Partial index to no. 902. Sheet posted on door of cabinet.

**902b. Plans and Profiles**, 1932—. 26 file boxes. Indexed in no. 902c. Original tracings and blueprint copies of plans for roads; bridges; culverts; and water, sewer, and sanitary districts; also complete set of blueprints of courthouse.



**902c. Card Index to Maps, 1932—** 6 file boxes. Index to no. 902b.

**902d. Tax Maps, 1932—** 8 file boxes. Arranged by township. Original linen tracings of property; original for Engineer, 1 copy for Register of Deeds, and 1 copy for Tax Supervisor.

**902e. Calculations—Current Files, 1930—** 2 file boxes. Arranged chronologically. Calculations on monthly estimates of general construction work.

**902f. Miscellaneous Files—Closed Files, 1923-30.** 4 file boxes. Arranged topically. Monthly estimate sheets for road, sewerage, tunnel, and extension bridge work; general office files of surveys and road contracts; paving assessments; road petitions and reports; and general office correspondence.

### JUDGE OF JUVENILE COURT

*All records are in the Judge's offices, rooms 1008 and 1009, on tenth floor of courthouse.*

**903. General and Miscellaneous Files, 1924—** 3 file boxes. Arranged topically. General correspondence, daily and monthly reports, complaints, and statistics.

**903a. Official Docket, 1924—** 1 v. Indexed in v.; also indexed in no. 903i. Record of juvenile cases for which written orders have been made.

**903b. Official Cases (Active), 1924—** 2 file boxes. Indexed in no. 903i. Records of dependent, neglected, and delinquent children for whom it was necessary to make written judgments, and of cases regarding custody of children committed to state institutions.

**903c. Official Cases (Closed), 1924—** 3 file boxes. Indexed in no. 903i. Records of children over 16 years of age; transferred from no. 903b.

**903d. Unofficial Cases (Active), 1924—** 2 file boxes. Indexed in no. 903i. Records of dependent, neglected, and delinquent children who have had hearings before judge and oral orders made.

**903e. Unofficial Cases (Closed), 1924—** 5 file boxes. Indexed in no. 903i. Transferred from no. 903d.

**903f. Baby File (Active), 1924—** 1 file box. Indexed in no. 903i. Records of dependent and neglected children under 5 years of age who are in children's homes or who have been adopted but are still under the supervision of the court because the final order of adoption is still pending.

**903g. Baby File (Closed), 1924—** 1 file box. Indexed in no. 903i. Records of dependent and neglected children for whom final order of adoption or permanent disposition has been made; transferred from no. 903f.



**903h. Out-of-State Cases, 1924—.** 1 file box. Indexed in no. 903i. Records of children from other states who have committed delinquencies in county; includes also record of runaways who have been returned.

**903i. Card Index, 1924—.** 1 file box. Index to nos. 903a-903h.

**903j. Children's Bureau Records, 1929-35.** 1 file box. Arranged numerically. Records of all dependent, neglected, and delinquent children from which the Children's Bureau, U. S. Department of Labor, compiles statistics according to age, sex, race, offense, and disposition of case.

### PURCHASING AGENT

*All records are in office of Purchasing agent, room 417, fourth floor of courthouse.*

**904. Requisitions, 1930—.** 1 v. Indexed in no. 904c. Handwritten on printed forms. Requisitions in triplicate for store-room and office supplies for all county departments.

**904a. Requisitions, 1930—.** 1 file box. Indexed in no. 904c.

**904b. Purchase Orders, 1930—.** 11 file boxes. Indexed in no. 904c. Purchase orders in triplicate issued from approved requisitions.

**904c. Card Index and Record Cards, 1930—.** 1 file box. Index to nos. 904-904b.

**904d. Special Appropriations, 1930—.** 1 file box. Arranged numerically. Purchase orders for commodities for Welfare Department and Works Progress Administration projects, and other purchases made under special appropriations.

**904e. Petit Cash Book, 1930—.** 1 v. Handwritten on printed forms. Record of bills less than one dollar, not requiring a requisition.

### RURAL POLICE

*All records are in office of Rural Police Department, room 10, basement of courthouse.*

**905. Daily Reports, 1924—.** 1 file box. Arranged chronologically. Includes reports on stolen cars, on school children's accidents, and on condition of streets and highways patrolled; also warrants and capiases, correspondence, etc.

**905a. Mileage (Annual Report), 1936.** 1 file box. Arranged topically.

**905b. Record of Cases in Justice of the Peace Court (mis-titled Rest Book), 1933—.** 1 v. Indexed. Handwritten on printed forms.

**905c. State Cases, 1936—.** 1 file box. Arranged alphabetically. Cases transferred from Justice of the Peace to County Court.

**905d. School Reports, 1924—.** 1 file box. Arranged by school. Reports on children absent from school.

**905e. Registration (of Motor Vehicles), 1924—.** 1 v. Indexed. Handwritten on printed forms.

**905f. Reports on Stolen Cars, 1933—.** 4 file boxes. Arranged alphabetically.



## BURKE COUNTY

Formed, 1777, from Rowan County. Named for Dr. Thomas Burke, governor and member of Continental Congress. In eastern mountain section of state; area 534 square miles. Population: 1850—7,772; 1900—17,699; 1930—29,410, of whom 26,803 were white and 2,606 Negro. Chief crops: corn, wheat, and cotton. Chief industrial products: leather goods and textiles. Leading town: Morganton; population, 1930—6,001.

Morganton, county seat. First courthouse built there shortly after county formed; replaced by present one, built on same site in 1833.

Courthouse is two-story, square building, surmounted by cupola. Exterior dimensions: 60' x 60' x 30'. Constructed of native stone covered with concrete. Considerable fire hazard. On first floor: offices of Clerk, Register, Sheriff, Accountant, and County Commissioners. On second floor: courtroom, judge's room, and two anterooms. Offices of Superintendent of Schools and Superintendent of Public Welfare in Board of Education Building, two-story, brick, fire-resistant, exterior dimensions 64' x 30' x 25', constructed in 1928.

Clerk's records kept on metal racks and files in vault back of office. Register's records kept on wooden shelves in vault connected with office. Both offices crowded. Records of other offices well cared for in standard office equipment except a few of county's older financial records in storeroom, third floor of jail.

Many records destroyed in 1865, supposedly by Federal troops.

Accountant acts as Auditor, Treasurer, and Tax Supervisor, and clerk of Board of County Commissioners. Sheriff acts as Tax Collector. County at time of survey (1936) had no full-time Superintendent of Health; County Physician's reports kept by Accountant (no. 636). Coroner keeps no records.

Survey conducted by Mr. Dewey S. Devine and Mr. Charles Newton under supervision of Mr. C. F. Crutchfield.

## HISTORICAL COMMISSION ARCHIVES

1. **Deeds, 1794-1856.** 1 MS. box. Paper poor. See also Register of Deeds, no. 107.

2. **Minutes, Court of Pleas and Quarter Sessions, 1807-34; 1841-49.** 5 v. Binding and paper poor. See also Clerk of Superior Court, no. 201.

3. **Appearance, Argument, and Trial Docket, Court of Pleas and Quarter Sessions, 1792-1806; 1814-19; 1822-34.** 3 v. Binding and paper poor and writing faded. See also Clerk of Superior Court, no. 202.

4. **Trial Docket (Civil), Court of Pleas and Quarter Sessions, 1831-42; 1851-59.** 2 v. Binding poor. See also no. 3 and Clerk of Superior Court, no. 202.

5. **Indictment, Recognizance, and State Docket, Court of Pleas and Quarter Sessions, 1830-41.** 1 v. Binding and paper poor and writing faded.

6. **Miscellaneous Papers and Letters, Court of Pleas and Quarter Sessions, 1776-1868.** 2 MS. boxes. Letters to Clerk, 1866-68; list of taxables; list of jurors; various transactions of Court of Pleas and Quarter Sessions.

7. **Minute Docket, Superior Court, 1842-57.** 1 v. Binding and paper poor and writing faded. See also Clerk of Superior Court, no. 204.

8. **Rough Minute Docket, Superior Court, (mistitled Ledger), 1841-48.** 1 v. Binding poor.

9. **Trial, Appearance, and Reference Docket (title varies), Superior Court, 1804-11; 1842-44; 1851-59.** Binding and paper poor and writing faded. V. for 1804-11 includes also argument docket. See also Clerk of Superior Court, no. 205.

10. **Execution Docket, Superior Court, 1786-1803; 1824-37; 1841-44; 1853-56.** 6 v. V. for 1843-44 indexed. Binding and paper poor and writing faded. See also Clerk of Superior Court, no. 211.

11. **Equity Papers, Superior Court, 1783-94.** 1 MS. box. Summonses, affidavits, warrants, orders, judgments, etc. See also Clerk of Superior Court, no. 232.

12. **Miscellaneous Court Papers, Superior Court, 1782-1851.** 3 MS. boxes and 2 pasteboard boxes. Summonses, execution papers, complaints, depositions, writs, warrants, subpoenas, attachments, appeal bonds, bail bonds, settlements of estates, reports of land sales, land surveys, etc. See also Clerk of Superior Court, no. 232.

13. **Wills, 1793-1905.** 2 v. Arranged alphabetically. Original wills mounted in bound v. See also Clerk of Superior Court, no. 265.

14. **Inventories and Settlements of Estates, 1786-1853.** 3 MS. boxes. See also Clerk of Superior Court, nos. 280 and 291.



**15. Settlement of Estates, 1780-1872.** 3 packages. Includes also administrators' and guardians' bonds. See also Clerk of Superior Court, no. 291.

**16. Apprentice and Bastard Bonds, 1782-93.** 1 package. See also Clerk of Superior Court, nos. 295 and 297.

**17. Marriage Bonds, 1777-1868** (approximately). 5 MS. boxes. Index being prepared at time of survey (1937). See also Register of Deeds, nos. 183 and 187, and Clerk of Superior Court, no. 337.

**18. Official Bonds, 1778-92.** 1 package. Constables', Tax Collector's, and Sheriff's bonds. See also Register of Deeds, no. 124, and Clerk of Superior Court, no. 313.

**19. Tavern Bonds, 1785-1819.** 1 package.

**20. List of Taxables, 1818-26.** 1 MS. box. See also Register of Deeds, no. 154.

**21. Pensions, 1885-1900.** 1 v. Indexed. Binding and paper poor and writing faded. Record of Confederate pensions. See also Clerk of Superior Court, no. 319.

**22. Miscellaneous Papers, 1777-1859.** 3 bundles. Summonses, recognizance papers, subpoenas, affidavits, writs, warrants, capiases, executions, bonds, jury lists, witness tickets, bills of costs, orders of sale, etc.

## REGISTER OF DEEDS

*All records are in Register's vault, first floor of courthouse.*

**101. Record of Deeds, 1866—.** 149 v.: lettered A-1 to Z-1; A-2 to Z-2; A-3 to Z-3; A-4 to Z-4; A-5 to X-5, 1866—; also numbered 6 to 26, 1930—. Indexed in nos. 102, 103, and 104. Handwritten, 1866-1918; handwritten and typed, 1919-30; typed on printed forms, 1931—. Writing faded and binding poor in earlier v. Includes all property conveyances and encumbrances except standard-type chattel mortgages on printed forms after 1892 (kept separately in no. 108). V. prior to 1866 destroyed during Civil War. See also nos. 106 and 116.

**102. Cross Index to Deeds, 1866-96.** 2 v. Writing faded, binding and paper poor. Index to no. 101. Superseded by no. 103.

**103. Cross Index to Deeds, 1866-1919.** 6 v.: numbered 1-6. Binding and paper poor. Index to no. 101. Supersedes no. 102. Continued in no. 104.

**104. Index to Real Estate Conveyances, 1919—.** 14 v.: 7 v. Grantor, 7 v. Grantee. Handwritten on printed forms. Binding poor. Index to no. 101; a continuation of no. 103.

**105. Real Estate Transfers** (no title), 1920-21. 1 v. Handwritten on printed forms. Record of all real estate transfers in each township for 1920; in Morganton no. 1 township only, for 1921.



**106. Record of Deeds, Land Grants, Indentures, Etc.** (no title), approximately 1780-1858. 1 large box and 1 envelope. Writing faded and paper poor. Pages saved from records of Register's office destroyed during Civil War.

**107. Deeds, Mortgages, and Leases**, 1812; 1816-17; 1819; 1821; 1824-26; 1842; 1850; 1853; 1859; 1862; 1867; 1869; 1872-75; 1878-98; 1900-28. 18 bundles. Arranged alphabetically. See also no. 199b and Historical Commission Archives, no. 1.

**108. Chattel Mortgage Record**, 1893—. 30 v.: numbered 28-57. Indexed in each v., 1893-1926 (v. 28-45); cross-indexed in no. 109, 1922— (v. 41-57). Writing faded and binding poor in earlier v. Handwritten and typed on printed forms. Includes all standard-type chattel instruments. Standard-type chattel instruments prior to 1893 and all irregular chattel instruments recorded in no. 101.

**109. Index to Chattel Mortgages**, 1922—. 2 v. Index to v. 41-57 in no. 108.

**110. Chattel Mortgages, Crop Liens, and Contracts**, 1880-81; 1890-93; 1895-99; 1901-16; 1920-23; 1928-29. 6 bundles. Each bundle dated. See also no. 111.

**111. Original Chattel Instruments (titled Files)**, 1924—. 6 v.: numbered 2-7. Filed alphabetically by mortgagor. Handwritten and typed on printed forms. Loose-leaf v. containing original chattel instruments recorded in no. 108. See also no. 110.

**112. Tax Lien Index**, 1924—. 1 v. Indexed. Handwritten on printed forms. A record in index form of Federal tax liens. The original notices and cancellation of liens are filed in the v.

**113. Entry Book**, 1870-83; 1888-1930. 4 v. Writing faded and binding poor. Land entries after 1930 recorded in no. 114.

**114. Record of Surveys**, 1905-35. 1 v. Indexed. Includes also land entries after 1930.

**115. Land Entries and Protests**, 1879; 1886-1919; 1921. 11 bundles. Arranged chronologically.

**116. Land Grants, Indentures, and Deeds**, 1796-97. 1 v.

**117. Plat Book**, 1922—. 1 v. Indexed. Blueprints and pen and ink drawings.

**118. Register's Fee Book**, 1915-16; 1921-24. 2 v.

**119. Minute Docket of County Commissioners**, 1868-1906; 1923. 6 v. V. for 1923 is a small pamphlet of original or rough minutes. See also Accountant, no. 601.

**120. County Commissioners**, 1908; 1919; 1921-22. 1 bundle. Papers pertaining to business of County Commissioners. Includes resolutions, petitions, bills of costs, etc.

**121. Reports and Petitions to Board of (County) Commissioners**, 1879-86; 1890-93; 1895-1903; 1905-14; 1919;



1921-22. 7 bundles. Each bundle dated. Writing faded. Petitions concerned chiefly with roads and bridges.

**122. Orders of Board of Commissioners**, 1880; 1883-86; 1889; 1891-93; 1897-99; 1902; 1905; 1914; 1916-17; 1919. 3 bundles. Each bundle dated. Includes also record of minutes of meetings of Board of Justices of the Peace, (1889 only).

**123. Record of Official Bonds**, 1868-75; 1915-18; 1923—. 2 v. Each v. indexed.

**124. Official Bonds** (title varies), 1868-1904; 1906-07; 1910; 1914; 1918. 11 envelopes and 4 bundles. Each package dated. See also Historical Commission Archives, no. 18, and Clerk of Superior Court, no. 313.

**125. Record of Official Reports**, 1883-88; 1905-14. 1 v. Includes also record of license taxes for business firms of county, 1905-14.

**126. Annual Reports of Clerk of Superior Court and of County Commissioners**, 1911. 1 bundle.

**127. Reports to Board of Commissioners** (title varies), 1882-84; 1886-87; 1889; 1894-1900; 1902-08; 1910-17; 1919-22. 9 bundles. Each bundle dated. Includes reports made by road overseers, election judges, and other county officials. See also nos. 121 and 199b.

**128. Grand Jury Reports**, 1894; 1897; 1900-02; 1904-05; 1908-16; 1918; 1920-22. 2 bundles. Each bundle dated.

**129. Letters to Register** (title varies), 1881-82; 1889; 1891-95; 1897; 1901-06; 1908; 1912; 1914-23; 1925-26. 6 bundles. Each bundle dated. Correspondence of Register in his capacity as Register and as clerk of Board of Commissioners.

**130. Record of Burke County Bonds**, 1857-99. 1 v. Writing faded. See also Accountant, no. 615.

**131. Expenditures and Bond Issues** (County), 1917-22. 1 v.

**132. Bids for Bonds**, 1921. 1 bundle.

**133. Burke County Bonds** (title varies), 1860; 1880; 1892; 1912; 1915; 1916. 5 bundles. Each bundle dated. Original bonds, redeemed.

**134. Audit Report**, 1917-23. 1 v. Indexed. Typed. Accountant's audit of books of Sheriff, Clerk, Register of Deeds, and Treasurer. See also Accountant, no. 613.

**135. Annual Statement of County Treasurer**, 1911-13; 1920. 1 bundle. Includes also Auditor's report on Board of Education, 1920.

**136. Ledger, Treasurer of Burke County**, 1870-78; 1886-1904. 5 v.: 1 v. has title above; other v., no title. 2 v., 1870-78, indexed. See also Accountant, nos. 609 and 612.

**137. Orders, County Treasurer** (title varies), 1848-73; 1876-96; 1898-1923. 44 v. Handwritten on printed forms. Stub records of county warrants, except v. for 1848-73,



which is a separate record of warrants issued. See also nos. 141 and 142, and Accountant, no. 617.

**138. Bills of Costs**, 1882-84; 1894; 1895; 1902; 1916; 1922. 34 bundles. A record of costs approved by Solicitor in criminal cases in which the county is liable for costs.

**139. Paid County Claims and Bills** (title varies), 1890; 1897-1923; 1926; 1930. 30 bundles. Each bundle dated.

**140. Index to List of County Claims**, no dates. 1 v. A record indexing claims as filed and recorded in minutes of Commissioners, no. 119.

**141. Statements of County Warrants Issued** (title varies), 1899-1900; 1904-05; 1912-17. 3 bundles. Each bundle dated. Summary annual statements of warrants against Treasurer issued by Board of County Commissioners. See also no. 137 and Accountant, no. 617.

**142. County Warrants** (on Treasurer) (title varies), 1882-83; 1892-1901; 1904-07; 1911-21. 22 bundles. Each bundle dated. Canceled county warrants. See also no. 137.

**143. Ledger**, 1912-22. 1 v. Indexed. Includes Treasurer's accounts of road funds of each township, 1915-20; record of bonded indebtedness of county, 1912-22; record of building and loan stock carried by each township for a sinking fund, 1920. See also Accountant, no. 610.

**144. Bids and Specifications for Construction of County Bridges and Buildings** (title varies), 1880; 1884; 1898; 1900-01; 1903-04; 1906-07; 1914; 1919. 5 bundles. Each bundle dated. Includes also a few contractors' bonds.

**145. Township Road Bonds and Bridge Contracts**, 1916. 1 bundle.

**146. School Censuses**, 1878. 2 v.; 1 v. dated 1878; other v., no date. V. for 1878 indexed. V. for 1878 includes also amount of money apportioned and subscribed for each district. See also Superintendent of Schools, no. 765.

**147. School Fund Ledger**, 1881-82. 1 v. Indexed. Treasurer's account of receipts and disbursements of county general school fund. See also Superintendent of Schools, no. 775.

**148. School Budget of Burke County**, 1919-20; 1922-23. 1 bundle. See also Superintendent of Schools, no. 774.

**149. School Register**, 1882-96. 2 v. Handwritten on printed forms. Binding and paper poor and writing faded. V. average 50 pp. For District 39, white race, 1888-96, and District 14, colored race, 1882-96, giving school terms, school board, texts used, teachers' salaries, and attendance and grade records of pupils. See also Superintendent of Schools, no. 755.

**150. Audit of Records of Board of Education**, 1918-20. 1 bundle. See also Superintendent of Schools, no. 774.



**151. Morganton School District Ledger, 1905-07.** 1 v. Indexed. Accounts of treasurer.

**152. Morganton City School Tax Book** (no title), 1928-31. 1 v. Indexed. Handwritten on printed forms.

**153. Tax Lists, 1872-73; 1875-88; 1890-91; 1895; 1898-99; 1907; 1915-22; 1930-35.** 80 v. Arranged alphabetically within each township. Handwritten on printed forms. Includes also delinquent tax lists. V. average  $22\frac{1}{4}" \times 17\frac{1}{4}" \times 1"$ . See also Sheriff, no. 402 and Accountant, no. 619.

**154. Tax Lists, 1887-88; 1894-98; 1900-02; 1904; 1906; 1910-13; 1915.** 95 bundles. Arranged alphabetically within each township. See also no. 199b; Historical Commission Archives, no. 20; and Accountant, no. 620.

**155. Tax Abstracts, Morganton and Lovelady Townships, 1920.** 2 v. Each v. indexed. Each v.  $9\frac{1}{4}" \times 11\frac{3}{4}" \times 4\frac{1}{4}"$ , with entries on 850 pp. See also Accountant, nos. 622 and 623.

**156. Abstracts of Listed Taxables, 1889-1914; 1916-20.** 46 bundles. Each bundle dated and marked by name of township. See also no. 199a, and Accountant, nos. 622 and 623.

**157. Assessed Valuation of Business Corporations of County, 1904-12; 1914-17; 1921-22.** 4 bundles. Each bundle dated. Includes also list of persons liable for income tax, 1908 only. Assessments for 1921-22 for Western Carolina Power Co. only.

**158. Abstracts of Unlisted Taxables, 1889-1905; 1907-22.** 5 bundles. Each bundle dated. License, franchise, and other taxes not included in ad valorem tax list. See also nos. 195 and 199a and Accountant, no. 631.

**159. "J. W. Garrison, Petitioner, vs. A. M. Kistler and Others," 1910.** 1 envelope. Proceedings before Board of Commissioners in the matter of property not listed for taxation by persons and firms. Includes other proceedings than title.

**160. Bonded Indebtedness, Rate of Taxation, and Valuation of Property, 1917-21.** 1 bundle.

**161. Assessed Valuation, Taxes Levied, Bonded and Other Indebtedness of Morganton, Glen Alpine, and Rutherford College, 1900-03.** 1 bundle.

**162. Record of Land Sold for Taxes, 1918; 1920; 1930-34.** 3 v. 2 v., 1930-34, indexed. Handwritten on printed forms. See also Accountant, nos. 625 and 626.

**163. Notices of Tax Sales, 1900.** 2 bundles.

**164. Sheriff's Certificates of Land Tax Sales, 1874-1901.** 1 bundle.

**165. Tax Receipt Stubs, 1920-21.** 1 v. Handwritten on printed forms. Receipts given for payment of poll, dog, and property taxes. See also Sheriff, no. 401, and Accountant, no. 621.



**166. Settlements with Sheriff, 1889-1902.** 1 v. Arranged chronologically. Sheriff's settlements for county taxes.

**167. Sheriff's Settlement of County Taxes** (title varies), 1884-86; 1889-1900; 1916-17. 6 bundles. Each bundle dated. See also no. 199a.

**168. Statements of Settlement of State Taxes by Sheriff,** 1889-91; 1893-1910; 1912. 3 bundles. Each bundle dated. See also no. 199a.

**169. Delinquent Taxpayers, 1877-79; 1881; 1883; 1899-1902.** 3 bundles. Each bundle dated.

**170. Tax Releases, 1869-94; 1899-1902.** 3 v. Handwritten, 1869-94; handwritten on printed forms, 1899-1902. V. for 1869-94 contains orders of County Commissioners releasing persons from payment of taxes; v. for 1899-1902 contains only stubs of releases, originals of which are given to persons released. See also Accountant, no. 629.

**171. Tax Releases, 1898-1900.** 1 bundle. Principally poll and dog tax releases.

**172. Registry of Homesteads, 1869-96.** 1 v. Indexed. Record of homestead and personal property appraisement returns and exemptions.

**173. Record of Taxes for Mortgagees, 1930-35.** 1 v. Indexed. Handwritten on printed forms.

**174. Street Assessments, 1925—.** 1 v. Handwritten and typed. Record of assessments against property owners for paving streets and sidewalks in Morganton.

**175. Juror Tickets, 1888; 1899-1902; 1904-07; 1909-10; 1913-23.** 9 bundles. Each bundle dated. Jurors' tickets paid by county. See also Clerk of Superior Court, no. 247.

**176. Witness Tickets, 1898-1900; 1903-16.** 4 bundles. Each bundle dated. Witness tickets paid by county.

**177. Registration Books, 1880-1924.** 82 v. Names entered under initial of surname. See also Clerk of Superior Court, no. 299.

**178. Poll Books, 1870-1926.** 207 v. Names entered under initial of surname. See also Clerk of Superior Court, no. 300.

**179. List of Voters Having Paid Poll Taxes, 1912.** 1 bundle.

**180. Record of Elections, 1878-1932.** 5 v. Each v. indexed. Handwritten on printed forms. See also Clerk of Superior Court, no. 301.

**181. Election Returns** (title varies), 1882; 1892-1903; 1908; 1912-22; 1926-28. 12 bundles. Each bundle dated. See also Clerk of Superior Court, no. 302.

**182. Laws of General Assembly Concerning Burke County, 1917-19.** 1 bundle.

**183. Marriage Register, 1867—.** 7 v. Entries after 1907 made alphabetically under name of husband. See also no. 199a, and Historical Commission Archives, no. 17.



**184. Marriage License Docket, 1869-90.** 1 v. Arranged chronologically. Record of marriage licenses issued, showing date of issue, names and race of applicants, and amount of fee paid.

**185. Marriage Licenses (Stubs), 1926—.** 11 v. Arranged chronologically. Handwritten on printed forms. V. for 1926 includes also a few physician's health certificates, filed by applicants for licenses.

**186. Applicants' Notice for Marriage, 1929-33.** 1 v. Arranged chronologically. Applications for marriage licenses of applicants who are under 21 years of age and required to give 3 days' notice before licenses are issued.

**187. Marriage Bonds and Marriage Licenses, 1866—.** 103 bundles. Each bundle dated. See also Historical Commission Archives, no. 17, and Clerk of Superior Court, no. 337.

**188. Marriage Permits (title varies), 1886-93; 1900-02.** 2 bundles. Each bundle dated. Writing in earlier bundles faded. Written consent by parents of minor applicants for marriage licenses.

**189. Health Certificates (title varies), 1921-35.** 20 bundles. Each bundle dated. Doctors' health certificates and affidavits of good health by applicants for marriage licenses. See also no. 185.

**190. Vital Statistics—Births, 1913-35.** 22 v.: numbered 1-23 with 2 v. numbered 9; with no v. 6, 10, and 15; and with 1 v. unnumbered. Indexed in no. 191. Handwritten on printed forms. V. average  $9\frac{1}{4}" \times 7\frac{1}{2}" \times 2"$ . V. 11, 1923, includes also death certificates for Morganton township. Birth certificates for Morganton township, 1913-20, recorded in v. 6 of no. 192, as well as in v. 1-7 of this series.

**191. Index to Vital Statistics—Births, 1913-35.** 1 v. Index to no. 190.

**192. Vital Statistics—Deaths, 1909-35.** 23 v.: numbered 1-23. Indexed in no. 193. Handwritten on printed forms. V. average  $9" \times 7\frac{1}{2}" \times 1\frac{1}{2}"$ . Death certificates, 1909-13, special record for town of Morganton only. V. 6 includes birth certificates for Morganton township, 1913-20, recorded also in no. 190, v. 1-7. V. 4 includes birth certificates for Smoky Creek township, 1918. For death certificates for Morganton township, 1923, see no. 190.

**193. Index to Vital Statistics—Deaths, 1909-35.** 1 v. Index to no. 192.

**194. Soldiers' and Sailors' Discharge Record, World War, 1922—.** 1 v. Indexed. Handwritten, and handwritten on printed forms. Includes also nurses' discharges.

**195. Merchants' Returns and Schedule B Taxes, 1885-1906.** 8 v. Alphabetically arranged in 3 v., 1895-1901, 1903-04, and 1906. 4 v. average  $24" \times 18" \times \frac{1}{2}"$ , with entries on only 50 pp. Other 4 v. of ordinary size. 1 v., 1885-95,



includes record of merchants' purchase tax. See also no. 158 and Accountant, no. 631.

**196. Merchants' Returns of Gross Sales** (title varies), 1901-02. 2 bundles. Used in determining amount of franchise tax.

**197. Merchants' Purchase Tax Returns**, 1897-98. 3 bundles. Each bundle dated. Used in determining amount of franchise tax.

**198. Grain Threshers' Reports**, 1920-22. 3 bundles. Each bundle dated.

**199. Returns of Liverymen**, 1908-11. 1 bundle. Reports of livery stable operators showing annual receipts; used in determining amount of franchise tax.

**199a. Miscellaneous** (no title), 1872; 1887; 1889. 1 v. Includes record of marriages, 1872; Sheriff's record of taxes collected, 1887; record of abstracts of listed and unlisted taxables, 1889; record of Sheriff's settlement of state taxes, 1889.

**199b. Miscellaneous Papers**, 1802; 1848; 1853-54; 1866; 1875-76; 1878-83; 1885; 1889-91; 1893; 1895-1901; 1903; 1905-07; 1909-10; 1912; 1914-18; 1920-23. 6 bundles. Miscellaneous contracts; Commissioners' reports; deeds; applications for pensions and discharges from army after Civil War; tax records; and reports of Register.

**199c. Court Papers.** Pertains to Clerk's office, but placed in Register's office; see Clerk of Superior Court, no. 232.

**199d. Secretary's Minute Book, Burke County Union of Farmers' Educational and Co-operative Union of America**, 1909-13. 1 v. Writing faded. Minutes and membership of society.

**199e. Merchant's Ledger**, 1865-66. 1 v. Indexed. Private business ledger. Writing faded and binding poor.

**199f. Merchant's Day Book**, 1892. 1 v. Private daily sales journal.

**199g. Livery Stable Ledger**, 1887-91. 1 v. Indexed. Writing faded and paper poor.

**199h. Journal of Miller and Dunavant Construction Company**, 1889-90. 1 v. Writing faded.

**199i. Glen Alpine Springs Hotel Letter Book**, 1871-88. 1 v. Writing faded. Correspondence of manager of hotel, consisting of business letters, testimonials, chemist's analysis of spring waters at hotel, and some private correspondence. Hotel was well-known resort during period following Civil War.



**CLERK OF SUPERIOR COURT**

*All records are in Clerk's vault and in Register's vault, first floor of courthouse, in safe in Clerk's private office, and in storeroom in jail; in Clerk's vault unless otherwise indicated.*

**201. Minute Docket, Court of Pleas and Quarter Sessions, 1835-41; 1865-68.** 2 v. Binding of v. for 1835-41 loose and torn and writing of both v. faded. V. for 1865-68 includes also minutes of Clerk as Judge of Probate, 1868-70. See also Historical Commission Archives, no. 2.

**202. Trial and Appearance Docket, Court of Pleas and Quarter Sessions, 1835-57.** 2 v. Writing faded and paper poor in v. for 1843-57. V. for 1835-43 includes also reference docket, Court of Pleas and Quarter Sessions. For trial papers of Court of Pleas and Quarter Sessions, see nos. 219 and 337. For trial and appearance docket, 1866-68, see no. 233. See also Historical Commission Archives, nos. 3 and 4.

**203. Execution Docket, Court of Pleas and Quarter Sessions, 1837-40; 1843-55.** 3 v. Writing faded. See also no. 212.

**204. Minute Docket, Superior Court, 1830-33; 1851-56; 1866—.** 28 v: 2 v., 1830-33, 1851-56, unnumbered; 26 v., 1866—, numbered 1-25 with 2 v. numbered 16. Handwritten, 1830-33; 1851-56; 1866-1934; typed, 1934—. Writing faded in one v. numbered 16. See also Historical Commission Archives, no. 7.

**205. Trial and Appearance Docket, Superior Court, 1845-51; 1866-68.** 3 v. Binding poor and writing faded in v. for 1850-51. V. for 1845-50 includes also reference docket, 1845-50, and argument docket (divorce cases), 1845. See also no. 233 and Historical Commission Archives, no. 9.

**206. Summons Docket, Superior Court, 1868—.** 4 v. Each of v. for 1895— indexed. Handwritten, 1868-1925; handwritten on printed forms, 1925—. Binding of v. for 1895-1922 poor.

**207. Lis Pendens, Superior Court, 1925—.** 1 v. Indexed. For notices of lis pendens, see nos. 325 and 335.

**208. Civil Issues Docket, Superior Court, 1868—.** 10 v.; 4 v., 1868-1906, numbered 1-4; 2 v., 1906-13, unnumbered; 4 v., 1913—, numbered 6-9. Each v. for 1916-21, 1928—, indexed. Writing in v. 1, 2, and 7 faded.

**209. Rough Civil Issues Docket, Superior Court, 1899-1900.** 1 v. 50 pp.

**210. Memorandum Dockets, Superior Court, 1892-1930.** 52 v. V. average 50 pp. Civil issues dockets for use of judge, attorneys, and Clerk.

**211. Execution Docket, Superior Court, 1838-40; 1844-52; 1856-57.** 5 v. V. for 1844-50 indexed. Writing faded; binding of v. for 1856-57 poor. Execution docket, Superior Court, 1866-68, is included in v. B and C of no. 212. See also Historical Commission Archives, no. 10.



**212. Judgment Docket, Superior Court** (title varies), 1868—. 33 v.: 23 v., 1868-1926, lettered A-W; 1 v., 1926-36, lettered W2; 9 v., 1913—, numbered 1-8 with 2 v. numbered 6. All judgments in v. A-D, L-W, W2, 1, 3, 4, 6-8, 1868-75, 1885—, indexed in each v. or in small booklets enclosed in v. Criminal judgments only in v. E, 1875-76, indexed in booklet enclosed in v.; civil judgments in v. A-D, 1868-75, indexed in no. 214; all judgments in v. A-L, 1868-90, indexed in no. 215; all civil judgments in all v. indexed in no. 213. Includes execution docket of Court of Pleas and Quarter Sessions with civil judgments of that court, 1866-68, (v. C); execution docket, Superior Court, 1866-68 (v. B and C); all civil judgments of Superior Court, and those of magistrates' courts docketed with Superior Court, 1866—; all criminal judgments of Superior Court, 1866-1923 (recorded after 1923 in no. 224); criminal judgments of Superior Court in which costs are charged against county, 1924—; and criminal judgments of Morganton Township Recorder's Court, 1915-17. See also no. 216.

**213. Cross Index to Judgments, Court of Pleas and Quarter Sessions and Superior Court**, 1866—. 5 v.: 1 v., 1868-87, not numbered; 4 v., 1866—, numbered 1-4. Index to civil judgments in no. 212. Supersedes no. 215 for civil judgments.

**214. Index Book, Superior Court**, 1868-75. 1 v. Index to civil judgments in no. 212. Writing faded. Superseded by no. 215.

**215. Index Book, Superior Court**, 1868-90. 9 v. V. average 75 pp. Index to all judgments in no. 212. Supersedes no. 214. Superseded for civil judgments by no. 213.

**216. Judgment Docket (Land Tax Sales), Superior Court**, 1931—. 1 v. Indexed in v.; also indexed in no. 217. Hand-written on printed forms, 1931-35; typed on printed forms, 1935—. For earlier tax suit judgments, see no. 212.

**217. Cross Index to Judgments (Land Tax Sales), Superior Court**, 1931—. 1 v. Index to no. 216.

**218. Docket of Levies on Land (for Taxes)**, 1875-88. 1 v. Indexed. Binding poor and writing faded. Includes also equity petition docket of Superior Court, 1866-67, and special proceedings docket of Probate Court, 1870.

**219. Civil Papers, Superior Court**, 1868—. 145 file boxes. Filed by case number to correspond to nos. 206 and 212, 1868-1927; arranged alphabetically by plaintiffs, 1927—. Boxes for 1868-78 contain a few earlier judgment rolls of Court of Pleas and Quarter Sessions and Superior Court of Equity. See also nos. 232 and 337.

**220. Power Company Cases**, 1928. 8 file boxes. Judgment rolls in suits against Western Carolina Power Company and Southern Power Company.



**221. Transcripts of Judgments, Superior Court, 1868-85; 1887-89; 1892-95; 1900-06; 1909—.** 2 file boxes and 23 bundles. See also no. 336.

**222. Supreme Court Decisions, 1898-1914.** 1 bundle. Decisions of North Carolina Supreme Court on cases appealed from Burke County Superior Court.

**223. State Docket, Superior Court, 1841-52; 1866-68; 1874-77.** 2 v. V. for 1841-52 mistitled **Ledger**. Writing faded. Continued in no. 224.

**224. Criminal Docket, Superior Court, 1868—.** 10 v. Includes criminal trial docket, 1868-1930, and criminal judgment docket, 1924—. Criminal trial docket no longer kept in permanent form, but discarded after each session. Criminal judgment docket prior to 1924 recorded in no. 212.

**225. Memorandum Criminal Docket, Superior Court, 1882-1922.** 33 v. Criminal dockets for use of judge, solicitor, and Clerk. V. average 75 pp.

**226. Presentment Docket, Superior Court, 1879-1912.** 3 v. Docket of grand jury presentments in state cases, Superior Court.

**227. Nol. Pros. Docket, Superior Court, 1905-08.** 1 v.

**228. State Papers, Superior Court, 1819; 1826-28; 1839-45; 1850-52; 1857; 1859-60; 1867—.** 96 file boxes. Filed by court term, 1836-1926; filed alphabetically by defendant, 1927—. Only a few scattered papers, 1819-69. Includes also criminal papers of Western Circuit Criminal Court, 1899-1900. See also nos. 232, 253, and 337.

**229. Indictments, Superior Court, 1910-12.** 1 bundle. Grand jury indictments in state cases before Superior Court.

**230. State Costs Docket, Superior Court, 1882-97.** 1 v.

**231. State Papers against County for Costs, Superior Court, 1921-27.** 3 file boxes. Filed chronologically.

**232. Court Papers, Superior Court, 1855; 1870; 1876-84; 1886; 1888; 1898-99; 1912; 1916; 1919; 1922.** 1 bundle. Civil, equity, and a few state papers of Superior Court. In Register's vault. See also nos. 219 and 228 and Historical Commission Archives, nos. 11 and 12.

**233. Special Proceedings, Superior Court (title varies), 1870—.** 20 v.: 2 v., 1870-80, lettered and numbered A1-B2; 18 v., 1880—, numbered 3-20. Indexed in nos. 234-236; also v. for 1889— indexed in each v. Handwritten, 1870-1928; typed, 1928—. Writing faded in v. A1, B2, 8, 10, and 13; binding of v. 7, 8, and 11 poor. Trial and appearance docket, Court of Pleas and Quarter Sessions, 1866-68, and trial docket, Superior Court, fall term, 1868, included in v. A1. Includes record of orders and decrees after 1923; see no. 238. For minutes of special proceedings, 1868-70, see no. 201. See also no. 218.



**234. Index to Special Proceedings, Superior Court, 1870-76.** 1 v. Index to no. 233. Binding and paper poor. 15" x 9 $\frac{1}{2}$ " x 1 $\frac{1}{8}$ ", 50 pp. Superseded by no. 236.

**235. Special Proceedings Index, Superior Court** (mistitled **Trial Docket**), 1880-89. 1 v. Index to no. 233. Superseded by no. 236.

**236. Cross Index to Special Proceedings, Superior Court, 1870—.** 2 v.: numbered 1-2. Index to no. 233. Binding of v. 1 poor. Supersedes nos. 234 and 235.

**237. Special Proceedings, Superior Court, 1870—.** 32 file boxes and 1 bundle. Arranged chronologically.

**238. Record of Orders and Decrees, Superior Court, 1868-1923; 1935.** 3 v.: numbered 1-3. Each v. indexed. V. 3 contains only 2 entries. Orders and decrees after 1923 recorded in no. 233. Includes record of qualification of notaries public.

**239. Minute Docket of Western District Criminal Court, 1899-1900.** 1 v. Indexed.

**240. Criminal Docket, Western District Criminal Court, 1899-1900.** 1 v.

**241. Judgment Docket, Western District Criminal Court, 1899-1900.** 2 v. Each v. indexed. For trial papers of Western District Criminal Court, see no. 228.

**242. Clerk's Fee Books** (title varies), 1897-1917; 1925-27. 4 v. V. for 1897-1915 indexed. Handwritten, 1897-1917; handwritten on printed forms, 1925-27. V. for 1916-17, 7 $\frac{1}{2}$ " x 4 $\frac{3}{4}$ " x 5 $\frac{5}{8}$ "; v. for 1925-27 has only 50 pp.

**243. Clerk's Receipts, 1895-1918; 1926-28.** 19 bundles and 1 large portfolio.

**244. Tax Collection Record, 1925-35.** 1 v. Record of state taxes paid on civil and criminal cases.

**245. Letters** (Clerk's), 1925-30. 3 file boxes. General correspondence.

**246. Record of Jurors, 1893—.** 4 v. Arranged alphabetically. Handwritten, 1893-1918; handwritten on printed forms, 1918—.

**247. Juror Tickets, 1924-25.** 1 v. Handwritten on printed forms. Stubs of tickets issued. See also Register of Deeds, no. 175.

**248. Grand Jury Reports, 1936.** 1 file box.

**249. Witness Fee Stubs, 1925.** 1 v. Handwritten on printed forms.

**250. Judgment Docket against County for Costs, General County Court, 1931-34.** 1 v. Indexed.

**251. Criminal Docket, County Recorder's Court and General County Court, 1929-33.** 1 v. Indexed. Handwritten and typed on printed forms. County Recorder's Court, 1929-31; General County Court, 1931-33.



**252. Recorder's Court and General County Court Papers, 1929-32.** 3 pasteboard boxes. Criminal papers of County Recorder's Court, 1929-31; civil and criminal papers of General County Court, 1931-32. Boxes average 17" x 13" x 8½". See also no. 253.

**253. Criminal Cases, Recorder's Court and General County Court, 1926-33.** 23 file boxes. Filed alphabetically under defendant's name. Includes also a few state papers of Justice's Courts and Superior Court. See also no. 252.

**254. Justices' Docket, Icard Township** (title varies), 1869-86; 1888; 1903-13. 6 v. Handwritten on printed forms.

**255. Justices' Criminal and Civil Docket, Icard and Silver Creek Townships, 1913; 1923-25.** 1 v. Handwritten on printed forms.

**256. Justices' Docket, Morganton Township** (title varies), 1869-85; 1888-90; 1892-95; 1897-98; 1909-33. 79 v. Each of v. for 1930-33 indexed. Handwritten on printed forms. 2 v. Justices' Civil Docket, 1892-93, 1895, in Register's vault; other v. in Clerk's vault.

**257. Justices' Docket, Quaker Meadows Township, 1904-09.** 1 v. Handwritten on printed forms.

**258. Criminal Trial Docket, Morganton Mayor's Court, 1899-1902.** 1 v. Handwritten on printed forms.

**259. Minute Docket, Recorder's Court, Morganton Township, 1916-17.** 1 v. Indexed.

**260. Juvenile Court Papers, 1922—.** 2 file boxes. Includes also a few papers of inquisition of lunacy, 1922-30.

**261. Coroner's Report, 1895.** 1 envelope.

**262. List of Papers Loaned, 1912-20.** 1 v. Binding missing and paper poor. 9½" x 8" x 1½". Record of papers lent to attorneys.

**263. Record of Wills, 1866—.** 6 v.: numbered 1-6. Each of v. 2-6, 1868—, indexed in each v.; all v. indexed in no. 264. Handwritten, 1866-1935; typed, 1935—. Later copies of a few wills, 1857-65, are in front of v. 1.

**264. Cross Index to Wills, 1866—.** 1 v. Index to no. 263.

**265. Original Wills, 1865—.** 9 file boxes. Filed alphabetically. In safe in Clerk's private office. See also Historical Commission Archives, no. 13.

**266. Appointment of Executors** (Administrators, and Guardians), 1868-98. 1 v. Indexed in v.; also in no. 267. Includes also record of appointment of Justices of the Peace, 1868-88. For later records of appointments of fiduciaries, see nos. 272-275. For record of bonds of fiduciaries, see nos. 268 and 270.

**267. Index to Administrators, Executors, and Guardians, 1869-96.** 1 v. Writing faded. Index to no. 266.

**268. Guardians' Bonds, 1868-97.** 2 v. Each v. indexed. Handwritten on printed forms. For applications, oaths, and



qualifications of guardians, see no. 266. Guardians' bonds after 1897 recorded in no. 272 and 273.

**269. Guardians' Applications, Oaths, and Bonds, 1868-82; 1888-91; 1894.** 4 bundles. Arranged chronologically. See also no. 337.

**270. Administrators' Bonds, 1869-96.** 3 v. Each v. indexed. Handwritten on printed forms. For applications, oaths, and qualifications of administrators, see no. 266. Administrators' bonds after 1896 recorded in no. 274.

**271. Administrators' Bonds, Letters, and Appointments, 1872-94.** 11 bundles. See also no. 337.

**272. Appointment of Guardians and Executors, 1896-1915.** 1 v. Indexed. Handwritten on printed forms. Binding poor. For earlier records see nos. 266 and 268; for later records see nos. 273 and 275.

**273. Record of Guardians, 1913—.** 2 v. Each v. indexed. Handwritten on printed forms. For earlier records see nos. 266, 268, and 272.

**274. Administrators' Record (title varies), 1897—.** 5 v.: numbered 1-5. Each v. indexed. Handwritten on printed forms. For earlier records see nos. 266 and 270.

**275. Record of Executors, 1915—.** 1 v. Indexed. Handwritten on printed forms. For earlier records, see nos. 266 and 272.

**276. Record of Administrators, Executors, and Guardians, 1915-25.** 1 v. Arranged alphabetically. Records of administrators, executors, and guardians in tabular form, giving names, dates of appointment and of filing of inventories, annual accounts, and settlements.

**277. Book of Orders Appointing Receivers of Judgment Debtors, 1871-72; 1876.** 1 v. Indexed. Writing faded.

**278. Inventories (title varies), 1831-45; 1865-68.** 3 v. V. for 1831-38 indexed. Writing faded. Inventories and sales lists of property by fiduciaries. Includes also a few allotments of year's allowances. Inventories and accounts of sales after 1868 recorded in nos. 279 and 284.

**279. Record of Inventories and Sales of Personal Property (title varies), 1880—.** 4 v. Each v. indexed. Record of inventories and sales lists of personal property by administrators and executors. Inventories and accounts of sales, 1868-79, recorded in v. 2 of no. 284. See also no. 278.

**280. Inventories, 1867—.** 6 file boxes and 1 bundle. Inventories and sales lists of property made by administrators, executors, guardians, and trustees. Includes also a few annual accounts of fiduciaries. See also no. 337, and Historical Commission Archives, no. 14.

**281. Reports of Sale of Personal Property (by Executors and Administrators), 1900-03.** 1 bundle. See also no. 285.

**282. Record of Dowers, 1908-32.** 1 v. Indexed.



**283. Widows' Yearly Allowance and Dowers, 1924-27.** 1 file box. See also no. 337.

**284. Record of Annual Accounts, 1868—.** 6 v.: numbered 1-6. V. 3-6 indexed in each v. Record of annual accounts and settlements made by administrators, executors, and guardians. V. 1, 1868-79, includes also inventories and accounts of sales; see no. 279.

**285. Annual Accounts, 1872—.** 13 file boxes. Filed chronologically. Annual accounts of administrators, executors, and guardians. A few final settlements and sales lists of fiduciaries included. See also nos. 280 and 337.

**286. Statements to Receivers in Bankruptcy, 1898-1903.** 1 v. 11" x 5" x 1/4", 50 pp.

**287. Receipts of W. W. Avery, Executor of W. A. Erwin, 1837; 1845-82.** 1 bundle.

**288. Special Proceedings in Funds Paid for Minors, 1928—.** 1 file box.

**289. Record of Money Paid into Office by Executors, Administrators, and Guardians, 1895—.** 3 v. Each v. indexed. Includes also record of disbursement of funds.

**290. Record of Final Settlements, 1869—.** 5 v.: numbered 2-6. Each v. indexed. Record of final settlements of fiduciaries.

**291. Final Settlements, 1872—.** 8 file boxes and 2 bundles. Final accounts and settlements of administrators, executors, guardians, and trustees. See also nos. 285 and 337 and Historical Commission Archives, nos. 14 and 15.

**292. Record of Probate, 1895-96.** 1 v. 50 pp. See also no. 201.

**293. Negro Cohabitation Record, 1866-68.** 1 v. Binding poor and writing faded. 50 pp.

**294. Apprentices' Indentures** (title varies), 1868-1908; 1911-18. 3 v. V. for 1868-1908 indexed. Handwritten on printed forms.

**295. Apprentice Bonds, 1865-66; 1868-75.** 2 bundles. See also no. 337 and Historical Commission Archives, no. 16.

**296. Bastard Bonds, 1868-84.** 1 v. Indexed. Handwritten on printed forms.

**297. Bastard Bonds, 1868-78.** 1 bundle. See also no. 337 and Historical Commission Archives, no. 16.

**298. Permanent Registration, 1902-08.** 2 v.

**299. Registration Books, 1890—.** 139 v. Names entered under initial of surname. 13 v., 1890-1921, in jail storeroom; 126 v., 1902—, in Clerk's vault. See also Register of Deeds, no. 177.

**300. Poll Books, 1886—.** 102 v. Names entered alphabetically. V. average 50 pp. 40 v., 1886-1926, in jail storeroom; 62 v., 1886—, in Clerk's vault. See also Register of Deeds, no. 178.



**301. Record of Elections**, 1896-1908; 1936. 2 v. Handwritten, 1896-98; handwritten on printed forms, 1898-1908, 1936. See also Register of Deeds, no. 180.

**302. Election Returns**, 1878-1910; 1920-34. 24 bundles and 1 file box. 24 bundles, 1878-1910, 1920-26, 1934, in Clerk's office; 1 file box, 1928-34, in safe in Clerk's office. See also Register of Deeds, no. 181.

**303. Notices to Judges of Elections**, 1896-98. 2 envelopes. Notices of appointment of judges and registrars of elections.

**304. Oaths of Judges and Registrars of Elections**, 1896-98. 2 bundles.

**305. Appointment of Registrars of Elections**, 1896. 1 bundle.

**306. Record of Inquisition of Lunacy**, 1899—. 3 v. Each v. indexed. Handwritten on printed forms. Binding of v. 1 poor. See also no. 260.

**307. Paroles and Discharges from State Hospitals**, 1916—. 1 bundle and 1 file box.

**308. Magistrates' Oaths**, 1890-95; 1898-99. 1 bundle and 1 envelope.

**309. Resignations of Justices**, 1895-1901. 1 bundle.

**310. Magistrates' Papers**, 1913-25. 2 large boxes.

**311. Record of Justices of the Peace and Notaries Public** (title varies), 1889—. 4 v. Entries in v. for 1923—arranged alphabetically. Handwritten, 1889-1900; handwritten and handwritten on printed forms, 1895—. V. for 1889-1923 includes record of magistrates only. Record of notaries public, 1896-1923, kept in no. 238. Appointment of magistrates, 1868-88, recorded in no. 266.

**312. Reports of Justices of the Peace**, 1905; 1908; 1914; 1919-22. 5 envelopes.

**313. Official Bonds (and Oaths)**, 1930—. 1 file box. In safe in Clerk's office. See also Historical Commission Archives, no. 18, and Register of Deeds, no. 124.

**314. Insolvents' Oaths**, 1890-94. 1 bundle. Oaths taken by persons unable to pay fines and court costs.

**315. Inheritance Tax Record**, 1920-22; 1924—. 2 v. Each v. indexed. Handwritten on printed forms.

**316. Inheritance Tax Record**, 1924—. 1 file box.

**317. Sheriff's Returns of Papers**, 1904-05; 1910. 1 bundle. Subpoenas, capias, and executions against property.

**318. Clerk's Record of Fines and Penalties**, 1896-1934. 1 v. Binding poor.

**319. Record of Pensions**, 1901-03. 1 v. Record of Confederate pensions. See also Historical Commission Archives, no. 21, and Register of Deeds, no. 199b.

**320. Record of Corporations**, 1886—. 3 v. Each v. indexed. Handwritten, 1886-1934; typed, 1935—. Binding of v. 1 poor.

**321. Articles of Incorporation**, 1895-1901. 1 bundle.



**322. Certificates of Partnership under an Assumed Name, 1924—.** 1 file box. See also no. 335.

**323. Old Deeds, 1780-1915** (scattered dates). 1 file box. Includes also surveyors' plats, bonds for title, tax rolls, original land grants, certified copies of land grants from Secretary of State, petitions to Court of Pleas and Quarter Sessions, marriage licenses, and Confederate soldiers' leave of absence.

**324. Book of Liens, 1877—.** 2 v. Each v. indexed. Handwritten, 1877-1929; typed, 1929—.

**325. Liens, 1876-82; 1884-94; 1924—.** 4 envelopes and 1 file box. Arranged chronologically. Includes also notices of lis pendens, 1924—. See also no. 335.

**326. Record of Resales by Trustees and Mortgagees, 1932—.** 1 v. Indexed. Handwritten on printed forms.

**327. Mortgage Resales and Advance Bids, 1929—.** 1 file box.

**328. Nurses' Register, 1910-23.** 1 v. Handwritten on printed forms. 14½" x 7" x ¾", 25 pp.

**329. Naturalization Service—Record of Declarations of Intention, 1920-28; 1932—.** 2 v. Each v. indexed. Handwritten on printed forms. Record of declarations of intention of aliens to become citizens of United States.

**330. Naturalization Service—Petitions and Records** (title varies), 1919—. 3 v. V. for 1919-29 and 1929— indexed in each v. Handwritten on printed forms, 1919-29; handwritten and typed on printed forms, 1930—. Only 3 entries in v. for 1929.

**331. Petitions for Naturalization, 1931—.** 1 v. Typed on printed forms. 11" x 9" x 1½".

**332. Alien Registration Record, 1927-28.** 1 v. Indexed. Handwritten on printed forms.

**333. List of Residents** (Census), 1880. 4 v. Arranged alphabetically. Binding poor. V. average 50 pp. Federal census of Brindletown, Upper Fork, and Upper Creek townships and one unnamed township.

**334. Oaths of Allegiance, 1865.** 1 v. Handwritten on printed forms. Binding missing and writing faded. Oaths of allegiance to Federal government by citizens who had participated in Civil War.

**335. Miscellaneous Papers, 1923—.** 1 file box. Appointments of railroad police, governor's commission to judges to hold court, certificates of dissolution of partnerships, claim and delivery papers, notices of lis pendens, affidavits, notices of claims of liens, allotments of widows' year's allowance, etc.

**336. Miscellaneous, 1861; 1868—.** 21 bundles and 11 file boxes. Principal contents are executions against property and executions to recover costs. Includes also transcripts of



judgments, 1875-78; a few civil and criminal papers, 1879-1924; and fiduciaries' accounts, 1885-97, 1894-1908.

**337. Papers** (many boxes with no titles), 1763; 1770; 1772-1873. 131 file boxes and 1 bundle. Judgment rolls (civil and criminal), and rough dockets and minutes of Court of Pleas and Quarter Sessions and Superior Court of Law and Equity; fiduciaries' bonds, inventories, accounts, and settlements; bonds of public officers; bastard and indenture bonds; wills; tax assessments, lists, and receipts; appointments of road overseers and slave patrols; lists of tavern rates established by Court of Pleas and Quarter Sessions; marriage bonds and licenses; Confederate conscription papers; postmasters' accounts; and a list of produce exported from the Johns River District, 1838.

**338. Private Business Ledgers**, 1843-67; 1891-92; 1910. 4 v. Each v. indexed. Business ledgers of various unnamed mercantile firms and private individuals.

**339. Individual Ledger of Piedmont Bank, Morganton, N. C.**, 1896-97. 1 v.

**340. Carolina Investment Company Ledger**, 1891-1905. 1 v.

## SHERIFF

*Records are in Sheriff's office, first floor of courthouse.*

**401. Tax Receipts**, 1935-36. 35 v. Arranged alphabetically by taxpayer within each township. Typed on printed forms. Sheriff's copy of tax receipts for 1935 and 1936. See also Register of Deeds, no. 165, and Accountant, no. 621.

**402. Tax Book** (of Townships), 1933-34. 2 v. Arranged alphabetically by taxpayer within each township. Typed on printed forms. Summary record of taxes due and paid for each taxpayer. See also Register of Deeds, no. 153, and Accountant, no. 619.

## ACCOUNTANT

*Records are in Accountant's office, first floor of courthouse, and in storeroom, third floor of county jail; in Accountant's office unless otherwise indicated. Accountant acts also as Treasurer and Tax Supervisor.*

**601. Minute Docket of County Commissioners** (title varies), 1905—. 4 v. 1 v., 1905-17, intermittently indexed for 1911-17; 1 v., 1917-28, indexed. Handwritten, 1905-26; typed, 1926—. For earlier v., see Register of Deeds, no. 119.

**602. Current Letters**, 1929—. 1 file box. Includes general correspondence; certificates of vaccination of dogs; tax release slips; school budgets; paid county bills and claims; petitions to Commissioners; Works Progress Administration records, 1935—; County Physician's reports; grand jury



reports; duplicate county warrants; bank statements; paid and canceled county bonds and Coroner's records, 1935—. See also no. 636.

**603. Reports from Register of Deeds** (of Fees Collected), 1934—. 1 v. Handwritten on printed forms. See also no. 636.

**604. Journal Vouchers** (for Various County Funds), 1931; 1934—. 7 v. Handwritten and typed. 2 v., 1931; 1935-36, in storeroom; 5 v., 1934—, in Accountant's office.

**605. Cash Book of Accountant** (title varies), 1922-29. 2 v. In storeroom.

**606. Cash Book** (of Treasurer), 1916-19. 1 v. Handwritten on printed forms. In storeroom.

**607. Sheriff's Cash Journal**, 1912-25; 1933-34. 1 v. Includes record of bonds issued by Burke County, 1912-25; Sheriff's cash journal, 1923-24; and invoice register of materials purchased, 1933-34. Handwritten on printed forms.

**608. Monthly Reports of Clerk** (of Superior Court), 1934—. 1 v. Record of cash receipts for fees. Handwritten on printed forms. See also no. 636.

**609. Record of Receipts and Disbursements** (title varies), 1922—. 12 v. Arranged by fund. General county fund, school construction fund, general school fund, debt service fund, road fund, and miscellaneous funds. 3 v., 1922-31, in Accountant's Office; 9 v., 1927—, in storeroom. See also Register of Deeds, no. 136.

**610. General Ledger** (of County Fund Accounts), 1934—. 2 file boxes and 1 file rack. Arranged by account. 1 file box for 1934-36 includes also duplicate warrants and tax receipts. See also Register of Deeds, nos. 136 and 143.

**611. Appropriation Ledger**, 1927-28. 1 v. Arranged by account. Typed on printed forms.

**612. Petty Ledger**, 1874-75. 1 v. Indexed. Record of Treasurer's accounts with general county fund, poor fund, and special county funds. In storeroom. See also Register of Deeds, no. 136.

**613. Audit Report of Burke County**, 1917-22. 1 v. Indexed. Printed. Report of audit of accounts of Sheriff, Clerk of Superior Court, Register of Deeds, and Treasurer. See also Register of Deeds, no. 134.

**614. Rough Audit of County Accounts** (no title), 1935. 1 bundle.

**615. Bond Register**, 1912-25. 1 v. Handwritten on printed forms. In storeroom. See also Register of Deeds, no. 130.

**616. Warrant Register**, 1848-73; 1892-1900; 1917-23. 3 v. 2 v., 1848-73, 1892-1900, no title. In storeroom. See also Register of Deeds, no. 142.

**617. Stubs of Warrants Issued** (title varies), 1879-82; 1900-07; 1909-14; 1916-21; 1923-27. 21 v. Handwritten on printed forms. In storeroom. See also Register of Deeds, no. 137.



**618. Warrants, Record of General County Funds, and Canceled Checks** (title varies), 1929—. 11 file boxes. Warrants arranged numerically; other records unarranged. Duplicate and canceled checks and warrants; bank statements; paid and canceled coupons; tax release slips; tax receipts; jailor's bills to county for support of prisoners; and copies of minutes of Board of County Commissioners for 1934. See no. 630. See also Register of Deeds, no. 142.

**619. Tax Lists** (title varies), 1872-95; 1897—. 275 v. Arranged by township and alphabetically within each township. Handwritten on printed forms. 263 v., 1872-95; 1897-1928, in storeroom; 12 v., 1927—, in Accountant's office. See also Register of Deeds, no. 153, and Sheriff, no. 402.

**620. Tax Lists** (title varies), 1927-34. 1 cardboard box and 1 bundle. Arranged by township and alphabetically within each township. Handwritten on printed forms. 1 cardboard box, 1927-34, in storeroom; 1 bundle, 1934, in Accountant's office. See also Register of Deeds, no. 154.

**621. Tax Receipts** (title varies), 1923-33. 159 v. Arranged by township and alphabetically within each township. Handwritten on printed forms, 1923-26; typed on printed forms, 1927-33. 83 v., 1923-28, in storeroom; 76 v., 1929-33, in Accountant's office. See also nos. 618 and 636; Register of Deeds, no. 165; and Sheriff, no. 401.

**622. Tax Abstracts** (title varies), 1913-19; 1921-29; 1932—. 279 v. Arranged by township and alphabetically within each township. Handwritten on printed forms. V. for 1913-19 and 1928-29 in storeroom; v., for 1926-27 and 1932— in Accountant's office. See also Register of Deeds, nos. 155 and 156.

**623. Abstracts of Property Listed for Taxation** (no title), 1903-12. 1 bundle. In storeroom. See also Register of Deeds, nos. 155 and 156.

**624. Sheriff's Daily Report of Tax Collections** (title varies), 1923-25; 1927—. 5 v. Handwritten on printed forms. 3 v., 1923-25, 1927-31, in storeroom; 2 v., 1932—, in Accountant's office. See also no. 636.

**625. Certification of Tax Sales** (title varies), 1917; 1924; 1927; 1935. 27 v. 5 v., 1917, 1924, 1927, arranged chronologically; 22 v., 1935, arranged by township and alphabetically within each township. Handwritten on printed forms. Includes also receipts for payment of back taxes due for years listed above. 5 v., 1917, 1924, 1927, in storeroom; 22 v., 1935, in Accountant's office. See also no. 626 and Register of Deeds, no. 162.

**626. Land Sales**, 1933—. 1 v. Handwritten on printed forms. Daily reports of collection of back taxes by land tax sales. See also no. 625 and Register of Deeds, no. 162.



**627. Receipt Book for Tax Sales** (no title), 1932-34. 1 v. Arranged alphabetically. Handwritten and typed. Record now obsolete.

**628. Record of Tax Notices and Duplicate Warrants** (no title), 1935—. 1 file box.

**629. Stub Record of Tax Releases Ordered by Board of County Commissioners** (no title), 1899-1901. 1 v. Handwritten on printed forms. In storeroom. See also Register of Deeds, no. 170.

**630. Tax Release Slips, Records of Discoveries of Taxable Property Unlisted, and Canceled Warrants** (no title), 1935—. 1 file box. Warrants arranged numerically. See also nos. 618 and 636.

**631. County Tax Lists Under Schedule "B," State Revenue Acts of 1895-1911** (no title), 1895-1906; 1921. 7 v. 3 v., 1895-1901, 1903, 1904, arranged alphabetically. In storeroom. See also Register of Deeds, nos. 158 and 195.

**632. Stubs of Schedule "B" Licenses Issued** (no title), 1919-20; 1925-27; 1930-31. 4 v. Handwritten on printed forms. In storeroom.

**633. Tax List, Rutherford College Graded School** (District), 1916-20. 1 v. Arranged by year and alphabetically within each year. Handwritten on printed forms. In storeroom.

**634. Record of Bills of Costs for County Criminal Court** (title varies), 1935—. 4 v. Handwritten on printed forms. Bills of costs paid by county in cases in which defendant was acquitted or declared insolvent.

**635. Card Index File of Persons Receiving Outside Poor Relief from Board of County Commissioners** (no title), current dates. Arranged alphabetically under surname of recipient.

**636. Miscellaneous Records** (no title), 1926—. 8 file boxes. 3 file boxes, 1926—, arranged topically. Annual budget estimates; bills and claims paid by county; school teachers', truck and bus drivers', and janitors' pay roll vouchers; requisitions and purchase orders for various county departments; paid notes; canceled bonds and coupons; duplicate and canceled county warrants; road and bridge bonds; record of cash receipts of Clerk of Superior Court and Register of Deeds; record of tax collections; tax release slips; record of debt service funds; recapitulations of tax collections; Sheriff's daily report of tax collections; tax receipts; record of property valuations; County Physician's monthly reports; Jailor's reports; construction contracts; applications for Public Works Administration loans; and other miscellaneous reports, financial records, and correspondence.



**SUPERINTENDENT OF SCHOOLS**

*Records are in Superintendent's and Superintendent's secretary's offices and in storeroom, first floor of Board of Education Building.*

**751. Minutes of Board of Education, 1885—.** 2 v. Handwritten, 1885-1921; typed, 1922—. Binding poor and writing faded in earlier v. 1 v., 1885-1921, in storeroom; 1 v., 1922—, in secretary's office.

**752. General Files, 1917—.** 14 file boxes. Some of the records are arranged alphabetically. Principals' and teachers' reports; correspondence; disbursements; allotment of funds; financial statements; paid bills; pay rolls; attendance records; transportation records; fuel records; reports of auto school and vocational home economics; health certificates of teachers; orders of Board of Commissioners for special school tax and special school elections; certified copies of acts passed by General Assembly relating to special school tax districts; and Auditor's report on Burke County Board of Education, 1920-21. 12 file boxes, 1905-35, in storeroom; 1 file box, 1933—, in Superintendent's office; 1 file box, 1917—, in secretary's office. See also Accountant, no. 636.

**753. Correspondence** (of Superintendent), 1924-25; 1931—. 2 file boxes and 1 folder. 1 file box and 1 folder, 1924-25, 1921-34, in storeroom; 1 file box, 1917—, in secretary's office.

**754. Petitions to Chairman and Members of County Board of Education, 1916.** 1 envelope. Container poor. In storeroom.

**755. North Carolina Public School Register, 1923-27.** 61 booklets. Handwritten on printed forms. Each booklet is a detailed report on each pupil, with summaries of work done in one or more or all grades of one school for one term. In storeroom. See also Register of Deeds, no. 149.

**756. Elementary and High School Registers, 1922-33; 1935-36.** 153 booklets. Handwritten on printed forms. In storeroom.

**757. Yearly Reports; Statistical; Financial, 1918—.** 1 file box. Arranged chronologically. Reports from city and county Superintendents to state Superintendent. In secretary's office.

**758. Monthly Reports** (of Principals), 1925-26; 1930-32. 3 bundles. In storeroom.

**759. Principals' Final Reports, 1918-19; 1923-35.** 1 file box and 1 envelope. 1 envelope, 1918-19, in storeroom; 1 file box, 1923-35, in Superintendent's office.

**760. Record of Teachers, 1925-31; 1934—.** 1 file box. In storeroom.

**761. Teachers' Contracts, 1924; 1929.** 1 bundle and 1 folder. In storeroom.



**762. Yearly Record Cards** (for Individual Pupils), 1921—. 11 file boxes. Arranged by school. Includes a few physical examination records. In storeroom.

**763. Permanent Record Cards** (for Individual Pupils), 1925-31. 3 file boxes. Arranged by school. In storeroom.

**764. Standard Tests** (Given to Pupils), 1931—. 1 file box. In Superintendent's office.

**765. Census Cards**, 1920—. 3 file boxes and 2 bundles. Arranged by school. In storeroom. See also Register of Deeds, no. 146.

**766. Physical Examination Cards of School Children** (no title), 1923; 1927. 34 bundles. In storeroom.

**767. Administrative**, 1924-35. 1 file box. Arranged topically. Records of administration of school system. In Superintendent's office.

**768. Record of School Committees** (no title), 1925-34. 1 bundle. Arranged by school. In storeroom.

**769. Deeds** (to School Property), 1882—. 1 file box. Includes also Sheriff's bonds (1893); County Treasurer's reports on receipts and disbursements of school funds (1890-92, 1894-96); and paid school warrants, (1889). In secretary's office.

**770. Insurance Policies** (on Schools), 1937. 1 file box. In secretary's office.

**771. 1937 Building Program**, 1934—. 1 file box. Excerpts from minutes of Board of Education meetings recommending purchase of Rutherford College and adding specified buildings and improvements to county schools. In Superintendent's office.

**772. Building: Public Works Administration**, 1923-36. 1 file box. Arranged topically with specifications in small bound booklets. Record of school construction, improvement, and equipment carried out with federal and county funds. In Superintendent's office.

**773. Blueprints, Plans, and Specifications for School Buildings** (no title), 1922-34. 1 file box. In storeroom.

**774. Old Budgets and Audits**, 1919-35. 1 file box. Arranged chronologically. In Superintendent's office. See also Register of Deeds, nos. 148 and 150.

**775. Receipts and Disbursements of School Fund**, 1911-13; 1930-32; 1936—. 5 v. Handwritten on printed forms. 4 v., 1911-13, 1930-32, in storeroom; 1 v., 1936—, in secretary's office. See also Register of Deeds, no. 147.

**776. Records** (of Receipts and Disbursements), 1922-24; 1926-29. 5 bundles. In storeroom.

**777. District Accounts**, 1920-23; 1929-30. 3 bundles. Arranged by district. Receipts and disbursements. In storeroom.

**778. Pay Rolls**, 1927-28. 1 folder. In storeroom.



**779. Stub Records of Warrants for Payment of School Expenses** (no title), 1924. 1 v. Handwritten on printed forms. In storeroom.

**780. Requisitions** (for School Supplies), 1928-31. 2 bundles. In storeroom.

**781. Notes Paid and Renewed**, 1922-35. 1 file box. In secretary's office.

**782. Bids, Contracts, Bonds, and Notes Due**, 1917—. 1 file box. In secretary's office.

**783. Paid Vouchers** (title varies), 1923-28; 1931—. 1 file box, 4 bundles, and 2 pasteboard boxes. Arranged chronologically. Records, 1923-28, 1931-34, in storeroom; records, 1935—, in secretary's office.

**784. Duplicate Vouchers** (title varies), 1923-30; 1933—. 1 file box, 5 bundles, 3 boxes, and 15 folders. Arranged chronologically. Records, 1923-30, 1933-35, in storeroom; records, 1936—, in secretary's office.

**785. Ledger, Rutherford College**, 1933—. 2 v. Each v. indexed. Receipts and disbursements. In Superintendent's office.

**786. Journal, Rutherford College**, 1933—. 3 v. Cash journal. In Superintendent's office.

**787. Stub Record, Disbursements, Rutherford College** (no title), 1934—. 2 v. Handwritten on printed forms. In Superintendent's office.

**788. Classifications and Registration Cards** (of Pupils at Rutherford College), 1933. 1 tray. Arranged alphabetically. In storeroom.

**789. Transportation Records** (no title), 1928-31. 1 v. Indexed. In storeroom.

**790. Truck and Bus Reports**, 1924-26. 1 bundle and 1 folder. In storeroom.

**791. Transportation: Fuel: Rutherford College**, 1933—. 1 file box. Arranged chronologically. Bus routes and reports, correspondence, and contracts relating to school busses; requisitions, bids and purchase orders relating to fuel supply; and financial records of Rutherford College. In Superintendent's office.

**792. Titles to Trucks**, 1925—. 1 file box. In secretary's office.

**793. Superintendent of Public Welfare Records** (no title), 1922-34. 2 file boxes. Arranged alphabetically. Records relating to employment of minors. In storeroom.

**794. Welfare Records of National Youth Administration, Works Progress Administration, and Emergency Relief Administration**, 1932—. 1 file box. Includes also county welfare records. In Superintendent's office.

**795. Records in Law Suit, Board of Education vs. Commissioners**, 1927-28. 1 envelope. Container poor. In storeroom.



**SUPERINTENDENT OF PUBLIC WELFARE**

*Records are in Superintendent's office, second floor of Board of Education Building.*

**851. Miscellaneous Records** (no exact title), 1936—. 1 file box. Arranged topically. Correspondence, applications for relief, budgets, Civilian Conservation Corps records, Works Progress Administration free lunches to children, and other relief records.

**852. Relief Records** (no exact title), 1936—. 1 file box. Arranged alphabetically under surname. See also Superintendent of Schools, no. 794.

**853. Child Welfare Case Histories** (no exact title), 1936—. 1 file box. Arranged alphabetically. See also Superintendent of Schools, no. 793.

**854. Child Welfare Card Record, 1936—.** 1 file box. Arranged alphabetically.

**855. Adult Welfare Case Histories** (no exact title), 1932—. 1 file box. Arranged alphabetically. Includes records of Emergency Relief Administration, 1932-35, and Works Progress Administration, 1936—.

**856. Emergency Relief Administration Social Service Records** (no exact title), 1932-35. 9 file boxes. Indexed in no. 857. Includes also Works Progress Administration records.

**857. Index File to Social Service Records, 1932-35.** 2 file boxes. Index to no. 856.

## BUTE COUNTY

Formed from Granville County, 1764. Named for John Stewart, Earl of Bute, First Lord of the Treasury under George III. Abolished, 1779; Franklin and Warren counties established within its territory. County seat was at Buffaloe Race Path on Jethro Sumner's land.

See also the lists of records of Franklin and Warren counties.

### HISTORICAL COMMISSION ARCHIVES

**1. Land Entries, 1778-85.** 1 v. Binding and paper poor. 40 pp. Entries for Bute County, 1778-79; for Franklin County, 1779-85. Includes also list of articles at naval office at New Bern for shipment, July 1, 1767, from Port Beaufort. See also Franklin County, Register of Deeds, no. 109.

**2. Minutes, Court of Pleas and Quarter Sessions, 1767-77.** 2 v. Binding poor. 1 v., 1777, is in Warrenton Public Library, Warrenton, N. C. See also no. 3.

**3. Reference, Trial, and New Action Docket, Court of Pleas and Quarter Sessions, 1766-67; 1774-78.** 1 v. 59 pp. Reference, trial, and new action docket for 1766-67; minutes of Court of Pleas and Quarter Sessions for 1774-78.

**4. Miscellaneous County Court Papers, 1764-79.** 3 MS. boxes. Deeds, bills of sale, appointment of surveyors, Sheriffs' commission, royal commissions for office of Sheriff, miscellaneous bonds of county officers, appeals, bonds of guardianship and apprenticeship, inventories of estates and orders for divisions of estates.

**5. Wills and Inventories, 1760-79.** 3 v. Each v. indexed. Original instruments mounted in v. Some of writing faded. Includes also a few deeds, 1764-67, and a few wills probated in Warren County, 1780-95.

**6. Guardians' Accounts, 1770-95.** 1 v. Indexed. Bute County guardians' accounts, 1770-78; Warren County guardians' accounts, 1779-95.

**7. Marriage Bonds, 1764-78.** 1 MS. box. Index being prepared at time of survey (1937).

**8. List of Taxables, 1771.** 1 v. Entries arranged alphabetically. Binding poor. 30 pp.



## CABARRUS COUNTY

Formed, 1792, from Mecklenburg County. Named for Stephen Cabarrus, speaker of the state House of Commons. In south central section of state; area: 390 square miles. Population: 1850—9,747; 1900—22,456; 1930—44,331, of whom 36,418 were white and 7,907 Negro. Chief crops: corn, cotton, and hay. Chief industrial product: textiles. Chief town, Concord, textile center; population, 1930—11,820.

Concord, county seat. First courthouse, wood, built there in 1795. One of brick built on same site in 1836. Burned in 1876.

Present courthouse two-story building with tower, built 1885. Exterior floor-plan dimensions: 120' x 60'. Concrete structure. Semi-fireproof. On first floor: offices of Clerk, Register, Sheriff, and Accountant and jury room. On second floor: courtroom.

Clerk's and Register's records kept in fireproof vaults adjacent to respective offices. Register's vault crowded, but otherwise storage conditions good. Records of other officials adequately cared for in respective offices. Facilities for users satisfactory in all offices.

Many records destroyed by fire, 1876.

Treasurer's records are reported with Accountant, in whose office Treasurer works. Accountant acts also as Auditor and Tax Supervisor. Coroner keeps no records.

Survey conducted by Mrs. Bertie Christie and Mrs. Virginia Rinehardt under supervision of Mr. C. F. Crutchfield.

## HISTORICAL COMMISSION ARCHIVES

1. **Minutes, Court of Pleas and Quarter Sessions, 1793-97.** 1 v. See also Clerk of Superior Court, no. 201.
2. **Marriage Bonds, 1792-1868** (approximately). 22 MS. boxes. Index being prepared at time of survey (1937). See also Register of Deeds, no. 128.
3. **Miscellaneous Papers, 1794; 1844.** 1 MS. box. Only 2 items. Tavern license, 1794; power of attorney, 1844.

## REGISTER OF DEEDS

*All records are in Register's vault, first floor of courthouse.*

**101. Record of Deeds, 1793—.** 135 v.: numbered 1-136 with no v. 16. Indexed in nos. 102, 103, and 104; v. 1-39 also indexed in each v. V. 1-38 handwritten; v. 39-136 handwritten and typed, partly on printed forms. Binding and paper poor in earlier v. Includes all property conveyances and encumbrances except real estate mortgages after 1882 (no. 105) and chattel mortgages after 1880 (no. 107).

**102. Cross Index to Deeds, 1793-1893.** 12 v. Index to no. 101. Succeeded by nos. 103 and 104.

**103. Index to Deeds—Grantor, 1893—.** 6 v. Index to no. 101. Binding and paper poor and writing faded in earlier v. Succeeds no. 102.

**104. Index to Deeds—Grantee, 1893—.** 6 v. Index to no. 101. Writing faded and paper poor in earlier v. Succeeds no. 102.

**105. Record of Mortgages, 1883—.** 92 v.: numbered 1-92. Indexed in no. 106. Handwritten, 1883; handwritten and typed on printed forms, 1884—. Mortgages before 1883 recorded in no. 101.

**106. Index to Real Estate Mortgages, 1884—.** 5 v.: numbered 1-5. Index to no. 105.

**107. Chattel Mortgages, 1881—.** 73 v.: numbered 1-74, with no v. 50. Indexed, 1897—, in no. 108. Handwritten and typed on printed forms. Chattel mortgages before 1881 recorded in no. 101.

**108. Cross Index to Chattel Mortgages, 1897—.** 7 v. Index to no. 107.

**109. Deeds, Options, and Chattel Mortgages, 1905-34.** 6 file boxes. Papers which have not been called for.

**110. Federal Tax Liens, 1924—.** 1 file box. Indexed in no. 111.

**111. Federal Tax Lien Index, 1924—.** 1 v. Index to no. 110. Handwritten on printed forms.

**112. Registration of Titles, 1920—.** 1 v. Indexed. Handwritten on printed forms. Certificates of title under Torrens Act.



**113. Maps and Plats, 1901—.** 12 v.: numbered 1-12. Indexed in no. 114. V. average 24" x 18" x 3".

**114. Index to Maps, 1901—.** 1 v. Index to no. 113.

**115. Minute Docket of County Commissioners, 1868—.** 16 v.: first 2 v. unnumbered; other v. numbered 3-16. Includes record of official bonds before 1923; recorded after 1923 in no. 116.

**116. Record of Official Bonds, 1923—.** 2 v. Typed. Recorded before 1923 in no. 115. See also Clerk of Superior Court, no. 287.

**117. Bonds of County Officers, 1916—.** 1 file box. See also Clerk of Superior Court, no. 287.

**118. Annual Report of Clerk of Court, 1932—.** 1 v. Typed.

**119. Audit Report, 1922.** 1 v. Typed.

**120. County Journal, 1793-1892.** 3 v. Each v. indexed. Record of accounts owed by county.

**121. Accounts with Banks, 1914-20.** 1 v. Indexed. Accounts of county with banks.

**122. Cash Book of County Funds, 1908—.** 6 v.: numbered 2-7. See also Accountant, no. 601.

**123. Certificate Record of Land Sold for Taxes, 1931—.** 3 v.

**124. Record of Taxes for Mortgagees, 1931—.** 1 v.

**125. Registration Books, 1914-32.** 41 v. Entries arranged alphabetically. See also Clerk of Superior Court, no. 281.

**126. Poll Books, 1914-28.** 28 v. Entries arranged alphabetically. See also Clerk of Superior Court, no. 282.

**127. Record of Elections, 1898-1916.** 2 v. See also Clerk of Superior Court, no. 283.

**128. Marriage Register, 1867—.** 5 v. Second, third, and fourth v. each indexed. Writing faded in first v. See also Historical Commission Archives, no. 2.

**129. Marriage License Applications, 1929—.** 1 v. Indexed.

**130. Marriage Licenses, 1855—.** 29 file boxes. Filed chronologically.

**131. Vital Statistics—Births, 1914-35.** 22 v.: numbered 1-21, with 2 v. numbered 1. Indexed in no. 133. Handwritten on printed forms. V. average 10" x 8" x 4".

**132. Vital Statistics—Deaths, 1914-35.** 21 v.: numbered 1-21. Indexed in no. 133. Handwritten on printed forms. V. average 10" x 8" x 2".

**133. Index to Births and Deaths, 1914-35.** 3 v. Index to nos. 131 and 132.

**134. Record of Discharged Soldiers, 1918—.** 3 v. Each v. indexed. Handwritten and typed on printed forms.

**CLERK OF SUPERIOR COURT**

*All records are in Clerk's vault, first floor of courthouse, in Register's office, and in storage room; in Clerk's vault unless otherwise indicated.*

**201. Minute Docket, Court of Pleas and Quarter Sessions, 1821-68.** 6 v.: numbered 1-6. Binding poor. Includes some recorded wills, 1821-40. See also Historical Commission Archives, no. 1.

**202. Appearance Docket, Court of Pleas and Quarter Sessions, 1821-29; 1843-68.** 2 v. Writing faded and paper poor. In Register's office.

**203. Trial Docket, Court of Pleas and Quarter Sessions, 1793-1868.** 9 v. Each of v. for 1821-68 indexed. Binding and paper poor of v. for 1821-68.

**204. Minute Docket, Superior Court, 1819—.** 20 v.: 2 v., 1819-67, lettered A-B; 18 v., 1868—, numbered 1-18. Each v. indexed; also civil cases indexed in no. 205 and criminal cases indexed in no. 206. Handwritten, 1819-1919; handwritten and typed, 1920—. Binding of v. A, B, 3, and 6 poor.

**205. Cross Index to Minutes of Superior Court, 1819—.** 8 v. Index to record of civil cases in no. 204. Typed.

**206. Index to Minutes, Superior Court, 1819—.** 2 v. Index by defendants to criminal cases in no. 204. Typed.

**207. Appearance Docket, Superior Court, 1843-68.** 1 v. Writing faded.

**208. Summons Docket, Superior Court, 1868—.** 4 v.: numbered 1-4. Each of v. 2-4 indexed in each v.; also all v. indexed in no. 209, and for special proceedings in no. 232.

**209. Cross Index to Summonses, Superior Court, 1868—.** 1 v. Index to no. 208.

**210. Lis Pendens Docket, Superior Court, 1924—.** 1 v. Indexed. Handwritten and typed.

**211. Trial Docket, Superior Court, 1821-68.** 5 v. First v. in poor condition.

**212. Civil Issues Docket, Superior Court, 1874—.** 13 v.: 2 v., 1874-90, unnumbered; 9 v., 1891-1930, numbered 1-9; 2 v., 1931—, numbered 1-2. Indexed in no. 213 and for special proceedings in no. 232. 11 v., 1874-1930, handwritten; 2 v., 1931—, typed.

**213. Cross Index to Civil Issues, Superior Court, 1869—.** 1 v. Index to no. 212.

**214. Execution Docket, Superior Court, 1821-69.** 9 v. Each v. indexed. Binding poor and writing faded.

**215. Judgment Docket (Civil), Superior Court, 1869—.** 16 v. Indexed in nos. 216-218. Condition of second v. poor.

**216. Index to Book of Judgments in Civil Actions, Superior Court, 1870-76.** 2 v. Index to no. 215. Superseded by no. 217.

**217. Index to Judgments, Superior Court, 1869—.** 6 v. Index to nos. 215 and 226. Typed. Supersedes no. 216.



**218. Daily Index to Judgments, Superior Court, 1935—.** 1 v. Index to nos. 215 and 226. Data transferred to no. 217.

**219. Civil Papers, Superior Court, 1859—.** 94 file boxes. Filed serially by case number. See also no. 220.

**220. Civil Papers, Superior Court and Court of Pleas and Quarter Sessions, 1839-1900.** 11 boxes. Includes a few equity papers of Superior Court. See also no. 219.

**221. Transcripts of Judgments, Superior Court, 1925—.** 6 file boxes. Filed alphabetically.

**222. Notices to Revive Judgments, Superior Court, 1904—.** 1 file box.

**223. Attachments, Superior Court, 1907—.** 1 file box.

**224. Executions against Property, Superior Court, 1872—.** 17 file boxes. Filed alphabetically.

**225. Criminal Docket, Superior Court, 1869—.** 8 v. V. for 1869-1930 numbered 1-7; v. for 1930— unnumbered. Each v. indexed.

**226. Judgment Docket—Criminal Actions, Superior Court, 1899—.** 4 v.: numbered 1-4. Each v. indexed; also indexed in nos. 217 and 218. V. 1-2 handwritten; v. 3-4 typed.

**227. State Warrants and Other (Criminal) Papers, Superior Court, 1855—.** 55 file boxes and 17 cardboard boxes. Filed serially by case number, 1881—.

**228. Nol. Pros. Docket, Superior Court, 1874—.** 2 v. First v. labeled **Recognizance Docket**. Binding of first v. poor.

**229. Equity Minute Docket, Superior Court, 1846-68.** 2 v. Each v. indexed. Binding and paper poor.

**230. Special Proceedings Summons Docket, Superior Court, 1875-1911.** 1 v. Indexed in no. 232. Special proceedings papers filed by type; see nos. 233, 259, 261-263, and 313.

**231. Orders and Decrees, Superior Court, 1868—.** 18 v.: numbered 1-17, with 1 v. unnumbered. Each v. indexed; also indexed in no. 232. Handwritten and typed. Binding poor in v. 1-5.

**232. Cross Index to Special Proceedings, Superior Court, 1868—.** 8 v. Index to nos. 208, 212, 230, and 231. Typed.

**233. Proceedings Condemning Rights of Way and Possession of Land, Superior Court, 1907-22.** 1 file box.

**234. Orders for Special Terms of Court, 1929—.** 1 file box.

**235. Stenographer's Notes, 1929-30.** 1 file box. Transcripts of testimony made by court stenographer.

**236. Fee Books (Clerk's), 1879-98; 1924—.** 3 v. V. for 1879-98 indexed.

**237. Clerk's Cash Account Book, 1924—.** 1 v. Indexed.

**238. Miscellaneous Papers (Clerk's), 1905—.** 1 file box. Handwritten and typed. Record of exchange of stock, special proceedings, exchange of judges, grand jury reports, petitions to refer claims to arbitration, order of appointments, etc.



**239. Miscellaneous Receipts and Vouchers** (Clerk's), 1900—. 1 file box.

**240. Old Miscellaneous Papers**, 1868-1924. 1 file box. Canceled checks of Clerk.

**241. Record of Jurors, Superior Court**, 1924—. 2 v. Handwritten on printed forms.

**242. Grand Jury's and Solicitors' Reports**, 1922—. 1 file box.

**243. Taxes Collected from Witnesses and Jurors**, 1933—. 1 file box. Receipts from witnesses and jurors for fees credited against taxes due.

**244. Clerk's Minute Docket, Superior Court**, 1883-93. 1 v. Binding poor.

**245. Warrants, Recorder's Court**, 1936—. 1 file box.

**246. Justice's Criminal and Civil Docket**, 1900-25. 7 v. Handwritten on printed forms. Paper poor in 1 v.

**247. Reports of Magistrates in Criminal Cases**, 1890—. 1 file box. Paper poor.

**248. Coroner's Proceedings**, 1862—. 1 file box. Reports of Coroner's inquests.

**249. Record of Wills**, 1794-1839; 1841—. 8 v.: 1 v. lettered A, 1794-1839; 7 v. numbered 1-7, 1841—. Each v. indexed; also indexed in no. 250. V. A, 1794-1839, typed from original wills not previously recorded; handwritten, 1841-1915; typed, 1916—. Binding of earlier v. poor. See also no. 201.

**250. Index to Wills**, 1794-1839; 1841—. 2 v. Index to no. 249. Typed.

**251. Wills** (Original), 1787—. 24 file boxes. Filed alphabetically.

**252. Guardians' (and Administrators') Bonds**, 1853—. 5 v.: numbered 0-3 with 2 v. numbered 1. Each v. indexed. Handwritten on printed forms. Binding of earlier v. poor. See also no. 254.

**253. Letters of Adoption**, 1916—. 1 file box.

**254. Administrators** (Appointment of), 1891—. 7 v.: numbered 1-7. Each v. indexed; also indexed in nos. 269 and 270. Handwritten on printed forms. V. 2 in poor condition. Includes also appointment of guardians. Bonds of guardians and administrators recorded in no. 252.

**255. Applications for Administratorship**, 1893—. 2 file boxes. Filed alphabetically.

**256. Applications for Administratorship and Guardianship**, 1886—. 2 file boxes. Filed alphabetically. Applications for joint administratorship and guardianship.

**257. Appointment of Executors**, 1868-1911; 1926—. 2 v. Each v. indexed. Handwritten and typed.

**258. Appointment of Trustees**, 1885—. 1 file box.



**259. Guardian Orders, 1853—.** 1 file box. Petitions of guardians for money to be used for education, medical attention, etc., for their wards, with orders issued pursuant thereto.

**260. Inventories and Accounts, Goods and Chattels, 1869—.** 6 v.: numbered 0-5. Each v. indexed. Handwritten, 1869-1915; typed, 1916—.

**261. Widows' Dower, 1846—.** 3 file boxes. Filed alphabetically.

**262. Widows' Year's Allowance, 1846—.** 3 file boxes. Filed alphabetically.

**263. Division of Land, 1805—.** 6 file boxes. Filed alphabetically.

**264. Renunciations, 1932—.** 1 file box. Renunciations of rights to estates.

**265. Returns of Estates, 1869—.** 12 file boxes. Filed alphabetically. Includes inventories and accounts of sale.

**266. Record of Annual Accounts, 1876—.** 7 v.: numbered 0-6. Each v. indexed. Handwritten, 1876-1915; typed, 1915—.

**267. Settlements, 1846—.** 13 v.: numbered 1-12, with 2 v. numbered 3. Each v. indexed; also guardians' settlements since 1875 indexed by ward in no. 269; all other final accounts since 1875 indexed in no. 270. V. 1-7 handwritten; v. 8-12 typed. Binding of earlier v. poor. Fiduciaries' final accounts.

**268. Settlements of Estates, 1846—.** 10 file boxes. Filed alphabetically.

**269. Index to Final Accounts (Wards'), 1876—.** 3 v. Typed. Index to nos. 254 and 267. V. average 18½" x 16" x 3". Indexes guardians' appointments and settlements.

**270. Index to Final Accounts, Administrators, Executors, and Receivers, 1876—.** 3 v. Typed. Index to nos. 254 and 267. V. average 18½" x 16" x 3". Indexes appointments and settlements.

**271. Record of Estates Not Exceeding \$300, 1928—.** 1 v. Indexed. Handwritten on printed forms. Record of small estates administered by Clerk.

**272. Accounts of Receivership, 1831—.** 2 v. Each v. indexed. Handwritten and typed.

**273. Receivership Papers, 1894—.** 2 file boxes.

**274. Powers of Attorney, 1885—.** 1 file box. Includes also a few guardian bonds.

**275. Marriage Affidavits, 1929—.** 1 file box.

**276. Apprentice Indentures, 1890—.** 2 v. Each v. indexed. Handwritten on printed forms.

**277. Probate of Deeds, 1887—.** 1 v. Record of deeds probated for registration and of fees received.

**278. Deeds for Registration and Chattel Mortgages, 1886—.** 1 file box. Filed alphabetically.



**279. Poll Tax Register, 1902—.** 1 v. Handwritten and typed.

**280. Permanent Registration** (under the "Grandfather Clause"), 1902-08. 1 v.

**281. Registration Books, 1920—.** 50 v. Entries arranged alphabetically. 30 v., 1920-29, in storage room; 20 v., 1930—, in clerk's vault. See also Register of Deeds, no. 125.

**282. Poll Books, 1920—.** 80 v. Entries arranged alphabetically. 50 v., 1920-29, in storage room; 30 v., 1930—, in Clerk's vault. See also Register of Deeds, no. 126.

**283. Record of Elections, 1884—,** 4 v. Each v. indexed. See also Register of Deeds, no. 127.

**284. Election Returns, 1911—.** 2 file boxes. Paper poor.

**285. Inquisition of Lunacy, 1899—.** 2 v. Each v. indexed. Handwritten on printed forms. Binding and paper poor.

**286. Lunacy Discharges, 1926—.** 1 file box. Filed alphabetically.

**287. Official Bonds** (of County Officers), 1878—. 2 file boxes. See also Register of Deeds, nos. 116 and 117.

**288. Magistrates' Bonds, 1922—.** 1 v. Indexed.

**289. Magistrates and Notaries** (Appointment of), 1927—. 1 v. Indexed. Handwritten on printed forms.

**290. List of Notaries Public, 1922—.** 1 v.

**291. Notaries' and Magistrates' Appointments, 1905—.** 1 file box.

**292. Qualification of Notaries and Magistrates, 1913—.** 1 v. Handwritten and typed.

**293. Registers' Oaths** (mistitled *Apprentice*), 1899—. 1 file box.

**294. Road Docket; Clerk's Fee Book, 1837-1930.** 1 v. Appointment of road overseers by Court of Pleas and Quarter Sessions, 1837-68, and scattering records of Clerk's fees, 1869-1930.

**295. School Deeds, 1905-12.** 1 file box. Paper poor.

**296. Treasurer's and Register's Reports, 1902—.** 1 file box. Paper poor.

**297. Assessments, 1860.** 1 v. Binding and paper poor.

**298. Inheritance Tax Record, 1923—.** 1 v. Indexed.

**299. Settlements Made by Credit on Taxes Due, 1935—.** 1 file box.

**300. Record of Fines and Forfeitures, 1924—.** 1 v. Clerk's report to Treasurer of funds received.

**301. Record of Confederate Pensions, 1919—.** 1 v.

**302. Receipts for Money Paid to Blind Soldiers, 1899-1915.** 1 file box.

**303. Incorporations, 1885—.** 3 v. Each v. indexed. Handwritten, 1885-1915; typed, 1916—.

**304. Dissolution of Corporations, 1929—.** 1 file box.

**305. Charters, 1898—.** 1 file box.



- 306. Partnership Record, 1913—.** 1 v.
- 307. Partnership Certificates, 1929—.** 1 file box.
- 308. Drainage Project, 1911-32.** 1 v. Handwritten, 1911-1917; typed, 1918—.
- 309. Drainage Reports, 1911—.** 2 file boxes. Report of drainage district committee and assessment roll of drainage district in Cabarrus, Iredell, and Rowan counties.
- 310. Lien Docket, 1878—.** 2 v. Each v. indexed. Handwritten, 1878-1920; handwritten and typed, 1921-27; handwritten, 1928—.
- 311. Liens and Lis Pendens, 1898—.** 1 file box.
- 312. Sale and Resale of Land (under Court Order), 1921—.** 4 v. Each v. indexed. Handwritten and typed on printed forms.
- 313. Sale of Land, 1868—.** 34 file boxes. Filed alphabetically. Includes record of land sales, petitions for sale of land, summonses, bills of costs and confirmations of sales.
- 314. Report of Trustees under Foreclosure, 1920—.** 1 file box. Report of trustees showing receipts and disbursements of money for land sold under foreclosure.
- 315. Orders to Sell Personal Property and Evidences of Debt, 1891—.** 1 file box.
- 316. Permits to Purchase Weapons and Carry Concealed Weapons, 1919—.** 1 v.
- 317. Druggists' Permits to Buy Alcohol, 1915—.** 1 file box.
- 318. List of Persons and Firms Paying Privilege Tax, 1927—.** 1 file box.
- 319. Certificates (of Registration) of Physicians and Surgeons, 1908—.** 1 v. Handwritten on printed forms.
- 320. Dentists' Certificates of Registration, 1916—.** 1 v. Handwritten on printed forms. 15" x 7" x 1½", 75 pp.
- 321. Nurses' Certificates (of Registration), 1924—.** 1 v. Handwritten on printed forms. 75 pp.
- 322. Alien Registration, 1927—.** 1 v. Indexed. Handwritten on printed forms.
- 323. Naturalization Petitions, 1908-20.** 1 v. Handwritten on printed forms. Record of petitions to become citizens of the United States and naturalization papers.
- 324. Naturalization Papers, 1923—.** 1 file box.
- 325. List of Insurance Companies Doing Business in North Carolina, 1928—.** 1 file box.
- 326. Ledger of War Veterans, 1917-18.** 1 v. Entries arranged alphabetically. Contemporary record of enrollments in World War from Cabarrus County.
- 327. Record of Soldiers in World War, 1917-19.** 1 v. Indexed. Typed. List of Cabarrus County soldiers.
- 328. Letter from Stephen Cabarrus to the People of Cabarrus County, January 11, 1794.** 2 pp. A. L. S. A letter from Cabarrus thanking the people for naming the county

for him and asking that they come to an amicable agreement as to the site for the county seat.

### SHERIFF

*All records are in Sheriff's office, first floor of courthouse.*

**401. Jail Records, 1934—.** 1 v. Arranged alphabetically. Name and offense of each prisoner, with dates of commitment and release.

**402. Tax Books, 1936—.** 20 v. Entries arranged alphabetically. Transferred to Accountant's office, no. 603, each year.

**403. Tax Ledgers, 1935—.** 2 v. Arranged alphabetically. See also Accountant, no. 604.

### ACCOUNTANT

*All records are in Accountant's office, first floor of courthouse. Accountant also acts as Treasurer, Auditor, and Tax Supervisor.*

**601. General Expense Account, 1927—.** 2 v. Record of general fund and expenditures. See also Register of Deeds, no. 122.

**602. Real Estate Valuation, 1927—.** 218 v. Includes also personal property valuation. Handwritten on printed forms.

**603. Tax List Books, 1931-36.** 7 v. Arranged alphabetically. See also Sheriff, no. 402.

**604. Tax Ledgers, 1931-36.** 6 v. Arranged alphabetically. See also Sheriff, no. 403.

**605. Tax Prepayments, 1935—.** 1 v. Entries on only a few pp.

**606. Tax Receipt Books, 1931-35.** 48 v. Arranged alphabetically. Handwritten on printed forms.

### SUPERINTENDENT OF SCHOOLS

*All records are in Superintendent's office, first floor of County Building, Church Street.*

**751. Minutes of Board of Education, 1841—.** 3 v. Handwritten and typed.

**752. General Correspondence and Reports** (no exact title), 1917—. 3 file boxes. Arranged topically.

**753. Individual School Files, 1924—.** 1 file box. Arranged topically. Includes principals', teachers', and librarians' reports.

**754. Negro Schools** (Records and Reports of), 1933-34. 1 file box.

**755. Relief Teachers, 1934—.** 1 file box. Arranged alphabetically. Applications and reports of substitute teachers.

**756. Teachers' Applications** (for Positions), 1935—. 1 file box.

**757. Teachers' Information Cards** (concerning Certificates), 1924-35. 1 file box. Arranged alphabetically.



**758. Individual Census Cards, 1924—.** 1 cabinet containing 16 file boxes (10 for white and 6 for Negro). Arranged alphabetically.

**759. Unit Program** (Copy of), 1930—. Arranged topically. 1 file box. Record of unit program adopted by one of the larger county schools.

**760. Physical Education Materials, 1933-35.** 1 file box. Instructions and bulletins.

**761. Grade Groups** (Reports of and Lists of Material for), 1933—. 1 file box.

**762. Units for First Five Grades,** no dates. 1 file box. Arranged topically. Examples of outstanding work of pupils.

**763. Expenditures of Board of Education** (no exact title), 1920—. 4 file boxes. Arranged topically. Includes also list, applications, and record of salaries of teachers; and truck reports.

**764. District Account Book, 1923-33.** 1 v. Arranged topically. Record of general disbursements.

**765. Purchase Orders and Contracts, 1935—.** 1 file box. Arranged topically.

**766. Current Bills, 1935—.** 2 file boxes. 1 file box, labeled Bills, has no dates.

**767. Vouchers** (Miscellaneous Paid), 1927-30. 1 file box.

**768. Bus Drivers' Applications** (to Drive School Busses), 1932-35. 1 file box.

**769. Bus Reports and Other Information** (concerning Transportation of School Children), 1935—. 1 file box. Arranged topically.

**770. Bus Tickets for** (Purchase of) **Gas and Oil, 1935—.** 1 file box. Arranged topically.

## SUPERINTENDENT OF HEALTH

*All records are in Superintendent's office, second floor of County Building, Church Street.*

**801. Laboratory Reports, 1927—.** 1 file box.

**802. Contagious Diseases** (Record of), 1925—. 4 folders.

**803. Case Cards, 1930—.** 1 file box. Arranged chronologically. Record of scarlet fever, typhoid fever, and diphtheria cases.

**804. Active Tuberculosis Cases** (Given Treatment in Clinics), 1927—. 2 file boxes. Arranged alphabetically.

**805. Gland Type Cases of Tuberculosis** (Given Treatment in Clinics), 1927—. 1 file box. Arranged alphabetically.

**806. Venereal Diseases** (Record of), 1930—. 2 folders. Arranged alphabetically.

**807. Record of Food Handlers** (Employed in Public Eating Places), 1929—. 2 file boxes. Arranged alphabetically.

**808. Teachers Examined, 1930—.** 3 file boxes. Arranged alphabetically. Record of teachers who have been given health certificates.

**809. Dental Corrections (Record of), 1929—.** 4 file boxes. Arranged alphabetically.

**810. Health Records of Works Progress Administration Sewing Room Workers, 1935—.** 1 file box. Arranged alphabetically.

**811. Financial Reports, 1923—.** 1 folder.

**812. Clippings Regarding Health Work, 1929—.** 6 v. Scrapbooks containing newspaper clippings relating to work of department.

### **SUPERINTENDENT OF PUBLIC WELFARE**

*All records are in Superintendent's office, first floor of County Building, Church Street.*

**851. Correspondence (General), 1927—.** 1 file box. Arranged chronologically.

**852. Personal Correspondence (of Superintendent), 1927—.** 1 file box. Arranged chronologically.

**853. Monthly Reports, 1927—.** 2 file boxes. Arranged chronologically. Reports concerning distribution of commodities, mileage traveled by welfare personnel, and discharge of Civilian Conservation Corps enrollees.

**854. Active Welfare Cases, 1927—.** 1 file box. Arranged alphabetically.

**855. Inactive Welfare Cases, 1927—.** 1 file box. Arranged alphabetically.

**856. Relief Cases in Kannapolis, 1927—.** 1 file box. Arranged alphabetically.

**857. Record of Commodities Distributed, 1927—.** 1 file box. Arranged alphabetically.

**858. Emergency Relief Administration Case Records, 1932-35.** 12 file boxes. Arranged alphabetically. Obsolete social service case records.



## CALDWELL COUNTY

Formed, 1841, from Burke and Wilkes counties. Named for Joseph Caldwell, president of University of North Carolina. In eastern mountain section of state; area: 471 square miles. Population: 1850—6,317; 1900—15,694; 1930—28,016, of whom 25,610 were white and 2,406 Negro. Chief crops: corn, wheat, and oats. Chief industrial product: furniture. Leading town: Lenoir; population, 1930, 6,530.

Lenoir, county seat. First courthouse, wood, built there in 1843. Second one, brick, built nearby in 1903, rebuilt and enlarged, 1928, and still in use.

Present courthouse three-story building with basement. Exterior dimensions: 138' x 80' x 50'. Of brick and marble. Semi-fireproof. On first floor: offices of Clerk, Register, and Sheriff; grand jury room; and offices of Auditor, Superintendent of Schools, and Farm Demonstration Agent. On second floor: offices of Superintendent of Public Welfare and Home Demonstration Agent, courtroom, and storage room.

Clerk's and Register's records kept on metal shelves and in metal filing cases in vaults adjacent to respective offices. Records of other officers kept in standard office files and wooden shelves in respective offices. Storage conditions in all offices good and facilities for users ample except in Clerk's vault, in which little space is available.

No known loss of records through fire or otherwise. County has no Treasurer and no separate Tax Collector. Coroner keeps no records. Auditor acts as Accountant and Tax Supervisor. No records have been deposited with Historical Commission.

Survey conducted by Miss Violet Craig, Miss Blanche Hickman, Miss Edna Winkler, and Mrs. Kathleen Winkler under supervision of Mr. C. F. Crutchfield.

## REGISTER OF DEEDS

*All records are in Register's inner and outer vaults, first floor of courthouse; in outer vault unless otherwise indicated.*

**101. Record of Deeds and Mortgages, 1841—.** 177 v.: numbered 1-177; v. 1-56 also lettered irregularly. Each v. indexed; also indexed in no. 102. Handwritten, 1841-1905; handwritten and typed, 1906-29; typed, 1930—. Printed forms generally used for standard instruments after 1896. Includes all property conveyances and encumbrances except chattel mortgages after 1894 (no. 103).

**102. General Index to Real Estate Conveyances, 1841—.** 18 v. Typed. Index to nos. 101 and 110.

**103. Chattel Mortgages, 1895—.** 52 v.: irregularly numbered 1-51. Each v. indexed; also cross-indexed in no. 104. Handwritten and typed. Chattel mortgages before 1895 recorded in no. 101. 23 v., 1895-1920, in inner vault; 29 v., 1920—, in outer vault.

**104. Cross Index to Chattel Mortgages (Grantor and Grantee), 1895—.** 8 v.: numbered 1-7 with 2 v. numbered 6. Index to no. 103.

**105. Deeds (and Other Instruments), 1899—.** 12 file boxes. Filed alphabetically. Paper poor, 1899-1903. Includes also a few wills, 1899-1903; see Clerk of Superior Court, no. 266.

**106. Federal Tax Liens, 1927—.** 1 file box. Indexed in no. 108. Typed.

**107. Discharged Federal Tax Liens, 1927—.** 1 file box. Indexed in no. 108. Typed.

**108. Federal Tax Lien Index, 1927—.** 1 v. Index to nos. 106 and 107.

**109. Land Entries, 1841-82; 1886—.** 4 v. Each v. indexed. Writing faded and binding poor in earlier v. 2 v., 1841-82, in inner vault; 2 v., 1886—, in outer vault.

**110. Plat Book, 1913—.** 2 v. Indexed in no. 102. Maps pasted in books. Much of material in very poor condition.

**111. Minute Docket of County Commissioners (mistitled Commissioners' Court), 1879—.** 9 v.: irregularly numbered. Each v. indexed. 7 v., 1879-1917, in inner vault; 2 v., 1918—, in outer vault.

**112. Commissioners' Proceedings, 1904—.** 25 file boxes. 11 file boxes, 1904-19, in inner vault; 14 file boxes, 1920—, in outer vault.

**113. Official Bonds of County Officers, 1868—.** 3 v. Each v. indexed. 1 v., 1868-1901, labeled **Registry of Official Bonds**. 1 v., 1868-1901, in inner vault; 2 v., 1902—, in outer vault. See also Clerk of Superior Court, nos. 289, 291, 292, and 307.

**114. Record of Official Reports, 1877-1929.** 1 v. Financial reports to County Commissioners. In inner vault.



**115. Official Reports, 1876-1904.** 3 file boxes. Writing, paper, and containers poor. Includes grand jury reports, 1888-1902; official reports of county officers, 1876-1900; record of Superior Court fees, 1887-95; and criminal court fees, 1896-1904. In inner vault.

**116. Settlements (County), 1885-86; 1895.** 1 file box. Writing, paper, and containers poor. Accounts audited by County Commissioners. In inner vault.

**117. County Claims and Warrants, 1870-1926.** 20 file boxes. Filed chronologically. In inner vault.

**118. Record of Taxes for Mortgagees, 1931-35.** 1 v. Entries arranged alphabetically under initial of mortgagor and mortgagee.

**119. Registration Books, 1920-28.** 5 v. Entries arranged alphabetically. Each v. indexed. In inner vault.

**120. Poll Books, 1920-28.** 75 v. Entries arranged alphabetically. In inner vault.

**121. Record of Elections, 1898-1931.** 1 v. Writing faded. In inner vault. See also Clerk of Superior Court, no. 284.

**122. Election Returns, 1887-1902.** 5 file boxes. Filed chronologically. Paper poor. In inner vault. See also Clerk of Superior Court, no. 285.

**123. Marriage Record, 1851—.** 7 v.: irregularly numbered. Each v. indexed. 5 v., 1851-1923, in inner vault; 2 v., 1923—, in outer vault.

**124. Marriage Licenses, 1841—.** 21 file boxes. Filed chronologically, 1841-1918; indexed in no. 123, 1919—. Writing faded and paper poor of earlier documents. 12 file boxes, 1841-1918, in inner vault; 9 file boxes, 1919—, in outer vault.

**125. Health Certificates and Affidavits, 1925—.** 4 file boxes. Physicians' certificates of health filed by applicants for marriage licenses.

**126. Marriage Record of Slaves (Negro Cohabitation Certificates), 1866-71.** 1 v. Indexed. Paper and binding poor. In inner vault.

**127. Vital Statistics—Births, 1913—.** 22 v.: numbered 1-22. Each v. indexed; also indexed in no. 129. Handwritten on printed forms. V. average 9" x 8½" x 3".

**128. Vital Statistics—Deaths, 1914—.** 22 v. Each v. indexed; also indexed in no. 129. V. average 9" x 8½" x 2".

**129. Cross Index to Vital Statistics, 1913—.** 2 v. Index to nos. 127 and 128.

**130. Record of Soldiers Discharged, 1922—.** 1 v. Indexed. Handwritten on printed forms.

**131. Purchase Returns (of Merchants), 1884; 1892-93.** 13 bundles. Writing faded and paper and containers poor. In inner vault.



## CLERK OF SUPERIOR COURT

*All records are in Clerk's vault, first floor of courthouse.*

**201. Minute Docket, Court of Pleas and Quarter Sessions, 1841-65.** 3 v. Binding and paper poor and writing faded.

**202. Civil Trial Docket, Court of Pleas and Quarter Sessions, 1841-68.** 3 v. Binding and paper poor. For civil papers of Court of Pleas and Quarter Sessions, see no. 219.

**203. State Docket, Court of Pleas and Quarter Sessions, 1848-68.** 1 v. Binding and paper poor.

**204. State Papers, Court of Pleas and Quarter Sessions, 1840-46.** 2 file boxes. Papers old and worn. Summonses, complaints, evidence, verdicts, and tax receipts. See also no. 235.

**205. Minute Docket, Superior Court, 1843—.** 18 v.: irregularly numbered and lettered. V. for 1869-97, 1901-04, 1929—, indexed in each v. Handwritten, 1843-1914; typed, 1915—. Separate v. used for civil and criminal cases, 1915-19. V. B, 1868-90, includes also probate of deeds (recorded separately after 1890 in no. 281).

**206. Summons Docket, Superior Court, 1869-1924.** 5 v.: irregularly numbered and lettered. V. B and 1-3 indexed in each v. Entries on only a few pp. in v. for 1923-24. Summons docket after 1924 recorded in no. 212.

**207. Motion Calendar, 1905-25.** 1 file box. Typed. Papers in dismissed cases.

**208. Record of Lis Pendens, Superior Court, 1921—.** 1 v. Indexed.

**209. Trial Docket, Superior Court, 1843-68.** 1 v. Paper poor.

**210. Civil Docket, Superior Court, 1843-87.** 1 v.

**211. Civil Issues Docket, Superior Court, 1911-25.** 2 v. V. for 1911-14 indexed. Civil issues docket after 1925 recorded in no. 212.

**212. Civil Issues and Summons Docket, Superior Court, 1926—.** 2 v. Each v. indexed. Handwritten and typed. Includes summons docket (kept separately before 1925 in no. 206), and civil issues docket (kept separately before 1926 in no. 211).

**213. Civil Cases (Pending), 1930; 1934—.** 5 file boxes.

**214. Incomplete Civil Cases, 1936.** 1 file box.

**215. Scire Facias Cases, Superior Court, 1933-34; 1936.** 1 file box.

**216. Execution Docket, Superior Court, 1856-68.** 5 v. Binding and paper poor.

**217. Civil Judgment Docket, Superior Court (title varies), 1868—.** 15 v.: irregularly numbered and lettered. Cross-indexed in no. 218.

**218. Cross Index to Judgment Docket, Superior Court, 1868—.** 3 v. Index to nos. 217, 226, and 232.



**219. Civil Papers, Trial Dockets, and Civil Cases Disposed of, Superior Court and Court of Pleas and Quarter Sessions, 1844—.** 100 file boxes. Papers filed chronologically. Earlier papers poor. Judgment rolls. See also nos. 307 and 308.

**220. Judgments, Superior Court, 1872-82.** 2 file boxes. Paper poor. See also no. 224.

**221. Executions, Superior Court, 1842-1903; 1909-34.** 12 file boxes. Earlier papers poor. 1 file box, 1880-1903, includes also a few administrators' and guardians' accounts.

**222. Divorce Cases, Superior Court, 1928—.** 3 file boxes.

**223. Cases Removed and Abated, 1869-1907.** 1 file box. Case rolls and administrators' reports.

**224. Judgment Rolls, Superior Court, 1927-28.** 1 file box. Cases not tried.

**225. Caldwell Land and Lumber Company (Trial Papers), 1906-09.** 1 file box. Filed chronologically. Paper poor.

**226. Judgment Docket—Land Tax Sales, 1929; 1934—.** 2 v. V. for 1934— indexed; both v. cross-indexed in no. 218.

**227. County Tax Suits (Off), 1926-29; 1934—.** 9 file boxes.

**228. County Tax Suits (Not Paid), 1928—.** 10 file boxes.

**229. City Tax Cases (Off), 1935—.** 2 file boxes. City taxes for Lenoir.

**230. State Docket, Superior Court, 1843-68.** 2 v. Binding and paper poor.

**231. Criminal Docket, Superior Court, 1869-1928; 1931—.** 6 v.: irregularly numbered and lettered. Each v. indexed.

**232. Criminal Judgment Docket, Superior Court, 1912—.** 4 v. Each v. indexed; also cross-indexed in no. 218. Docket of judgments for costs in criminal actions.

**233. Solicitor's Docket (Temporary), 1869-87.** 1 v. For permanent record see no. 231.

**234. Nol. Pros. Docket, Superior Court, 1903-20.** 1 v. Indexed. Paper poor.

**235. Criminal Papers, Superior Court and Court of Pleas and Quarter Sessions (title varies), 1841-98; 1902—.** 80 file boxes. See also no. 204.

**236. Half-Fee Docket, Superior Court, 1905-16.** 1 v. Indexed. Criminal cases in which county pays half the costs.

**237. Equity Proceedings, Superior Court, 1856.** 1 file box. Paper poor.

**238. Appeals from Superior to Supreme Court, 1935—.** 1 file box. Unpaid tax suits.

**239. Special Proceedings, Superior Court, 1903—.** 10 v.: irregularly numbered and lettered. Each v. indexed.

**240. Special Proceedings (Papers), Superior Court, 1908—.** 15 file boxes. See also no. 282.

**241. Orders and Decrees, Superior Court, 1888—.** 6 v.: irregularly numbered and lettered. Each v. indexed.



**242. Orders and Decrees, Superior Court, 1842-1917.** 1 file box.

**243. Grand Jury's and Solicitor's Reports, 1932.** 1 file box. See also no. 306.

**244. Summons Tax, State Court Tax Reports, 1927—.** 1 file box. Reports of Clerk to state commissioner of revenue. Includes also fishing and hunting license reports.

**245. Clerk's Minute Docket, 1919-26.** 1 v. Indexed.

**246. Clerk's Fee Book, 1881-1904.** 1 v.

**247. Record of Jurors, 1907-22; 1929—.** 3 v. See also no. 306.

**248. Canceled Checks and Stubs, 1931-33.** 4 file boxes.

**249. Minute Docket, Recorder's Court, 1935—.** 2 v. Each v. indexed.

**250. Civil Cases for Trial, Recorder's Court, 1931—.** 3 file boxes. Typed.

**251. Civil Judgment Docket, Recorder's Court, 1931—.** 1 v. Indexed.

**252. Criminal Docket, Recorder's Court, 1935—.** 2 v. Each v. indexed.

**253. Criminal Appeals from Recorder's Court to Superior Court, 1936.** 1 file box. Typed.

**254. Criminal Cases for Trial, Recorder's Court, 1936.** 1 file box. Typed.

**255. Criminal Cases Disposed of, Recorder's Court, 1932-33.** 5 file boxes. Typed.

**256. Magistrates' Proceedings, 1850-1903.** 4 file boxes. Old Superior Court cases, civil cases, and warrants.

**257. Causes Removed to Other Counties, 1900-01.** 1 file box. Papers poor. Includes also Justice of the Peace records.

**258. Reports of Justices of the Peace, 1929-31; 1933-35.** 4 file boxes. Typed. See also no. 257.

**259. Civil Cases Appealed from Justices' Courts to Superior Court, 1932-34.** 1 file box. Typed.

**260. Judgment Docket, Justice of the Peace Court, 1914—.** 7 v.: irregularly numbered. 5 v. indexed in each v.

**261. Transcripts of Judgments, Justice Courts, 1909-16.** 2 file boxes.

**262. Mayor's Trial Docket, 1912.** 1 v. Trial docket of mayor's court of Lenoir.

**263. Juvenile Court Cases, 1934.** 1 file box. Typed.

**264. Record of Wills, 1841—.** 5 v.: lettered A-E. Cross-indexed in no. 265.

**265. Cross Index to Wills, 1841—.** 1 v. Index to no. 264.

**266. Wills (Original), 1845-89; 1917—.** 4 file boxes. Wills for 1917-35 filed alphabetically. Earlier papers poor. See also Register of Deeds, no. 105.

**267. Appointment of Guardians and Executors, 1868—.** 3 v. Each v. indexed. Handwritten, 1868-1907; typed, 1908—.



**268. Administrators' Appointments, 1897—.** 3 v. Each v. indexed.

**269. Sales Record of Estates, 1848-67.** 1 v. Binding and paper poor, with many loose records placed in book. Includes record of sales of slaves.

**270. Inventories and Sales of Estates, 1885—.** 2 v. Each v. indexed.

**271. Inventories and Sales of Estates, 1906-21; 1929—.** 2 file boxes.

**272. Inventories, Sales List, and Widows' Year's Allowance, 1887-1902.** 1 file box. Containers and papers poor and writing faded.

**273. Administrators' Papers and Letters, 1895-1906; 1924-1935.** 2 file boxes. Reports of administrators, applications for appointments, and appeals to Supreme Court.

**274. Record of Accounts of Fiduciaries, 1868—.** 5 v. Each v. indexed. Handwritten, 1868-94; handwritten on printed forms, 1895—.

**275. Annual Accounts of Guardians, 1908—.** 3 file boxes.

**276. Administrators' Accounts, 1886—.** 6 v.: irregularly lettered and numbered. Each v. indexed.

**277. Record of Settlements (of Fiduciaries), 1868—.** 3 v. Each v. indexed.

**278. Administrators', Executors', and Guardians' Final Settlements, 1850-1921; 1923—.** 22 file boxes. Filed chronologically. Papers worn and writing faded. Includes also bonds and returns, and a few settlements of civil cases. See also nos. 221 and 223.

**279. Land Sales by Trustees, Mortgagees, and Executors, 1917—.** 3 v. Each v. indexed.

**280. Sales of Trustees, Mortgagees, and Administrators, 1925-31.** 2 file boxes.

**281. Probate Records, 1890-1905.** 3 v. Each v. indexed. List of deeds and other instruments probated. See also no. 205.

**282. Probate Causes, 1868-1920; 1926-27.** 11 file boxes. Containers and paper poor, and writing faded. Papers in special proceedings relating to probate matters.

**283. Permanent Registration Book, 1902-08.** 1 v.

**284. Record of Elections, 1904—.** 3 v. See also Register of Deeds, no. 121.

**285. Election Returns, 1926-30.** 3 file boxes. Returns filed by township. See also Register of Deeds, no. 122.

**286. Lunacy Docket, 1908—.** 2 v. Each v. indexed. Handwritten and typed.

**287. Lunacy Records, 1921-25.** 1 file box. See also no. 306.

**288. Magistrates' Records, 1906—.** 1 v. Indexed. Record of appointments of Justices of the Peace.

**289. Oaths of Notaries Public, County Officers, and Attorneys, 1912—.** 1 file box. Includes also a few bonds of county officers.

**290. Oaths and Resignations of County Officers, 1896-1905.** 1 file box.

**291. Official Bonds (of County Officers), 1902-35.** 2 v. Each v. indexed. See also Register of Deeds, no. 113.

**292. Official Bonds, 1924-30.** 1 file box. See also nos. 289 and 307 and Register of Deeds, no. 113.

**293. Coroner's Reports, 1931—.** 1 file box.

**294. Inheritance Tax Records, 1923-26.** 1 v. Indexed.

**295. Tax Record, 1841-53.** 1 v. Entries arranged alphabetically by district. Binding and paper poor. See also Auditor, no. 552.

**296. Record of Corporations, 1885—.** 3 v. Each v. indexed.

**297. Certificates of Dissolution of Corporations, 1896-1911.** 1 file box. Includes also receipts and transcripts of judgments.

**298. Partnerships (Record of), 1915-34.** 1 v.

**299. Assignment and Bankruptcy Proceedings, 1903.** 1 file box. Papers poor.

**300. Receiverships (Record of), 1930—.** 2 file boxes. Typed.

**301. Homesteads (Record of Exemptions of), 1869-93.** 1 file box.

**302. Unclaimed Deeds, 1892-1923.** 1 file box. Papers old and worn.

**303. Lien Docket, 1885—.** 1 v. Indexed. Paper poor.

**304. Liens (Claims of), 1926-27.** 1 file box.

**305. Bonds and Liens, 1868-82.** 4 file boxes. Papers poor.

**306. Miscellaneous Papers, 1843-61.** 1 file box. Containers and papers poor, writing faded. Inquisitions of lunacy, lists of jurors, and reports of grand juries.

**307. Miscellaneous Papers, 1844-1901.** 1 file box. Papers old and worn, and writing faded. Alcoholic permits, bonds of county officials, tax bonds, receipts for witness fees, and civil case rolls.

**308. Miscellaneous Papers, 1930-34.** 1 file box. Notes and case rolls.

## SHERIFF

*All records are in Sheriff's office, first floor of courthouse.*

**401. Tax Books, 1932-35.** 26 v. Entries arranged alphabetically. See also Auditor, no. 552.

**402. Tax Notices, 1930-35.** 2 file boxes. Tax notices returned to office.

**403. Miscellaneous Papers (Correspondence), 1932-35.** 3 file boxes.



## AUDITOR

*Records are in Auditor's office, first floor; in Sheriff's office, first floor; and in storeroom, second floor—all in courthouse. Auditor also acts as Accountant and Tax Supervisor.*

**551. Tax Abstracts, 1919—.** 160 v. Entries arranged alphabetically within each township. Handwritten on printed forms. 20 v., 1919-29, in storeroom; 140 v., 1930—, in Auditor's office.

**552. Tax List, 1904—.** 360 v. Entries arranged alphabetically within each township. Handwritten on printed forms. In storeroom. See also Clerk of Superior Court, no. 295, and Sheriff, no. 401.

**553. Auditor's Copies of Tax Receipts, 1933-35.** 2 file boxes. In Sheriff's office.

## SUPERINTENDENT OF SCHOOLS

*All records are in Superintendent's office, first floor of courthouse.*

**751. Minutes of Board of Education, 1885—.** 2 v. Each v. indexed. V. for 1885-1924 gives minutes of first meeting and origin of Board.

**752. Miscellaneous Forms and Correspondence, 1934—.** 1 file box. General correspondence and records of official business of Board of Education.

**753. Budgets and Reports (of Schools), 1931—.** 1 file box. Includes report of county Board of Health and high school principals' final reports.

**754. Vouchers and Invoices, 1935—.** 1 file box. County and state school vouchers, record of allotments, certifications, and budgets.

## SUPERINTENDENT OF HEALTH

*All records are in Home Demonstration Agent's office, second floor of courthouse.*

**801. Daily Reports (of Visits), 1935—.** 14 reports in 1 bundle.

**802. Monthly Report of County Health Work, 1934-35.** 4 reports in 1 bundle. Reports on dairy farms and schools.

**803. Monthly Report, 1936.** 40 reports in 1 bundle. Reports of cafés, markets, and dairies.

**804. Sanitary Survey of Public Schools, 1931.** 78 reports in 2 bundles. Report on condition of sewerage, water supply, and buildings. See also no. 802.

**805. Sanitary Score (of Cafés), 1932—.** 100 reports in 1 bundle. Printed forms. See also nos. 803 and 807.

**806. Daily Records (of Sanitary Inspector), 1933-35.** 86 records in 1 bundle.

**807. Inspector's Weekly Report, 1932—.** 169 reports in 1 bundle. Reports of sanitary inspections of hotels, cafés, and dairies.

**808. Applications for Permits to Sell Milk** (in Lenoir and Granite Falls), 1932. 9 applications in 1 bundle.

**809. Milk Permits**, no dates. 4 permits in 1 bundle. Permits to dairymen.

**810. Dairy Inspection Records** (of Sanitation and Grade), 1932-34. 31 records in 1 bundle.

**811. Dairy Inspection** (of Cows and Barns), 1932-34. 150 reports in 1 bundle.

**812. Pasteurization Plant Form**, 1936. 12 reports in 1 bundle. Inspection of creameries and dairies.

**813. Record and Result of Tuberculin Tests**, 1933—. 25 records in 1 bundle. Log number of test, sex of animal taking test, and result of test.

**814. Blueprints** (of Modern Dairies and Privies), 1931—. 19 blueprints in 1 bundle.

**815. Weekly Progress Report** (of Emergency Relief Administration Pit Privies Constructed), 1934-35. 32 reports in 1 bundle.

**816. State Laboratory of Hygiene**, 1931—. 101 reports in 1 bundle. Irregularly numbered and lettered. Analyses of water.

**817. Monthly Budget Report**, 1933—. 74 reports in 1 bundle.

## SUPERINTENDENT OF PUBLIC WELFARE

*All records are in private office and outer office of Superintendent, second floor of courthouse; in private office unless otherwise indicated.*

**851. Records of Department of Public Welfare**, 1932-35. 2 file boxes. Filed numerically.

**852. Case Histories**, 1936—. 5 file boxes. Filed numerically. In outer office.

**853. Minor Service**, 1935—. 1 file box. Record of help given families: clothing, food, etc. In outer office.

**854. Reports of Pellagra Cases**, 1931-32. 1 file box. Filed alphabetically.

**855. Certificates of Children's Eligibility for Employment** (under Child Labor Laws), 1924-34. 3 file boxes. Filed numerically.

**856. Indigent School Book Report**, no date. 1 file box. Filed by school. School books issued to indigent children.

**857. Record of the Blind**, 1935. 1 file box.

**858. National Re-employment Service**, 1934. 1 bundle. Works Progress Administration foremen's requests for workers. In outer office.



**859. Works Progress Administration Certification of Eligibility, 1936—.** 1 file box. Filed by type of worker.

**860. Cancellation of Certification of Eligibility** (for Works Progress Administration Employment), 1936—. 1 file box.

**861. Notice of Change in Work Status, 1936—.** 1 file box. Releases from Works Progress Administration projects.

**862. Assignment Slips** (to Works Progress Administration Projects), 1936—. 1 file box.

**863. Works Progress Administration Reassignment Slips, 1936—.** 1 file box. In outer office.

**864. Notice to Department of Public Welfare of Acceptance or Refusal of Employment by Certified Workers, 1937.** 1 file box. Filed by type of worker.

**865. Emergency Relief Administration Social Service Records, 1932-35.** 8 file boxes. Filed numerically and indexed in no. 866. In outer office.

**866. Emergency Relief Administration Index Cards, 1932-1935.** 2 file boxes. Index to no. 865. In outer office.

**867. Miscellaneous Public Welfare Records, 1929—.** 3 file boxes. Includes public welfare correspondence and news letters; investigation reports; commodity reports; daily report blanks; reports on transients; adoption blanks; Red Cross forms; child placement records; and records of orthopedic clinic.

**868. Miscellaneous Reports, 1929—.** 1 file box. Arranged topically. Printed, mimeographed, and typed. Includes reports from American Red Cross; boarding homes; Boyd Home for Crippled Children; Kinston Training School; census bulletins; etc.

**869. Miscellaneous Records, no date.** 1 file box. Filed topically. Printed and mimeographed. Includes National Youth Administration reports; North Carolina Industrial Commission, Conference for Social Service, State Employment Service, and Deaf School reports.

**870. Miscellaneous Records, 1929—.** 1 file box. Filed topically. Printed, typed, and handwritten. Includes Civil Works Administration, Emergency Relief Administration, and County Nurse's reports; health bulletins; Red Cross records; and report of State Highway Commission.

## CAMDEN COUNTY

Formed, 1777, from Pasquotank County. Named for Charles Pratt, Earl of Camden. In north coastal section of state; area: 220 square miles. Population: 1850—6,049; 1900—5,474; 1930—5,461, of whom 3,273 were white and 2,188 Negro. Chief crops: soy beans, corn, and hay.

Camden, county seat. First courthouse built there, 1780. Used until 1847, when present one built.

Present courthouse simple, two-story, colonial-type building. Exterior dimensions: 50' x 50' x 25'. Exterior walls brick. Metal roof. Structure practically fireproof. On first floor: offices of Clerk, Register, Superintendent of Schools, and County Agent. On second floor: courtroom. Building needs minor repairs.

Clerk's and Register's records are kept in combined vault-offices in which smoking is permitted. Storage conditions poor due to serious overcrowding. Offices open only a few days each week, and few facilities for users. Records of other offices adequately cared for in standard filing equipment.

Some records from Clerk's office said to have been destroyed in burning of an outbuilding used as a storage room.

County has no separate Treasurer, Auditor, Tax Supervisor, or Tax Collector, and no full-time Superintendent of Health. Sheriff and Coroner keep no records.

Survey conducted by Mrs. Lessie Albertson and Miss Elizabeth Sawyer under supervision of Mr. J. R. Raper.



**HISTORICAL COMMISSION ARCHIVES**

**1. Transcript of Land Entries, 1778-95.** 1 v. Binding and paper poor and writing faded. See also Register of Deeds, no. 110.

**2. Minutes, Court of Pleas and Quarter Sessions, 1855-68.** 1 v. See also Clerk of Superior Court, no. 201.

**3. Appearance, Petition, and Trial Docket, Court of Pleas and Quarter Sessions, 1857-68.** 1 v. Binding poor.

**4. Minutes, Superior Court, 1853-68.** 1 v. Indexed. Binding poor. See also Clerk of Superior Court, no. 203.

**5. Execution Docket, Superior Court, 1807-52; 1855-69.** 2 v. V. for 1807-52 includes also trial docket.

**6. Trial Docket, Superior Court, 1854-69.** 1 v. See also no. 5 and Clerk of Superior Court, no. 205.

**7. Equity Minutes, Superior Court, 1807-68.** 2 v.

**8. Orphans' Accounts, 1800-09.** 1 v. Binding poor. Includes also commissions from governor appointing Justices of the Peace, military circulars and orders, lists of taxables and tax returns, and letters of state officials. See also Clerk of Superior Court, nos. 242, 243, and 255, and Register of Deeds, no. 119.

**9. Guardians' Bonds, 1856-70.** 1 v. Arranged alphabetically. Handwritten on printed forms. See also Clerk of Superior Court, no. 237.

**10. Inventories of Estates, 1853-68.** 1 v. Indexed. Binding poor. See also Clerk of Superior Court, no. 242.

**11. Accounts of Sales of Estates, 1853-69.** 1 v. Arranged alphabetically. See also Clerk of Superior Court, no. 242.

**12. Miscellaneous Papers, 1867-81.** 1 MS. box. Summonses, judgments, report of grand jury, and accounts of sale of property.

**REGISTER OF DEEDS**

*All records are in Register's vault and Clerk's vault, first floor of courthouse; in Register's vault unless otherwise indicated.*

**101. Record of Deeds, 1777—.** 71 v.: 26 v., 1777-1854, lettered A-Z; 26 v., 1854-99, lettered AA-ZZ; 19 v., 1899—, numbered 1-19. Indexed in nos. 102, 103, and 104. Handwritten, 1777-1904; typed 1904—. Writing faded in earlier v. Includes all property conveyances and encumbrances except chattel mortgages after 1876 (no. 106).

**102. General Index to Record of Deeds, 1777-1902.** 1 v. Binding and paper very poor. Contents copied in v. 1 and 2 of no. 103. Index to nos. 101 and 106.

**103. General Index to Record of Deeds, 1777—.** 3 v. Index to nos. 101, 106, and 108. After 1926 succeeded by no. 104 as index to no. 101.



**104. Index to Real Estate Conveyances, 1927—.** 2 v. Index to no. 101.

**105. Deeds of Trust and Deeds, 1847—.** 17 file boxes. Filed alphabetically. For additional deeds of trust and deeds see nos. 127, 151, and 152.

**106. Chattel Mortgages, 1877—.** 20 v.: lettered A-G, HH-MM, RR-XX. Indexed in each v.; also indexed in nos. 102 and 103. Chattel mortgages before 1877 recorded in no. 101.

**107. Notes and Mortgages, 1876—.** 4 file boxes. For additional chattel mortgages see nos. 126, 151, and 152.

**108. Sales Contracts and Personal Property Conveyances, 1926—.** 3 v. Each v. indexed; also indexed in no. 103. Typed. Sales contracts and personal property conveyances before 1926 recorded in no. 106.

**109. Index to Federal Tax Liens, 1927—.** 1 v. Arranged alphabetically. List of notices and cancellations of United States internal revenue tax liens received.

**110. Land Entries, 1866-1904; 1927-28.** 2 v. 1 v., 1866-1904, labeled **Entry of Land**. V. for 1927-28 contains only 2 entries. 1 v., 1866-1904, in Clerk's vault; 1 v., 1927-28, in Register's vault. See also Historical Commission Archives, no. 1.

**111. Plat Book, 1929—.** 1 v. Indexed. Blueprint and hand-drawn.

**112. Petitions for Partitions, 1906.** 1 file box. Arranged alphabetically.

**113. Minute Docket of County Commissioners, 1868—.** 3 v. Handwritten and typed.

**114. Minutes of Commissioners' Meetings and County Orders, 1920-32.** 3 file boxes.

**115. Minutes of Camden Highway Commission, 1917-31.** 1 v.

**116. Reports of Board of Road Commissioners (mistitled Trial Docket), 1879-1902.** 1 v. Includes also part of a cross index to deeds. In Clerk's vault.

**117. Official Bond Book, 1878-1923.** 1 v. Indexed. Handwritten and typed. See also Clerk of Superior Court, no. 257.

**118. Record of Official Reports, 1875—.** 2 v. V. for 1875-1929 indexed.

**119. Tax Books, 1872—.** 118 v. Binding and paper poor in earlier v. See also Historical Commission Archives, no. 8.

**120. County Tax List under Schedule "B," Revenue Act of 1883, 1883-96; 1901.** 2 v. Each v. indexed. Binding poor. Entries on only 60 pp. of second v.

**121. Tax Sales, 1928-33.** 3 v.

**122. Receipts from Road Bonds, 1920-33.** 1 file box.

**123. Unlisted Taxables, 1914-15.** 1 file box. Includes also orders from State Corporation Commission to County Commissioners authorizing an increase or decrease of the tax assessment on corporate property, 1924—.



- 124. **Abstracts of Property Filed, 1916-20.** 3 file boxes.
- 125. **Tax Liens, 1916—.** 1 file box.
- 126. **Conditional Sales Agreements to Be Recorded, 1929-34.** 1 file box.
- 127. **Receipts and Deeds, 1900-24.** 1 file box.
- 128. **Tax Receipts, 1928—.** 17 v.
- 129. **Tax Receipts, 1924—.** 1 file box.
- 130. **Bank Accounts; Treasurer's Accounts, 1920-21.** 2 file boxes.
- 131. **Sheriff's Accounts, 1920-23.** 2 file boxes.
- 132. **Miscellaneous County Accounts, 1883-1915.** 1 book-case drawer.
- 133. **Abstracts of County Funds, 1876-97.** 1 file box.
- 134. **Bills and Accounts, 1920.** 1 file box.
- 135. **Board of County Commissioners: Orders Allowed, Vouchers Canceled, and Proceedings, 1886—.** 10 file boxes.
- 136. **Finance Committee's Report, 1917-19.** 1 file box. Reports of auditing committee.
- 137. **County Orders, 1916-18.** 1 file box.
- 138. **Orders Allowed by Superior Court, 1906-16.** 1 file box.
- 139. **Record of Taxes for Mortgagees, 1931-35.** 1 v.
- 140. **Correspondence, 1901—.** 5 file boxes. General correspondence of Register of Deeds.
- 141. **Registration Book, 1900—.** 9 v. See also Clerk of Superior Court, no. 249.
- 142. **Election Returns, 1900-22.** 1 file box. See also Clerk of Superior Court, no. 253.
- 143. **Original Returns of Precinct Board of Elections, 1892-1900.** 1 file box.
- 144. **Marriage Register, 1868—.** 4 v. V. for 1911— indexed in each v. 3 earlier v. in poor condition.
- 145. **Applicants' Notices for Marriages, 1929-30.** 1 v.
- 146. **Marriage Licenses, 1871—.** 23 file boxes.
- 147. **Vital Statistics—Births, 1913—.** 7 v. Each v. indexed.
- 148. **Vital Statistics—Deaths, 1913—.** 7 v. Each v. indexed.
- 149. **Record of Soldiers' Discharges, 1934—.** 1 v. Indexed.
- 150. **Registry of Licenses of Trades, 1873-83.** 1 v. Writing faded; binding and paper poor.
- 151. **Miscellaneous, 1879-1920.** 1 file box. Deeds, chattel mortgages, bills, accounts, Commissioners' papers, and bond papers.
- 152. **Miscellaneous, 1898-1929.** 3 file boxes. Merchants' returns, lists of merchants, real estate trusts, deeds, notes, and deeds of trust.

### CLERK OF SUPERIOR COURT

*All records are in Clerk's vault, first floor of courthouse.*

- 201. **Minutes, Court of Pleas and Quarter Sessions; Rough Minute Docket, Superior Court, 1865-1901.** 1 v. First part of

v. contains minutes of Court of Pleas and Quarter Sessions 1865-68; last part of v. contains rough minutes kept by Clerk of Superior Court, 1868-1901. 13" x 5" x 1". See also Historical Commission Archives, no. 2.

**202. Execution Docket, Court of Pleas and Quarter Sessions, 1858-68.** 1 v.

**203. Minute Docket, Superior Court, 1869—.** 4 v. Each v. indexed. See also nos. 201 and 204 and Historical Commission Archives, no. 4.

**204. Rough Minutes, Superior Court, 1857-77.** 1 v. Writing faded. See also no. 201.

**205. Trial, Appearance, and Petition Docket, Superior Court, 1842-69.** 3 v. See also Historical Commission Archives, nos. 5 and 6.

**206. Summons Docket, Superior Court, 1869-85.** 1 v. Indexed.

**207. Record of Lis Pendens, Superior Court, 1921-32.** 1 v. Indexed.

**208. Civil Issues Docket, Superior Court, 1869—.** 4 v. 3 v., 1908—, indexed in each v.

**209. Judge's Temporary Docket, Superior Court, 1878-98.** 3 v.

**210. Judgment Docket, Superior Court, 1869—.** 3 v. Indexed in nos. 211 and 212. V. average 18" x 16" x 3".

**211. Cross Index to Judgments, Superior Court, 1867—.** 2 v. Index to no. 210.

**212. Index Book to Judgments and Civil Actions in Superior Court, 1869-70.** 1 v. Index to no. 210. Replaced by no. 211.

**213. Civil Papers, Superior Court, 1869—.** 23 file boxes. See also nos. 214 and 220 and Historical Commission Archives, no. 12.

**214. Executions, Court of Pleas and Quarter Sessions and Superior Court, 1859—.** 3 file boxes.

**215. Criminal Docket, Superior Court, 1870-1901; 1925-36.** 3 v.

**216. Nol. Pros. Docket, Superior Court, 1907.** 1 v. Indexed.

**217. State Cases, Court of Pleas and Quarter Sessions and Superior Court, 1839-68.** 1 file box.

**218. State Cases, Superior Court, 1869—.** 14 file boxes.

**219. Equity Trial Docket, Superior Court, 1853-61.** 1 v. For equity minutes, see Historical Commission Archives, no. 7.

**220. Equity and Civil Papers, Court of Pleas and Quarter Sessions and Superior Court, 1739-1868.** 9 file boxes. Writing faded and paper poor.

**221. Orders and Decrees, Superior Court, 1869—.** 6 v.: lettered A-F. Each v. indexed.

**222. Special Proceedings, Superior Court, 1926—.** 2 file boxes.

**223. Orders and Decrees, Superior Court, 1928—.** 1 file box.



224. **Clerk's Record of Fines and Penalties**, 1893—. 2 v.  
225. **Clerk's Account Book**, 1899-1900. 1 v. Indexed.  
226. **Receipts and Agreements** (of Clerk), 1925-30. 1 file box.  
227. **List of Jurors**, 1893. 1 v. Binding poor.  
228. **Jury Ticket Book**, 1903—. 4 v. Indexed.  
229. **Recorder's Court Docket**, 1914—. 1 v.  
230. **Recorder's Papers**, 1928—. 1 file box.  
231. **Justices' Civil and Criminal Dockets**, 1879-1928. 12 v.  
232. **Justice of the Peace Papers**, 1905-25. 1 file box.  
233. **Coroner's Returns**, 1907-1935. 1 file box.  
234. **Record of Wills**, 1815—. 4 v. Indexed in no. 235.  
V. average 18" x 16" x 4".  
235. **Cross Index to Wills**, 1815—. 1 v. Index to no. 234.  
236. **Wills**, 1800-1920. 2 file boxes.  
237. **Guardians' Bonds**, 1878-1908. 1 v. Indexed. See also no. 240 and Historical Commission Archives, no. 9.  
238. **Administrators' Bonds**, 1853-1905. 4 v. Indexed. See also no. 240. V. average 6" x 5" x 1", 100 pp.  
239. **Administrators, Guardians, and Executors** (Papers of), 1800-1925. 8 file boxes.  
240. **Record of Administrators, Executors, and Guardians**, 1915—. 2 v. Indexed. See also nos. 237 and 238.  
241. **Petitions for Dowers**, 1890-1900. 6 file boxes.  
242. **Record of Accounts** (of Fiduciaries), 1860—. 4 v. Each v. indexed. V. average 18" x 16" x 4". See also Historical Commission Archives, nos. 8, 10, 11, and 12.  
243. **Guardians' Account Book**, 1858-69. 1 v. Indexed. See also Historical Commission Archives, no. 8.  
244. **Settlements** (of Fiduciaries), 1862—. 2 v. Indexed. V. average 18" x 16" x 4".  
245. **Year's Support** (Widows'), 1915-30. 1 file box.  
246. **Indenture Bonds**, 1871-86. 1 v. Writing faded.  
247. **Substantive and Adjective Law**, 1803-99. 1 v. Binding and paper poor and writing faded. Records and laws pertaining to aliens, apprentices, bastards, and the adoption of children.  
248. **Instruments Probated**, 1912—. 2 v. Indexed. An index to deeds.  
249. **Registration Books**, 1890—. 30 v. See also Register of Deeds, no. 141.  
250. **Permanent Register**, 1902-08. 1 v. Arranged alphabetically by township.  
251. **Poll Books**, 1900—. 40 v.  
252. **Record of Elections**, 1884-1933. 2 v.  
253. **Election Returns**, 1910-32. 2 file boxes. See also Register of Deeds, no. 142.  
254. **Record of Inquisition of Lunacy**, 1872-79. 1 v.  
255. **Record of Magistrates**, 1885—. 1 v. Indexed. See also Historical Commission Archives, no. 8.



- 256. Appointments of Notaries Public, 1905—.** 1 v. Indexed.
- 257. Official Bonds, 1870-1932.** 2 file boxes. See also Register of Deeds, no. 117.
- 258. Poll Tax Registration, 1902-1916.** 1 v. 10" x 8" x 1".
- 259. Inheritance Tax Record, 1923—.** 1 v. Indexed.
- 260. Record of Inheritance Tax Collection, 1927—.** 1 v.
- 261. Inheritance Tax Reports, 1935.** 1 file box.
- 262. Accounts Current, 1866-67.** 1 v. Writing faded.
- 263. Vouchers, 1843-83.** 2 file boxes.
- 264. Minutes of Building Committee of Courthouse, 1876-77.** 1 v.
- 265. Lien Record, 1911—.** 1 v. Indexed.
- 266. Trustee Sales, 1928—.** 1 file box. Records of sales of land in Camden County.
- 267. Petitions for Partitions, 1800-1915.** 2 file boxes.
- 268. Record of Corporations, 1908-30.** 1 v. Indexed. 18" x 16" x 4".
- 269. Partnership Record, 1905-36.** 1 v. Indexed.
- 270. Record of Sales by Mortgagees, 1917—.** 1 v. Indexed.
- 271. Petitions to Sell, 1929—.** 1 file box. Petitions of fiduciaries to sell real estate.
- 272. Drainage Record, 1911-16.** 1 v.
- 273. Unstamped Papers, 1915-21.** 1 file box. Papers which have not been recorded.
- 274. Reports of Board of Road Commissioners.** Pertains to Register's office, but is placed in Clerk's office. See Register of Deeds, no. 116.
- 275. Minutes of Board of Education.** Pertains to Superintendent of Schools' office, but is placed in Clerk's office. See Superintendent of Schools, no. 751.
- 276. Entry of Land.** Pertains to Register of Deeds' office, but is placed in Clerk's office. See Register of Deeds, no. 110.

### ACCOUNTANT

*All records are in Register's office, which is shared by Accountant.*

**601. General Ledger (of County Accounts), 1927—.** 2 v. Arranged by account.

**602. Disbursement Register, 1927—.** 3 v. Each v. indexed. Record of expenditures of county funds.

### SUPERINTENDENT OF SCHOOLS

*All records are in Superintendent's office and in Clerk's vault, first floor of courthouse. In Superintendent's office unless otherwise indicated.*

**751. Minutes of Board of Education, 1873—.** 3 v. Handwritten, 1873-1928; typed and handwritten, 1928—. 1 v., 1873-84, in Clerk's vault; 2 v., 1885—, in Superintendent's office.



- 752. Correspondence (General), 1933—.** 1 file box.
- 753. Principals' Monthly and Final Statistical Reports, 1931—.** 1 file box.
- 754. High School Individual Reports (Teachers' Reports), 1931—.** 1 file box. Arranged alphabetically under each year.
- 755. State Contracts, Teachers' Applications, State Invoices, and Receipts, 1933—.** 1 file box. Arranged alphabetically.
- 756. State Textbook Rental and Purchase Reports, 1935—.** 1 file box.
- 757. Insurance Policies, Deeds, and School Bus Titles, 1933—.** 1 file box. Arranged alphabetically.
- 758. Teachers' Contracts, Carbon Copy of County Vouchers, and County Bonds, 1933—.** 1 file box. Arranged alphabetically.
- 759. Current Expense Fund (Record of), 1928—.** 2 v.
- 760. Superintendents' Record of Public Schools (Financial Record), 1917-28.** 1 v.
- 761. Superintendents' Record of Public Schools, 1931-33.** 1 file box. Includes principals' monthly and final reports, copies of state and county vouchers, transportation reports, and pay rolls.
- 762. Canceled State Vouchers, 1934—.** 1 file box. Arranged alphabetically. Teachers' pay roll vouchers.
- 763. Canceled County Vouchers, 1934—.** 1 file box. Arranged alphabetically.
- 764. Contracts Let for the South Mills High School Building, 1933-36.** 2 file boxes. Arranged alphabetically.
- 765. Miscellaneous, 1934—.** 1 file box. Arranged alphabetically. State requisitions, record of deposits of funds, financial reports, and miscellaneous correspondence.

## SUPERINTENDENT OF HEALTH

*All records are in private home of Superintendent of Health, Dr. W. L. Stevens.*

**801. Record of County Quarantine Officer of Camden County, 1922—.** 1 v. Gives names of all persons placed under quarantine.

**802. Record of Vaccinations, 1922—.** 75 folders.

## SUPERINTENDENT OF PUBLIC WELFARE

*All records are in Superintendent's office, first floor of Emergency Relief Administration Building.*

**851. Individual Records—Minor and Major Service, 1936—.** 1 file box. Indexed in no. 852. Includes case records of relief clients, instructions and bulletins concerning welfare work, and general correspondence.

**852. Cross Index File to Department of Public Welfare Individual Records, 1936—.** 1 file box. Index to no. 851.

**853. Emergency Relief Administration Records, 1932-35.** 3 file boxes. Indexed in no. 854. Includes case records of relief clients and general correspondence relating to them.

**854. Numerical and Alphabetical Index to Emergency Relief Administration Individual Records, 1932-35.** 2 cardboard boxes. Index to no. 853.



## CARTERET COUNTY

Formed, 1722, from Bath County. Named for Sir George Carteret, one of the Lords Proprietors. In mid-coastal section of state; area: 573 square miles. Population: 1850—6,939; 1900—11,811; 1930—16,900, of whom 14,365 were white and 2,534 Negro. Chief crops: corn, tobacco, and sweet potatoes. Chief industrial products: fertilizer and processed foods.

Beaufort, county seat. First courthouse built in 1722, second in 1767, third in 1832.

Present courthouse two-story, brick building, built 1907. Exterior dimensions: 110' x 63' x 45'. Structure not fireproof. On first floor: offices of Clerk, Register, Auditor and Tax Collector combined, Recorder, and Sheriff; also juvenile courtroom. On second floor: courtroom and jury room. Annex built in 1915; contains offices of Superintendent of Schools, Home Demonstration Agent, and Farm Demonstration Agent, county office of Works Progress Administration, and county office of Resettlement Administration; also storage rooms.

Register's records in fireproof vault adjacent to office; a few non-current papers in storage room in annex. All of Clerk's bound records and all current papers in fireproof vault adjacent to office. Most of non-current papers in bundles in open bookcase in hall of courthouse and in pasteboard boxes in storage room in courthouse annex. Records of other offices well cared for, except a few non-current records of Superintendent of Schools bundled in storage room.

No known loss of records through fire or otherwise.

County has no Treasurer and no separate Tax Collector. Auditor performs duties of Accountant and Tax Supervisor. At time of survey (1937) duties of Superintendent of Public Welfare performed by Superintendent of Schools, who kept no separate records of welfare work. County has no full-time Superintendent of Health; a county physician is employed on a fee basis, but he keeps no public records. Coroner likewise keeps no records, and reports of inquests are merely filed with Clerk.

Survey conducted by Miss Emma Davis, Mrs. Annie L. Gaskill, Miss Wylanta Nelson, Mrs. Edith Stevens, and Mr. John T. Wills under supervision of Mr. J. R. Raper.



## HISTORICAL COMMISSION ARCHIVES

1. **Deeds, 1722-1817.** 17 v. 10 v., 1722-1813, indexed. Pp. from original deed books mounted in bound v. See also Register of Deeds, no. 101.

2. **Entry Book, 1778-94.** 1 v. Indexed. Binding and paper poor and writing faded. See also Register of Deeds, no. 116.

3. **Minutes, Court of Pleas and Quarter Sessions, 1723-1868.** 19 v. See also Clerk of Superior Court, no. 201.

4. **Trial, Appearance, Reference, Crown, and Petition Dockets, Court of Pleas and Quarter Sessions, 1731-62; 1764-84; 1788-92.** 4 v. 3 v., 1731-63, 1764-84, labeled **Court Docket**. Original pp. mounted in bound v. See also no. 5 and Clerk of Superior Court, no. 218.

5. **Trial Docket, Court of Pleas and Quarter Sessions, 1849-68.** 1 v. See also no. 4 and Clerk of Superior Court, no. 218.

6. **Wills, Inventories, and Settlements of Estates, 1741-87.** 12 v. Arranged alphabetically. Writing faded and paper poor. Originals mounted in bound v. See also nos. 10 and 11 and Clerk of Superior Court, nos. 299, 315, and 318.

7. **Guardians', Administrators', and Executors' Accounts; Inventories and Accounts of Sales, 1829-62.** 6 v. Each v. indexed. See also nos. 10 and 11 and Clerk of Superior Court, no. 313.

8. **Marriage Bonds, 1741-1868 (approximately).** 17 MS. boxes. Index being prepared at time of survey (1937). See also Register of Deeds, no. 166.

9. **List of Taxables, 1802-08; 1813-60.** 11 v. Arranged alphabetically. See also Register of Deeds, no. 149; Clerk of Superior Court, no. 351; and Auditor, no. 581.

10. **Miscellaneous Material, 1771-1812.** 1 MS. box. Guardians' bonds, settlements of estates, and inventory and division of an estate.

11. **Miscellaneous Papers, 1717-1844.** 1 v. Partly indexed. Paper poor. Land grants, powers of attorney, official bonds, wills, inventories of estates, and list of taxable property for 1784.

12. **Vestry Book of St. John's Parish, Beaufort, 1742-43.** 3 v.

## REGISTER OF DEEDS

*All records are Register's vault, first floor of courthouse, and in storage room, courthouse annex; in vault unless otherwise indicated.*

101. **Record of Deeds** (title varies), 1722—. 136 v.: 21 v., 1722-1852, lettered irregularly D-Z, with 2 v. unlettered; 26 v., 1852-1904, lettered AA-ZZ; 89 v., 1904—, numbered 1-85, with 3 v. numbered 1, 2 v. numbered 3, and 2 v. numbered 74. Each v. indexed; also indexed in nos. 113 and 114.



Includes all property conveyances and encumbrances except chattel instruments since 1888 (nos. 109-111), and except Federal Land Bank mortgages, 1922-29 (no. 106). Binding and paper poor and writing faded in v. for 1722-1852. V. for 1722-1817 are transcripts; originals in Historical Commission archives. See no. 1.

**102. Original Instruments** (title varies), 1794-1895. 1 file box and 1 bundle. Original deeds and other registered instruments. 1 file box, 1883-90, in vault; 1 bundle, 1794-1895, in storage room. See also nos. 103-105 and Clerk of Superior Court, nos. 369 and 370.

**103. Mortgages and Deeds of "Carolina City Company,"** 1853-58. 1 bundle. In storage room.

**104. Unregistered Deeds**, 1918-20. 1 file box.

**105. Papers Pertaining to Register of Deeds**, 1820-96. 1 bundle. Mortgage deeds and lists of mortgages recorded with dates of recording. In storage room.

**106. Federal Land Bank Mortgages**, 1922-29. 1 v. Indexed; also indexed in no. 113. Handwritten on printed forms.

**107. Real Estate Transfer Book**, 1900—. 2 v. Entries arranged by township. V. average 21" x 12" x 4".

**108. Abstracts of Real Estate Transfers**, 1926-27. 1 v. Arranged by township.

**109. Chattel Mortgages**, 1889—. 10 v. Each v. indexed; also indexed in no. 113. Handwritten on printed forms. Chattel mortgages prior to 1889 recorded in no. 101.

**110. Agricultural Liens and Chattel Mortgages**, 1899—. 13 v. Each v. indexed; also indexed in no. 113. Handwritten on printed forms. Agricultural liens prior to 1899 recorded in no. 109.

**111. Contracts**, 1924—. 5 v.: numbered 1-5. Each v. indexed; also indexed in no. 113. Handwritten and typed on printed forms. Register of conditional sales contracts. Conditional sales contracts prior to 1924 recorded in no. 109.

**112. Record of All Papers Recorded by Irvin W. Davis**, 1934—. 1 file box.

**113. General Cross Index**, 1722—. 14 v.: 7 v. Grantor and 7 v. Grantee. Index to nos. 101, 106, 109-111, 117, and 118.

**114. Index to Grants and Sheriff's Deeds**, 1762-1855. 1 v. Index to no. 101. 24" x 13" x 1/2", 100 pp.

**115. Tax Lien Index**, 1924—. 1 v. Indexed. 24" x 15" x 2". Record of notices and cancellations of United States internal revenue tax liens.

**116. Entry Record**, 1747—. 6 v. Handwritten on printed forms. First three v. in poor condition, with no binding. See also Historical Commission Archives, no. 2.

**117. Official Maps of Carteret County**, 1900-35. 2 v. Indexed in no. 113. V. average 23" x 18" x 2". Plat books.



**118. Registration of Land Titles** (under Torrens Act), 1916—. 2 v. Each v. indexed; also indexed in no. 113. V. average 24" x 18" x 3".

**119. Torrens Records**, 1927—. 1 file box. Original papers in registration of titles under Torrens Act.

**120. Marks and Brands**, 1891—. 1 v. Indexed. 27" x 18" x 2". Register of cattle marks and stock marks.

**121. Ledger** (Register's Fee Book), 1912. 1 v. Indexed.

**122. Minute Docket of County Commissioners**, 1868—. 8 v.: first 4 v. not numbered; others numbered 5-8. Each v. indexed. Handwritten, 1868-1924; typed, 1924—. Includes official reports of county officers after 1890; earlier reports recorded in no. 129.

**123. Minutes of County Commissioners**, 1901-35. 15 file boxes. Original minutes and other papers of County Commissioners. Includes original official reports of county officers. See also nos. 124-127.

**124. Courthouse Papers**, 1870-1912. 1 file box. Miscellaneous papers of County Commissioners, including papers relating to construction of courthouse in 1907.

**125. Bills, Petitions, Acts of County Commissioners**, 1895-1905. 10 bundles. In storage room.

**126. Petitions** (to County Commissioners), 1917. 1 file box.

**127. Proceedings of Board of County Commissioners and Bills of Sheriff**, 1897. 1 bundle. In storage room.

**128. Oaths and Bonds**, 1918-24. 1 file box. Official oaths and bonds; also railroad bonds. See also Clerk of Superior Court, nos. 341 and 342.

**129. Record of Official Reports** (of County Officers), 1884-90. 1 v. Official reports after 1890 recorded in no. 122.

**130. Letter Book**, 1884. 1 v. Indexed. Letters from Clerk of Court and other county officials to judges and County Commissioners.

**131. Letters on Public Business**, 1857-1907. 14 bundles. Includes old bills. In storage room.

**132. Day Book**, 1881-1913. 3 v. General fund disbursements and receipts, Treasurer's report, etc. See also Auditor, no. 559.

**133. Statements and Receipts of County Treasurer**, 1878-94. 3 bundles. In storage room.

**134. Treasurer's Reports**, 1916-20. 2 file boxes.

**135. Treasurer's Settlements**, 1903-04. 2 file boxes.

**136. Sheriff's and Treasurer's Settlements**, 1880-1904. 2 file boxes. Record of the Sheriff's and Treasurer's settlements with the county.

**137. Bills on County**, 1896; 1917-19. 1 file box and 1 bundle. Paper and writing poor, 1896. 1 bundle, 1896, in storage room; 1 file box, 1917-19, in vault. See also no. 131.



**138. Bonded Indebtedness of Carteret County, 1917.** 1 file box. A yearly budget for bonded indebtedness.

**139. Courthouse, County Home, and Road Coupons, 1920-21.** 1 file box. Canceled interest coupons.

**140. Beaufort Township Road Vouchers and Canceled Township Bonds, 1917-18.** 1 file box.

**141. Vouchers Canceled, 1894-1906; 1909-14.** 2 file boxes and 1 bundle. 1 bundle, 1894-1906, in storage room; 2 file boxes, 1909-14, in vault. See also Auditor, nos. 572-575.

**142. Auditor's Reports for Alcoholic Beverage Control Board Fund, 1935.** 1 file box.

**143. Leases, 1904-05.** 1 bundle. Leases of property for county use. In storage room.

**144. Record of Board of Superintendents of Common Schools, 1841-57.** 1 v. Binding very poor; writing faded and paper poor. See also Clerk of Superior Court, no. 324, and Superintendent of Schools, no. 751.

**145. Common School (Taxes), 1848-57.** 1 v.

**146. Poor Book, 1844-67.** 1 v. Record of meetings of Wardens of the Poor.

**147. Taxable Lands, 1860.** 1 v. Writing faded and paper poor. In storage room.

**148. Abstracts of Listed Property, 1887-95; 1899-1910.** 2 bundles and 1 file box. 2 bundles, 1887-95, in storage room; 1 file box, 1899-1910, in vault. See also Auditor, no. 585.

**149. Tax Lists, 1797-1917 (scattered dates).** 242 v. V. average 24" x 23" x 2". In storage room. See also Historical Commission Archives, no. 9; Clerk of Superior Court, no. 351; and Auditor, no. 581.

**150. Returns on Taxable Property, 1891-92.** 1 bundle. In storage room.

**151. Abstracts of Unlisted Taxables, 1916.** 1 file box. Abstracts of taxes not included in ad valorem tax list.

**152. County Tax Receipt Stubs, 1900-12.** 4 bundles. In storage room. See also Sheriff, no. 402, and Auditor, no. 582.

**153. Record of Land Sold for Taxes, 1930-31.** 1 v. Indexed. See also Sheriff, no. 403, and Auditor, no. 587.

**154. Sheriff's Deeds, 1885-88.** 1 v. Indexed. 24" x 18" x 3".

**155. Tax Deeds, 1917.** 1 v. Record of Sheriff's sales of land for taxes.

**156. Sheriff's Deeds of Carteret County, 1917-18.** 1 file box. Record of land sold for taxes.

**157. Letters in Regard to Delinquent Taxes, 1908.** 1 file box.

**158. Official Reports, Settlements, and Abstracts, 1910-16.** 1 file box. A record of tax lists and settlements.

**159. Sheriff's Monthly Statements, 1916-17.** 2 file boxes. See also Clerk of Superior Court, no. 345, and Auditor, no. 556.

**160. Sheriff's Bills, 1916.** 1 file box.



- 161. Sheriff's State Tax Settlements**, 1916-17. 1 file box.
- 162. Schedule B Tax**, 1916-17. 1 file box. Record of county privilege licenses.
- 163. Registration Books**, 1904—. 21 v. Entries arranged under initial of registrant. See also Clerk of Superior Court, no. 329.
- 164. Poll Books**, 1868-1900. 60 v. Entries arranged under initial of voter. Paper poor in some v. In storage room.
- 165. Election Returns**, 1912-17. 1 file box. See also Clerk of Superior Court, no. 333, and Auditor, no. 580.
- 166. Marriage Register**, 1851—. 8 v. Each v. indexed. V. average 23" x 17" x 2". See also Historical Commission Archives, no. 8.
- 167. Marriage License Applications**, 1929-31. 1 v. Indexed.
- 168. Applications for Marriage Licenses and Certificates of Health**, 1925-30. 1 file box.
- 169. Marriage Licenses**, 1873—. 12 file boxes.
- 170. Vital Statistics—Births**, 1913—. 22 v.: 7 v., 1913-24, numbered 1-7; other v. unnumbered. Each v. indexed. Handwritten on printed forms.
- 171. Vital Statistics—Deaths**, 1913—. 22 v.: 7 v., 1913-24, numbered 1-7; other v. unnumbered. Each v. indexed. Handwritten on printed forms.
- 172. Record of Discharge of World War Soldiers**, 1918—. 1 v. Indexed.
- 173. Record of Oyster Grants**, 1888-90. 1 v. Indexed. See also Clerk of Superior Court, no. 382.
- 174. Merchants' Returns of Purchases**, 1887-94. 3 bundles. In storage room.
- 175. Miscellaneous Papers**, 1809-97. 1 bundle. Appointments of constables and tax listers, county highway commission papers, recognizances, and powers of attorney. In storage room.

## CLERK OF SUPERIOR COURT

*All records are in first-floor vault, Clerk's office; in closet, Clerk's office; in annex storage room; and in bookcase in hall, first floor of courthouse. In vault unless otherwise indicated.*

**201. Rough Minute Docket, Court of Pleas and Quarter Sessions**, 1867-68. 1 v. Binding and paper poor and writing faded. 85 pp. In storage room. See also Historical Commission Archives, no. 3.

**202. Appearance Papers, Court of Pleas and Quarter Sessions**, 1861. 1 bundle. 12" x 9" x 2". In hall bookcase.

**203. Transcripts for Appeal and Appeal Bonds, Court of Pleas and Quarter Sessions**, 1829; 1839-51. 3 bundles. In hall bookcase.



**204. Execution Docket, Court of Pleas and Quarter Sessions, 1785-1868.** 13 v. Binding and paper poor. For other dockets of Court of Pleas and Quarter Sessions, see no. 218.

**205. Writs and Trial Papers, Court of Pleas and Quarter Sessions, 1750-1856.** 18 bundles. 11 bundles, 1750-1811, in storage room; 7 bundles, 1750-1856, in hall bookcase. Civil and criminal judgment rolls. See also no. 208.

**206. Judgments, Court of Pleas and Quarter Sessions, 1839.** 1 bundle. 12" x 9" x 3". In hall bookcase.

**207. Executions, Court of Pleas and Quarter Sessions, 1816; 1827; 1834-44.** 3 bundles. 2 bundles, 1816, 1827, in storage room; 1 bundle, 1834-44, in hall bookcase.

**208. Court Papers, Court of Pleas and Quarter Sessions, 1785-1868.** 25 file boxes. Writs, civil and criminal papers, bonds, accounts and settlements of fiduciaries, and miscellaneous probate papers. See also nos. 202, 203, and 205-207.

**209. Minute Docket, Superior Court, 1809-45; 1868—.** 13 v. V. for 1868— indexed in each v. Handwritten, 1809-45, 1868-1919; typed, 1919—. Includes also trial docket and equity minute docket, 1816-45. 3 v., 1809-45, in storage room; 10 v., 1868—, in vault.

**210. Rough Minute Docket, Superior Court, 1869.** 1 v. Binding and paper poor and writing faded. 14" x 8" x 1½". 85 pp. In storage room.

**211. Appearance Bonds, Superior Court, 1822-25.** 2 bundles. 12" x 9" x 3". In hall bookcase.

**212. Prosecution Bonds, Superior Court, 1841-47.** 1 bundle. 12" x 9" x 3". In hall bookcase.

**213. Summons Docket, Superior Court, 1868—.** 8 v.: 3 v., 1868-1925, unnumbered; 5 v., 1925—, numbered 2-6. V. for 1906— indexed in each v. Includes civil issues docket after 1922; see no. 217.

**214. Record of Lis Pendens, Superior Court, 1922—.** 1 v. Indexed. Typed.

**215. Notices of Lis Pendens, Superior Court, 1925—.** 1 file box. Typed.

**216. Rough Trial Docket, Superior Court, 1807-33; 1867-68.** 5 v. V. average 8" x 6" x 1½", 30 pp. In storage room. See also no. 218.

**217. Civil Issues Docket, Superior Court, 1869-1922.** 4 v. V. for 1900-15 indexed. Paper poor in earlier v. Recorded after 1922 in no. 213.

**218. Judge's and Clerk's Rough Civil Dockets, Superior Court and Court of Pleas and Quarter Sessions (title varies), 1797-1888; 1890-98; 1900-17.** 110 v. Paper poor and writing faded. In storage room. See also nos. 216 and 217 and Historical Commission Archives, nos. 4 and 5.

**219. Summonses, Superior Court, 1836-37.** 1 bundle. In hall bookcase.



**220. Civil Summonses, Superior Court, 1930-31.** 1 bundle. Arranged by term of court. In storage room.

**221. Summons Docket Case Rolls (Pending), Superior Court, 1923-33.** 1 file box. Arranged by term of court. Typed.

**222. Divorce Cases Pending, Superior Court, 1929—.** 1 file box. Papers filed chronologically. Typed. See also nos. 233 and 234.

**223. Civil Papers, Superior Court, 1921—.** 24 file boxes. Filed by term of court. For civil papers before 1921, see no. 250. See also nos. 219, 220, 224, 228, 231, 239, 241, and 242.

**224. Pauper Suits, Superior Court, 1859-61.** 1 bundle. In hall bookcase.

**225. Judgment Docket, Superior Court, 1868—.** 6 v.: numbered 1-6. Cross-indexed in no. 226, 1868-1920; cross-indexed in each v., 1921—. V. 1-2 handwritten; v. 3-6 typed. V. 1, 1868-1904, includes also execution docket, 1856-1904; see also no. 240.

**226. Cross Index to Judgments in Civil Actions, Superior Court, 1868-1920.** 2 v. Index to no. 225.

**227. Judgment Docket—Tax Sales, Superior Court, 1930-35.** 5 v. Each v. indexed. Handwritten, 1930-31; typed, 1932-35.

**228. Judgments, Superior Court, 1913—.** 11 file boxes and 1 bundle. Filed by term of court. 12" x 9" x 3". 1 bundle, 1913-22, in storage room; 11 file boxes, 1921—, in first-floor vault. See also nos. 229 and 239.

**229. Judgments before the Clerk, 1921-35.** 9 file boxes. Filed by term of court. Typed on printed forms.

**230. Appeal Bonds, Superior Court, 1854-67.** 2 bundles. Includes a few writs of capias, 1856-67. In hall bookcase.

**231. Notices of Appeals, Superior Court, 1811-12; 1819.** 2 bundles. In hall bookcase.

**232. Capiases, Superior Court, 1838-39.** 1 bundle. 12" x 9" x 3". In hall bookcase.

**233. Divorce Cases Settled, Superior Court, 1932—.** 1 file box. Papers arranged chronologically. Typed.

**234. Affidavits (in Divorce Cases), Superior Court, 1917.** 1 bundle. Paper and container poor. Affidavits of husbands' discharge after divorces have been granted. In storage room. See also nos. 222 and 233.

**235. Judgment Revivals, Superior Court, 1922-26.** 1 file box. Typed.

**236. Transcripts of Judgments, Superior Court, 1842; 1844-45; 1868-70; 1905—.** 4 bundles and 3 file boxes. Filed by case number, 1905—, to correspond with no. 225. Handwritten and typed on printed forms. Paper poor and writing faded in earlier papers. 3 bundles, 1842, 1844-45, in hall book-



case; 1 bundle, 1868-70, in storage room; 3 file boxes, 1905—, in first-floor vault.

**237. Petitions (Civil), Superior Court, 1844.** 1 bundle. In hall bookcase.

**238. Complaints and Orders, Superior Court, 1915.** 1 bundle. 12" x 9" x 3". In storage room.

**239. Confessed Judgments, Superior Court, 1926-35.** 1 file box. Filed by case number to correspond with no. 225. 15" x 11" x 5". Typed.

**240. Execution Docket, Superior Court, 1816-68.** 3 v. Binding very poor. See also no. 225.

**241. Executions and Fi. Fa.'s, Superior Court, 1821-68.** 29 bundles. Bundles average 12" x 9" x 3". In hall bookcase.

**242. Executions Returned by Sheriff (not Served), Superior Court, 1921—.** 2 file boxes. Filed chronologically. Typed on printed forms.

**243. Summonses in Tax Suits, Superior Court, 1930—.** 1 file box. Papers arranged chronologically. Typed on printed forms. In storage room.

**244. Tax Cases. Summonses for Relief, Superior Court, 1913.** 1 bundle. 12" x 9" x 1". In storage room.

**245. Tax Suits (Foreclosures), Superior Court, 1925-30; 1932—.** 64 file boxes. Filed by year and township, and alphabetically within each township by defendant. Typed on printed forms.

**246. State Docket (Rough), Superior Court, 1809-61.** 7 v. V. average 14" x 8" x 1/2", 85 pp. Binding and paper poor and writing faded. In storage room.

**247. Criminal Docket, Superior Court, 1869-1935.** 2 v.

**248. Rough Criminal Docket, Superior Court, 1871.** 1 v. 14" x 8" x 1/2", 85 pp. Binding and paper poor and writing faded. In storage room.

**249. Nol. Pros. Docket, Superior Court, 1907—.** 1 v. Indexed.

**250. Criminal and Civil Papers, Superior Court, 1808-1929.** 77 bundles and 39 file boxes. Later civil and criminal papers filed separately in nos. 223 and 251. 64 bundles, 1808-84, in hall bookcase; 13 bundles, 1907-29, in storage room; 39 file boxes, 1861-1921, in vault.

**251. Criminal Papers, Superior Court, 1921—.** 11 file boxes. Filed chronologically. For criminal papers before 1921 see no. 250.

**252. Bills Found Not to Be True, Superior Court, 1923—.** 1 file box. Papers arranged chronologically. Typed on printed forms.

**253. Warrants and Criminal Subpoenas, Superior Court, 1923-24.** 1 bundle. In storage room.

**254. Habeas Corpus Proceedings, Superior Court, 1923-28.** 1 file box. Typed on printed forms.



**255. Equity Appearance and Trial Docket, Superior Court, 1810-68.** 3 v. V. for 1810-47, binding and paper poor. See also nos. 209 and 256.

**256. Rough Equity Trial Docket, Superior Court, 1818-68.** 2 v. Binding and paper poor and writing faded. V. average 14" x 8" x 1½", 85 pp. In storage room. See also nos. 209 and 255.

**257. Equity Execution Docket, Superior Court, 1818-68.** 2 v. Binding poor.

**258. Equity Executions, Superior Court, 1831-33; 1840-44.** 2 bundles. Includes also original bills in equity. 9½" x 3½" x 3". In hall bookcase. See also no. 259.

**259. Equity Papers, Superior Court, 1807-68.** 20 bundles. In hall bookcase. See also nos. 258 and 260-264.

**260. Bills in Equity, Superior Court, 1833-51; 1856.** 3 bundles. In hall bookcase. See also nos. 258 and 259.

**261. Depositions in Equity, Superior Court, 1810-16; 1842-65.** 4 bundles. Includes also decrees in equity, 1810-16. In hall bookcase. See also no. 259.

**262. Accounts and Reports in Equity, Superior Court, 1832-57.** 1 bundle. In hall bookcase. See also no. 259.

**263. Powers of Attorney and Other Equity Papers, Superior Court, 1819-22.** 2 bundles. Includes also receipts and bills of costs. In storage room. See also no. 259.

**264. Equity and Other Bills of Costs, Superior Court, 1830-83.** 2 bundles. In hall bookcase. See also nos. 259 and 263.

**265. Special Proceedings before Clerk, Superior Court, 1883—.** 2 v. Each v. indexed; also cross-indexed in no. 266.

**266. Cross Index to Special Proceedings, Superior Court, 1883—.** 2 v. Index to no. 265.

**267. Special Proceedings, Superior Court, 1869—.** 14 file boxes. Filed serially by case number to correspond with no. 265. Handwritten, handwritten on printed forms, and typed.

**268. Bills of Costs, Superior Court, 1809-46.** 3 bundles. Bundles average 10" x 9" x 3". In hall bookcase. See also no. 264.

**269. Orders and Decrees, Superior Court, 1868—.** 3 v. Each v. indexed. Handwritten, 1868-1920; typed, 1920—. Binding poor for earlier v.

**270. Orders and Decrees, Superior Court, 1925.** 1 file box. Typed. Includes miscellaneous papers.

**271. Handbook** (no title), no dates, but probably in the period 1807-25. 1 v. Binding and paper poor and writing faded. 6" x 5" x 1⅛", 20 pp. Handbook apparently prepared by Clerk of Superior Court showing Sheriff's cry in opening Court; oaths of grand and petit jurors, constables, witnesses, etc.; form to be followed in impaneling jury; form of affirma-



tions for Quakers; arraignment of prisoners; and other forms of court proceedings. In storage room.

**272. Monthly Reports** (Clerk's), 1921-26. 1 file box. Reports filed chronologically. Typed on printed forms. Financial reports. See also Auditor, no. 554.

**273. Day Book**, 1924-27. 1 v. Record of daily receipts and disbursements kept by Clerk.

**274. Clerk's Registry of Receipts**, 1936—. 1 v. Indexed. Handwritten on printed forms. Loose-leaf. 24" x 12" x 2".

**275. Clerk's Registry of Disbursements**, 1936—. 1 v. Indexed. Handwritten on printed forms. Loose-leaf. 24" x 12" x 2".

**276. Check Stubs** (Clerk's), 1919-21. 1 bundle. In storage room.

**277. Receipts by Clerk**, 1910. 1 bundle. In hall bookcase.

**278. Notes and Receipts** (Clerk's), 1839-41. 2 bundles. In hall bookcase.

**279. Accounts** (Clerk's), 1821-83. 8 v. Binding and paper poor and writing faded in earlier v. 2 v., 9" x 4" x 2"; 6 v., 14" x 8" x 1/8", 50 pp. In storage room.

**280. Bank Statements**, 1922-30. 2 file boxes. Filed chronologically. Typed on printed forms. Bank statements and returned checks of Clerk.

**281. Clerk's Record of Fines**, 1920-21. 1 bundle. In storage room.

**282. Bar Meetings**, 1933—. 1 file box. Filed chronologically. Record of meetings to arrange court calendar.

**283. Judge's Notes**, 1886. 1 bundle. In storage room.

**284. Jury List**, 1893—. 3 v. Handwritten, 1893-1919; typed, 1919-31.

**285. Jury Tickets**, 1822-27. 1 bundle. In hall bookcase.

**286. Writs of Venire Facias, Superior Court**, 1853. 1 bundle. 10" x 8" x 2". In hall bookcase.

**287. Witness Tickets**, 1812; 1817-19; 1825; 1830-31; 1840-42; 1845-59. 8 bundles. Filed currently in nos. 223 and 251. In hall bookcase.

**288. Minute Docket, Recorder's Court**, 1928—. 1 v. Typed.

**289. Criminal Docket, Recorder's Court**, 1928—. 1 v.

**290. Criminal Papers, Recorder's Court**, 1936. 1 file box. Papers arranged chronologically. Typed.

**291. Capiases for Recorder's Court**, 1929—. 1 file box. Papers arranged chronologically. Handwritten on printed forms.

**292. Recorder's Court Cases Disposed of**, 1928—. 8 file boxes. Filed chronologically. Typed.

**293. Bank Statements**, 1927-30. 1 bundle. Bank statements and vouchers for Recorder's Court. In storage room.

**294. Miscellaneous Papers, Justices of the Peace**, 1830-81. 1 bundle. 12" x 9 1/2" x 3". In storage room.



**295. Summonses and Petitions, Juvenile Court, 1923.** 1 bundle. Papers arranged chronologically. In storage room.

**296. Coroner's Reports, 1877-93; 1917—.** 1 bundle and 2 file boxes. 1 bundle, 1877-93, in storage room; 2 file boxes, 1917—, in vault.

**297. Record of Wills, 1745—.** 7 v.: lettered A-G. Each v. indexed; also indexed in no. 298. Only a few wills recorded prior to 1762, and record apparently does not become complete until 1830. Includes wills drawn as early as 1719.

**298. Cross Index to Wills, 1745—.** 1 v. Index to no. 297.

**299. Wills, 1833—.** 9 file boxes and 2 separate wills. Filed alphabetically. Handwritten and typed. 9 file boxes, 1833—, in vault; 2 separate wills, 1893, 1906, in storage room. See also Historical Commission Archives, no. 6.

**300. Adoptions (Petitions for), 1884-99; 1920—.** 1 file box and 1 bundle. Papers arranged chronologically. Handwritten on printed forms.

**301. Guardians' Bonds, 1844-1902.** 1 v. Indexed. Handwritten on printed forms. For record of guardians' bonds since 1902, see nos. 304 and 305.

**302. Guardians' Bonds, 1871-78.** 1 bundle. 12" x 9" x 2". In storage room.

**303. Administrators' Bonds, 1884-1900.** 1 v. Indexed. Handwritten on printed forms. For record of administrators' bonds after 1900, see nos. 304 and 306.

**304. Record of Executors, Administrators, and Guardians, 1868-1929.** 3 v. Each v. indexed. For record of appointment of fiduciaries after 1929 see nos. 305, 306, and 307.

**305. Record of Guardianship, 1929—.** 1 v. Indexed. Typed. For earlier record of appointment of guardians, see nos. 301 and 304.

**306. Record of Administrators, 1859-60; 1924—.** 3 v. V. for 1924— indexed in each v. Handwritten, 1859-60; typed, 1924—. Binding and paper poor in v. for 1859-60. 1 v., 1859-60, 7" x 5" x 1", in storage room; 2 v., 1924—, in vault. See also nos. 303 and 304.

**307. Record of Executors, 1928—.** 1 v. Indexed. For earlier record of appointment of executors, see no. 304.

**308. Processioners' Returns and Plats, 1804-09.** 1 bundle.

**309. Record of Widows' Year's Allowance (title varies), 1807-11; 1885-1935.** 1 bundle and 1 file box. 1 file box, 1885-1935, includes also records of partnerships. 1 bundle, 1807-11, in hall bookcase; 1 file box, 1885-1935, in vault.

**310. Oaths of Insolvent Debtors, 1822-31.** 1 v. Paper poor. 8" x 7" x 1½". In hall bookcase.

**311. Oaths of Insolvent Debtors, 1927-33.** 1 file box. Typed.

**312. Record of Assignments (for Benefit of Creditors), 1905-18; 1923-26.** 2 file boxes. Typed.

**313. Records of Accounts (of Fiduciaries), 1869—.** 3 v. Each v. indexed. Annual accounts. Includes final settlements,



1869-79; see no. 314. See also Historical Commission Archives, no. 7.

**314. Record of Settlements** (of Fiduciaries), 1880—. 2 v. Each v. indexed. Handwritten, 1880-1922; typed, 1922—. Final accounts, 1869-79, recorded in no. 313.

**315. Settlements of Administrators, Executors, and Guardians**, 1801-24; 1831-34; 1848-50; 1856-58; 1862-1932. 11 bundles. Bundles average 12" x 9" x 2". 10 bundles, 1801-24, 1848-50, 1856-58, 1862-1932, in storage room; 1 bundle, 1831-34, in hall bookcase. See also Historical Commission Archives, no. 6.

**316. Citations to Render Final Accounts**, 1922. 1 file box. Papers filed chronologically. Handwritten on printed forms.

**317. Final Reports of Receivers and Trustees**, 1878-1932. 1 file box.

**318. Administration Papers**, 1907—. 27 file boxes. Filed alphabetically. Includes oaths, bonds, accounts, and settlements. See also Historical Commission Archives, no. 6.

**319. Apprentices' Bonds**, 1884-95. 1 v. Indexed. Handwritten on printed forms.

**320. Apprenticeship Indentures and Appearance Bonds**, 1826-86. 3 bundles. Paper and container poor. In storage room.

**321. Record of Minors Apprenticed and Adopted**, 1898-1907. 1 bundle. In storage room.

**322. Record of Amounts Paid for Indigent Children**, 1916—. 1 v. Indexed. Handwritten on printed forms.

**323. Bastard Bonds**, 1824-34; 1905. 3 bundles. In hall bookcase.

**324. Board of Superintendents of Common Schools of County**, 1840-41. 1 v. Binding and paper poor. 8" x 4" x 3". Includes minutes, letters, and reports of chairman. In storage room. See also Register of Deeds, no. 144, and Superintendent of Schools, no. 751.

**325. Act of Incorporation of Peabody Institute**, 1871-72. 1 bundle. Includes also general statement of financial condition of Peabody High School. In storage room.

**326. List of School Children in Each Township**, 1861. 1 bundle. 10" x 4" x 3". Wrapping, paper, and writing poor. In storage room.

**327. Permanent Registration Record**, 1902-08. 3 v. Arranged by township and alphabetically within each township.

**328. Oaths for Permanent Registration**, 1902-07. 1 bundle. In storage room.

**329. Registration Books**, 1886; 1890; 1896; 1900-16; 1920; 1924; 1928—. 126 v. In storage room. See also Register of Deeds, no. 163.

**330. Poll Tax Register**, 1902-18. 2 v. List of persons who have paid poll tax.



**331. Absentee Ballots**, 1930; 1932; 1934. 2 pasteboard boxes. 1 box, 1930, 1932, in storage room; 1 box, 1934, in first-floor vault.

**332. Record of Elections**, 1896—. 2 v. V. for 1928—indexed.

**333. Election Returns**, 1811-94; 1910-13. 27 bundles. 25 bundles, 1811-94, in hall bookcase; 2 bundles, 1910-13, in storage room. See also Register of Deeds, no. 165, and Auditor, no. 580.

**334. Candidates' Expense Accounts**, 1934. 1 file box. Typed. Expense accounts of candidates for state legislature and county offices.

**335. Record of Inquisitions of Lunacy**, 1899—. 1 v. Indexed. Handwritten and typed.

**336. Inquisitions of Lunacy**, 1885—. 2 file boxes. Handwritten on printed forms.

**337. Record of Magistrates**, 1820—. 4 v. Each v. indexed. Binding poor in earlier v. V. for 1920— contains also a record of notaries public.

**338. Justice of the Peace Bonds**, 1864-67. 1 bundle. In hall bookcase.

**339. Justice of the Peace Receipts and Reports**, 1928—. 1 file box. Papers arranged chronologically. Typed.

**340. Commissions of Notaries Public and Justices of the Peace**, 1783-1895. 1 file box. Typed on printed forms.

**341. Oaths of County Officials**, 1896. 1 bundle. Paper and container poor. In storage room. See also Register of Deeds, no. 128.

**342. Official Bonds**, 1797-1907. 17 bundles. Bundles average 12" x 9" x 3". In hall bookcase. See also Register of Deeds, no. 128.

**343. Manumission Bonds**, 1793-1803. 1 bundle. 12" x 9" x 3". Bonds posted by owners of slaves to secure county against necessity of providing for manumitted slaves. Includes also bonds posted to allow slaves to carry firearms. In hall bookcase.

**344. Reports of Sheriff**, 1897. 1 bundle. Includes Sheriff's reports to prison board and bills, statements, letters, and receipts of Clerk. In storage room.

**345. Sheriff's Reports** (to Treasurer), 1910. 1 bundle. In storage room. See also Register of Deeds, no. 159, and Auditor, no. 556.

**346. Records of Road Overseers**, 1866. 1 bundle. Paper and container poor. In storage room.

**347. Marine Protests**, 1857-62; 1865; 1885. 3 bundles. Handwritten and handwritten on printed forms. Protests entered and sworn to before Clerk by masters of ships in cases of wrecks or delays in delivering cargo, showing causes.



**348. Canal Record Books** (no exact title), 1827-28. 2 v. 14" x 8" x 1½", 85 pp. Binding and paper poor and writing faded. Daily record of cash received for toll at Clubfoot and Harlowe Canal, showing names of passengers, name of vessel and master in each case, and amounts received. In storage room.

**349. Canal Work**, 1800-95. 23 bundles. Writing, paper, and containers poor. Receipts, due-bills, pay rolls, and time sheets pertaining to construction and upkeep of Clubfoot and Harlowe Canal. In storage room.

**350. Record of Claims against County** (no exact title), 1840-49. 1 v. 6" x 4½" x 1½", 75 pp. Paper poor and writing faded. In storage room.

**351. Tax Lists**, 1819; 1838. 2 bundles. Bundles average 10" x 9" x 3". In hall bookcase. See also Historical Commission Archives, no. 9; Register of Deeds, no. 149; and Auditor, no. 581.

**352. Returns of Land Assessments**, 1816; 1855; 1859. 5 bundles. Paper and container poor. In storage room.

**353. Inheritance Tax Record**, 1924—. 1 v. Indexed.

**354. Inheritance Tax Receipts**, 1923—. 1 file box. Typed on printed forms.

**355. Fines and Forfeitures**, 1884-87. 1 v. Paper poor. 13" x 9" x 1¼", 75 pp. In storage room. See also Auditor, no. 576.

**356. Pension Papers** (Confederate), 1895-1909. 1 file box. Handwritten on printed forms.

**357. Record of Incorporations**, 1878—. 3 v. Each v. indexed. Handwritten, 1878-1913; typed, 1913—.

**358. Record of Corporations**, 1878-1906. 1 bundle. In storage room.

**359. Certificates of Dissolution** (of Corporations), 1925-34. 1 file box. Papers arranged chronologically. Typed and typed on printed forms.

**360. Partnership Record**, 1914—. 1 v. Indexed.

**361. Partnerships and Trade Names**, 1925—. 1 file box. Typed. See also no. 309.

**362. Banks**, 1932—. 1 file box. Typed on printed forms. Notices of possessions, etc., from Beaufort Banking and Trust Company.

**363. Appointments; Powers of Attorney** (and Revocations), 1914-15. 1 bundle. 12" x 9" x 2". In storage room.

**364. Powers of Attorney**, 1933-35. 1 file box. Papers arranged chronologically. Typed.

**365. Bankruptcy Proceedings**, 1929—. 1 file box. Typed on printed forms.

**366. Reports of Homestead Exemptions**, 1930-33. 1 file box. Handwritten on printed forms. Reports of homestead exemptions in returns of executions.



**367. Deeds and Land Patents**, 1855-60; 1910-17. 2 bundles. 12" x 9" x 2"; 9" x 3" x 3". In storage room.

**368. Land Entries (and Claims)**, 1881-1913. 11 bundles. Paper and container poor. In storage room.

**369. Rough Notes and Deeds**, 1852-57. 1 bundle. 14" x 9" x 1/2". In hall bookcase.

**370. Old Deeds and Plats**, 1770-1906. 1 file box. Paper poor. See also Register of Deeds, no. 102.

**371. Records of Liens**, 1855-67; 1877—. 4 v. Each v. indexed. Handwritten, 1855-67, 1877-1916; handwritten and typed, 1916-21; typed, 1921—. Binding and paper of early v. poor. 1 v., 1855-67, 1877-1916, includes a record of notices of contractual agreements in the nature of liens, 1855-67, and notices of statutory liens, 1877-1916; 3 v., 1916—, include only notices of statutory liens.

**372. Notices of Liens**, 1887—. 2 file boxes. Typed on printed forms. Statutory notices of laborers', mechanics', and material furnishers' liens.

**373. Record of Resales of Land by Trustees and Mortgagees**, 1922—. 2 v. Indexed.

**374. Reports of Sales**, 1921—. 3 file boxes. Filed chronologically. Typed. Reports to Clerk of sales and foreclosures by trustees and mortgagees.

**375. Record of Property Sold for Taxes** (no exact title), 1837-55. 1 v. Binding and paper poor and writing faded. In storage room.

**376. Unlisted Delinquents and Fines Collected by Sheriff**, 1903-08. 2 bundles. Writing faded, paper and containers poor. In storage room.

**377. Registration Book** (of Permits), 1915-21. 1 v. Entries arranged alphabetically. Handwritten, handwritten on printed forms, and typed. Record of permits to physicians and druggists to purchase alcohol.

**378. Record of Permits for Purchase of Concealed Weapons**, 1920—. 1 v. Indexed.

**379. Oyster Tax Receipts**, 1895-1904. 1 v. Record of license taxes formerly paid by owners of oyster boats.

**380. Applications for Oyster License**, 1895-1900. 13 bundles. Paper and container poor. In storage room.

**381. Oaths to the Court**, 1840-46. 6 bundles. 9" x 4" x 3". Paper and containers poor. Record of oaths taken by persons applying for oyster dredging licenses. In storage room.

**382. Oyster Dredging Licenses** (Record of), 1876-82; 1891. 2 bundles. Paper and containers poor. In storage room. See also Register of Deeds, no. 173.

**383. Reports of Deputy Oyster Inspector**, 1895-98. 1 bundle. Paper and container poor. Includes report of taxes collected from oyster dredgers. In storage room.



**384. Record of Oyster Bed Surveys and Petitions of Dredgers, 1875-96.** 11 bundles. In storage room.

**385. Record Book of Dental Licenses, 1891.** 1 v. Binding and paper poor and writing faded. In storage room.

**386. Record of Declaration of Intention (Naturalization Proceedings), 1910-11.** 1 v. Names, ages, addresses, etc., of all alien residents of county who have been naturalized.

**387. Original Census Returns, Carteret County,** no date, but apparently 1880. 1 v. Binding and paper poor. 26" x 16" x 2". Population schedule. Includes also record of poor fund, 1898. In storage room.

**388. Resolutions of Citizens of County, 1934.** 1 bundle. Minutes of meeting of citizens of county to discuss possibilities of construction of port at Cape Lookout. In closet.

**389. Perpetual Calendar, dated 1867.** 1 v. Handwritten. Binding poor. A perpetual calendar from the year 1 to 4000 A. D., prepared by James Rumley of Beaufort.

### SHERIFF

*All records are in Sheriff's office, first floor of courthouse.*

**401. Tax Collector's Report, 1927—.** 2 v. Report of taxes collected, giving name of payee, amount, and receipt number.

**402. Receipts and Stubs of Tax Collector, 1907-16.** 23 v. See also Register of Deeds, no. 152.

**403. Certificates of Real Estate Sold for Taxes** (title varies), 1927—. 8 file boxes and 19 bundles. Arranged alphabetically. See also Register of Deeds, no. 153.

**404. Beer Licenses** (Issued, Record of), 1936—. 1 v.

### AUDITOR

*All records are in Auditor's office, first floor of courthouse. Auditor acts also as Accountant and Tax Supervisor.*

**551. Correspondence** (General), 1930—. 2 file boxes.

**552. Letters and Bank Statements** (Miscellaneous), 1935. 2 file boxes.

**553. Auditor's Reports to the Commissioners, 1922—.** 2 file boxes. Report of funds received from various county officers.

**554. Clerk of Court's Monthly Reports** (to Auditor), 1929—. 2 file boxes. Reports of receipts and business transactions. See also Clerk of Superior Court, no. 272.

**555. Register of Deeds' Monthly Reports to Auditor,** 1929—. 1 file box. Reports of receipts and business transactions.

**556. Sheriff's Report** (of Taxes and Fines Collected), 1929-31. 1 v. See also Register of Deeds, no. 159, and Clerk of Superior Court, no. 345.



**557. Reports and Budgets** (of Board of County Commissioners), 1929—. 1 file box.

**558. Cash Receipts and Releases** (Record of), 1929—. 12 file boxes. Arranged alphabetically.

**559. Cash Book**, 1918—. 6 v. Shows receipts and disbursements of all funds. See also Register of Deeds, no. 132.

**560. Cash Journal and Disbursements** (title varies), 1929—. 4 v. Each v. indexed. Outstanding vouchers and disbursements.

**561. Old Receipt Books**, 1932—. 1 v.

**562. General Ledger**, 1930—. 1 v. Arranged by account. Shows general fund accounts.

**563. Special Ledger**, 1930—. 1 v. Arranged by account. Shows accounts of road and bridge funds.

**564. Trial Balance**, 1935—. 2 v. Shows monthly trial balance of general fund.

**565. Ledger of Sheriff**, 1927-33. 1 v. Record of general county land sales and insolvents.

**566. Carteret County Bond Records**, 1913—. 2 file boxes.

**567. Reports on Local Government Bonds and Interest**, 1937. 1 file box. Reports from Local Government Commission on Carteret County bonds.

**568. Paid Coupons**, 1927—. 1 file box. Arranged alphabetically. Shows bonded indebtedness.

**569. Paid County Notes**, 1928—. 1 file box.

**570. Current Bills** (of County Institutions), 1937—. 1 file box.

**571. Orders and Due Bills**, 1933. 1 file box. Shows amount due persons rendering services to county.

**572. Triplicate Vouchers**, 1929—. 4 file boxes. Shows disbursements from general fund. See also Register of Deeds, no. 141.

**573. General Fund Vouchers Issued**, 1908-10. 2 bundles. See also Register of Deeds, no. 141.

**574. County School Fund Vouchers** (for Salaries and General Expenses), 1936—. 1 file box. See also Register of Deeds, no. 141.

**575. Road Fund Vouchers**, 1929—. 1 file box. See also Register of Deeds, no. 141.

**576. Court Costs**, 1929—. 1 file box. Record of fines, fees, and penalties collected by Clerk of Superior Court. See also Clerk of Superior Court, no. 355.

**577. Bank Deposit Slips**, 1933—. 1 file box.

**578. County Road Survey**, 1930. 1 v. Printed maps showing road system of North Carolina.

**579. Instructions to Bidders on Road Construction**, 1926—. 9 v.

**580. Election Returns**, 1926—. 1 file box. Arranged by township. See also Register of Deeds, no. 165, and Clerk of Superior Court, no. 333.



**581. Tax Lists** (title varies), 1910—. 374 v. Arranged by township. See also Historical Commission Archives, no. 9; Register of Deeds, no. 149; and Clerk of Superior Court, no. 351.

**582. Township Tax Book Receipts** (Stubs), 1907-16; 1935—. 2 v. Arranged by township. See also no. 583; Register of Deeds, no. 152; and Sheriff, no. 402.

**583. Tax Receipts** (title varies), 1929-35. 15 file boxes. Arranged alphabetically.

**584. Tax Abstracts and Bond Settlement**, 1932—. 1 v. Arranged alphabetically.

**585. Abstracts of Listed and Unlisted Taxable Property** (title varies), 1906; 1929—. 1 file box, and 1 bundle. See also Register of Deeds, no. 148.

**586. Bonds and Coupons Accepted in Payment of Taxes**, 1929—. 1 file box.

**587. Tax Sales Certificate Register**, 1917-35. 2 v. See also Register of Deeds, no. 153, and Sheriff, no. 403.

**588. Tax Sales Certificates**, 1927—. 8 file boxes. Arranged alphabetically. List of real estate sold for non-payment of taxes.

**589. Court Costs for Tax Sales**, 1935—. 1 v.

**590. Insolvents Allowed for Tax Settlements**, 1930-35. 3 v. Arranged alphabetically. List of insolvent persons from collection of whose taxes Sheriff is released.

**591. Tax Settlements**, 1934-35. 1 file box. County bonds and coupons received in settlement of taxes.

**592. Bond Record and Tax Collector's Reports**, 1913—. 1 v. Arranged alphabetically.

**593. Tax Matters** (Miscellaneous Records), 1936—. 1 file box. Arranged alphabetically.

**594. Record of Property in Morehead City**, 1936—. 1 v.

**595. Old Papers**, 1833-35. 1 bundle. Record of prison tax and bids on courthouse.

## SUPERINTENDENT OF SCHOOLS

*All records are in Superintendent's private office, outer office, library, and storage room—all on first floor of courthouse annex; in outer office unless otherwise indicated.*

**751. Minutes of Board of Education**, 1872—. 3 v. Hand-written, 1872-1926; typed, 1926—. See also Register of Deeds, no. 144, and Clerk of Superior Court, no. 324.

**752. Correspondence** (General), 1922—. 5 file boxes and 15 bundles. Arranged chronologically. 15 bundles, closed files, in storage room; 5 file boxes, current, in outer office.

**753. General File**, 1929—. 4 file boxes. Arranged alphabetically by school. Includes miscellaneous correspondence, teachers' and superintendents' contracts, daily reports of



purchases, records of text books rented and purchased, freight bills, financial reports, and superintendents' and principals' monthly and final reports. 3 file boxes, 1929—, in private office; 1 file box, 1935-36, in library.

**754. School Reports** (no title), 1921—. 3 file boxes and 19 bundles. Arranged by school. Principals' preliminary and final reports; includes also statistical reports and Auditor's financial reports on school funds.

**755. State Transportation Reports**, 1930—. 1 file box. Affidavits of summaries of mileage and other expenses of Superintendent; includes also general correspondence and time reports of National Youth Administration. In library.

**756. Applications of Teachers**, 1929—. 1 file box. In private office.

**757. Census Cards** (of School Children), 1928—. 10 file boxes. Arranged by school and alphabetically under each school.

**758. Miscellaneous Papers**, 1906-25. 3 cardboard boxes. Includes teachers' vouchers, paid bills, Treasurer's reports, school census records, students' report cards, bank statements, and miscellaneous correspondence. In storage room.

**759. Contracts, Deeds, and Bonds**, 1906—. 1 file box and 80 bundles.

**760. Blueprints** (of School Buildings), 1917—. 21 bundles.

**761. Insurance Policies** (on School Buildings), 1921—. 1 file box and 7 bundles.

**762. Educational Bulletins**, 1933-34. 1 file box. Includes also paid bills and students' time reports. In library.

**763. School Bond Account and Record of Teachers' Training Classes**, 1929-31. 7 bundles. Arranged by school.

**764. Information for Budgets**, 1921—. 1 file box and 17 bundles. Rating sheets on teachers. In private office.

**765. Budgets** (Record of), 1932—. 1 file box. Includes also bids, miscellaneous contracts, and check stubs. In private office.

**766. Current Expense Fund** (Record of), 1925—. 5 v. Shows also receipts, budgets, and allotments.

**767. General Expenses** (Record of Expenditures for), 1932—. 4 v.

**768. Teacherage Account**, 1934—. 1 v. Receipts and disbursements.

**769. Cash Book** (of Receipts and Disbursements), 1934—. 1 v. In library.

**770. Serial Numbered Receipt Books**, 1928—. 15 v.

**771. Scrip Receipts**, 1930—. 2 file boxes. Record of redemption of county scrip issued to pay teachers' salaries. In library.

**772. Paid** (Notes), 1925-35. 1 bundle. Typed.



**773. Paid Bills** (for General Expenses), 1927—. 17 bundles.

**774. Record of Vouchers Issued**, 1931. 1 v. In library.

**775. School Vouchers** (Paid), 1926—. 1 file box and 81 bundles.

**776. Bank Statements and Deposits** (Record of), 1925—. 2 file boxes and 14 bundles.

**777. Public Accountant's and Auditor's Reports on School Funds**, 1928—. 16 v. Typed. In library.

**778. List of State Contract Certifications**, 1936—. 1 v. Arranged alphabetically. Handwritten and typed.

**779. Poll Books** (for School Elections), 1928. 6 v. Arranged alphabetically.

**780. Petitions and Election Returns**, 1920-35. 1 file box. Petitions to school board for construction or repair of school buildings and returns of special school elections.

## CASWELL COUNTY

Formed, 1777, from Orange County. Named for Richard Caswell, governor of North Carolina, 1776-80; 1785-87. In northern piedmont section of state; area: 402 square miles. Population: 1850—15,269; 1900—15,028; 1930—18,214, of whom 9,741 were white and 8,473 Negro. Chief crops: corn, tobacco, and wheat.

First county seat, Leasburg, now in Person County. Present county seat, Yanceyville. First courthouse built there, wood, used until 1858, when removed to give place to present one.

Present courthouse two-story building with basement. Completed about 1861. External dimensions: 100' x 75' x 70'. Built of native stone. Not fireproof. On first floor: offices of Clerk, Register, Sheriff, Treasurer, Accountant, Superintendent of Schools, Superintendent of Public Welfare, and Farm Agent. On second floor: courtroom and two jury rooms. More space needed.

Clerk's and Register's records in crowded vaults used also as offices. Some of records of Clerk and Superintendent of Schools stored in basement. Records of other officials in standard office files in respective offices. Facilities for users limited by condition of crowding.

No known loss of records through fire or otherwise.

Sheriff acts as Tax Collector. Accountant acts as Auditor and Tax Supervisor. Coroner and Superintendent of Health, who are employed on part-time basis, keep no records.

Survey conducted by Mr. Robert W. Phillips, Mrs. Annie Winstead Smith, and Mr. Henry S. Turner under supervision of Mrs. Betsey London Cordon and Mrs. Annette S. Tinsley.



## HISTORICAL COMMISSION ARCHIVES

1. **Deeds and Deeds of Trust**, 1780-84. 16 MS. boxes. See also Register of Deeds, no. 108.

2. **Land Entries**, 1778-95; 1841-63. 2 v. Binding and paper poor.

3. **Minutes, Court of Pleas and Quarter Sessions**, 1777-1844. 13 v. V. for 1781-88 indexed in each v.

4. **Trial Docket** (Criminal Cases), **Superior Court**, 1851-68. 1 v. Binding poor. Juror's oath and witness's oath written in front of v. See also Clerk of Superior Court, nos. 218 and 219.

5. **Account of Costs in Court Cases**, 1822-45. 1 v. Binding and paper poor. See also Clerk of Superior Court, no. 222.

6. **Bond Docket, Court of Pleas and Quarter Sessions**, 1788-1804. 1 v. Lists of sureties upon prosecution bonds in cases opened at each term of court.

7. **Road Docket** (Appointment of Road Overseers), 1801-1813; 1822. 2 v. Binding and paper poor. V. for 1801-13, 14 pp.; v. for 1822, 11 pp.

8. **Miscellaneous Court Papers**, 1779-1897. 2 MS. boxes. Land grants, appointments of Justices of the Peace, registries of dowers of land, and summonses.

9. **Record of Claims**, 1808-32. 1 v. Indexed. Binding and paper poor. 50 pp. Includes also wills, inventories, etc. See also Clerk of Superior Court, no. 246.

10. **Inventories of Estates**, 1772-1831. 4 MS. boxes. See also Clerk of Superior Court, no. 259.

11. **Marriage Bonds**, 1777-1868 (approximately). 23 MS. boxes. Index being prepared at time of survey (1937). See also Register of Deeds, no. 131, and Clerk of Superior Court, no. 266.

12. **Ordinary and Trustee Bonds**, 1777-1830. 1 MS. box. Includes also declaration of intention of an alien to become citizen of United States.

13. **Tax List**, 1788-91; 1867. 2 v. Entries arranged alphabetically. Handwritten and handwritten on printed forms. See also Clerk of Superior Court, no. 282; Treasurer, no. 502; and Accountant, no. 602.

14. **Lists of Taxables**, 1777-1841; 1868. 10 MS. boxes. See also Clerk of Superior Court, no. 282; Treasurer, no. 502; and Accountant, no. 602.

15. **Confederate Soldiers' Claims**, 1862-64. 1 MS. box. Affidavits, receipts, correspondence, and other papers relating to collection by heirs of pay due Confederate soldiers who died during war.

16. **Common School Register**, 1859. 1 v. Handwritten on printed forms. Entries on only 10 pp. School record of district no. 10, giving list of pupils, attendance, scholastic record, names of school committees, subjects taught, names of textbooks, teachers' salaries, etc.



**17. Common School Reports and Papers, 1840-61.** 7 MS. boxes. Reports of school committees, length of school term, school statistics, names and amounts of salaries of teachers, etc.

### REGISTER OF DEEDS

*All records are in Register's office-vault, first floor of courthouse.*

**101. Register's Book, 1777—.** 94 v.: 25 v., 1777-1831, lettered A-Z, with letter I omitted; 26 v., 1831-97, lettered AA-ZZ; 43 v., 1897—, numbered 53-95. Includes all property conveyances and encumbrances except chattel instruments after 1898 (no. 104). Cross-indexed in nos. 102 and 103. Writing faded and paper poor in v. for 1777-1840. V. D, 1784-87, contains 387 state land grants; for other land grants see Historical Commission Archives, no. 8.

**102. Index to Deeds, Deeds of Trust, and Mortgages—Grantor, 1777—.** 8 v. Index to no. 101.

**103. Index to Deeds, Deeds of Trust, and Mortgages—Grantee, 1777—.** 8 v. Index to no. 101.

**104. Chattel Mortgage Records, 1899—.** 61 v.: numbered 1-61. Cross-indexed in nos. 106 and 107. Handwritten and typed. V. 52-57 contain Federal crop liens, 1932—. Chattel instruments before 1899 recorded in no. 101.

**105. Miscellaneous Contracts, 1924-30.** 1 v. Indexed; also cross-indexed in nos. 106 and 107. Typed. Miscellaneous contracts before 1923 recorded in no. 104.

**106. Cross Index to Chattel Mortgages, Crop Liens, and Contracts—Grantor, 1899—.** 4 v. Index to nos. 104 and 105.

**107. Cross Index to Chattel Mortgages, Crop Liens, and Contracts—Grantee, 1899—.** 4 v. Index to nos. 104 and 105.

**108. Mortgages, Deeds, and Petitions, 1891-1905.** 2 file boxes. For other deeds and deeds of trust see Historical Commission Archives, no. 1.

**109. Originals of Canceled Instruments Left in Office, 1912-16.** 1 file box.

**110. Federal Tax Liens, 1935.** 1 file box.

**111. Book of Plats, 1814—.** 2 v. Each v. indexed by grantor. Handwritten and typed. V. 1, 36" x 24" x 1½".

**112. Old Plats of Land Division, 1908—.** 3 file boxes.

**113. Register's Fee Book, 1925—.** 2 v. Each v. indexed.

**114. Commissioners' Minute Docket, 1868—.** 6 v.: v. for 1868-78 unnumbered; 5 v., 1878—, numbered 1-5. First v. labeled **Letter Book**. Handwritten, 1868-1925; typed, 1925—. Minutes of County Commissioners. Includes bonds of county officers after 1921 (see no. 115) and official reports after 1916 (see no. 116).

**115. Bonds of County Officials, 1908-21.** 1 v. Indexed. Typed. Recorded in no. 114 after 1921. See also Clerk of Superior Court, no. 279.



**116. Record of Official Reports, 1888-1916.** 1 v. Indexed. Handwritten, 1888-1910; typed, 1910-16. Recorded after 1916 in no. 114.

**117. Annual Reports of Clerk of Superior Court and Register of Deeds to Board of County Commissioners, 1889—.** 4 file boxes. Includes also financial reports of other county officers.

**118. Bond Book, 1916-28.** 1 v. Record of bonds issued by the county.

**119. Treasurer's Canceled Vouchers, 1882-84.** 2 file boxes.

**120. Treasurer's Canceled Orders, 1888-91.** 4 file boxes.

**121. Treasurer's Accounts Settled, 1812-1902.** 1 file box.

**122. Day Book, 1879-95.** 1 v. Record of money received from Sheriff and school fund accounts.

**123. Sheriff's Settlements with Board of Commissioners, 1911-14.** 1 file box.

**124. Accounts Allowed by Board of County Commissioners, 1899-1908; 1912-14.** 16 file boxes: numbered 1-7, 1899-1908; numbered 1-9, 1912-14. File boxes for 1912-14 contain also miscellaneous bills.

**125. Accounts Paid by Board of County Commissioners, 1876-1900.** 12 file boxes: numbered 1-12.

**126. Canceled Orders, 1909-15.** 6 file boxes: numbered 1-2, 1912-14; numbered 1-4, 1909-15.

**127. Record of Public Roads, 1913-16.** 1 v. Indexed. Orders of County Commissioners to pay for land condemned for public roads.

**128. School Census, 1905-06.** 1 v. Indexed. See also Superintendent of Schools, no. 755.

**129. Certificate Record of Land Sold for Taxes, 1931-33.** 1 v.

**130. Abstracts of Listed and Unlisted Taxables, 1892-95.** 1 file box. See also Accountant, no. 603.

**131. Marriage Register, 1867—.** 5 v.: numbered 1-5. Entries arranged under surname of groom. See also Historical Commission Archives, no. 11, and Clerk of Superior Court, no. 266.

**132. Marriage License Applications, 1934—.** 1 v. Indexed.

**133. Original Marriage Licenses, 1867—.** 22 file boxes: numbered 1-22.

**134. Vital Statistics—Births, 1913-35.** 11 v.: numbered 1-11. Handwritten and typed.

**135. Vital Statistics—Deaths, 1913-35.** 10 v.: numbered 1-10. Handwritten and typed.

**136. Petitions for Roads, etc.; Abstracts of Votes of County Officers, 1913-18.** 1 file box.

**137. Criminal Costs Docket, 1913—.** 4 v. Indexed in each v. Record of costs paid by county in criminal cases in which defendant is insolvent or is acquitted.



## CLERK OF SUPERIOR COURT

*All records are in the Clerk's office-vault, first floor of court-house, and in basement storage room; in office-vault unless otherwise indicated.*

**201. Appearance Docket, Court of Pleas and Quarter Sessions, 1843-49.** 1 v. See also no. 202.

**202. Trial and Appearance Docket, Court of Pleas and Quarter Sessions, 1777-1867.** 12 v. V. for 1777-79 includes also "Land Docket" of cases involving title to real estate, 1778-94. For civil papers of Court of Pleas and Quarter Sessions, see nos. 227, 293, and 294. For minutes of Court of Pleas and Quarter Sessions, see Historical Commission Archives, no. 3. See also no. 201.

**203. Execution Docket, Court of Pleas and Quarter Sessions, 1778-1851; 1853-62; 1867-68.** 9 v.

**204. State Docket, Court of Pleas and Quarter Sessions, 1777-1864; 1866-68.** 7 v. For criminal papers of Court of Pleas and Quarter Sessions, see nos. 227, 293, and 294.

**205. Minute Docket, Superior Court, 1807—.** 18 v.: 6 v., 1807-76, unlettered; 12 v., 1876—, lettered A-L. Each v. indexed, 1876—. Handwritten, 1807-1928; typed, 1929—. V. for 1826-37 includes also appearance docket, Superior Court, 1854-68.

**206. Trial and Appearance Docket, Superior Court, 1819-1821; 1823-67; 1869.** 3 v. See also nos. 205 and 218.

**207. Summons Docket, Superior Court, 1868—.** 4 v. Indexed in no. 213.

**208. Summonses, Superior Court, 1869-78.** 5 file boxes. See also Historical Commission Archives, no. 8.

**209. Lis Pendens Record, Superior Court, 1916—.** 1 v. Entries arranged alphabetically. Handwritten on printed forms.

**210. Execution Docket, Superior Court, 1807-69.** 6 v.

**211. Judgment Docket, Superior Court, 1868—.** 8 v.: lettered A-H. Each v. indexed; also cross-indexed in no. 213. Handwritten on printed forms, 1868-1930; typed, 1930—.

**212. Transcript Judgment Docket, Superior Court, 1925—.** 1 v. Indexed in v.; also cross-indexed in no. 213. Handwritten on printed forms. Judgments from Magistrates' courts and other Superior Courts docketed for execution by Caswell County Superior Court.

**213. Cross Index to Judgments, Superior Court, 1868—.** 2 v. Index to nos. 207, 211, and 212. Handwritten on printed forms.

**214. Civil Papers, Superior Court, 1869—.** 40 file boxes. Filed chronologically. Includes executions issued against each judgment after 1891; see no. 216. For earlier judgment rolls, see nos. 227, 293, and 294.



**215. Transcripts of Judgments, Superior Court and Court of Pleas and Quarter Sessions, 1830—.** 8 file boxes. Filed chronologically. Includes executions issued against each judgment after 1891; see no. 216.

**216. Executions, Superior Court, 1869-91.** 3 file boxes. Filed chronologically. Executions after 1891 filed with nos. 214 and 215.

**217. Costs Docket, Claim and Delivery Proceedings, Superior Court, 1926-27.** 1 v. Indexed.

**218. State Docket, Superior Court, 1807-51; 1854-64.** 2 v. V. for 1824-33 includes also appearance docket, Superior Court, 1824-25. Continued in no. 219. See also Historical Commission Archives, no. 4.

**219. Criminal Trial Docket, Superior Court, 1869—.** 5 v.: lettered A-E. Each v. cross-indexed. Handwritten, 1869-1921; handwritten on printed forms, 1921—. For earlier criminal records, see no. 218 and Historical Commission Archives, no. 4.

**220. Nol. Pros. Docket, Superior Court, 1905-35.** 1 v. Cross-indexed.

**221. State Papers, Superior Court, 1869—.** 58 file boxes. Filed chronologically. For earlier criminal papers, see nos. 227, 293, and 294.

**222. Costs Docket: Civil and Criminal Cases, Superior Court, 1825-86.** 1 v. Indexed. See also Historical Commission Archives, no. 5.

**223. Equity Minute Docket, Superior Court, 1807-67.** 6 v. 3 v., 1823-64, apparently rough dockets copied into other 3 v., 1807-67.

**224. Equity Trial Docket, Superior Court, 1823-68.** 4 v.

**225. Equity Execution Docket, Superior Court, 1823-68.** 3 v.

**226. Equity Settlement Docket, Superior Court, 1859-68.** 1 v. Docket of equity proceedings relating to settlement of estates. Includes also docket of special proceedings relating to settlements, 1869-72.

**227. Writs Put Off, Superior Court and Court of Pleas and Quarter Sessions, 1778-1868.** 60 file boxes. Filed roughly by term of court. Includes civil, criminal, and equity case rolls. Civil and criminal papers of Superior Court filed separately after 1868 in nos. 214 and 221. See also nos. 293 and 294.

**228. Special Proceedings Docket, Superior Court, 1884—.** 4 v. Each v. cross-indexed; also indexed in no. 229. Includes also special proceedings costs docket.

**229. Index to Special Proceedings, Superior Court, 1884—.** 1 v. Index to nos. 228 and 231.

**230. Special Proceedings, Superior Court, 1868—.** 21 file boxes. Filed chronologically. Includes also inventories, accounts, and settlements of fiduciaries after 1935; see no. 259.



**231. Orders and Decrees, Superior Court, 1868—.** 8 v.: lettered A-H. Each v. indexed; also indexed in no. 229. Handwritten on printed forms, 1868-1925; handwritten and typed on printed forms, 1926-32; typed on printed forms, 1933—.

**232. Fee Books** (of Clerk), 1801-19; 1838-43; 1860-72; 1881. 5 v.

**233. Civil Fee Book** (of Clerk), 1919-34. 2 v. Each v. indexed. Handwritten on printed forms.

**234. Criminal Fee Book** (of Clerk), 1925-35. 1 v. Indexed. Handwritten on printed forms.

**235. Record of Jurors, 1895—.** 3 v. Each v. indexed.

**236. Grand Jury Reports, 1920-25.** 1 file box. Filed chronologically.

**237. Civil Docket, General County Court, 1927-30.** 1 v. Indexed in no. 241.

**238. Civil Papers, General County Court, 1927-30.** 3 file boxes.

**239. Criminal Docket, General County Court, 1927-30.** 1 v. Indexed in no. 241.

**240. State Papers, General County Court, 1927-30.** 4 file boxes.

**241. General Index, General County Court, 1927-30.** 1 v. Index to nos. 237 and 239.

**242. Minute Docket, Recorder's Court, 1935—.** 1 v.

**243. Civil Docket, Recorder's Court, 1925-27.** 1 v.

**244. Criminal Docket, Recorder's Court, 1925-27.** 2 v.

**245. Civil and Criminal Papers, Recorder's Court, 1925-27; 1935—.** 5 file boxes.

**246. Record of Wills and Accounts, 1777-85; 1792-1835; 1837-50; 1852-68.** 19 v.: lettered A-T, with no v. J. Wills cross-indexed in no. 248. Verbatim copies of wills and fiduciaries' accounts and settlements. V. P, 1843-47, includes also statements of insolvent taxables for the years 1842-43; list of taxes from merchants, peddlers, and retailers; and Sheriff's settlements with state comptroller. Wills recorded after 1868 in no. 247; fiduciaries' accounts, in no. 258; and fiduciaries' settlements, in no. 261. See also Historical Commission Archives, no. 9.

**247. Record of Wills, 1868—.** 5 v.: lettered A-E. Each v. indexed; also cross-indexed in no. 248. Handwritten, 1868-1931; typed, 1931—. Wills before 1868 recorded in no. 246.

**248. Cross Index to Wills, 1777-85; 1792-1835; 1837-50; 1852—.** 2 v. Cross index to nos. 246 and 247.

**249. Original Wills, 1863—.** 9 file boxes. Filed chronologically.

**250. Applications for Guardianship, 1800-96.** 1 file box. Filed chronologically.

**251. Guardians' Bonds, 1876-1929.** 3 v. Each v. indexed. For later record of appointment of guardians, see no. 257.



**252. Guardians' Bonds, 1797-1845.** 5 file boxes. Filed chronologically.

**253. Appointments of Guardians, 1900-20.** 1 file box. Filed chronologically.

**254. Administrators' Bonds, 1876-1919.** 4 v. Each v. indexed. For later record of appointments of administrators, see no. 256.

**255. Administrators' Bonds, 1801-73.** 3 file boxes. Filed chronologically.

**256. Records of Administrators, 1919—.** 2 v. Each v. indexed. Handwritten on printed forms. For administrators' bonds before 1919, see no. 254.

**257. Records of Executors and Guardians, 1923—.** 2 v. Each v. indexed. Handwritten on printed forms, 1923-36; typed, 1936—. For earlier record of appointments of guardians, see no. 251.

**258. Record of Annual Accounts (of Fiduciaries), 1867—.** 9 v.: lettered A-I. Each v. indexed. Handwritten, 1867-1930; typed on printed forms, 1930—. For earlier record of fiduciaries' accounts, see no. 246.

**259. Inventories and Accounts (of Fiduciaries), 1827-1935.** 14 file boxes. Filed chronologically. Includes also final settlements. Filed after 1935 in no. 230. See also nos. 260, 293, and 294. See also Historical Commission Archives, no. 10.

**260. Annual Reports (of Fiduciaries), 1826-1935.** 9 file boxes. Filed chronologically. Filed after 1935 in no. 230. See also nos. 259, 293, and 294.

**261. Record of Final Settlements (of Fiduciaries), 1868—.** 5 v.: lettered A-E. Cross-indexed in no. 262. Handwritten, 1868-1933; typed on printed forms, 1933—. For earlier record of fiduciaries' settlements, see no. 246.

**262. Cross Index to Administrators' and Guardians' Accounts, 1868—.** 2 v. Cross index to no. 261. Handwritten on printed forms.

**263. Clerk's Returns on Estate of George Williamson, 1820-23.** 1 v. 35 pp.

**264. Record of Receivers, 1931-35.** 1 v. Indexed. Typed.

**265. Receivers' Reports, 1924—.** 1 file box. Filed chronologically.

**266. Record of Marriages, 1852-68.** 1 v. Indexed. See also Historical Commission Archives, no. 11, and Register of Deeds, no. 131.

**267. Bastardy Bonds, 1877-78.** 1 v. Indexed.

**268. Road Docket, 1830-43.** 1 v.

**269. Permanent Registration (under the "Grandfather Clause"), 1902-08.** 1 v. Entries arranged alphabetically.

**270. Registration Books, 1900—.** 71 v. Entries arranged alphabetically.



**271. Poll Books, 1916—.** 71 v. Entries arranged alphabetically.

**272. Affidavits Filed as to Payment of Poll Tax, 1914.** 1 file box. Filed chronologically.

**273. Record of Elections, 1884-1933.** 5 v. Each v. indexed.

**274. Election Returns, 1820—.** 12 file boxes. Filed chronologically.

**275. Record of Inquisition of Lunacy, 1899-35.** 1 v. Indexed.

**276. Commitments to State Hospital, 1905—.** 1 file box.

**277. Record of Magistrates, 1893-1925.** 1 v. Oaths and certificates of election or appointment of Justices of the Peace. Continued in no. 278. See also Historical Commission Archives, no. 8.

**278. Record of Notaries and Magistrates, 1925—.** 1 v. Indexed. Oaths and certificates of election or appointment of notaries public and Justices of the Peace. For record of Justices of the Peace before 1925, see no. 277.

**279. Bonds (of County Officers), 1778—.** 10 file boxes. Filed chronologically. See also Register of Deeds, nos. 114 and 115.

**280. Accounts of Indigent Orphans, 1905—.** 1 v. Indexed. Receipts for amounts expended on behalf of indigent orphans.

**281. Indigent Orphans, 1927-28.** 1 file box. Filed chronologically. Receipts for sums paid for support of indigent orphans.

**282. Lists of Taxable Property, 1830-40; 1844-47; 1850-54.** 4 v. Each v. indexed. See also Historical Commission Archives, nos. 13 and 14; Treasurer, no. 502; and Accountant, no. 602.

**283. Returns of Personal Property Taxes, 1855-60.** 1 file box. Filed chronologically.

**284. Inheritance Tax Record, 1918-35.** 2 v. Each v. indexed.

**285. Inheritance Tax Returns, 1920-31.** 1 file box. Filed chronologically.

**286. Clerk's Book of Fines and Forfeitures, 1898-1926.** 2 v.

**287. Records of Incorporation, 1899-1935.** 1 v. Indexed.

**288. Lien Docket, 1884-1934.** 1 v. Indexed.

**289. Record of Resale of Lands by Trustees and Mortgagees, 1920—.** 1 v. Indexed. Handwritten on printed forms.

**290. Petitions for Sale of Real Property, 1837-63.** 1 file box. Filed chronologically.

**291. State Court Tax Record, 1927-35.** 1 v.

**292. Register of Physicians and Surgeons, 1898-1916.** 1 v.

**293. Miscellaneous Papers, Superior Court and Court of Pleas and Quarter Sessions, 1801-60.** 3 file boxes. Filed chronologically. In poor condition. Civil and criminal papers,



guardians' and administrators' bonds and accounts, and other miscellaneous material.

**294. Miscellaneous Papers, 1778-1900.** 1 barrel. In very poor condition. Civil and criminal papers of Court of Pleas and Quarter Sessions, exhibits in civil cases, accounts of guardians, administrators, and executors, and other miscellaneous papers. In basement.

### SHERIFF

*All records are in Sheriff's office, which is shared by Treasurer, first floor of courthouse.*

**401. Deputies' Reports, 1937—.** 1 file box. Record of papers served by order of court and of arrests.

**402. Delinquent Tax Lists, 1927—.** 11 v. Entries arranged by township and alphabetically under each township.

### TREASURER

*All records are in Treasurer's office, which is shared by Sheriff, first floor of courthouse.*

**501. Cash Receipt Book, 1936—.** 1 loose-leaf v. Entries arranged by township.

**502. Tax Lists, 1929—.** 9 v. Entries arranged by township and alphabetically under each township. See also Historical Commission Archives, nos. 13 and 14; Clerk of Superior Court, no. 282; and Accountant, no. 602.

**503. Tax Receipt Records (Stubs), 1935—.** 3 v. Entries arranged by township and alphabetically under each township.

### ACCOUNTANT

*All records are in Accountant's office, first floor of courthouse. Accountant acts also as Auditor and Tax Supervisor.*

**601. Ledger of County Funds, 1927—.** 1 v. Entries arranged topically.

**602. Tax Scrolls, 1927—.** 9 v. Entries arranged by township and alphabetically under each township. See also Historical Commission Archives, nos. 13 and 14; Clerk of Superior Court, no. 282; and Treasurer, no. 502.

**603. Tax Abstracts, 1935—.** 9 v. Entries arranged by township and alphabetically under each township. See also Register of Deeds, no. 130.

**SUPERINTENDENT OF SCHOOLS**

*All records are in Superintendent's office, first floor of courthouse, and in basement storage room; in office unless otherwise indicated.*

**751. Minute Book** (of Board of Education), 1923—. 2 v. Typed.

**752. Correspondence** (General), 1915-25; 1928—. 24 file boxes. Filed chronologically. Includes also miscellaneous reports and bulletins. 21 file boxes, 1915-25, 1932—, in office; 3 file boxes, 1928-34, in basement storage room.

**753. Principals' Monthly Reports**, 1935—. 1 file box. Filed alphabetically. For common school reports and papers, 1840-1861, see Historical Commission Archives, no. 17.

**754. Biennial Reports of Superintendent of Public Instruction**, 1932—. 8 file boxes. Filed alphabetically. Includes public school laws, high school manuals, educational directories, record of funds, and certificates and reports of Superintendent of Public Welfare.

**755. School Census Summary**, 1922—. 8 file boxes. Filed alphabetically. See also Register of Deeds, no. 128. For common school register, 1859, see Historical Commission Archives, no. 16.

**756. Stanford Achievement Test**, 1932-34. 1 file box. In basement storage room.

**757. Principals' Transportation Reports**, 1932—. 2 file boxes.

**758. Text Book Rental** (Record of), 1933—. 3 file boxes. Filed alphabetically.

**759. Allotments from State School Commission**, 1935—. 1 file box. Filed topically. Includes also current vouchers and record of current expenses.

**760. Expenditures—State and County** (Records of), 1926-1934. 4 v. Handwritten on printed forms.

**761. District Accounts** (Record of), 1922-26. 1 v. Entries arranged alphabetically. Handwritten on printed forms.

**762. Cash Ledger of Schools**, 1923-26. 1 v. Handwritten on printed forms.

**763. State Vouchers**, 1925—. 5 file boxes. Includes also principals' monthly reports of pay rolls, transportation reports, purchase orders, contracts, record of allotments, paid bills, accounting sheets, and record of gasoline purchased and used.

**764. County and Local District Vouchers**, 1926-34. 6 file boxes. Filed chronologically. In basement storage room.



**765. Canceled Vouchers, 1932-34.** 1 file box. Includes also general correspondence and purchase orders. In basement storage room.

**766. Juvenile Court Record, 1919-32.** 1 v. Handwritten on printed forms.

**767. Elementary School Register and Truck Account Booklets, 1924-34.** 3 pasteboard boxes. In basement storage room.

### **SUPERINTENDENT OF PUBLIC WELFARE**

*All records are in Superintendent's office, first floor of courthouse.*

**851. Correspondence (and General File), 1936—.** 1 file box. Filed topically. Includes minutes of Welfare Board, bulletins, copies of reports, and instructions. Includes also no. 857.

**852. Case Records—Active, 1936—.** 1 file box. Indexed in no. 854. Includes face sheets, financial records, case histories, and correspondence for each case. Includes also Civilian Conservation Corps and parole records.

**853. Case Records—Inactive, 1936—.** 1 file box. Indexed in no. 854.

**854. Card Index, 1936—.** 1 card file box. Index to nos. 852 and 853.

**855. Index File on Case Load (for Superintendent), 1936—.** 1 card file box. Card file for convenience of Superintendent, for easy reference to case load: name, case number, number in family, etc., of client.

**856. Index File on Case Load (for Welfare Worker), 1936—.** 1 card file box. Card file for convenience of welfare worker, for easy reference to case load: name, case number, number in family, etc., of client.

**857. Minor Service File, 1936—.** 1 folder. Filed alphabetically. Application forms, case histories, and disposition of minor service cases; transients, etc. Filed with no. 851.

**858. School Attendance Record, 1936—.** 1 card file box. Card file of Superintendent's personal record of truancy cases.

**859. Surplus Commodity Records, 1936—.** 1 file box. Filed topically. Receipts, inventories, and records relating to surplus commodities and Works Progress Administration clothing.

**860. Works Progress Administration Certificates, 1935—.** 1 file box. Filed alphabetically. Active and inactive slips.

**861. Emergency Relief Administration Face Sheets, 1932-1935.** 5 file boxes. Indexed in no. 862. Includes some financial sheets.

**862. Card Index, 1932-35.** 2 card file boxes. Index to no. 861.



## CATAWBA COUNTY

Formed, 1842, from Lincoln County. Named for Indian tribe. In western piedmont section of state; area: 408 square miles. Population: 1850—8,862; 1900—22,133; 1930—43,991, of whom 39,053 were white and 4,938 Negro. Chief crops: cotton, corn, and wheat. Chief industrial products: cotton goods and furniture. Chief town, Hickory, industrial center; population, 1930—7,363.

Newton, county seat. First courthouse, brick, built 1844; wings with modern vaults added 1904. Building used until 1925, when present structure erected.

Present courthouse two-story building with basement. Exterior dimensions: 140' x 58' x 45'. Exterior walls stone; interior walls and ceilings plastered. Floors cement. Structure considered fireproof. On first floor: offices of Clerk, Register, Accountant, Sheriff, Superintendent of Schools, Home Demonstration Agent, and Farm Agent. On second floor: in center, courtroom; at one end, judge's room, jurors' room, and lawyers' room; at other end, grand jury room, and balcony to courtroom. In basement: Clerk's vault, Register's vault, office of Superintendent of Public Welfare, office of Surveyor, and four storage rooms.

Clerk's records are in first-floor vault adjacent to office and in basement vault directly below. In first-floor vault records are in good condition on shelves; in basement vault are in confusion and dirty on shelves and on floor. No fire hazard from without, but danger of fire within. Register's records also stored in first-floor and basement vaults; condition similar to that of Clerk's records. Records of other officers adequately cared for in standard filing equipment in respective offices. Facilities for users in all offices. Building adequate in size and in general well equipped. No known loss of records by fire or otherwise.

County has no separate Tax Collector. Shuford National Bank acts as Treasurer. Coroner and Superintendent of Health keep no records. For Auditor and for Tax Supervisor, see Accountant. No records have been deposited with the North Carolina Historical Commission.



Survey conducted by Mrs. M. A. Anderson, Mr. Clutz B. Clipard, and Mr. Q. L. Joyner under supervision of Mr. C. F. Crutchfield.

## REGISTER OF DEEDS

*All records are in first-floor vault and in basement vault, Register's office; in first-floor vault unless otherwise indicated.*

**101. Register's Book, 1843—.** 270 v.: numbered 1-271, with 2 v. numbered 71 and 2 v. numbered 173; nos. 37, 38, and 39 omitted. Includes all property conveyances and encumbrances except crop liens after 1928 (no. 105). Each v. indexed, 1845-1902; also cross-indexed in nos. 102, 103, and 104. Handwritten, 1843-1900; typed on printed forms, 1900—.

**102. Cross Index to Deeds and Mortgages, 1843-1915.** 6 v. Binding poor. Index to no. 101. Succeeded by nos. 103 and 104.

**103. Cross Index to Register's Book, 1902—.** 30 v. Handwritten, 1902-26; typed, 1926—. Index to nos. 101 and 105. Succeeds nos. 102 and 104.

**104. Cross Index to Chattel Mortgages, 1902-28.** 6 v. Index to no. 101. Chattel mortgages after 1928 indexed in no. 103.

**105. Crop Liens, 1929—.** 5 v.: numbered and lettered 1C, 2B, 3B, 4B, and 1D. Indexed in no. 103. Typed on printed forms.

**106. Deeds and Mortgages, 1880-1914.** 49 file boxes.

**107. Canceled Real Estate Mortgages, 1906-21.** 56 file boxes. In basement vault.

**108. Federal Tax Liens, 1924—.** 1 v. Indexed. Contains original notices and certificates of discharge of lien.

**109. Plat Book, 1911-35.** 3 v. Hand-drawn. 2 v., 1912-20, in basement vault; 1 v., 1911-35, in first-floor vault.

**110. Minute Books of County Commissioners, 1880—.** 5 v.: numbered 2-6. V. 2-4 handwritten; v. 5-6 typed. See also no. 111. Includes bonds of county officers prior to 1906. Such bonds after 1905 are recorded in no. 112. Includes also all official reports.

**111. Rules and Procedure, 1878-98.** 1 v. Rules for procedure of county officers, lectures on court procedure, etc., by George McCorkle, former Clerk of Superior Court. Mistitled **Minute Book** and shelved with no. 110.

**112. Official Bonds, 1906-35.** 1 v. Handwritten and typed. Binding and paper very poor. Official bonds prior to 1906 recorded in no. 110. See also Clerk of Superior Court, no. 298.

**113. County Farm Agents' Reports, 1925-30.** 1 file box.

**114. Treasurer's Account Books, 1886-1915.** 9 v. Each v. indexed. In basement vault.

**115. Receipted Bills and Vouchers from County Commissioners, 1919-25.** 257 file boxes. In basement vault.



**116. Fee Books, 1900-14.** 7 v. Sheriff's fees and commissions. In basement vault.

**117. Canceled Bonds for Roads and Schools, 1928-32.** 8 file boxes. In basement vault.

**118. Tax Abstracts, 1921-25.** 95 v. Arranged by township. Handwritten on printed forms. In basement vault. See also Accountant, no. 607.

**119. Scroll Books, 1896-1914.** 24 v. Contains lists of taxes paid. In basement vault. See also Accountant, no. 606.

**120. Tax Books, 1860-1900.** 52 v. Handwritten on printed forms. Stubs from which receipts have been torn. In basement vault. See also Accountant, no. 609.

**121. Tax Levy Books, 1843-80.** 1 v. Binding and paper poor.

**122. Tax Mortgage Record, 1843-1914.** 1 v.

**123. Poll Books, 1915-22.** 56 v. Each v. indexed. In basement vault. See also Clerk of Superior Court, no. 292.

**124. Marriage Records, 1843—.** 9 v. Handwritten, 1843-1900; typed, 1900—.

**125. Marriage Licenses, 1845—.** 69 file boxes. Earlier file boxes in basement vault.

**126. Doctors' Certificates for Marriage, 1925—.** 4 file boxes.

**127. Vital Statistics—Births, 1913—.** 23 v. Indexed in no. 128. Handwritten on printed forms.

**128. Index to Vital Statistics—Births, 1913—.** 1 v. Index to no. 127. Typed.

**129. Vital Statistics—Deaths, 1913—.** 23 v. Indexed in no. 130. Handwritten on printed forms.

**130. Index to Vital Statistics—Deaths, 1913—.** 2 v. Index to no. 129. Typed.

**131. Discharge of Soldiers and Sailors, 1922-35.** 1 v. Indexed.

**132. Miscellaneous Papers, 1896-1930.** 84 file boxes. Contains reports of county officers, petitions to county commissioners, bills, jury summons, canceled vouchers and warrants, and other miscellaneous county papers. In basement vault.

### CLERK OF SUPERIOR COURT

*All records are in first-floor vault and in basement vault, Clerk's office; in first-floor vault unless otherwise indicated.*

**201. Minute Docket, Court of Pleas and Quarter Sessions, 1843-68.** 2 v. In basement vault.

**202. Appearance Docket, Court of Pleas and Quarter Sessions, 1843-68.** 1 v. Binding very poor. A few commissioners of affidavits' commissions, 1883, pasted in. In basement vault.

**203. Trial Docket, Court of Pleas and Quarter Sessions, 1843-68.** 1 v. Binding very poor. In basement vault.

**204. Execution Docket, Court of Pleas and Quarter Sessions, 1843-68.** 1 v. Binding poor.



**205. State Docket, Court of Pleas and Quarter Sessions, 1843-68.** 1 v. Binding poor. In basement vault.

**206. Minute Docket, Superior Court, 1843—.** 22 v.: irregularly lettered and numbered, 1843-88; numbered 4-21, 1889—. Each v. indexed; minutes of special proceedings, 1868-80, also indexed in no. 244. Handwritten, 1843-1901; handwritten and typed, 1902—. V. M-2A, 1869-80, includes also minutes of special proceedings, 1868-80 (kept after 1880 in no. 240). 3 v., 1843-86, in basement vault; 19 v., 1886—, in first-floor vault.

**207. Appearance Docket, Superior Court, 1845-68.** 1 v. Binding poor. In basement vault.

**208. Summons Docket, Superior Court, 1869-1929.** 4 v. Handwritten on printed forms. 3 v., 1869-1921, in basement vault; 1 v., 1922-29, in first-floor vault.

**209. Lis Pendens, Superior Court, 1923—.** 1 file box.

**210. Trial and Motion Docket, Superior Court, 1844-83.** 1 v. Binding very poor. In basement vault.

**211. Civil Issues Docket, Superior Court, 1869-1924.** 11 v. Handwritten, 1869-1900, 1910-24; handwritten and typed, 1901-09. 9 v., 1869-1917, in basement vault; 2 v., 1918-24, in first-floor vault.

**212. Court Calendar, Superior Court, 1927—.** 1 file box. List of cases for trial.

**213. Judge's Civil Docket, Superior Court, 1886-88.** 1 v. Handwritten on printed forms. In basement vault.

**214. Judgment Docket, Superior Court, 1869—.** 21 v.: 1 v., 1869-80, unlettered; 20 v., 1880—, lettered E-Y, with no v. F. Each v. indexed, 1880-1929; cross-indexed in nos. 215-217, 1870-71, 1880—. Handwritten and handwritten on printed forms. Bindings of earlier v. poor.

**215. Index to Judgments, 1870-71.** 1 v. Index to no. 214. Handwritten on printed forms. In basement vault.

**216. Cross Index to Judgments, 1880-1928.** 3 v. Index to no. 214. Succeeded by, and for 1912-28 replaced by, no. 217.

**217. Index to Judgments—Plaintiff and Defendant, 1912—.** 3 v. Typed. Index to no. 214.

**218. Sci. Fas., Superior Court, 1900.** 1 carton. In basement vault. Writs of scire facias and accompanying summonses and bills of costs.

**219. Judgment Rolls, Superior Court, 1869—.** 430 cartons, 1 loose pile, and 95 file boxes. Papers for 1869-1924 filed by year; for 1925—, filed alphabetically by defendant. Writing and paper poor for earlier papers. 430 cartons and 1 loose pile, 1869-1924, in basement vault; 95 file boxes, 1925—, in first-floor vault. See also nos. 236 and 332.

**220. Depositions, Superior Court, 1928—.** 1 file box.

**221. Civil Cases on Appeal, Superior Court, 1932—.** 1 file box.



**222. Divorce Cases, Superior Court, 1923—.** 2 file boxes.

**223. Execution Docket, Superior Court, 1844-1931.** 7 v.: v. for 1844-80 unlettered; other v. lettered E-K, with no. v. I. Each v. indexed except v. E and the unlettered v.

**224. Fi. Fas. and Executions, Superior Court, 1868-88; 1891-1909.** 23 cartons. In basement vault. See also no. 225.

**225. Sheriff's Executions, Superior Court, 1878-1914; 1925—.** 1 file box and 23 cartons. Many executions pasted in no. 214. 1 file box, 1878-1914, in basement vault; 23 cartons, 1925—, in first-floor vault. See also no. 224.

**226. Insolvent Debtors' Oaths, 1930—.** 1 file box. Typed.

**227. Tax Suits, Superior Court, 1930-35.** 7 file boxes. Typed.

**228. State Docket, Superior Court, 1845-68.** 1 v. Continued in no. 229. In basement vault.

**229. Criminal Docket, Superior Court, 1869-1922.** 7 v. Handwritten and handwritten on printed forms. In basement vault.

**230. Memorandum Criminal Docket, Superior Court, 1876-1922.** 37 v. Handwritten on printed forms. Paper poor in earlier v. In basement vault.

**231. Judge's Criminal and Civil Docket, Superior Court, 1885.** 1 v. Indexed. In basement vault.

**232. Criminal Judgment Docket, Superior Court, 1872-78.** 1 v. Indexed. Paper poor. In basement vault.

**233. Nol. Pros. Docket, Superior Court, 1889-90; 1905-10.** 2 v. Handwritten on printed forms. V. for 1889-90 mistitled **State Docket, County Court**, with only 5 pp. used. In basement vault.

**234. Criminal Papers, Superior Court, 1871-1924; 1928—.** 378 cartons and 24 file boxes. Filed by year, 1871-1924, and alphabetically by defendant, 1928—. Handwritten and typed. 378 cartons, 1871-1924, in basement vault; 24 file boxes, 1928—, in first-floor vault. See also nos. 235-237 and 332.

**235. Subpoenas Served, Superior Court, 1923—.** 1 file box. Typed.

**236. Miscellaneous Papers, Superior Court, 1904-14.** 75 cartons. Subpoenas, warrants, and judgments. In basement vault.

**237. Criminal Cases on Appeal, Superior Court, 1933—.** 1 file box. Typed.

**238. Equity Trial Docket, Superior Court, 1844-68.** 2 v. Binding of v. for 1844-68 very poor. V. overlap, one covering 1844-65 and one covering 1844-68; some sessions are recorded in one, some in the other, and some in neither. V. for 1844-65 includes also a record of deeds probated, 1870-75; v. for 1844-68 includes also Clerk's reports of funds on hand, 1903-22. In basement vault.

**239. Equity Execution Docket, 1845-68.** 1 v. Paper poor and writing faded. Includes also petitions, sales of land,



financial reports, and judgments in special proceedings, 1868-85.

**240. Minutes of Special Proceedings, Superior Court, 1880-1915.** 2 v. V. for 1907-15 indexed. Minutes of special proceedings for 1868-80 recorded in no. 206; recorded after 1915 in no. 242. In basement vault.

**241. Judgment Docket, Special Proceedings, Superior Court, 1868-75; 1885-1933.** 3 v. V. for 1885-1933 indexed in each v. Binding poor for v. for 1868-75. 1 v., 1868-75, in basement vault; 2 v., 1885-1933, in first-floor vault. See also no. 239.

**242. Record of Orders and Decrees, Superior Court, 1868—.** 19 v.: numbered 1-19. Each v. indexed; also cross-indexed in nos. 243 and 244. Handwritten and typed.

**243. Cross Index to Special Proceedings, Superior Court, 1913-28.** 1 v. Index to no. 242. Replaced by no. 244.

**244. Index to Orders and Decrees, Superior Court, 1843—.** 4 v. Typed. Index to nos. 206, 242, 274, and 275.

**245. Special Proceedings Papers, Superior Court, 1897—.** 165 cartons and 33 file boxes. Arranged alphabetically. Paper poor and writing faded for earlier years. 165 cartons, 1897-1924, in basement vault; 33 file boxes, 1925—, in first-floor vault.

**246. Judgments, Supreme Court, 1922—.** 2 file boxes.

**247. Taxes (Fees Received by Clerk), 1859-77.** 1 v. Indexed. Paper poor and writing illegible. In basement vault. See also no. 331.

**248. Revenue Book, 1914-24.** 5 v.: numbered 1-5. Handwritten on printed forms. Binding poor for v. 2 and 4. List of persons from whom fees have been collected, including probate fees, affidavits, subpoenas, summonses, and docketing fees. In basement vault.

**249. Cash Receipts and Payments (by Clerk), 1923-33.** 4 v. Handwritten on printed forms.

**250. Record of Jurors, Superior Court, 1895-1929; 1933-35.** 3 v. V. for 1918-29, 1933-35 indexed in each v. Handwritten on printed forms. 1 v., 1895-1918, in basement vault; 2 v., 1918-29, 1933-35, in first-floor vault.

**251. Fee Books, 1924-29.** 3 v. Handwritten on printed forms. Duplicate receipts for fees paid to state witnesses in criminal cases. In basement vault.

**252. Stenographer's Evidence, 1923—.** 1 file box. Stenographer's transcripts of court proceedings and testimony.

**253. Grand Jury Reports, 1904-10; 1925—.** 2 cartons and 1 file box. 2 cartons, 1904-10, in basement vault; 1 file box, 1925—, in first-floor vault.

**254. Clerk's Minute Docket, Superior Court, 1927—.** 2 v. Each v. indexed; appointments of fiduciaries also indexed in



nos. 271 and 272. Typed. Clerk's daily record of hearings, appointments of fiduciaries, and other proceedings.

**255. Criminal and Civil Dockets, County Court, 1913-21.** 2 v. Handwritten, 1913-14; handwritten and typed, 1914-21. In basement vault.

**256. Criminal Docket, County Court, 1913-21.** 12 v. Handwritten on printed forms. Binding poor for v. for 1916-17. In basement vault.

**257. Minute Docket, Recorder's Court, 1929-30.** 1 v. Typed.

**258. Recorder's Court Cases, 1930—.** 21 file boxes. Filed alphabetically by defendant. Typed.

**259. Justices' Civil and Criminal Dockets, 1868-69; 1875-1935.** 88 v. Handwritten on printed forms. 66 v., 1868-69, 1875-1927, in basement vault; 12 v., 1928-35, in first-floor vault.

**260. Transcripts from Justices of the Peace, 1868—.** 101 cartons and 5 file boxes. 101 cartons, 1868-1924, in basement vault; 5 file boxes, 1925—, in first-floor vault. Original papers in cases appealed from magistrates' courts and transcripts of magistrates' judgments.

**261. Justice of the Peace Returns, 1934-35.** 1 file box.

**262. Mayor's Court Reports (Newton), 1923-24.** 2 cartons. In basement vault.

**263. Juvenile Court Records, 1926—.** 1 file box. Typed.

**264. Coroner's Inquests, 1905-15; 1923—.** 3 cartons and 1 file box. 3 cartons, 1905-15, in basement vault; 1 file box, 1923—, in first-floor vault.

**265. Record of Wills, 1843—.** 5 v.: numbered 1-5. Each v. indexed; also cross-indexed in no. 266. Handwritten, 1843-90; handwritten and typed, 1891-1907; typed, 1908—. See also no. 332.

**266. Index to Wills, 1843—.** 2 v. Typed. Index to no. 265.

**267. Guardians' Bonds, 1870-1922.** 2 v. V. for 1880-1922 indexed. Handwritten on printed forms. In basement vault. Guardians' bonds after 1922 recorded in no. 270.

**268. Guardians of World War Veterans, 1930-33.** 1 v. Handwritten on printed forms.

**269. Administrators' Bonds, 1870-1910.** 2 v. V. for 1881-1910 indexed. Handwritten on printed forms. In basement vault. Administrators' bonds after 1910 recorded in no. 270.

**270. Record of Administrators, Executors, and Guardians, 1868—.** 16 v.: numbered 3-17, with 1 v. numbered 7½. Indexed for guardians in no. 272; for administrators and executors in no. 271. Handwritten on printed forms. See also no. 331.

**271. Cross Index to Executors and Administrators, 1868—.** 1 v. Index to nos. 254 and 270.

**272. Cross Index to Guardians and Wards, 1868—.** 1 v. Index to nos. 254 and 270.



**273. Administrators' and Executors' Papers** (Oaths, Applications, and Appointments), 1868-1900. 9 cartons. In basement vault.

**274. Record of Widows' Year's Support and Dowers** (mis-titled **Minute Docket**), 1843-1907. 2 v. Divisions of land and dower proceedings, 1843-75, indexed in no. 244; v. for 1894-1907 indexed. Handwritten and typed. After 1874 includes only record of allotment of widows' year's support. Division of land and allotment of dower after 1874 recorded in no. 275. V. for 1843-93 in first-floor vault; v. for 1894-1907 in basement vault.

**275. Division of Land and Dowers, Superior Court**, 1875-1921. 3 v. Each v. indexed; also indexed in no. 244. Handwritten, 1875-96; handwritten and typed, 1896-1907; typed, 1907-21. Divisions and dowers recorded in no. 274, 1843-74, and in no. 242, 1922—. See also nos. 313 and 333.

**276. Widows' Year's Support**, 1894-1900. 2 cartons. Reports of commissioners allotting year's support. In basement vault.

**277. Inventory Book**, 1843-62. 1 v. Binding poor.

**278. Inventories and Accounts** (of Fiduciaries), 1883—. 15 v. Each v. indexed. Handwritten, 1868-1902; handwritten and typed, 1902-07; typed, 1907—.

**279. Guardians' Annual Settlements**, 1896-1925. 3 cartons. Typed. For guardians' accounts prior to 1896, see no. 332, and after 1925, see no. 281. In basement vault.

**280. Guardians' Citations**, 1911-12. 1 carton. In basement vault.

**281. Annual Accounts** (of Fiduciaries), 1896—. 48 cartons and 6 file boxes. Handwritten and typed, 1896-1924; typed, 1925—. Guardians' accounts filed separately, 1896-1925, in no. 279. Inventories and accounts before 1896 filed with no. 332. 48 cartons, 1896-1924, in basement vault; 6 file boxes, 1925—, in first-floor vault.

**282. Final Settlement** (v. for 1884-1900 titled **Settlement Docket**; v. for 1868-85 titled **Record of Settlements**), 1868—. 7 v.: 1 v., 1868-85, unnumbered; other v. numbered 2-7. Each v. indexed. Handwritten, 1884-1900; handwritten and typed, 1900-08; typed, 1908—. Binding poor for v. for 1900-08. Final settlements of fiduciaries.

**283. Final Settlements and Accounts** (of Fiduciaries), 1895—. 38 cartons and 6 file boxes. Handwritten and typed. Settlements before 1895 filed with no. 332. 38 cartons, 1895-1924, in basement vault; 6 file boxes, 1925—, in first-floor vault.

**284. Estates Not Exceeding \$300**, 1930—. 1 v. Indexed. Handwritten on printed forms. Clerk's record of administration of estates not exceeding \$300.



**285. Receivership Bonds and Accounts, 1923—.** 1 file box. Typed.

**286. Trust Funds (mistitled Permanent Roll), 1912-15.** 1 v. Binding poor.

**287. Apprentice Indentures, 1869-1917.** 3 v. Each v. indexed. Handwritten on printed forms. In basement vault.

**288. Bastard Bonds, 1874-79.** 1 v. Handwritten on printed forms. In basement vault.

**289. Record of Deeds (Probated), 1875-87; 1892-1920.** 10 v. Each v. indexed. Handwritten on printed forms. In basement vault.

**290. Permanent Registration, 1902-08.** 1 v. Indexed. Handwritten on printed forms.

**291. Registration Books, 1868-71; 1875-98; 1902-12; 1920-26.** 54 v. Names listed alphabetically. Handwritten on printed forms. Binding poor. 26 v., 1868-71, 1875-98, 1902-12, 1920-26, in basement vault; 28 v., 1902-08, in first-floor vault.

**292. Poll Books, 1870-96; 1898; 1900-08; 1914-20.** 9 v. Handwritten and typed. In basement vault. See also Register of Deeds, no. 123.

**293. Election Books, 1878-1924; 1928—.** 4 v. Paper poor in earlier v. 2 v., 1878-1908, in basement vault; 2 v., 1908-24, 1928—, in first-floor vault. See also no. 332.

**294. Executive Committee Reports, 1916-22.** 1 carton. Reports of donations to political parties for campaign expenses. In basement vault.

**295. Election Appointments, 1896.** 2 cartons. Appointments and notices to judges and registrars of elections. In basement vault.

**296. Record of Inquisition of Lunacy, 1899—.** 3 v. Each v. indexed. Handwritten on printed forms.

**297. State Hospital Records, 1914-18; 1923—.** 2 cartons and 1 file box. Typed. Cartons, 1914-18, in basement vault; file box, 1923—, in first-floor vault.

**298. Official Oaths and Bonds, 1908-20; 1924—.** 10 cartons and 1 file box. Handwritten, 1908-20; typed, 1924—. Cartons, 1908-20, in basement vault; file box, 1924—, in first-floor vault. See also Register of Deeds, no. 112.

**299. Record of Magistrates, 1889—.** 4 v. V. for 1927— indexed in each v. Handwritten on printed forms. V. for 1889-1919 in basement vault; v. for 1920— in first-floor vault. See also no. 331.

**300. Registration of Architects and Record of Public Law Books (Given to Justices of the Peace), 1907-15.** 1 v.

**301. Notary Public Records, 1924—.** 1 v. Indexed. Handwritten on printed forms. Certificates of commissions for notaries public.



**302. Deputy Sheriffs' Oaths and Bonds, 1934—.** 1 file box. Typed.

**303. Reports of Road Supervisors, 1896-1908.** 1 v. In basement vault.

**304. Act to Establish Pay Roll System, 1914.** 1 carton. Typed. Official enactments of County Commissioners for a change in county pay roll system. In basement vault.

**305. Record Book for West Hickory** (Minutes of Board of Aldermen), 1911-22. 1 v. Binding poor. In basement vault.

**306. Tax Book for West Hickory, 1906-19.** 1 v. Handwritten on printed forms. In basement vault.

**307. Record of Inheritance Tax Collections, 1921—.** 2 v. V. for 1923— indexed. Handwritten on printed forms. 1 v., 1921-23, in basement vault; 1 v., 1923—, in first-floor vault.

**308. Tax Foreclosures for County, 1929.** 1 file box. Typed.

**309. Tax Foreclosures for Hickory, 1928-31.** 1 file box. Typed.

**310. Record of Land Sold for Taxes** (mistitled **Judgment Docket**), 1930. 1 v. Typed on printed forms.

**311. Clerk's Book of Fines, 1882-1922.** 1 v. Handwritten on printed forms. Binding poor. In basement vault.

**312. Petitions for Confederate Pensions, no dates.** 1 file box. Typed.

**313. Record of Corporations, 1883—.** 3 v. Each v. indexed. Handwritten and typed. V. for 1883-1908 includes also a record of processioning or partition of lands.

**314. Incorporation Papers, 1901.** 1 carton. In basement vault.

**315. Partnership Records, 1914—.** 1 v. Names listed alphabetically. Handwritten on printed forms.

**316. Records of Partnership, 1914; 1933—.** 1 carton and 1 file box. Handwritten, 1914; typed, 1933—. 1 carton, 1914, in basement vault; 1 file box, 1933—, in first-floor vault.

**317. Powers of Attorney, 1925—.** 1 file box.

**318. Appointments by Corporation Commission, 1915-22; 1926—.** 1 carton and 1 file box. Handwritten and typed. Carton, 1915-22, in basement vault; file box, 1926—, in first-floor vault. Appointments of railroad police.

**319. Homestead Returns, 1925—.** 1 file box. Typed.

**320. Street Assessments, 1932—.** 2 file boxes. Typed.

**321. Lien Docket, 1878-1935.** 2 v. Each v. indexed. Handwritten and typed. Binding and paper poor for earlier v.

**322. Liens** (Pending), 1923—. 1 file box. Typed.

**323. Laborers' Liens, 1878-86; 1922—.** 1 carton and 1 file box. Handwritten and typed. Carton, 1878-86, in basement vault; file box, 1922—, in first-floor vault.

**324. Record of Resales, 1925—.** 3 v. Each v. indexed. Handwritten on printed forms.

**325. Mortgagees' Sales, 1923—.** 1 file box. Typed.



**326. Tax Reports, 1925—.** 1 file box. Typed. License tax reports under Schedule B of State Revenue Law.

**327. Alcohol Permit Applications, 1919.** 2 cartons. In basement vault.

**328. Oaths of Amnesty (Stubs), 1865.** 1 v. Handwritten on printed forms. Binding poor. In basement vault.

**329. Alien Registration Book, 1927.** 1 v. Handwritten on printed forms. Registration certificates of aliens, with picture of each person registered.

**330. Naturalization Papers, 1897-1900.** 1 carton. In basement vault.

**331. Miscellaneous Records, 1874-96.** 1 v. Record of fines and penalties collected, 1874-77; record of tax on seals, 1878-79; list of guardians and wards, 1880-81; list of magistrates, 1887-93; and names of dentists licensed to practice, 1887-96. In basement vault.

**332. Miscellaneous Papers, 1848-1924.** 9 file boxes. Summonses, warrants, subpoenas, miscellaneous papers in criminal cases, bills of costs, petitions, referee's papers, wills, accounts and settlements of fiduciaries, election returns, and other miscellaneous papers.

**333. Inventory Docket, 1861-68; 1874.** 1 v. Contains committees' reports on partitioning estates, also by-laws and record of the First Building and Loan Association of Newton and Hickory, 1874.

## SHERIFF

*All records are in Sheriff's office, first floor of courthouse.*

**401. Miscellaneous Records, 1933—.** 1 file drawer. Includes restraining orders, jury lists, and general correspondence.

## ACCOUNTANT

*All records are in Accountant's office, first floor of courthouse. Accountant also acts as Auditor and Tax Supervisor.*

**601. Miscellaneous Correspondence, 1930—.** 2 file drawers.

**602. Ledger of All County Funds, 1936—.** 1 v. Gives budget for each fund. Typed on printed forms.

**603. Canceled Bonds and Checks, 1930-35.** 1 file drawer.

**604. Duplicate Check Books, 1935—.** 2 v.: 1 v. labeled **General Fund**; 1 v. labeled **Welfare Fund**. Typed.

**605. Bills Paid, 1934—.** 2 file drawers. Alphabetically arranged.

**606. Tax Scrolls, 1926—.** 40 v. Alphabetically arranged. Typed on printed forms. See also Register of Deeds, no. 119.

**607. Tax Abstracts, 1926—.** 150 v. Alphabetically arranged. Handwritten on printed forms. See also Register of Deeds, no. 118.



**608. Card Record of Taxes, 1926-32.** 4 card file drawers. Alphabetically arranged. Gives amounts due and paid by each taxpayer.

**609. Tax Receipt Books, 1926—.** 150 v. Alphabetically arranged. Typed on printed forms. See also Register of Deeds, no. 120.

**610. Duplicate Receipts (for Tax Collections), 1931—.** 18 file boxes.

**611. Justice of the Peace Monthly Reports, 1934—.** 1 file drawer. Handwritten and typed on printed forms.

### SUPERINTENDENT OF SCHOOLS

*All records are in Superintendent's office, first floor of courthouse, and in basement vault; in office unless otherwise indicated.*

**751. Minutes of Board of Education, 1885—.** 2 v. 1 v., 1926—, indexed. Handwritten, 1885-1925; typed, 1926—. 1 v., 1885-1925, in basement vault; 1 v., 1926—, in office.

**752. Principals' Reports, 1914-35.** 10 file drawers. Annual reports, 1914-35; high school and elementary school reports, 1929-31; statistical reports for Negro schools, 1921-31; and final reports, 1932-33.

**753. High School and Elementary Reports (of Teachers), 1923-29.** 1 file drawer.

**754. Home Economics Reports, 1928-35.** 1 file drawer.

**755. Library Reports, 1932—.** 1 file drawer.

**756. State and Federal Reports on Emergency Relief Administration Teachers, 1933-35.** 2 file drawers.

**757. Reports of Teachers' Training Department, 1928-35.** 1 file drawer. Summer school reports and ratings of teachers.

**758. Teachers' Certificates (White and Negro), 1922-35.** 2 file drawers. Includes also teachers' contracts.

**759. Census Reports, 1921-34.** 2 file drawers. Census cards for white and Negro school children.

**760. District School Charters and Reports, 1933—.** 2 file drawers. Includes record of rural supervisors' salaries and summer school reports.

**761. Deeds for School Property, 1902-35.** 1 file drawer.

**762. County Maps and Plans (of School Districts), 1928-35.** 2 file drawers.

**763. Insurance Policies (for School Buildings), 1932-35.** 1 file drawer.

**764. Bus Drivers' Licenses and Reports, 1926—.** 3 file drawers.

**765. School Budgets, 1932-35.** 1 file drawer. Rating sheets and state vouchers.

**766. Audits and Budgets (Record of), 1933-35.** 2 file drawers.

**767. Financial Reports, 1933.** 1 file drawer.

**768. Petitions and Resolutions** (for Buildings and Supplies), 1928-35. 2 file drawers.

**769. Bonds and Notes**, 1932-35. 1 file drawer.

**770. Contracts**, 1931-34. 1 file drawer. Contracts for construction and repair of buildings, bus expenses, bus drivers' insurance, and janitors' services.

**771. Paid Vouchers, Paid Bills, and Receipts**, 1921-35. 9 file drawers.

**772. Vouchers** (of State Settlements of Bills), 1933-35. 2 file drawers.

**773. Miscellaneous Papers**, 1928-35. 1 file drawer. Includes rules and instructions for teachers, lists of pupils, standard tests, record of transportation of substitute teachers, and vouchers for wood and coal.

### **SUPERINTENDENT OF PUBLIC WELFARE**

*All records are in Superintendent's office, basement of courthouse.*

**851. Miscellaneous Correspondence**, 1925—. 3 file drawers. Alphabetically arranged.

**852. Family Records** (of Relief Clients), 1935—. 3 file drawers. Alphabetically arranged.

**853. Case Histories** (Active, of Relief Clients), 1925—. 5 file drawers. Alphabetically arranged.

**854. Case Histories** (Inactive), 1935—. 1 file drawer. Alphabetically arranged.

**855. Mothers' Aid Records**, 1927—. 1 file drawer. Alphabetically arranged.

**856. Child Labor Certificates**, 1927—. 1 file drawer. Alphabetically arranged.

**857. Juvenile Court Records**, 1925—. 1 file drawer. Alphabetically arranged. Includes also correspondence relative to juvenile delinquency.

**858. Paid Bills**, 1932—. 3 file drawers.



## CHATHAM COUNTY

Formed, 1770, from Orange County. Named for William Pitt, Earl of Chatham. In eastern piedmont section of state; area: 696 square miles. Population: 1850—18,449; 1900—23,912; 1930—24,177, of whom 16,159 were white and 8,018 Negro. Chief crops: corn, wheat, and cotton.

Pittsboro, county seat. First courthouse, wood, built shortly after 1770, about one-half mile from site of present one.

Present courthouse two-story, red brick building, built in 1882. Exterior dimensions: 91' x 56' x 56'. On first floor: offices of Clerk, Register, Sheriff, Auditor, and Superintendent of Schools, grand jury room, and one vacant room. On second floor: courtroom and balcony. Attic used for storing old records. In basement: furnace and vaults.

Current records of Clerk and Register kept in fireproof vaults adjacent to respective offices. A few non-current records are in basement storage vaults beneath offices. Majority of non-current file papers of Clerk's office are in attic of courthouse. Storage conditions in vaults good, but records in attic are difficult of access and exposed to danger from vermin, rodents, fire, and theft. Auditor's records are well protected in vault adjacent to office and in safe in office. Records of other offices well cared for in standard filing equipment.

No known loss of records through fire or otherwise.

County has no separate Tax Supervisor or Tax Collector. Bank of Pittsboro acts as Treasurer. There is no full-time Superintendent of Health, but county employs a Health Nurse. Auditor acts as Accountant, but keeps no separate records in latter capacity. Coroner keeps no records.

Survey conducted by Mr. Willie Brooks, Miss Camille Carroll, and Mrs. Mattie Lanus under supervision of Mrs. Betsey L. Cordon and Mrs. Annette S. Tinsley.

**HISTORICAL COMMISSION ARCHIVES**

**1. Land Entries, 1778-96.** 2 v. 1 v., 1786, labeled **Entry Book**. Binding and paper poor and writing faded for v. for 1786.

**2. Minutes, Court of Pleas and Quarter Sessions, 1774-79; 1781-85; 1790-1800; 1811-58; 1860-61.** 12 v. Binding poor for v. for 1794-1800. See also Clerk of Superior Court, no. 201.

**3. Appearance, Reference, and Trial Docket, Court of Pleas and Quarter Sessions, 1774-79.** 1 v. Binding and paper poor. 80 pp. See also Clerk of Superior Court, nos. 202 and 203.

**4. Minutes in Equity, Superior Court, 1821-42.** 1 v. See also Clerk of Superior Court, no. 253.

**5. Will Book, 1798-1857.** 4 v. Writing faded. Original wills mounted in bound v. See also no. 6 and Clerk of Superior Court, no. 286.

**6. Wills, Inventories, Sales of Estates, and Deeds, 1790-99.** 1 v. Originals mounted in bound v. See also no. 5; Register of Deeds, no. 105; and Clerk of Superior Court, nos. 286, 297, and 306.

**7. Inventories of Estates, 1795-1812.** 1 v. See also Clerk of Superior Court, no. 296.

**8. Miscellaneous Material, 1775-1868.** 1 MS. box. Land surveys, 1785-1830; order to appear at court, 1775; indenture of apprenticeship, 1868; inventory of estate, 1841; mercantile account book, 1811.

**REGISTER OF DEEDS**

*Records are in first-floor vault and basement vault, Register's office; in courthouse attic; and in first-floor and basement vaults, Clerk's office. In first-floor vault, Register's office, unless otherwise indicated.*

**101. Registry Book** (title varies), 1771—. 219 v.: irregularly lettered. Indexed in nos. 102-104. Handwritten, 1771-1909; typed, 1910—. Includes all property conveyances and encumbrances; after 1876 different types usually recorded in separate v. with contents indicated on each v. One v. is titled **Record of Deeds**, but includes only plats.

**102. Cross Index to Deeds, 1771—.** 9 v.: numbered 0-5, with 2 v. each numbered 0, 2, and 3. Index to real estate deeds, and prior to 1880 to mortgages, in no. 101. New indexing system being prepared at time of survey (1936).

**103. Cross Index to Mortgages, 1880—.** 8 v.: numbered 2-9 with 2 v. numbered 2 and with no v. 6. Indexes real estate mortgages, and prior to 1913 chattel mortgages, in no. 101. Mortgages prior to 1880 indexed in no. 102.

**104. Cross Index to Chattel Mortgages, 1913—.** 5 v.: numbered 1-5. Index to chattel mortgages in no. 101. Typed. See also nos. 102 and 103.



**105. Original Instruments**, 1785-1800; 1803-04; 1808-1927. 37 file boxes, 2 bundles, and 38 loose papers. Includes original deeds, mortgages, bills of sale, chattel instruments, land grants, powers of attorney, and other miscellaneous papers. 38 loose bills of sale, 1785-1800, in courthouse attic; 2 bundles and 37 file boxes, 1785, 1797, 1799-1800, 1803-04, 1808-1927, in Register's first-floor vault. See also Historical Commission Archives, no. 6; and Clerk of Superior Court, no. 369.

**106. County Tax Liens**, 1933-34. 1 v. Indexed. Typed. See also Auditor, no. 564.

**107. United States Tax Lien Index**, 1925—. 2 v. Each v. indexed. List of notices and cancellations of United States internal revenue tax liens.

**108. Register Book** (of State Land Grants), 1840-58. 1 v.

**109. Minute Book of County Commissioners**, 1874—. 8 v.: 2 v., 1874-90, not numbered; 6 v., 1890—, numbered 2-7. Includes bonds and, after 1924, official reports of county officers. See also no. 112.

**110. Commissioners' Original Minutes and Papers**, 1868—. 72 bundles and 8 file boxes. 72 bundles, 1868-1917, in courthouse attic; 8 file boxes, 1917—, in Register's first-floor vault.

**111. Accounts Audited by Board of County Commissioners**, 1868-85. 1 v. General county expenses, witness tickets, and poorhouse orders. In Clerk's basement vault.

**112. Official Reports**, 1875-1924. 2 v. Periodic financial reports of county officers. Recorded after 1924 in no. 109.

**113. Workhouse Orders Issued**, 1897. 1 v. List of orders on Treasurer issued for maintenance of county workhouse. In courthouse attic.

**114. Record of High School Vouchers**, 1909-16. 2 v. In courthouse attic.

**115. Stubs of County Checks**, 1896-97. 2 v. In courthouse attic.

**116. Account of Outside Poor and Lunatics**, 1879-97; 1903-32. 3 v. Each v. indexed.

**117. County Orders**, 1878-80. 1 v. List of warrants drawn on County Treasurer. In courthouse attic. See also no. 118.

**118. Warrant Register**, 1920-27. 1 v. Records of warrants issued on County Treasurer. See also no. 117.

**119. Treasurer's Account Book; Treasurer's Record**, 1900-02; 1910-30. 5 v. Each v. indexed. See also no. 128 and Auditor, no. 554.

**120. Treasurer's Book of Fines and Forfeitures Received** (from Clerk of Superior Court), 1896-97. 1 v.

**121. School Vouchers**, 1909-16. 1 v. In courthouse attic.

**122. Road Accounts**, 1911-16. 1 v.

**123. Appointments of Road Overseers**, 1869-82. 1 v. Indexed.



**124. Tax List, 1879-1932.** 107 v.: 25 v., 1915-16, 1918-32, in Register's first-floor vault; 82 v., 1879-1930, in courthouse attic. See also Clerk of Superior Court, no. 351.

**125. Record of Taxes for Mortgagees, 1931-34.** 1 v. Indexed.

**126. Duplicate Tax Receipts, 1927-28.** 40 v. In courthouse attic.

**127. Record of Accounts (Sheriff's), 1878-92.** 1 v. Indexed. See also no. 128.

**128. Journal (Sheriff's and Treasurer's Accounts), 1903-25.** 1 v. Handwritten and typed. See also nos. 119 and 127.

**129. Record of Elections, 1887-1922.** 4 v. See also Clerk of Superior Court, no. 328.

**130. Marriage Register, 1851—.** 5 v. Each v. indexed. See also Clerk of Superior Court, no. 316.

**131. Marriage Licenses; Marriage License Applications, 1929—.** 3 v. Lists of marriage licenses issued and of minors' applications for licenses.

**132. Marriage Licenses, 1868—.** 4 shelves (in cabinet) and 7 file boxes. 4 shelves, 1868-1919, in courthouse attic; 7 file boxes, 1919—, in first-floor vault, Clerk's office. See also Clerk of Superior Court, no. 316.

**133. Vital Statistics—Births, 1914-34.** 22 v.: numbered 1-22. Each v. indexed; also indexed in no. 134.

**134. Index to Vital Statistics—Births, 1914-34.** 1 v. Index to no. 133.

**135. Vital Statistics—Deaths, 1913-34.** 18 v.: numbered 1-18. Indexed in no. 136.

**136. Index to Vital Statistics—Deaths, 1913-34.** 1 v. Index to no. 135.

**137. Meridian Report, 1899-1912.** 1 v.

### CLERK OF SUPERIOR COURT

*All records are in Clerk's first-floor and basement vaults and in courthouse attic; in first-floor vault unless otherwise indicated.*

**201. Minute Docket, Court of Pleas and Quarter Sessions, 1858-68.** 2 v. In basement vault. See also Historical Commission Archives, no. 2.

**202. Appearance Docket, Court of Pleas and Quarter Sessions, 1818-21; 1839-54; 1856-67.** 4 v. See also no. 203 and Historical Commission Archives, no. 3.

**203. Trial Docket, Court of Pleas and Quarter Sessions, 1793-96; 1800-16; 1818-21; 1839-66.** 8 v. Includes also appearance docket, 1793, 1800-16, 1818-20; reference docket, 1794, 1805-16; scire facias docket, 1817-29; and execution docket, 1808-09. V. for 1861-66 includes also merchant's accounts, 1833-42, and a record of tavern licenses and taxes, 1842. V. for 1818-21 has binding in very poor condition, paper poor, and writing faded. 7 v., 1793-96, 1800-16, 1818-21,



1839-50, 1861-66, in basement vault; 1 v., 1850-61, in first-floor vault. See also Historical Commission Archives, no. 3. For trial papers of Court of Pleas and Quarter Sessions, see nos. 206-213, 227, 228, 236, 237, 239, 247, 249-251, 314, and 369.

**204. Execution Docket, Court of Pleas and Quarter Sessions,** 1826-34; 1842-53; 1858-64; 1866-68. 6 v. V. average 24" x 12" x 3". 1 v., 1842-53, in first-floor vault; 5 v., 1826-34, 1858-64, 1866-68, in basement vault. See also no. 203.

**205. State Docket, Court of Pleas and Quarter Sessions,** 1824-66. 2 v. Includes also recognizance docket, 1824-49. Writing faded and paper poor in v. for 1824-49. In basement vault. For criminal papers of Court of Pleas and Quarter Sessions, see nos. 206, 245-248, and 369.

**206. Bail, Survey, Appeal, and Appearance Bonds, Superior Court and Court of Pleas and Quarter Sessions,** 1772-96; 1800-80. 20 bundles. See also nos. 207, 243, and 369.

**207. Appearance Bonds, Court of Pleas and Quarter Sessions,** 1763-93. 13 bundles. In courthouse attic.

**208. Prosecution Bonds, Court of Pleas and Quarter Sessions,** 1788-1801. 14 bundles. In courthouse attic. See also no. 314.

**209. Writs in Civil Actions, Court of Pleas and Quarter Sessions and Superior Court,** 1803-64. 6 bundles. In courthouse attic. See also nos. 211-213.

**210. Appeals, Court of Pleas and Quarter Sessions,** 1786-90. 1 bundle. In courthouse attic.

**211. Writs in Actions for Debt, Court of Pleas and Quarter Sessions,** 1802-67. 8 bundles. In courthouse attic.

**212. Writs of Capias ad Satisfaciendum, Court of Pleas and Quarter Sessions,** 1787-93. 9 loose items. Writs of arrest for debt. In courthouse attic.

**213. Writs of Habeas Corpus, Court of Pleas and Quarter Sessions,** 1862-65. 1 bundle. In courthouse attic.

**214. Minute Docket, Superior Court,** 1816-23; 1827-52; 1867—. 28 v.: irregularly lettered. Handwritten, 1816-23, 1827-52, 1867-1928; typed, 1929—. 8 v., 1816-23, 1827-52, 1867-74, in basement vault; 20 v., 1867—, in first-floor vault.

**215. Judges' Appearance Docket, Superior Court,** 1926. 2 v. Entries on only 6 pp. of each v. In basement vault.

**216. Summons Docket, Superior Court,** 1868—. 4 v. Each v. indexed; also indexed, 1918—, in no. 218. Handwritten, 1868-1921; handwritten on printed forms, 1922—.

**217. Summons Docket—Tax Foreclosures, Superior Court,** 1929—. 1 v. Indexed in no. 218. Typed on printed forms.

**218. Cross Index to Summons Docket, Superior Court,** 1918—. 1 v. Index to nos. 216 and 217.

**219. Summons Docket, Superior Court,** 1913—. 9 file boxes. Filed serially by case number. Papers in pending civil cases.



**220. Prosecution Bonds** (no title), **Superior Court**, 1822-35; 1840-43. 2 v. Handwritten on printed forms. Binding gone and paper poor for 1 v. In basement vault.

**221. Trial Docket, Superior Court**, 1821-62. 2 v. Includes also appearance docket, 1821-44.

**222. Civil Issues Docket, Superior Court**, 1856-65; 1882-98; 1907-18. 6 v. 4 v., 1856-65, 1882-98, 1907-18, handwritten; 2 v., 1896-98, handwritten and typed. Binding and paper poor and writing faded in v. for 1856-65. 3 v., 1856-65, 1896-98, in basement vault; 3 v., 1882-98, 1907-18, in first-floor vault.

**223. Judgment Docket, Superior Court**, 1868—. 17 v.: lettered A-P with 2 v. lettered B. Indexed in nos. 224 and 225. V. average 24" x 18" x 3½".

**224. Cross Index to Judgments, Superior Court**, 1868—. 6 v.: irregularly numbered. Index to civil judgments in no. 223. Handwritten.

**225. Cross Index to Criminal Judgments, Superior Court**, 1895—. 1 v. Index to criminal judgments in no. 223.

**226. Judgment Rolls, Superior Court**, 1868—. 229 file boxes. Filed serially by case number. Includes also criminal papers and some accounts of fiduciaries. For other civil and criminal papers of Superior Court, see nos. 206, 220, 227, 230, 232, 233, 235-237, 239, 240, 243, 245-252, and 263.

**227. Judgments, Superior Court and Court of Pleas and Quarter Sessions**, 1828-68. 1 file box. In courthouse attic.

**228. Depositions, Superior Court and Court of Pleas and Quarter Sessions**, 1789-99; 1806-60. 18 bundles. See also nos. 314 and 369. In courthouse attic.

**229. Statement of Account of E. M. Fearrington with Bank of Pittsboro, Superior Court**, 1916-18. 2 pamphlets. Typed. Exhibit in case before Superior Court.

**230. Petitions for Divorce, Superior Court**, 1844-66. 2 bundles. In courthouse attic.

**231. Judgment Docket—Land Tax Sales, Superior Court**, 1929—. 2 v. Indexed in no. 234. Typed on printed forms.

**232. Land Tax Sales—Summonses, Superior Court**, 1934—. 5 file boxes. Filed serially by case number.

**233. Land Tax Sales—Judgments, Superior Court**, 1929—. 6 file boxes. Indexed in no. 234.

**234. Cross Index to Judgments—Land Tax Sales, Superior Court**, 1929—. Index to nos. 231 and 233.

**235. Sci. Fa. Bonds, Superior Court**, 1827; 1831; 1836; 1848; 1868. 5 items. In courthouse attic.

**236. Writs of Scire Facias and Executions of Judgments, Superior Court and Court of Pleas and Quarter Sessions**, 1772-74; 1778-99; 1804-93. 3 file boxes. In courthouse attic. See also nos. 239 and 369.



**237. Promissory Notes, Writs, Judgments, and Bank Notes, 1770-97; 1808-57.** 5 bundles and 1 file box. In courthouse attic.

**238. Execution Docket, Superior Court, 1816-39; 1851-74.** 4 v. 2 v., 1851-61, 1868-74, 24" x 12" x 3". 2 v., 1816-39, 1861-68, in poor condition. In basement vault.

**239. Executions for Sale of Property under Judgment, Superior Court and Court of Pleas and Quarter Sessions, 1800-69.** 5 bundles. In courthouse attic. See also nos. 236 and 369.

**240. Costs Due (Civil Cases), Superior Court, 1926—.** 4 file boxes. Filed serially by case number. Papers in cases in which bills of costs have not been paid.

**241. State Docket; Criminal Docket, Superior Court, 1849-92; 1894-1902; 1915-28.** 6 v. 3 v., 1868-84, 1884-92, 1894-98, in basement vault; 3 v., 1849-68, 1898-1902, 1915-28, in first-floor vault.

**242. Recognizance Docket, Superior Court, 1816-30.** 1 v. In basement vault.

**243. Recognizance Bonds, Superior Court, 1775-98; 1811-83.** 7 bundles. In courthouse attic. See also no. 206.

**244. Nol. Pros. Docket, Superior Court, 1905-07.** 1 v.

**245. Criminal Papers, Superior Court and Court of Pleas and Quarter Sessions, 1772-90; 1808-1905.** 3 file boxes. Warrants, indictments, subpoenas, and other statements. In courthouse attic. See also nos. 226, 248, and 329.

**246. Warrants, Superior Court and Court of Pleas and Quarter Sessions, 1771-98; 1800-96.** 5 bundles. In courthouse attic. See also no. 248.

**247. Subpoenas—Civil and Criminal, Superior Court and Court of Pleas and Quarter Sessions, 1773-75; 1780-1899; 1903; 1907; 1913.** 2 file boxes. In courthouse attic. See also no. 264.

**248. Capiases, Superior Court and Court of Pleas and Quarter Sessions, 1774-1893.** 3 file boxes. Includes also other criminal papers. In courthouse attic. See also no. 246.

**249. Writs of Attachment, Superior Court and Court of Pleas and Quarter Sessions, 1775-1868.** 17 bundles. Arranged alphabetically. See also nos. 314 and 369. In courthouse attic.

**250. Writs of Replevin, Superior Court, 1846-67.** 1 bundle. In courthouse attic.

**251. Declarations of Ejectment, Superior Court and Court of Pleas and Quarter Sessions, 1787-96; 1810-64.** 8 bundles. In courthouse attic.

**252. Criminal Cases to Report, Superior Court, 1936.** 1 file box. Papers in pending criminal cases; bills of costs against defendants found to be insolvent; and bail bonds.

**253. Equity Minute Docket, Superior Court, 1849-55; 1859-68.** 2 v. Binding very poor, writing faded, and paper



very poor in v. for 1849-55. 1 v., 1849-55, in basement vault; 1 v., 1859-68, in first-floor vault. See also Historical Commission Archives, no. 4.

**254. Equity Trial Docket, Superior Court, 1854-67.** 2 v. 1 v., 1854-57, in basement vault; 1 v., 1859-67, in first-floor vault.

**255. Equity Execution Docket, Superior Court, 1860-68.** 1 v. Indexed.

**256. Special Proceedings Docket, Superior Court, 1895-1913; 1922—.** 3 v. V. for 1895-1913 indexed in v.; v. for 1922— indexed in no. 257. Handwritten.

**257. Cross Index to Special Proceedings, Superior Court, 1922—.** Index to no. 256.

**258. Equity and Special Proceedings Papers, Superior Court and Court of Pleas and Quarter Sessions. 1771-1915.** 54 bundles and 1 wooden box. See also nos. 259, 369, and 372. In courthouse attic.

**259. Special Proceedings, Superior Court, 1920—.** 8 file boxes. 1 file box, 1920-21, filed serially by case number. See also nos. 258 and 372.

**260. Orders and Decrees, Superior Court, 1870—.** 9 v.: lettered A-J with no v. I. Each v. indexed. V. average 24" x 12" x 3".

**261. Orders and Decrees, Superior Court and Court of Pleas and Quarter Sessions, 1862-64.** 3 bundles. In courthouse attic.

**262. Affidavits, Superior Court and Court of Pleas and Quarter Sessions, 1793-1889.** 12 bundles. In courthouse attic.

**263. Miscellaneous, 1932—.** 1 file box. Vouchers, transcripts of judgments, and other papers held for payment of fees.

**264. Old Court Papers, Superior Court, 1903-21.** 5 file boxes. Arranged chronologically. Returned checks and accounts of Clerk with Bank of Pittsboro, civil papers, bills of costs, summonses, subpoenas, and accounts of guardians and administrators. In basement vault.

**265. Cash Book (Clerk's) 1918—.** 4 v. Fees received from probate of deeds, mortgages, etc. V. average 24" x 12" x 2".

**266. Record of Fees Received by Clerk of Superior Court (no exact title), 1926-30.** 1 v.

**267. Fees of Probate Judge and Clerk of Superior Court, 1869-74.** 1 v.

**268. Clerk's Receipt Book (no exact title), 1920-22.** 1 v.

**269. Record of Jurors, Superior Court, 1893—.** 4 v. Arranged alphabetically in v. for 1913-25. 1 v., 1912-17, in basement vault; 3 v., 1893—, in first-floor vault.

**270. Jurors' Tickets, Superior Court, 1932-33.** 3 v. Handwritten on printed forms. See also no. 370. In basement vault.



**271. Lists of Jurors, Superior Court and Court of Pleas and Quarter Sessions, 1796-99; 1881-83.** 2 bundles. In courthouse attic.

**272. Collection and Disbursement Record, 1929—.** 2 v.

**273. Witness Tickets, Superior Court and Court of Pleas and Quarter Sessions, 1800-90.** 1 file box. See also no. 370. In courthouse attic.

**274. Reports of Grand Jury, Superior Court, 1928—.** 1 file box. See also no. 337. In basement vault.

**275. Criminal Docket, Inferior Court, 1878-85.** 1 v. 24" x 18" x 3".

**276. Rough Criminal Docket, Inferior Court, 1878-85.** 1 v.

**277. Execution Docket, Inferior Court, 1878-85.** 1 v.

**278. Criminal Docket, County Court, 1929—.** 1 v. Handwritten, 1929-34; typed, 1935—.

**279. Criminal Cases, County Court, 1929—.** 15 file boxes. Filed serially by case number.

**280. Justices' Criminal and Civil Docket (title varies), 1869-76; 1887-1934.** 12 v. Handwritten on printed forms. 1 v., 1869-72, in first-floor vault; 11 v., 1873-76, 1887-1934, in basement vault.

**281. Justice of the Peace Returns, 1920—.** 2 file boxes. Includes also Coroner's reports of inquests. In basement vault.

**282. Inquests, 1791-97.** 3 loose items. See also no. 281. In courthouse attic.

**283. Miscellaneous Summonses, 1802; 1822; 1869-1909.** 1 bundle. Summonses for jurors to lay off roads, 1802; summonses to Wardens of the Poor, 1822; summonses for relief, 1869-1909; summonses of magistrates, 1904. In courthouse attic.

**284. Record of Wills, 1794—.** 11 v.: lettered A-J with 2 v. lettered I. Indexed in no. 285.

**285. Cross Index to Wills, 1794—.** 2 v. Index to no. 284. V. average 24" x 18" x 3".

**286. Original Wills, 1774—.** 18 file boxes. Filed alphabetically. One box contains old wills not recorded or indexed, 1774-1919. See also Historical Commission Archives, nos. 5 and 6.

**287. Guardians' Bonds, 1871-1907.** 3 v. Each v. indexed; also cross-indexed in no. 295. Guardians' bonds after 1907 recorded in no. 291. Handwritten on printed forms. In basement vault.

**288. Guardian Bonds, 1780-92; 1797; 1800-75.** 30 bundles. Handwritten and handwritten on printed forms. See also no. 372. In courthouse attic.

**289. Administrators' Bonds, 1867-68; 1876-97.** 4 v. Each v. indexed; also indexed in no. 295. Administrators' bonds after 1897 recorded in no. 292.



**290. Administrators' Bonds, 1771-97.** 4 bundles. See also nos. 312 and 372. In courthouse attic.

**291. Record of Guardians, 1906—.** 2 v. Each v. indexed; also indexed in no. 295. Handwritten on printed forms, 1906-21; handwritten and typed on printed forms, 1921—. For appointment of guardians prior to 1906, see no. 287.

**292. Record of Administrators, 1896—.** 5 v.: numbered 1-5. Each v. indexed; also indexed in no. 295. Handwritten on printed forms. For appointment of administrators prior to 1896, see no. 289.

**293. Petition for Relief by Appointment of Administrators and Guardians, 1800-45.** 1 bundle. In courthouse attic.

**294. Record of Executors, 1868-1903; 1915—.** 2 v. V. for 1868-1903 titled **Appointment of Executors**. Each v. indexed; also indexed in no. 295.

**295. Cross Index to Executors, Administrators, and Guardians, 1867—.** 1 v. Index to nos. 287, 289, 291, 292, and 294.

**296. Inventory and Sale of Estates** (title varies), 1821-50; 1857-68. 7 v. Each of v. for 1862-68 indexed. 4 v., 1827-36, 1841-50, 1862-68, in basement vault; 3 v., 1821-28, 1834-41, 1857-62, in first-floor vault. See also Historical Commission Archives, no. 7.

**297. Inventories of Estates, 1773-99; 1801-90.** 1 file box and 30 bundles. Inventories of estates and accounts of returns of sales of estates. See also no. 312 and Historical Commission Archives, no. 6. File box in Clerk's first-floor vault; bundles in courthouse attic.

**298. Petitions, 1804-88.** 5 bundles and 4 loose items. Petitions and other papers relating to settlements of estates. In courthouse attic.

**299. Petitions for Division of Land, 1792-1867.** 14 bundles. See also nos. 314 and 369. In courthouse attic.

**300. Writs of Procession, 1788-94; 1842-58.** 2 bundles. Writs ordering the partition of lands. In courthouse attic.

**301. Dowers** (Petitions for), 1781-1862. 1 file box. See also no. 314. In courthouse attic.

**302. Reports of Commissioners to Allot Widows' Year's Support, 1898.** 1 v. Indexed. Handwritten on printed forms.

**303. Widows' Year's Support, 1820-92; 1921-25.** 1 wooden box and 1 file box. Includes also accounts and inventories, 1921-25. 1 box, 1820-92, in attic; 1 file box, 1921-25, in basement vault.

**304. Guardians' Returns, 1800-42.** 2 v. 1 v., 1800-29, titled **Guardians' Book of Accounts**. V. for 1800-29 indexed. Binding poor for v. for 1800-29. In basement vault.

**305. Guardians' Accounts and Returns, 1800-92.** 26 bundles. In courthouse attic. See also no. 264.



**306. Accounts of Sales of Estates, 1775-1800.** 11 bundles. In courthouse attic. See also Historical Commission Archives, no. 6.

**307. Record of Accounts** (of Fiduciaries), 1848-57; 1868—. 11 v.: 1 v., 1848-57, not lettered; 10 v., 1868—, lettered A-J. Each v. indexed. Includes also inventories and accounts of sale of estates. See also no. 369. V. average 24" x 18" x 3¼".

**308. Record of Settlements** (of Fiduciaries), 1870—. 5 v.: lettered A-E. Each v. indexed.

**309. Final Settlements** (of Fiduciaries), 1795-1860. 2 bundles. In courthouse attic.

**310. Orders of Sale of Estates, 1785-98.** 60 items. In courthouse attic.

**311. Orders, Executions, Bills, and Accounts of Sale of Estates, 1775-1869.** 1 file box. In courthouse attic.

**312. Reports of Commissioners and Administrators' Bonds, 1803-85.** 2 file boxes. Reports of Commissioners on final accounts of administrators, administrators' bonds, accounts, reports of estates, and inventories of estates. Includes also road bonds and appointment of overseers, 1806-82. In courthouse attic.

**313. Citations to Guardians, Court of Pleas and Quarter Sessions, 1786-93.** 6 items. In courthouse attic.

**314. Miscellaneous Papers, Court of Pleas and Quarter Sessions, 1771-95.** 20 bundles. Petitions for division of lands; attachments for debt; plats, 1790 (plats made for the Court); depositions; citations; bond of collectors and entry takers; bonds for issuance of writs; division of estate (Nathan Powell's land); injunctions; commissioners' report of division of land; land entry, 1793; statement of account, 1790; election returns for representatives for Congress, 1795-96; dower rights, 1799; blacksmith account, 1791. In courthouse attic.

**315. Docket, Probate Court, 1868-1902.** 1 v. Indexed. Petitions for year's support; petitions to sell personal property.

**316. Marriage Bonds and Licenses, 1773-1850.** Approximately 675 items. Arranged in rough alphabetical order by surname of groom. In courthouse attic. See also Register of Deeds, nos. 130 and 132.

**317. Apprentice Bonds, 1874-1920.** 2 v. Each v. indexed. Handwritten on printed forms. 1 v., 1874-87, in basement vault; 1 v., 1887-1920, in first-floor vault. See also no. 318.

**318. Apprentice Indentures, 1894-1916.** 1 v. Handwritten on printed forms. See also no. 317.

**319. Indenture and Apprentice Bonds, 1784-1857.** 10 bundles. In courthouse attic.

**320. Bastard Bonds, 1779-98.** 11 items. In courthouse attic.

**321. Proceedings of Board of Superintendents of Common Schools, 1841-64.** In basement vault. See also Superintendent of Schools, no. 751.



**322. School Rolls, 1846-47.** 1 bundle. In courthouse attic.

**323. Petitions for Roads, 1784-99.** 4 bundles. Petitions to Court of Pleas and Quarter Sessions for creation of public roads. In courthouse attic.

**324. Petitions for Mills, 1807-65.** 1 bundle. Petitions to Court of Pleas and Quarter Sessions to authorize establishment of public mills. In courthouse attic.

**325. Permanent Registration, 1902-08.** 2 v. Each v. arranged by township and alphabetically within each township.

**326. Registration Books, 1924; 1930; 1932-33.** 10 v. Arranged alphabetically by name and township. In basement vault.

**327. Poll Books, 1930-33.** 60 v. Arranged alphabetically by township. In basement vault.

**328. Record of Elections, 1884-1904; 1928—.** 4 v. Each v. indexed. In first-floor vault. See also Register of Deeds, no. 129.

**329. Election Returns, 1922-33.** 3 file boxes. Includes also a few criminal papers, subpoenas, and writs of scire facias for 1929. In basement vault. See also no. 314.

**330. Report of Campaign Expenses, 1916-34.** 1 file box. In basement vault.

**331. Lunacy Docket, 1899—.** 2 v. 1 v., 1899-1920, labeled **Record of Inquisition of Lunacy.** Each v. indexed. Handwritten on printed forms. V. average 24" x 18" x 2".

**332. Writs of Lunacy, 1839-66.** 2 bundles. In courthouse attic.

**333. List of Magistrates, 1893-1901.** 1 v. Arranged by township.

**334. Record of Magistrates, 1893-1920; 1923—.** 4 v. Includes also appointments of notaries public. Handwritten on printed forms. See also no. 333.

**335. Bonds of Justices of the Peace, 1877-78.** 1 bundle. In courthouse attic.

**336. Certificates Appointing Notaries Public and Justices of the Peace, 1932.** 1 file box. In basement vault.

**337. Oaths of County Officials, 1903—.** 1 file box. Arranged chronologically. Includes also appointments of railroad policemen and reports of the grand jury. In basement vault. See also no. 373.

**338. Register of Deeds' Bonds, 1827-1904.** 1 bundle. In courthouse attic.

**339. Bonds of Clerk of Court, 1807-54.** 2 bundles. In courthouse attic.

**340. Sheriff's Bonds, 1807-1904.** 1 bundle. In courthouse attic.

**341. Tax Collector's Bonds, 1815-50.** 1 bundle. In courthouse attic.



- 342. Coroner's Bonds, 1827-68.** 2 bundles. In courthouse attic.
- 343. Constable's Bonds, 1788-98.** 2 bundles. See also no. 372. In courthouse attic.
- 344. Bonds for Treasurer of Public Buildings, 1829; 1843.** 2 items. In courthouse attic.
- 345. Standard Keeper's Bonds, 1860.** 2 items. In courthouse attic.
- 346. Tavern Bonds, 1773-95; 1833-34.** 8 items. In courthouse attic.
- 347. Accounts Audited by Board of County Commissioners.** See Register of Deeds, no. 111.
- 348. Record of Amounts Paid for Indigent Children, 1922-26.** 1 v.
- 349. Insolvents, 1795-99.** 5 items. Certificates of release from payment of taxes due to insolvency. In courthouse attic.
- 350. Canceled County Bonds, 1801-63.** 2 bundles. In courthouse attic.
- 351. List of Taxpayers, 1866.** 1 v. Arranged alphabetically by township. See also Register of Deeds, no. 124.
- 352. Inheritance Tax Record, 1923—.** 1 v. Indexed.
- 353. Tax Collection Record, 1925—.** 1 v. Record of collection of state court process tax.
- 354. Record of Incorporations, 1889—.** 4 v. Each v. indexed. V. for 1889-1919, 24" x 18" x 3", 800 pp.
- 355. Partnership Record, 1913-20.** 1 v. Arranged alphabetically.
- 356. Surveys by Order of the Court, 1816-46.** 4 bundles. Surveys of rivers for navigation and for maps. In courthouse attic.
- 357. Record of Homestead Returns, 1888-1918.** 1 v. Indexed.
- 358. Lien Docket, 1875—.** 1 v. Indexed. 24" x 18" x 3".
- 359. Report of Sales of Land under Deeds of Trust and Mortgage Deeds, 1923—.** 2 v. Each v. indexed.
- 360. Accounts of Sale of Land at Public Auction, 1782-1929.** 74 items. In courthouse attic.
- 361. Orders, Summonses, and Publications, Land Tax Sales, 1933—.** 1 v. Indexed. Handwritten on printed forms.
- 362. Hunter's License Record, 1924-27.** 1 v. Handwritten on printed forms.
- 363. Register of Physicians and Surgeons (no exact title), 1899—.** 4 v. Stubs of certificates issued. Handwritten on printed forms.
- 364. Nurses' Certificates of Registration (no exact title), 1918—.** 1 v. Only 5 entries. Handwritten on printed forms.
- 365. Appointments, 1792-1871.** 2 bundles. Appointments of railroad police officers, commissioners of affidavits, etc. In courthouse attic.

**366. Confederate Papers, Court of Pleas and Quarter Sessions, 1863-65.** 1 bundle (about 30 items). Appointments of officers, miscellaneous court papers, and petitions. In courthouse attic.

**367. Naturalization Papers, 1853-57.** 5 items. In courthouse attic.

**368. Liquor Dealers' Licenses (stubs), 1893-97.** 1 v. Handwritten on printed forms.

**369. Miscellaneous, 1775-96.** 1 bundle. Attachments, depositions, executions, bail bonds, accounts of fiduciaries, deeds, petitions, equity papers, etc. In courthouse attic.

**370. Miscellaneous, 1831-1909.** 1 cabinet. Accounts allowed, witness tickets, juror tickets, orders canceled, miscellaneous papers of Commissioners and magistrates, bridge bonds, road bids, and accounts. In courthouse attic.

**371. Miscellaneous Receipts, 1789-92.** 27 items. In courthouse attic.

**372. Miscellaneous, 1896-1915.** 1 box (about 800 loose papers). Indentures, school bonds, bonds of constables and other county officers, administrators' and guardians' bonds and accounts, special proceedings papers, mortgage deeds, property deeds, canceled checks, deeds of trust, and oaths of county officers. In courthouse attic.

**373. Miscellaneous Files, 1911—.** 5 file boxes. Bank statements, 1911-19; state tax records, 1925; license tax report, 1928-32; report of solicitors, 1928—; report of land sale; foreclosures; and appointment of railroad policemen, 1925-30. In basement vault.

**374. Petty Cash Book of Store, 1821-35.** 1 v. Mercantile accounts of a Pittsboro store. In basement vault.

**375. Dr. Gorrell's Account Book, 1848-55.** 1 v. Physician's private accounts. In basement vault.

**376. Account Book of Griffin and Bynum** (no exact title), 1900-10. 1 v. Indexed. Mercantile accounts and papers of a Pittsboro firm.

**377. List of Merchandise Sold at Auction by H. Henderson** (no exact title), Nov. 29-30, 1877. 1 pamphlet.

## SHERIFF

*All records are in Sheriff's office, first floor of courthouse.*

**401. Tax Records, 1932—.** 6 v. Each v. indexed. Lands listed for sale in payment of tax assessment. See also Auditor, no 561.



**AUDITOR**

*All records are in Auditor's Office, first floor of courthouse. Auditor also acts as Accountant.*

**551. Auditor's Record of Disbursements, 1927—.** 3 v.

**552. Auditor's Classifications of Accounts (Paid), 1927—.** 1 v.

**553. Auditor's Journal, 1927—.** 1 v.

**554. Treasurer's Ledger, 1933—.** 1 v. Indexed. See also Register of Deeds, no. 119.

**555. Current Expense Fund (of Schools), 1933—.** 1 v. See also Superintendent of Schools, no. 753.

**556. Auditor's Classification of Receipts (Journal), 1927—.** 2 v.

**557. Deposit Record (Ledger), 1932—.** 2 v. Each v. indexed.

**558. Auditor's Record of Receipts, 1927—.** 1 v.

**559. Vouchers and Bank Statements, 1927—.** 8 bundles. Canceled vouchers.

**560. Bond Record, 1915-31.** 1 v. Indexed. Record of issue and payment of county bonds.

**561. Auditor's Land Sale Record, 1929—.** 3 v. Each v. indexed. Record of tax sales certificates. See also Sheriff, no. 401.

**562. Tax Collections, 1928-35.** 9 v.: labeled by years.

**563. Tax Ledger, 1922—.** 19 v. 10 v., 1922-34; 8 v., 1927-34; 1 v., 1933—. Each v. indexed. Record of collections and remittances.

**564. Tax Liens (and Notes), 1929-34.** 1 v. Arranged by township. Handwritten and typed. See also Register of Deeds, no. 106.

**565. Tax Disbursements (Tax Collections), 1927—.** 2 v. Charges and settlements.

**SUPERINTENDENT OF SCHOOLS**

*Records are in Superintendent's office, first floor of courthouse.*

**751. Minutes, Chatham County Board of Education, 1924-35.** 1 v. See also Clerk of Superior Court, no. 321.

**752. General Records, 1928—.** 9 file boxes. Arranged alphabetically. Transportation records, high school reports, state funds reported, and supplies.

**753. Current Expense Accounts, 1935—.** 2 v. Each v. indexed. See also Auditor, no. 555.

### SUPERINTENDENT OF HEALTH

*All records are in Superintendent of Public Welfare's office, which is shared by County Nurse, second floor of Johnson Building, Hillsboro Street.*

**801. General Files, 1936—.** 4 file boxes. Arranged topically. Includes records of maternity and infancy cases, pre-school and school children's examinations, and general health work of County Nurse.

### SUPERINTENDENT OF PUBLIC WELFARE

*All records are in Superintendent's office, second floor of Johnson Building, Hillsboro Street.*

**851. General Correspondence and Reports, 1936—.** 1 file box. Indexed in nos. 857-858 and arranged topically. Includes also records of school attendance and paroles.

**852. Records of Active Department of Public Welfare Cases, 1936—.** 1 file box. Indexed in nos. 857-858.

**853. Records of Active Child Welfare Cases, 1936—.** 1 file box. Indexed in nos. 857-858.

**854. Works Progress Administration Records, 1935—.** 1 file box. Indexed in nos. 857-858. Referrals from case workers, certifications of eligibility, and relative correspondence and reports.

**855. Commodity Distribution Records, 1936—.** 1 file box. Indexed in nos. 857-858.

**856. Emergency Relief Administration Case Records, 1932-35.** 6 file boxes. Indexed in nos. 857-858.

**857. Master Index to All Cases, 1932—.** 1 card file box. Index to nos. 851-856.

**858. Index to Statistical Records, 1932—.** 1 card file box. Index to nos. 851-856.



## CHEROKEE COUNTY

Formed, 1839, from Macon County. Named for Cherokee Indians. In southwest mountain section of state; area: 454 square miles. Population: 1850—3,385; 1900—11,860; 1930—16,151, of whom 15,756 were white, 355 Negro, and 60 Indian. Chief crops: corn, hay, and oats.

Murphy, county seat. First courthouse built of brick in 1841. Burned in 1865. Rebuilt same year. Third built in 1892. Burned in 1895. Fourth built shortly thereafter; burned in 1924.

Present courthouse, completed 1926, two-story building of native stone and metal, with rotunda of variegated tile forming an immense star. Exterior dimensions: 150' x 100' x 54'. Structure considered fireproof. On first floor: offices of Clerk, Register, Sheriff, Accountant, County Farm Agent, County Commissioners, and Superintendent of Schools and Public Welfare. On second floor: courtroom, judge's room, jury room, and Rural Rehabilitation office.

Clerk's and Register's records kept on metal shelves and in metal file boxes in vaults adjacent to respective offices. Ample space in both offices. Records of other officers adequately cared for in standard office equipment in respective offices.

Some records apparently destroyed in fires in 1865 and 1924.

Coroner has no records except those filed with and reported under Clerk. County has no Treasurer or Tax Collector. Superintendent of Schools acts also as Superintendent of Public Welfare.

Survey conducted by Mr. John Henry Thomasson under supervision of Mrs. J. Dale Stentz and Mr. C. F. Crutchfield.

## HISTORICAL COMMISSION ARCHIVES

1. **Land Grants**, 1881. 1 v. Indexed. Handwritten on printed forms.

## REGISTER OF DEEDS

*All records are in Register's vault, first floor of courthouse.*

**101. Register's Book** (title varies), 1839—. 115 v.: numbered 1-115; v. 1-25 are also lettered A-Z, omitting N; v. 26-65 have also a number indicating place in a subtitle series. Cross-indexed in no. 102. Typed transcripts, 1839-72; handwritten, 1872-1912; typed, 1912—. There are also 13 original handwritten v., numbered 1-13 (also lettered A-M), 1839-69. Includes all property conveyances and encumbrances except chattel mortgages after 1883 (no. 103). See also Clerk of Superior Court, no. 220.

**102. Cross Index to Deeds**, 1839—. 20 v. Index to no. 101.

**103. Chattel Mortgages**, 1884—. 17 v.: lettered A-Q. Indexed in no. 104. Handwritten on printed forms. Paper in earlier v. poor.

**104. Index to Chattel Mortgages**, 1884—. 7 v. Handwritten on printed forms. Index to no. 103.

**105. Entry Book**, 1853—. 6 v.: numbered 1-4, with 2 v. numbered 1 and 2 v. numbered 4. Binding and paper poor in first v.

**106. Record of Surveys**, no date. 1 v. Handwritten on printed forms.

**107. Pre-emption Bond Book**, 1838-52. 1 v. Handwritten on printed forms. Purchase of Cherokee lands. A copy made in 1908 of the original v., which was destroyed. In 1836 the State of North Carolina passed laws to sell certain Cherokee lands, requiring  $\frac{1}{4}$  down and  $\frac{1}{4}$  every year until the total had been paid; a bond or note was given for the remainder. If this was not paid in due time, the State took over the land and resold it. These are records of such transactions.

**108. Solvent and Insolvent Principals**, 1844-45. 1 v. Indexed. Handwritten on printed forms. Concerning Indian lands. See also no. 107.

**109. Earmarks and Brands**, 1888-1918. 1 v. Indexed. Handwritten on printed forms.

**110. Minute Docket of County Commissioners**, 1868—. 9 v.: 4 v., 1868-1921, unnumbered; 5 v., 1891—, numbered 5-9. Handwritten, 1868-1921; typed, 1922—. Writing faded and paper poor in earlier v. Includes official bonds after 1925, which are cross-indexed in no. 112. Includes also record of official reports after 1914; record of accounts with Treasurer after 1914; and accounts against Sheriff and County Treasurer after 1913; see nos. 111, 113, and 118-120.



**111. Record of Official Bonds, 1919-25.** 1 v. Indexed in no. 112. Handwritten on printed forms. Since 1925 official bonds recorded in no. 110.

**112. Cross Index to Official Bonds, 1919-35.** 1 v. Handwritten on printed forms. 12" x 6" x 2". Index to nos. 110 and 111.

**113. Record of Official Reports, 1905-14.** 1 v. Indexed. Handwritten on printed forms. Continued after 1914 in no. 110. Includes accounts against Sheriff and county Treasurer, 1905, 1909-14; see no. 120.

**114. Monthly Report of Register of Deeds, 1914-16.** 1 v. Indexed. Handwritten on printed forms. 12" x 6" x 2". Register's reports prior to 1914 recorded in no. 113; after 1916, in no. 110.

**115. Official Report of Mayor of Murphy, 1914-16.** 1 v. Indexed.

**116. Auditing and Claim Book, 1885—.** 1 v. Handwritten on printed forms.

**117. Ledger—County Claims Entered** (title varies), 1851-67; 1886-88; 1914-15. 3 v. Paper poor in v. for 1886-88.

**118. Record of Accounts with Sheriff and Tax Collector, 1909-14.** 1 v. Indexed. Recorded after 1914 in no. 110. Handwritten on printed forms.

**119. Record of Accounts with Treasurer, 1908-14.** 1 v. Indexed. Handwritten on printed forms. Recorded after 1914 in no. 110.

**120. Accounts against Sheriff and County Treasurer, 1906-08.** 1 v. Indexed. Handwritten on printed forms. Writing faded and paper yellow. Before 1906, and from August, 1909, to 1914, recorded in no. 113; after 1914, in no. 110.

**121. Record of Elections, 1896-1922.** 2 v. Handwritten on printed forms. Paper poor in earlier v.

**122. Marriage Register, 1865—.** 1 v. Handwritten on printed forms. Binding and paper poor.

**123. Original Marriage Licenses, 1839—.** 11 file boxes; irregularly numbered. Paper in earlier file boxes poor.

**124. Vital Statistics—Births, 1914-35.** 21 v.: irregularly numbered. Arranged by township. Handwritten on printed forms. V. average 9" x 7½" x 2".

**125. Vital Statistics—Deaths, 1914—.** 18 v.: irregularly numbered. Arranged by township. Handwritten on printed forms. V. average 9" x 7½" x 2".

**126. Soldiers' and Sailors' Discharge Record of World War, 1922—.** 1 v. Handwritten on printed forms.

**127. Special License Book, 1905-17.** 1 v. Handwritten on printed forms. Record of special privilege licenses.

**128. Minute Book of Debating Society, 1894-95.** 1 v. 16" x 8" x ¼". A record of the Intellectual Debating Society.



**129. Miscellaneous Files, 1839—.** 25 file boxes: irregularly numbered. Paper poor in earlier file boxes. County claims, land entries, election returns, audit accounts, accounts of Board of Education, official bonds, Treasurer's reports, entries and protests, and vouchers.

### CLERK OF SUPERIOR COURT

*All records are in Clerk's vault, first floor of courthouse.*

**201. Minute Docket, Superior Court, 1876—.** 19 v.: lettered B-S, with 2 v. lettered B. Each v. indexed. Minute docket, Superior Court, 1868-69, recorded in no. 219. Binding poor for earlier v.

**202. Summons Docket, Superior Court, 1869—.** 5 v.: first 2 v. unnumbered; 3 v. numbered 2-4. Each v. indexed; also indexed in no. 203. Handwritten on printed forms.

**203. Cross Index of Parties to Actions, Superior Court, 1869—.** 1 v. Index to no. 202.

**204. Record of Lis Pendens, Superior Court, 1921—.** 1 v. Indexed. Typed.

**205. Civil Issues Docket, Superior Court, 1895-1912.** 2 v. Handwritten on printed forms. Only temporary civil issues dockets kept after 1912; for permanent record see nos. 202 and 206.

**206. Judgment Docket, Superior Court, 1869—.** 25 v.: 7 v. lettered A-G; 18 v. numbered 8-12, 14-26. Cross-indexed in no. 208. Includes criminal judgments after 1912 (kept separately before 1913 in no. 207). For civil and criminal judgment rolls, see no. 247.

**207. Criminal Docket, Superior Court, 1868-1912.** 4 v. Cross-indexed in no. 208. Handwritten on printed forms. Writing faded. Criminal judgments after 1912 recorded in no. 206.

**208. Cross Index to Judgments, Superior Court, 1869—.** 6 v.: numbered 1-6. Handwritten on printed forms. Index to nos. 206 and 207.

**209. Nol. Pros. Docket, Superior Court, 1905—.** 2 v. Each v. indexed. Handwritten on printed forms.

**210. Orders and Decrees, Superior Court, 1869—.** 6 v.: numbered 1-6. Each v. indexed. Handwritten, 1869-1900; typed, 1901—.

**211. Clerk's Book of Fines, Penalties, and Forfeitures, 1881—.** 1 v. Handwritten on printed forms. Paper poor.

**212. Clerk's Cash Book, 1914-16; 1934—.** 1 v. Indexed. Handwritten on printed forms. Monthly reports of fees received. See also no. 213.

**213. Cash Record (Clerk's), 1922-35.** 1 v. Indexed. See also no. 212.

**214. Record of Jurors, Superior Court, 1906—.** 1 v.



**215. Temporary Record of Jurors, 1934—.** 1 v. Indexed. Loose-leaf v. used only for current record. Permanent record is kept in no. 214.

**216. Minute Docket, Recorder's Court, 1921-27.** 1 v. Indexed.

**217. Judgment Docket, Recorder's Court, 1921-27.** 1 v. Indexed.

**218. Record of Justices of the Peace and Notaries Public, 1926—.** 1 v. Indexed. Handwritten on printed forms. Appointments of Justices of the Peace, 1873-95, recorded in no. 219.

**219. Record Book, 1866-95.** 1 v. Handwritten on printed forms. Boundaries of precincts and townships. Includes also minute docket, Superior Court, 1868-69; appointments of Justices of the Peace, 1873-95, and records of Court of Equity, 1866-68, entered also in no. 220.

**220. Miscellaneous Records, 1866-80.** 1 v. Indexed. Handwritten on printed forms. Paper poor. Record of Court of Equity, 1866-68, entered also in no. 219. Includes also deeds and mortgages, 1869-80, which have been recorded in Register of Deeds, no. 101.

**221. Record of Wills, 1869—.** 3 v.: lettered A-C. Cross-indexed in no. 222. V. A-B handwritten: v. C typed. Writing of earlier entries faded. For original wills, see no. 247.

**222. Cross Index to Wills, 1869—.** 1 v. Index to no. 221.

**223. Administrators' Bonds, 1870-1934.** 3 v. Each v. indexed. Handwritten on printed forms. Administrators' bonds after 1924 recorded in no. 227. After 1924 only renewals of old bonds recorded in this series.

**224. Guardians' Bonds, 1870-1932.** 3 v. Each v. indexed. Handwritten on printed forms. Guardians' bonds after 1924 recorded in no. 227. After 1924 only renewals of old bonds recorded in this series.

**225. Indenture Bonds (Orphans'), 1873-1905.** 1 v. Indexed. Handwritten on printed forms.

**226. Appointment of Executors, 1868-1924.** 1 v. Indexed. Handwritten on printed forms. Includes also record of appointment of administrators and guardians.

**227. Record of Administrators, Guardians, and Executors, 1925—.** 2 v. Each v. indexed. Handwritten on printed forms. For earlier records of appointments of fiduciaries see nos. 223, 224, and 226.

**228. Record of Resale of Land by Trustees and Mortgagees, 1920—.** 1 v. Indexed. Handwritten on printed forms.

**229. Record of Accounts, 1868—.** 2 v. Each v. indexed. Handwritten on printed forms, 1868-1927; typed, 1928—. For original accounts of fiduciaries, see no. 247.



**230. Record of Settlements, 1894—.** 2 v. Each v. indexed. Handwritten on printed forms, 1894-1935; typed, 1936—. For original settlements of fiduciaries, see no. 247.

**231. Bastard Bonds, 1879-83.** 1 v. Bastard bonds after 1883 recorded in no. 206.

**232. Permanent Registration, 1902-08.** 1 v. Indexed.

**233. Poll Tax (Records), 1906-19.** 1 v. Indexed. Handwritten on printed forms.

**234. Election Books, 1880—.** 4 v. Handwritten on printed forms. Binding and paper poor in earlier v.

**235. Election Returns (School), 1897.** 17 loose sheets.

**236. Record of Memorials, 1927-34.** 1 v. Typed on printed forms. Resolutions in memoriam county officers, judges, and other citizens honored by county.

**237. Inheritance Tax Record, 1924—.** 1 v. Indexed. Handwritten on printed forms.

**238. Record of Lunacy, 1919—.** 1 v. Indexed. Handwritten on printed forms. See also no. 247.

**239. Record of Letters of Incorporation, 1898—.** 3 v.: numbered 1-3. Each v. indexed. V. 1-2 handwritten; v. 3 typed.

**240. Partnerships, 1913—.** 1 v. Indexed. Handwritten on printed forms.

**241. Laborers' Lien Docket, 1889—.** 1 v. Indexed.

**242. Permits for Concealed Weapons, 1919-25.** 1 v. Indexed.

**243. Physicians' and Surgeons' Certificates, 1889-1933.** 1 v. Handwritten on printed forms.

**244. Chiropractors' Certificates, 1922.** 1 v. 18" x 7" x 1/4". Entries on only a few pp.

**245. Certificates of Registration of Nurses, 1915—.** 2 v. Handwritten on printed forms. V. average 18" x 7" x 1/4".

**246. Alien Registration Record, 1927.** 1 v. Indexed. Handwritten on printed forms.

**247. General Files, 1860—.** 267 file boxes: numbered 1-268, with no. 144 empty. Indexed in no. 248. Paper poor and writing faded in earlier papers. Includes all unbound records in office except those in current use (see no. 249). Files include: 1 file box of warrants; 4 file boxes of executions, 1860-1900; 241 file boxes of civil and criminal case rolls, 1865—; 1 file box of original wills, 1865—; 1 file box of election returns, 1907-12; 1 file box of laborers' and mechanics' liens, 1887—; 1 file box of school deeds; 1 file box of homestead exemptions; 1 file box of marriage licenses and reports of Clerk, Solicitor, and grand jury, 1919—; 3 file boxes of administrators', executors', and guardians' reports, with a few reports of road supervisors, 1865—; 2 file boxes of official bonds, oaths, and commissions; 1 file box of permits to buy and sell grain alcohol, which includes also



civil and criminal papers; 1 file box of permanent registrations under the "grandfather clause," 1902-08; 1 file box of letters of guardianship; 2 file boxes of bonds and reports of Justices of the Peace, including also reports of land sales; 1 file box of inheritance tax reports and adoption proceedings; 1 file box containing a list of foreign corporations licensed to do business in North Carolina, certificates of release from state hospitals for the insane, and county Highway Commission reports; 1 file box of powers of attorney; 1 file box of reports of sales under foreclosure by trustees and mortgagees; and 1 file box of original papers in inquisitions of lunacy.

**248. General Index, 1890—.** 1 v. Index to all papers filed in no. 247, giving reference to number of file box and, if document is recorded, to volume and page of the series.

**249. Temporary Files, current.** 48 file boxes. All papers in active cases and hearings.

### SHERIFF

*All records are in Sheriff's office, first floor of courthouse.*

**401. Warrants, 1936—.** 1 file box. Arranged alphabetically. Current warrants; after service, warrants are filed in Clerk of Superior Court, no. 247.

### ACCOUNTANT

*All records are in Accountant's office, which is shared by Tax Supervisor, and in meeting room of County Commissioners; in Accountant's office unless otherwise indicated.*

**601. Correspondence (General), 1930.** 1 file box. Arranged topically. Includes also state fund school vouchers for salaries, record of collection of bonds, and record of allocation of Works Progress Administration funds to county.

**602. Budget Vouchers, 1931—.** 1 file box. Arranged numerically. Includes also posting summary, record of general and special school fund, and daily report of Accountant.

**603. Bond Register, 1912—.** 1 v. Indexed in no. 604. Record of bonds issued by county.

**604. Index to Bonds (Card), 1912—.** 1 file box. Index to no. 603.

**605. Bonds (Issued by County), 1932—.** 2 file boxes. Arranged chronologically. Includes also canceled coupons.

**606. Canceled Checks (Issued by County), 1925—.** 6 file boxes. Canceled checks and duplicates coded, pasted on loose-leaf sheets, and filed; these constitute the county's general accounts.

**607. Auditor's Cash Report, 1925—.** 1 v. Outside audit reports on county funds. 1 v. In Commissioners' meeting room.



### TAX SUPERVISOR

*All records are in Accountant's office, which is shared by Tax Supervisor.*

**651. Tax List, 1919-31.** 9 v. Arranged by township and alphabetically within each township. Gives aggregate value of real and personal property.

**652. Tax Receipts (Triplicate), 1925—.** 49 v. See also no. 653.

**653. Taxpayers' Receipts (Copies of), 1925—.** 4 file boxes. Arranged numerically. See also no. 652.

**654. Insolvent Tax List, 1925—.** 1 file box. Arranged alphabetically.

**655. Delinquent Tax List, 1925—.** 1 file box. Arranged alphabetically.

**656. Land Sold for Taxes (Record of), 1925—.** 3 v. Each v. indexed.

### SUPERINTENDENT OF SCHOOLS

*All records are in Superintendent's office. Superintendent of Schools also acts as Superintendent of Public Welfare.*

**751. Minute Book (of Board of Education), 1925—.** 1 v. Indexed. Typed on printed forms.

**752. Teachers' Reports (Weekly, Monthly, and Final), 1925—.** 3 file boxes.

**753. School Census Files, 1924—.** 6 file boxes.

**754. Statistics for All Children (of School Age), 1918—.** 4 file boxes.

**755. Current Expense Fund Book, 1924—.** 1 v. Handwritten on printed forms.

**756. Auditor's Reports (on School Funds), 1926—.** 1 v. Typed on printed forms.

**757. County School Fund Vouchers, 1918-35.** 2 file boxes.

**758. Miscellaneous Files (Welfare Records), 1924—.** 4 file boxes. Arranged topically. Record of midwives; mothers' aid; quarantine reports; recreation and amusement facilities; applicants for entrance to state schools for deaf, dumb, and blind; school children's age certificates; physical examination of children; aid given relief clients; case histories; and general correspondence and reports.

### SUPERINTENDENT OF HEALTH

*All records are in County Commissioners' office, which is shared by Superintendent of Health.*

**801. Doctors' Visits (to County Charges), 1911—.** 1 file box. Arranged alphabetically.



## CHOWAN COUNTY

Formed, 1670, as a precinct of Albemarle County. Named for Chowanoke Indians. In northeast coastal section of state; area: 165 square miles. Population: 1850—10,174; 1900—10,258; 1930—11,282, of whom 5,959 were white and 5,323 Negro. Chief crops: peanuts, corn, and cotton. Chief industrial products: textiles and processed peanuts.

Edenton, county seat, formerly called Queen Anne's Town. First courthouse built of wood about 1719. Prior to this time courts held in private homes.

Present courthouse built about 1767. Red brick building with cupola and belfry of wood. Exterior dimensions: 100' x 80' x 40'. Structure not fireproof. On first floor: offices of Clerk and Register, and courtroom. On second floor: small assembly room and jury rooms. Offices of other county officials located in private office buildings.

Register's records are on metal shelves and in metal file boxes adjacent to office. Storage conditions good and facilities for users adequate. Clerk's records in metal file boxes and on metal shelves in vault and adjacent to office. Storage conditions good, and early papers well filed. Many early volumes of Clerk's records, however, are exposed to dust and ill usage in coat closet in Register's office. Records of other officers well cared for in standard office files in respective offices.

No known loss of records through fire or otherwise.

County has no Auditor, and Coroner keeps no records. Sheriff acts as Tax Collector; Clerk acts as Accountant; and Superintendent of Schools acted as Superintendent of Public Welfare at time of survey (1937). Tax Supervisor's records are in custody of Register.

Survey conducted by Miss Lois Barrow, Mrs. Hettie H. Bond, Miss Elizabeth Elliott, and Miss Mae Topping under supervision of Mr. J. R. Raper.



**HISTORICAL COMMISSION ARCHIVES**

— **1. Deeds, 1715-50.** 1 MS. box. About 300 loose pp. from record of deeds. Writing faded and paper poor. See also Register of Deeds, no. 101.

— **2. Land Grants, 1748-1805.** 1 MS. box.

**3. Minutes, General Court, 1694-1714; 1716-29; 1731-33; 1736.** 13 v. Binding and paper poor and writing faded. V. for 1694-96 includes also minutes of Court of Chancery, 1694, and of Perquimans Precinct Court, 1693. See also no. 4; Clerk of Superior Court, nos. 202 and 203; and Craven County, Historical Commission Archives, no. 5.

**4. Minute and Reference Docket, General Court, 1736-37; 1744.** 3 v. Binding and paper poor and writing faded. 25 pp. See also nos. 3 and 5; Clerk of Superior Court, nos. 202 and 203; and Craven County, Historical Commission Archives, nos. 5-7.

**5. Reference, New Action, and Prosecution Docket** (title varies), **General Court, 1723; 1737; 1739; 1745-47.** 3 v. Binding and paper poor and writing faded. See also no. 4; Clerk of Superior Court, no. 203; and Craven County, Historical Commission Archives, nos. 6 and 7.

**6. General Court Papers, 1690-1754.** 2 v. Some of writing illegible. Papers mounted in bound v. Warrants, summonses, executions, appointments of Justices of the Peace, etc. See also Clerk of Superior Court, nos. 227, 230, and 236.

**7. Minute and Trial Docket, Court of Assizes for Bath Town, New Bern, and Wilmington, 1739-42.** 2 v. Binding poor. V. average 25 pp. See also Clerk of Superior Court, nos. 204 and 205.

**8. Minutes, Court of Pleas and Quarter Sessions, 1730-34; 1740-61; 1780-98.** 7 v. See also Clerk of Superior Court, no. 206.

**9. Procession Docket, Court of Pleas and Quarter Sessions, 1756.** 1 v. Binding poor and writing faded. 25 pp. Docket of proceedings relating to partitioning of estates.

**10. Minutes, Superior Court, 1774; 1811.** 2 v. Paper poor. V. for 1811 pamphlet with only 10 pp. See also Clerk of Superior Court, no. 211.

**11. Court Papers, Superior Court, 1751-87.** 1 v. Handwritten and handwritten on printed forms. Original papers mounted in v. See also Clerk of Superior Court, nos. 223-227, 229, 230, and 236-238.

— **12. Wills, 1694-1808.** 4 v. Entries arranged alphabetically. Original wills mounted in bound v. See also no. 13 and Clerk of Superior Court, nos. 282 and 373.

**13. Administrators' Bonds, Accounts, Divisions, Inventories, Sales of Estates, Wills, etc., 1727-1832.** 1 MS. box. Writing and paper poor. See also Clerk of Superior Court, nos. 288, 298, and 300-302.



—**14. Marriage Bonds**, 1741-1868 (approximately). 17 MS. boxes. Index being prepared at time of survey (1937). See also Register of Deeds, no. 153.

**15. Miscellaneous Papers**, 1808; 1835; 1845; 1860. 1 folder. Writing faded and illegible and paper poor. Accounts of estates, promissory notes, administrators' and guardians' accounts, etc. See also Clerk of Superior Court, nos. 372 and 373.

**16. Miscellaneous Papers**, 1685-1805. 19 v.: numbered 1-19. Deeds, grants, subpoenas, capiases, petitions, appointments, bonds, indentures of apprenticeship, etc., mounted in bound v. V. 18 and 19 include undated material. See also Clerk of Superior Court, nos. 372 and 373.

**17. Miscellaneous Court Papers**, 1724-1841. 1 MS. box. Subpoenas, court orders, loose pp. of court dockets, inspector's bond, tavern bonds, and invoices of goods to be sold. See also Clerk of Superior Court, nos. 372 and 373.

**18. Registry of Voters**, 1868. 1 v. Entries arranged alphabetically. Binding and paper poor and writing faded. 50 pp. See also Register of Deeds, no. 147, and Clerk of Superior Court, nos. 312 and 313.

**19. List of Taxables**, 1766-98. 1 MS. box. See also Register of Deeds, no. 136, and Clerk of Superior Court, nos. 342 and 343.

**20. Ordinary or Innkeepers' Licenses**, 1777-79. Binding poor and writing faded. Entries on only 5 pp.

## REGISTER OF DEEDS

*All records are in vault and in closet adjoining Register's office, first floor of courthouse; in vault unless otherwise indicated. Register has custody of Tax Supervisor's records.*

**101. Record of Deeds**, 1699—. 64 v.: irregularly lettered. Cross-indexed in nos. 102 and 104. Handwritten and typed. Paper poor and writing faded in earlier v. Includes all property conveyances and encumbrances except real estate mortgages after 1880 (no. 103), and except chattel mortgages after 1880 (nos. 103 and 105). V. prior to 1757 are copies. See no. 168; Historical Commission Archives, no. 1; and Clerk of Superior Court, no. 211.

**102. Cross Index to Deeds**, 1699-1929. 5 v.: irregularly numbered and lettered. Index to no. 101. Replaced for period 1878-1929 by no. 104.

**103. Real Estate Mortgages**, 1881—. 35 v.: irregularly numbered. Each v. indexed; also cross-indexed in nos. 104 and 106. Handwritten, 1882-1908; typed, 1908—. Includes also chattel mortgages before 1897 (see no. 105). Mortgages before 1881 recorded in no. 101.



**104. Cross Index to Real Estate Conveyances, 1878—.** 8 v. Handwritten and typed. Index to nos. 101 and 103. Replaces no. 102 for period 1878-1929 and no. 106 for real estate mortgages.

**105. Record of Chattel Mortgages, 1897—.** 21 v.: irregularly numbered. Each v. indexed; also cross-indexed in nos. 106 and 108. Handwritten and typed. Chattel mortgages before 1897 recorded in nos. 101 and 103.

**106. Index to Mortgages, 1878-1929.** 8 v. Index to nos. 103 and 105. Replaced by no. 104 for real estate mortgages; succeeded by no. 108 for chattel mortgages.

**107. Miscellaneous Contracts, 1929—.** 4 v. Each v. indexed; also cross-indexed in no. 108. Handwritten and typed, 1929-1935; typed, 1935—. Miscellaneous contracts before 1929 recorded in no. 105.

**108. Cross Index to Chattel Mortgages, 1929—.** 2 v. Index to nos. 105, 107, and 115. Chattel mortgages before 1929 indexed in no. 106.

**109. Seed Loans and Certificates, 1933-35.** 1 file box. Filed according to year.

**110. Miscellaneous Papers (mistitled Dowers), 1912-19.** 1 file box. Summonses, chattel mortgages, affidavits, and warrants.

**111. Miscellaneous Records, 1826—.** 21 file boxes. Filed alphabetically. Original deeds, mortgages, and other property conveyances. See also Clerk of Superior Court, no. 355.

**112. Plat Book, 1928-33.** 1 v. Plats before 1928 and after 1933 recorded in no. 101.

**113. Federal Tax Liens and Discharges, 1934-35.** 1 file box. Filed in order of receipt.

**114. Federal Tax Lien Notices, 1936.** 1 v. Entries arranged alphabetically. Handwritten and typed. List of federal tax liens and of notices of discharge of liens.

**115. United States Crop Liens and Miscellaneous Crop Liens, 1932—.** 3 v. Each v. indexed; also indexed in no. 108. Handwritten and typed.

**116. Book of Entries, 1787-95; 1874-98; 1925.** 1 v. Record of claims to vacant land entered.

**117. Entry of Strays, 1906-19.** 1 v. Record of stray livestock found.

**118. Minute Docket of County Commissioners, 1868—.** 4 v. Each v. indexed. Handwritten and typed.

**119. Proceedings of County Commissioners, 1897; 1899-1902; 1909-11; 1917; 1920; 1923—.** 17 file boxes. Filed chronologically.

**120. Official Bond Book, 1878—.** 2 v. Handwritten and typed.

**121. Official Bonds, 1902-25.** 1 file box. See also Clerk of Superior Court, nos. 291, 332, 333, and 336.



**122. Official Reports** (of County Officers), 1878—. 15 file boxes.

**123. Proceedings of Meetings of Board of Justices**, 1878-95. 1 v. Meetings of Justices of the Peace, under act passed pursuant to constitutional amendment of 1875, for certain purposes of county government.

**124. Reports of Grand Jury**, 1898-1900; 1917-23. 2 file boxes. Filed according to year. See also no. 141 and Clerk of Superior Court, no. 266.

**125. Correspondence**, 1904-34. 2 file boxes. Containers and paper poor and writing faded.

**126. Anti-Typhoid Treatment Record**, 1927-34. 1 file box. See also Superintendent of Health, no. 804.

**127. Bills of Costs** (Paid by County), 1891-96. 1 file box. Writing faded. See also Clerk of Superior Court, no. 247.

**128. Liquor Dealers' Returns**, 1905. 1 file box. Binding and paper poor and writing faded.

**129. Record of Accounts** (for Purchase of County Supplies), 1828-32; 1881-1908. 2 v.

**130. Record of Warrants** (on County Treasurer), 1871-74; 1878; 1917. 3 v. Writing faded.

**131. Check Stubs**, 1883-88; 1893-95; 1904. 4 v. Stubs of checks issued by county Treasurer.

**132. Ledger of County Orders Paid**, 1912-27. 1 v. Indexed.

**133. Cash Book of Clerk of Court**, 1881-1907. 1 v. Indexed. Binding poor.

**134. Insurance Policies** (on County Property), 1917. 1 file box. Filed chronologically.

**135. Abstracts of Property**, 1842-1906. 2 file boxes. Paper poor. See also Sheriff, no. 401.

**136. Tax Lists**, 1916-24; 1926-34. 18 v. Binding poor. See also Historical Commission Archives, no. 19, and Clerk of Superior Court, nos. 342 and 343.

**137. Abstracts and Settlements of Taxes**, 1892-1927. 1 file box. See also no. 142.

**138. Cross Index to Lien Holders or Interested Parties** (Record of Taxes for Mortgagees), no dates. 1 v.

**139. Income Tax Reports**, 1924-26. 1 file box. Filed according to year.

**140. Certificate Record of Land Sold for Taxes**, 1932-35. 2 v. Handwritten and typed.

**141. Sheriff's Reports**, 1907. 1 v. Indexed. Typed. Includes also Grand Jury reports; see no. 124.

**142. Sheriff's Settlements and Abstracts of Listed Taxes**, 1927-35. 1 file box. Filed according to year. See also no. 137 and Sheriff, no. 401.

**143. Cash Due the Sheriff in Suits Decided against the State**, 1842. 1 v. Indexed. Writing faded.



**144. Sheriff's Tax Releases, 1908-28.** 1 v. Indexed. Record of taxes listed by error or taxes impossible for Sheriff to collect, and from collection of which Sheriff is released.

**145. List of Local Corporations upon Which State Taxes Are Collected, 1915.** 1 v.

**146. Witness Tickets, 1735-1866.** 8 file boxes. Writing faded and paper poor.

**147. Registration Books, 1895-1916.** 31 v. Entries arranged alphabetically. See also Historical Commission Archives, no. 18, and Clerk of Superior Court, nos. 312 and 313.

**148. Absentee Voters' Registration Book,** no dates. 1 v. Record of absentees registered in East Edenton.

**149. Poll Book, 1920-22.** 1 v. Entries arranged alphabetically. See also Clerk of Superior Court, no. 314.

**150. Record of Elections, 1908-10; 1914; 1918.** 2 v. Each v. indexed. See also Clerk of Superior Court, no. 315.

**151. Election Returns, 1902-06.** 1 file box. Filed according to year. Paper poor. See also Clerk of Superior Court, no. 316.

**152. Record of Elections** (mistitled **Settlements of Estates**), 1914. 1 file box. Filed chronologically. Abstracts of votes for Solicitor, election returns, and abstracts of votes for representatives in Congress. See also Clerk of Superior Court, no. 316.

**153. Marriage Register, 1867—.** 5 v. V. for 1872— indexed in each v. Separate v. are kept for white people and Negroes for period 1867-72. See also Historical Commission Archives, no. 14.

**154. Record of Applications for Marriage Licenses, 1929.** 1 v. Indexed.

**155. Marriage Licenses, 1893—.** 9 file boxes. Filed according to year.

**156. Marriage License Stubs, 1929—.** 2 v. Handwritten and typed.

**157. Health Certificates for Marriage, 1920-32.** 1 file box. Papers arranged chronologically.

**158. Vital Statistics—Births, 1913-25.** 19 v.: irregularly numbered. Indexed in no. 159. Handwritten and typed.

**159. Index to Vital Statistics—Births, 1913-35.** 2 v. Index to no. 158. Handwritten and typed.

**160. Vital Statistics—Deaths, 1913-35.** 2 v. Indexed in no. 161. Handwritten and typed.

**161. Index to Vital Statistics—Deaths, 1913-35.** 1 v. Index to no. 160. Handwritten and typed.

**162. Record of Soldiers' (and Sailors') Discharges, 1918-32.** 1 v.

**163. Corporation Commission (Reports of), 1906-17.** 1 file box.

**164. Merchants' Return Book and Liquor Licenses, 1873-97.** 1 v. Binding poor.

**165. Account Book of a Shipping Firm, 1836-37.** 1 v.



**166. Day Book of Mercantile Firm of Bertie County,** 1775-85. 1 v.

**167. Account Book of Webb and Bateman,** 1782-83. 1 v. Binding and paper poor. Mercantile and shipping accounts. In closet.

**168. W. B. V. Company Day Book,** 1781-86. 2 v. Writing faded and paper poor. Record of sales of merchandise. 1 v. contains loose pages from no. 101 for 1749-57. In closet.

**169. Day Book of Jones Williams,** 1797-99. 1 v. Paper poor.

**170. Account Book of Charles C. Taber,** 1830-33. 1 v. In closet.

**171. Accounts of Edmund Haskins, Merchant of Edenton,** 1818-28. 3 v. In closet.

**172. Estate of Charles Roberts,** 1797-1808. 1 v. Binding poor and writing faded. A record of accounts. In closet.

**173. William Leighton's Ledger,** 1778-90. 1 v. A record of accounts. In closet.

**174. Account Book of John Cox, Hatter of Edenton,** 1804. 1 v. In closet.

**175. Account Book of a Mercantile and Shippers' Firm at Edenton,** 1781-86. 1 v. Especially interesting for detailed price lists and costs of shares in ships. In closet.

**176. Record of Accounts and Amounts of Cargoes,** 1762-74. 1 v. Paper poor. Record of general cargoes entering or leaving Edenton. In closet.

**177. Accounts of Bill Smith & Company,** 1782-83. 1 v. Record of amounts of cargo of boats and of supplies, etc., received by crew on each boat.

**178. Estate of Thomas Oldham and Others, with List of British Property in Edenton,** 1780. 1 v. In closet.

**179. Ed Norfleet's Journal,** 1790-1811. 1 v. Writing faded. Record of accounts of estates. In closet.

**180. Physician's Record** (title varies), 1765-67. 1 v. Binding poor. A physician's record of visits and prescriptions.

**181. Book of Sermons,** no dates. 1 v. Writing faded and paper poor.

### CLERK OF SUPERIOR COURT

*All current and most non-current records are in Clerk's vault, first floor of courthouse. A few non-current records are in Register's vault, first floor of courthouse; in closet in Register's office; and in storage room, third floor of Cupola House, South Broad Street. Records are in Clerk's vault unless otherwise indicated.*

**201. Act of the Assembly of Albemarle,** 1689. 1 item. Act making illegal the use of "opprobrious" language concerning the late Governor Sothell or his expulsion from the colony. Is not included in laws published in *State Records of North Carolina*. Paper torn and poor. In personal custody of Clerk.



**202. Minutes of the General Court, 1684; 1713.** 3 pamphlets. In personal custody of Clerk. See also no. 203; Historical Commission Archives, nos. 3 and 4; and Craven County, Historical Commission Archives, no. 5.

**203. Dockets of the General Court, 1725; 1727-45.** 37 v. Writing faded; binding and paper poor. V. average 12" x 8" x  $\frac{1}{4}$ ", 20 pp. Includes minutes, 1728, 1743; reference docket, 1725, 1727-45; new action docket, 1725, 1727-43; 1745; prosecution docket, 1725, 1740, 1742-43, 1745. 13 v., 1728-35, 1739-43, and 1745, in closet, Register of Deeds' office; other v. in vault, Clerk's office. See also no. 202; Historical Commission Archives, nos. 3-5; and Craven County, Historical Commission Archives, nos. 5-8. For trial papers of General Court, see nos. 223, 225, 227, 230, and 236, and Historical Commission Archives, no. 6.

**204. Appearance and Reference Docket, Beaufort County** (probably Court of Assize for Town of Bath), 1744-45. 1 v. Writing faded and binding and paper poor. In closet, Register of Deeds' office. See also no. 205 and Historical Commission Archives, no. 7.

**205. Trial Docket, Court of Assizes for Bath Town, New Bern, and Wilmington, 1746.** 1 v. Writing faded and paper poor. 13" x 8" x  $\frac{1}{16}$ ", 10 pp. In closet, Register of Deeds' office. See also no. 204 and Historical Commission Archives, no. 7.

**206. Minute Docket, Court of Pleas and Quarter Sessions, 1735-38; 1756; 1794; 1809; 1812-25; 1828-68.** 11 v. Writing faded; binding and paper poor. V. for 1735-38 and 1756 includes also reference docket and new action docket. 1 v., 1821-23, in closet, Register of Deeds' office; other v. in vault, Clerk's office. See also Historical Commission Archives, no. 8.

**207. Trial, New Action, Reference, Appearance, and Argument Dockets, Court of Pleas and Quarter Sessions, 1744-45; 1752; 1757-59; 1761-1868.** 51 v. No one v. contains all 5 dockets. The most common combination is of trial, new action, and reference dockets. Writing faded; binding and paper poor. Reference docket, 1744-45, 1752, 1757-59, 1762-1812, 1825-68; new action docket, 1752, 1757-59, 1761-1868; trial docket, 1762-1868; appearance docket, 1744-45, 1809, 1812-1824; and argument docket, 1800-04, 1809. 1 v., 1744-45, in closet, Register of Deeds' office; other v. in vault, Clerk's office. See also nos. 206, 209, and 210. For civil trial papers of Court of Pleas and Quarter Sessions, see nos. 223, 225, 229, and 230.

**208. Petition Docket, Court of Pleas and Quarter Sessions, 1816-41.** 1 v. Writing faded and paper poor.

**209. Execution Docket, Court of Pleas and Quarter Sessions, 1757-1808; 1812-59.** 16 v. Writing faded and paper poor in earlier v. V. for 1805 includes also reference and argument



docket. For original executions of Court of Pleas and Quarter Sessions, see no. 227.

**210. State Docket, Court of Pleas and Quarter Sessions,** 1757; 1764; 1774; 1780-1817; 1819-59; 1862-68. 10 v. V. for 1757, 1764, and 1774 labeled **Crown Docket**. Writing faded; binding and paper poor. 4 v. average 30 pp. each. 1 v., 1797, includes also recognizance and argument dockets. For criminal trial papers of Court of Pleas and Quarter Sessions, see nos. 236 and 237.

**211. Minute Docket, Superior Court,** 1755-56; 1765-82; 1788-1805; 1807-15; 1817-21; 1827-36; 1839—. 59 v.: irregularly lettered and numbered. 6 v., 1868-95, 1911—, indexed in each v. Handwritten and typed. Writing faded; binding and paper poor in earlier v. Prior to 1817, 1 small paper-backed pamphlet contained the minutes for each year. Since that date larger v., leather-bound since 1868, have been used. V. for 1770-82 include also crown docket; v. for 1772-1781, petition docket and a few deeds; v. for 1760-69, prosecution docket; v. for 1883-1914, summons docket. 7 v., 1755-1756, 1766, 1790, 1792, 1794, and 1854-58, in closet, Register of Deeds' office; other v. in vault, Clerk's office. See also Historical Commission Archives, no. 10.

**212. Summons Docket, Superior Court,** 1861-80; 1885-94. 2 v. 1 v., 1885-94, indexed. See also no. 211.

**213. Warrants and Summonses, Superior Court,** 1915-19. 4 file boxes. Filed by case number. Containers and paper poor. In vault, Register of Deeds' office.

**214. Record of Lis Pendens, Superior Court,** 1928-32. 1 v. Indexed.

**215. Reference and New Action Docket, Superior Court of Edgecombe District,** 1755. 1 v. Writing faded; binding and paper poor. 13" x 8" x  $\frac{1}{16}$ ", 2 pp.

**216. Civil Dockets** (title varies), **Superior Court,** 1752-95; 1799; 1801; 1803; 1805-68. 66 v. Writing faded; binding and paper poor. V. average 13" x 8" x  $\frac{1}{4}$ ", 35 pp. Includes trial docket, 1755-95, 1799, 1801, 1803, 1805-68; appearance docket, 1755, 1793, 1795, 1807, 1813-15, 1817-68; new action docket, 1754-94, 1801, 1807-16, 1828, 1830-33, 1837, 1840-53; reference docket, 1752-95, 1799, 1807-68; argument docket, 1761, 1769-70, 1790-95, 1807-16; petition docket, 1762-68; imparlance docket, 1807-08, 1817-68; and prosecution docket, 1790-91. 1 v., 1847-53, in closet, Clerk's office; 8 v., 1755, 1761, 1770, 1772-83, 1817-25, and 1840-46, in closet, Register of Deeds' office; other v. in vault, Clerk's office. See also no. 211.

**217. Civil Issues Docket** (title varies); **Civil Causes Triable; Civil Docket, Superior Court,** 1868-1904; 1924-35. 17 v.: 2 v., 1868-1904, lettered F-G. 1 v., 1924-35, indexed. Handwritten, 1868-1904; typed, 1924-35.



**218. Execution Docket, Superior Court, 1756-63; 1765-73; 1779-91; 1794-1813; 1836-68.** 15 v. Writing faded; binding and paper poor. Size of v. and number of pp. vary; some of v. have only 50 pp.

**219. Statement of All Executions Satisfied, Returnable to the District Court of the United States, 1841.** 1 v. Paper poor.

**220. Judgment Docket, Superior Court, 1868—.** 4 v. Indexed in nos. 221 and 222. Handwritten and typed.

**221. Index to Judgments, Superior Court, 1808-76.** 1 v. Writing faded and paper poor. Index to no. 220 and alphabetically arranged list of earlier judgments. Superseded, 1868-76, by no. 222.

**222. Cross Index to Judgments, Superior Court, 1868—.** 2 v. Index to no. 220.

**223. Civil Suits, General Court, Court of Admiralty, Superior Court, and Court of Pleas and Quarter Sessions, 1706-1890.** 34 file boxes. Filed chronologically. Civil judgment rolls, principally of Court of Pleas and Quarter Sessions. Almost all of papers antedate 1850. See also nos. 224-226 and Historical Commission Archives, nos. 6 and 11.

**224. Civil Suits, Superior Court, 1910—.** 17 file boxes. Filed by term of court. For earlier civil judgment rolls of Superior Court, see nos. 223, 225, and 226, and Historical Commission Archives, no. 11.

**225. Suits Dismissed, General Court, Superior Court, and Court of Pleas and Quarter Sessions, 1669; 1684-1868.** 62 file boxes and 4 bundles. Filed chronologically. Early papers have no dates, or dates not discernible, but file boxes labeled back to 1670. Earliest discernible dates are 1669 and 1684. Judgment rolls and other civil papers. Includes papers of the General Court, 1669, 1684(?) - 1755; of the Superior Court (under various titles), 1754-57, 1759-1868; and of the Court of Pleas and Quarter Sessions (under various titles), 1721-1868. Earlier papers also include a few papers of the Court of Chancery. See also nos. 223, 224, and 226, and Historical Commission Archives, nos. 6 and 11.

**226. Suits Dismissed, Superior Court, 1868-1909.** 62 file boxes. Filed chronologically. Civil judgment rolls. See also nos. 223-225 and Historical Commission Archives, no. 11.

**227. Executions, General Court, Superior Court (under various titles), and Court of Pleas and Quarter Sessions, 1734-46; 1756-1912.** 63 file boxes. Includes executions of General Court, 1734-46; of Superior Court, 1756-1912; and of Court of Pleas and Quarter Sessions, 1760-1868. Executions since 1912 filed with no. 224. See also Historical Commission Archives, nos. 6 and 11.

**228. Appeal Transcripts, Superior Court, 1822-67.** 2 file boxes. Filed chronologically.



**229. Subpoenas, Superior Court** (under various titles), **and Court of Pleas and Quarter Sessions**, 1755-1910. 15 file boxes. Includes Superior Court, 1755-1910; and Court of Pleas and Quarter Sessions, 1763-1868. Subpoenas since 1910 filed with nos. 224 and 238.

**230. Depositions, General Court, Superior Court, and Court of Pleas and Quarter Sessions**, 1726; 1784-1861. 5 file boxes. Includes depositions of General Court, 1726, relating to trial of Edmond Porter and others for assault on Governor Everard and Secretary Lovick; of Superior Court, 1784-1861; and of Court of Pleas and Quarter Sessions, 1789-1861.

**231. Claim and Delivery Papers, Superior Court**, 1924-26. 1 file box. Filed by case number.

**232. Transcript of Judgments, Superior Court**, 1869—. 4 file boxes. Filed by case number.

**233. Checks Paid for Judgments, Superior Court**, 1923-30. 1 file box. Filed by case number.

**234. Julien Wood vs. Maryland Casualty Company, Superior Court**, 1930. 1 file box. A separately filed judgment roll.

**235. Criminal Docket, Superior Court** (also **Crown, Prosecution, and State Docket**), 1782-87; 1791-1803; 1826-1928; 1935—. 26 v. Handwritten, 1782-87, 1791-1803, 1826-1928; typed, 1935—. Writing faded; binding and paper poor in earlier v. Sizes vary widely. Many v. about 15" x 10" x 1/4", 25 pp. 1 v., 1826-68, includes also recognizance docket; 1 v., 1794, includes also argument docket; 1 v., 1796-1803, includes also appearance and recognizance dockets. 1 v., 1782-87, in closet, Register of Deeds' office; other v. in vault, Clerk's office. See also nos. 211 and 216.

**236. Crown Prosecutions, General Court, Superior Court, and Court of Pleas and Quarter Sessions**, 1724-68; 1771-1852. 7 file boxes. Filed chronologically. Criminal case rolls. Almost all of papers are for period, 1724-68. Includes General Court Papers, 1724-47; Superior Court papers, 1758-68, 1771-1852; and Court of Pleas and Quarter Sessions papers, 1771-1852. See also nos. 237 and 238, and Historical Commission Archives, nos. 6 and 11.

**237. State Papers, Superior Court and Court of Pleas and Quarter Sessions**, 1790-1869. 18 file boxes. Filed chronologically. Criminal case rolls. Includes Superior Court papers, 1790-1869, and Court of Pleas and Quarter Sessions papers, 1802-68. See also nos. 236 and 238, and Historical Commission Archives, no. 11.

**238. State Papers, Superior Court**, 1869—. 23 file boxes. Filed by term of court. Criminal case rolls. See also nos. 236 and 237, and Historical Commission Archives, no. 11.

**239. Nol. Pros. with Leave, Superior Court**, 1889-97. 1 file box. Filed by case number.



**240. Equity Minute Docket, Superior Court, 1782-1810;** 1816-58. 5 v. Writing faded; binding and paper poor. V. for 1788-1810 includes also a few wills. V. for 1782-90, in closet, Register of Deeds' office; other v. in vault, Clerk's office.

**241. Equity Trial Docket, Superior Court, 1811-29; 1847-67.** 2 v. V. for 1811-29 includes also equity new action docket. 1 v., 1811-29, in closet, Register of Deeds' office; 1 v., 1847-67, in vault, Clerk's office.

**242. Equity Appearance Docket, Superior Court, 1800-50.** 1 v. Binding and paper poor. In Cupola House. See also no. 241.

**243. Special Proceedings Docket, Superior Court, 1911—.** 3 v. Each v. indexed.

**244. Special Proceedings, Superior Court, 1870—.** 9 file boxes. Filed by case number.

**245. Orders and Decrees, Superior Court, 1868—.** 4 v. Each v. indexed.

**246. Orders and Decrees, Superior Court, 1933.** 1 file box.

**247. Bills of Costs, Superior Court, 1879—.** 5 file boxes. Filed by case number. See also Register of Deeds, no. 127.

**248. Clerk's Minute Docket and Nol. Pros. Docket, 1921—.** 1 v. Indexed.

**249. Cases Disposed of by Clerk, Superior Court, 1920—.** 12 file boxes. Filed by case number.

**250. Returns Sent to the Comptroller, 1798-1805.** 1 file box. Filed chronologically. Includes record of taxes and fines "payed to Clerk"; petitions and land sales; petitions to court of admiralty; letters testamentary; settlement of estates; and record of taxes "payed to Publick Treasurer in Raleigh."

**251. Day Book (Clerk's), 1931-35.** 1 v. Record of certificates, loans, amounts paid, and bank accounts. See also Register of Deeds, no. 133.

**252. Record of Notes Due, 1922-29.** 1 v. Record of outstanding county notes and bonds, with serial number, purchaser, and maturity date of each.

**253. Clerk's Account of Fees, 1805-10.** 1 v.

**254. Checks for Advance Bids Returned, 1931-34.** 1 file box. Canceled checks issued by Clerk to return advance deposits of bidders on property offered for sale under foreclosure.

**255. Receipts (of Clerk), 1923.** 1 file box.

**256. Vouchers, 1827-71.** 1 file box. Filed chronologically. Paper poor. Vouchers audited by Court of Pleas and Quarter Sessions and Board of County Commissioners.

**257. Various Receipts and Checks, 1924—.** 1 file box. Receipts and canceled checks for Clerk's expenditures.

**258. Accounts of Receivers and of Clerk Acting as Receiver, 1922—.** 3 file boxes. Filed chronologically.



**259. Various Letters, 1936.** 1 file box. Correspondence of Clerk.

**260. Old Letters of Various Dates, 1818-35.** 1 file box. Filed chronologically. Writing faded. Letters to Clerk from county officials and citizens, guardians, executors, and administrators of estates.

**261. Leaves of Absence (for Clerk), 1925-35.** 1 file box.

**262. Appointments and Commissions (of Commissioners of Affidavits), 1922-35.** 1 file box. Filed chronologically.

**263. Jurors' Record, 1908-35.** 1 v. Indexed. List of jurors with record of service and of fees paid.

**264. Jurors' Ticket Stubs, 1927-30; 1932-33.** 2 v. 1 v., 9" x 5½" x 11½".

**265. Grand Jury Subpoenas and Presentments, 1912—.** 1 file box.

**266. Report of Grand Juries, 1899—.** 1 file box. Filed chronologically. See also Register of Deeds, no. 124.

**267. Civil Docket, General County Court, 1896-98.** 1 v.

**268. Criminal Docket, Recorder's Court, 1913-17.** 1 v. Typed.

**269. Recorder's Court Papers, 1914-15; 1922—.** 9 file boxes. Indexed in no. 270. 1 file box, 1914-15, in vault, Register of Deeds' office; 8 file boxes, 1922—, in vault, Clerk's office.

**270. Index to Recorder's Court Records, 1913-17; 1922-35.** 2 v. Index to no. 269. Handwritten and typed. Writing faded; binding and paper poor in earlier v.

**271. Civil Summonses, Justice of the Peace Court, 1923.** 1 v.

**272. Trial Docket of J. Z. Pratt, Justice of the Peace, 1872-73.** 1 v.

**273. Criminal Docket of J. H. Churchill, Justice of the Peace, 1908-13.** 1 v.

**274. Magistrates' Reports, 1913—.** 2 file boxes. Filed chronologically.

**275. Civil Magistrates' Papers, 1869-1910.** 4 file boxes. Filed chronologically. Paper poor.

**276. Juvenile Court Papers, 1922-34.** 1 file box. Filed chronologically.

**277. Coroner's Inquests, 1935—.** 1 file box.

**278. Coroner's Reports, 1924—.** 1 file box.

**279. List of Wills, 1777-83.** 1 v. Writing faded; binding and paper poor. List of names of testators, administrators, and their securities, probably prepared from files of original wills to replace missing will book, 1773-85; see no. 280.

**280. Wills (Record of), 1760-72; 1786—.** 8 v.: 1 v., 1760-1772, unlettered; 7 v., 1786—, lettered A-G. Indexed in no. 281. Writing faded and paper poor in earlier v. Some of the wills presumably recorded in missing v. for 1773-85 are listed in no. 279. See also no. 240.



**281. Cross Index to Wills, 1760-72; 1786—.** 1 v. Index to no. 280.

**282. Wills, 1723—.** 6 file boxes. Filed chronologically. Writing faded and paper poor in earlier papers. See also no. 373 and Historical Commission Archives, nos. 12 and 13.

**283. Record of Administrators, Executors, and Guardians, 1867—.** 7 v.: irregularly numbered. 5 v., 1887—, indexed in each v. Binding poor in earlier v.

**284. Appointments of Administrators, 1868-1906.** 1 v. Indexed.

**285. Guardians' Bonds, 1751-1857.** 1 file box.

**286. Adoption Papers, no dates.** 1 file box. Writing faded and paper poor.

**287. Bastard Bonds and Guardian Bonds, 1801-69.** 1 file box containing 1 bundle of guardian bonds, 1801-11; 2 bundles of bastard bonds, 1812-69. Filed chronologically. Writing faded.

**288. Administrators' Bonds, 1748-1880.** 3 file boxes. Filed chronologically. Writing faded and paper poor. See also Historical Commission Archives, no. 13.

**289. Administrators' Letters and Oaths, 1869.** 1 file box. Writing faded and paper poor. See also no. 373.

**290. Reports of Appointments of Receivers, 1859-86.** 1 v. Indexed.

**291. Various Bonds, 1745-1851.** 3 file boxes. Filed chronologically. Writing faded and paper poor. Prosecution bonds, fiduciaries' bonds, and official bonds of Sheriffs, Registers, and Ferry Inspectors. Includes also accounts of executors and administrators, and allotments.

**292. Guardians', Executors', and Administrators' Accounts, 1811-68.** 5 v.: lettered A1-A3, B1-B2. Each v. indexed. Writing faded. Continued in no. 293.

**293. Records of Accounts and Settlements (of Fiduciaries), 1848—.** 5 v. Each v. indexed. For earlier records see no. 292. See also no. 250.

**294. Guardian Accounts, 1769-1903.** 9 file boxes. Filed chronologically. Writing faded and paper poor. See also no. 291.

**295. Exemptions, Dowers, and Year's Allowances, 1870-92.** 1 file box.

**296. Vendue Book (Accounts of Sales of Estates), 1783-96.** 1 v. Writing faded and binding very poor. In closet, Register of Deeds' office.

**297. Account of Sales (of Estates), 1848-68.** 1 v.

**298. Estates, 1745—.** 23 file boxes. Filed alphabetically. Writing faded and paper poor. Accounts and settlements of fiduciaries and other papers relating to estates. See also nos. 291 and 299-303, and Historical Commission Archives, no. 13.



**299. Petitions, 1770-1887.** 2 file boxes. Filed chronologically. Writing faded and paper poor. Petitions for permission to sell slaves; division of dowers; division of land; reports of juries allotting widows' year's support; and reports on roads and plots of roads.

**300. Accounts of Sales (of Estates), 1707-1875.** 3 file boxes. Filed chronologically. Writing faded and paper poor. See also no. 298 and Historical Commission Archives, no. 13.

**301. Inventories (of Estates), 1746-1889.** 1 file box. See also Historical Commission Archives, no. 13.

**302. Division of Estates, 1770-1831.** 1 file box. Writing faded and paper poor. See also no. 298 and Historical Commission Archives, no. 13.

**303. M. H. Dixon Estate, 1934.** 1 file box.

**304. Dowers, 1869—.** 1 v. Indexed.

**305. Dowers, 1800-43.** 1 file box. Writing faded and paper poor. See also no. 299.

**306. Accounts (of Fiduciaries) Settled, 1802-20.** 1 file box. See also no. 298.

**307. Audited Accounts of Fiduciaries, 1761-1861.** 3 file boxes. Filed chronologically. Writing faded and paper poor. See also no. 298.

**308. Receivers' Orders, 1922-34.** 1 file box.

**309. Indenture Bonds, 1872-90.** 1 v. Indexed.

**310. Indentures, 1801-68.** 2 file boxes. Filed chronologically. Writing and paper poor.

**311. Poll Tax Register, 1902.** 1 v.

**312. Registration Books, 1902—.** 16 v. Entries arranged alphabetically. See also Historical Commission Archives, no. 18, and Register of Deeds, no. 147.

**313. Registration of Voters, 1868.** 1 file box. Writing and paper poor. See also Historical Commission Archives, no. 18, and Register of Deeds, no. 147.

**314. Poll Books, 1922—.** 21 v. Entries arranged alphabetically. See also Register of Deeds, no. 149.

**315. Election Book, 1878-1900; 1924—.** 3 v. Each v. indexed. Includes vote in referendum on State Prohibition, 1881. See also Register of Deeds, no. 150.

**316. Election Returns, 1841-72.** 1 file box. See also Register of Deeds, nos. 151 and 152.

**317. Poll Certificates, 1801.** 1 file box. Writing faded and paper poor. Certificates of payment of poll tax.

**318. Democratic Organization of Chowan County, 1932—.** 1 file box. Proceedings and correspondence.

**319. Expense Statements of Candidates, 1932.** 1 file box.

**320. Notice of Electrocution of Prisoners, 1925.** 1 file box.

**321. Record of Inquisition of Lunacy, 1899-1935.** 1 v.

**322. Record of Magistrates, 1889—.** 2 v.



**323. Powers of Attorney, 1801-66.** 1 file box. Writing faded and paper poor.

**324. Orders of the Court** (of Pleas and Quarter Sessions), 1793-1824. 1 file box. Orders relating to county government.

**325. Official Bonds, 1690-1719; 1755-76; 1806-30; 1838-1904.** 3 file boxes. Filed chronologically. Writing faded and paper poor. See also nos. 291, 332, 333, and 336; and Register of Deeds, nos. 120 and 121.

**326. Book of Reports of Chowan County Court, 1841-58.** 1 v. Financial reports from County Treasurer to Court of Pleas and Quarter Sessions. See also Treasurer, no. 501.

**327. Oaths of Officers, 1935.** 1 file box.

**328. Treasurer's Receipts, 1929-34.** 2 v. See also Treasurer, no. 506.

**329. County Claims, 1838.** 1 file box. See also no. 372.

**330. County Trustees' Accounts, 1858.** 1 file box.

**331. Sheriff's Reports and Settlements, 1780-1910.** 1 file box.

**332. Constable Bonds, 1795-1847.** 1 file box. Writing faded and paper poor. See also no. 325.

**333. County Enumerator, Ordinary and Appeal Bonds, 1738-1843.** 1 file box. Writing faded. Bonds of enumerators of ships' cargoes; and appeal, bail, and tavern bonds. See also no. 325.

**334. Common School, 1841-61.** 1 v. Writing faded and paper poor. Minutes of county Board of School Superintendents. See also Superintendent of Schools, no. 751.

**335. School Teachers' Reports, 1847-83.** 1 file box. See also Superintendent of Schools, no. 755.

**336. Public Roads, 1733-1865.** 1 file box. Writing faded and paper poor. Orders to overseers, Sheriff's bonds, petitions, and reports of overseers to County Commissioners concerning road conditions. See also nos. 299 and 337.

**337. Reports of Supervisors of Roads, 1890-1911.** 1 file box. See also no. 336.

**338. Condemnation of Land, 1853.** 1 file box. Writing faded and paper poor.

**339. Tavern Bonds, 1735-1837.** 1 file box. Writing faded and paper poor. See also no. 333.

**340. Tax Collection Record, 1925—.** 1 v. State court process tax.

**341. Summary of Taxes Collected, 1935—.** 2 v.

**342. List of Taxable Property in Chowan County, 1831-38.** 2 v. Writing faded and paper poor. See also Historical Commission Archives, no. 19, and Register of Deeds, no. 136.

**343. Taxable Property, 1712-1860.** 7 file boxes. Filed chronologically. Writing faded and paper poor. See also Historical Commission Archives, no. 19, and Register of Deeds, no. 136.



- 344. Record of Inheritance Tax Collection, 1920—.** 2 v. Each v. indexed. Handwritten and typed.
- 345. Inheritance Tax Receipts, 1926—.** 1 file box.
- 346. Tax Foreclosure Suits Instituted by Individuals, 1934.** 1 file box.
- 347. Fines and Forfeitures, 1915—.** 2 v. Record of fines, penalties, and forfeitures paid over by Clerk to Treasurer.
- 348. Selective Draft, 1917.** 1 file box. List of Chowan County residents registered for selective draft.
- 349. Resolutions (Passed by the Edenton Bar), 1925-35.** 1 file box. Resolutions commending the judge or some deceased lawyer.
- 350. Record of Incorporations, 1888—.** 2 v.
- 351. Corporations, 1898-1924.** 1 file box.
- 352. Partnership Record, 1913-35.** 1 v. Indexed.
- 353. Final Statements of Insurance Companies, 1910.** 1 v. Printed. Binding and paper poor.
- 354. Drainage Record, 1909-20.** 1 v. Indexed.
- 355. Deeds, 1745-1892.** 2 file boxes. Filed chronologically. See also Register of Deeds, no. 111.
- 356. Insolvent Debtors, 1807-69.** 1 file box. Writing faded and paper poor.
- 357. Bankruptcy and Assignment Proceedings, 1927-31.** 1 file box.
- 358. Lien Docket, Superior Court, 1872-1933.** 1 v. Indexed.
- 359. Mechanics' Liens, 1933.** 1 file box.
- 360. Sale and Resale of Land by Trustees, 1926—.** 2 v. Each v. indexed.
- 361. Reports of Sales by Trustees and Mortgagees, 1924—.** 1 file box.
- 362. Record of Licenses Issued by Clerk to Gunners and Hunters, 1903-07.** 1 v.
- 363. List of Licenses from Department of Revenue, 1927-35.** 1 file box.
- 364. Predator Bounties Paid, 1934.** 1 file box. Record of bounties paid for various types of predatory birds and animals killed.
- 365. Hunting Licenses, 1927-28.** 1 file box.
- 366. Fishing Licenses, 1927-29.** 1 file box.
- 367. Permits to Purchase Concealed Weapons, 1919—.** 1 v.
- 368. Declaration and Naturalization of Foreigners, 1896-1916.** 1 file box.
- 369. Mails Forwarded and Received, 1846-52.** 1 file box. Record of mails received at and forwarded from post office at Edenton.
- 370. Record of Mark of Stock, 1842-1931.** 1 v.
- 371. Register of Physicians and Surgeons, 1889-1933.** 2 v.
- 372. Miscellaneous, approximately 1775-1800.** 1 file box. Writing faded and paper poor. Includes record of provisions

allotted to widows for year's support; list of officers and witnesses in court; fees of Register; appeal warrants; receipts of County Trustee for taxes; fees and fines; and county claims settled. See also no. 373 and Historical Commission Archives, nos. 15-17.

**373. Miscellaneous Papers, 1840.** 1 file box. Writing faded and paper poor. Records of trials, administrators, and wills. See also no. 372 and Historical Commission Archives, nos. 15-17.

### SHERIFF

*All records are in Sheriff's office, first floor of Collins Building, East King Street.*

**401. Abstracts of Taxes, 1925—.** 52 v. Entries arranged by year and alphabetically within each year. Handwritten on printed forms. See also Register of Deeds, nos. 135 and 142.

**402. Tax Receipts** (title varies), 1931—. 36 v. Entries arranged numerically by receipt number. Handwritten on printed forms.

### TREASURER

*All records are in Treasurer's office-vault, first floor of Bank of Edenton Building, and in Superintendent of Schools' office, Citizens Bank Building; in Treasurer's office-vault unless otherwise indicated.*

**501. Treasurer's Report, 1928—.** 1 bundle. Arranged chronologically. See also Clerk of Superior Court, no. 326.

**502. Cash Books, 1922—.** 4 v. Receipts and disbursements, district school expenditures, general county and emergency relief funds.

**503. Cash Book, County Fund, 1929—.** 1 v. Treasurer's debit and credit general county fund, county bond and school fund, and back school taxes.

**504. School Cash Book, 1928-29.** 1 v.

**505. Ledger Sheets of State School Fund, 1931-33.** 1 v.

**506. Treasurer's Receipts, 1832-34, 1929—.** 15 bundles and 1 cardboard box. Includes copies of county vouchers and check stubs. 1 cardboard box, 1832-34, in Superintendent of Schools' office; 15 bundles, 1929—, in Treasurer's office. See also Clerk of Superior Court, no. 328.

**507. Vouchers and Bank Statements, 1928—.** 14 bundles. Arranged numerically. Includes statement of Emergency Relief funds, 1932-34.

**508. Records of Chowan County Bonds** (no title), 1920—. 1 bundle. Arranged chronologically.

**509. Tax Reports, 1927—.** 1 bundle. Arranged chronologically.



**ACCOUNTANT**

*All records are in office of Clerk of Superior Court, who acts as County Accountant, first floor of courthouse.*

**601. Book Budget of Departments, 1927—.** 1 v. Record of departmental budgets and expenditures. Handwritten on printed forms.

**602. Book of Receipts, 1927—.** 1 v. Handwritten on printed forms.

**603. Book of Monthly Expenditures of Departments (Miscellaneous Expenditures), 1927—.** 1 v. Handwritten on printed forms.

**604. Monthly Disbursements and Receipts (Record of), 1927—.** 1 v. Handwritten on printed forms.

**SUPERINTENDENT OF SCHOOLS**

*All records are in Superintendent's office, third floor of Citizens Bank Building. Superintendent of Schools also acts as Superintendent of Public Welfare.*

**751. Minutes of Board of Education, 1885—.** 2 v. See also Clerk of Superior Court, no. 334.

**752. General Correspondence** (title varies), 1928—. 7 folders and 3 bundles. 6 folders, 1928—, arranged alphabetically. Includes also record of budgets, monthly bills, miscellaneous vouchers, and school reports.

**753. Teachers' Contracts, 1924-32.** 4 folders.

**754. Yearly Records of Active White Schools and Chowan High School (Reports), 1928—.** 3 file boxes.

**755. School Reports** (title varies), 1918—. 10 folders and 1 bundle. Arranged alphabetically. Includes teachers' weekly plan reports and miscellaneous monthly reports on white and colored schools. See also Clerk of Superior Court, no. 335.

**756. Miscellaneous, 1934—.** 2 file boxes. Includes teachers' certificates; statistical, financial, principals', truck, library, and general reports; insurance policies; and miscellaneous correspondence.

**757. North Carolina Public School Register, 1915-27.** 1 v. Detailed report of pupils, with summaries of work done in one or more or all grades of one school for one term.

**758. Census Cards, 1922—.** 17 file boxes. Filed alphabetically. Census cards of children of school age.

**759. Report Cards and Record Sheets, 1929-35.** 45 cards. Uncalled for report cards and miscellaneous record sheets of school children.

**760. Terman Group Test of Mental Ability (Given School Children), 1936.** 6 bundles.

**761. Physical Examination of School Children** (Record of), 1935—. 1 file box.

**762. Record of Children Reported Absent from School**, 1935. 1 v.

**763. Reports of State Text Book Purchase and Rental Commission**, 1934—. 25 bundles.

**764. Certificates and Allotments** (of State School Funds), 1933-34. 1 file box.

**765. Current Expense Fund** (Record of), 1932-35. 3 v. Entries arranged topically.

**766. Chowan County Treasurer's Report** (on School Funds), 1935—. 1 bundle.

**767. Voucher Register**, 1934—. 1 v. Typed.

**768. State and District School Fund Vouchers; County and State Bills; Vouchers for Requisitions and Purchase Orders** (title varies), 1934—. 5 v. Typed.

**769. State, County, and District Vouchers** (title varies), 1932-34. 2 file boxes. Includes canceled checks.

**770. State, County, and District Bills**, 1933—. 1 cardboard box and 1 bundle. Bills for office expenses, teachers' and bus drivers' salaries, and supplies.

**771. State Contracts**, 1935—. 1 v. Entries arranged alphabetically. Typed.

**772. School Building Program**, 1936. 1 bundle. Correspondence relative to plans of new school buildings.

**773. Wood Specifications for the Chowan County Administrative Unit School**, 1936—. 2 folders.

**774. Purchase Contracts and Supplies** (Record of), 1933—. 4 folders.

**775. Auditor's Report** (on School Funds), 1934-35. 2 v. Typed.

**776. Service Station Invoices**, 1935—. 1 bundle.

**777. Report on Hospitalization by Chowan**, 1933—. 1 v. Typed. Record of charity cases sent to hospitals.

## SUPERINTENDENT OF HEALTH

*All records are in Dr. M. P. Wichard's private office, Health Department Building, King Street.*

**801. Correspondence** (General), 1931—. 2 file boxes.

**802. Monthly Reports to Assistant Collaborating Epidemiologist of North Carolina Board of Health**, 1929—. 2 v. Reports of contagious and infectious diseases.

**803. Monthly Reports**, 1929—. 2 folders. Reports of contagious and infectious diseases, cases quarantined, and visits to county institutions.

**804. Vaccination Record**, 1931—. 1 v. For record of anti-typhoid treatments, see Register of Deeds, no. 126.



## CLAY COUNTY

Formed in 1861 from Cherokee County. Named for Henry Clay. Located in southwest mountain section of State; area: 220 square miles. Population: 1900—4,530; 1930—5,434, of whom 5,314 were white and 116 Negro. Chief crops: corn, wheat, and rye. Some cattle raising.

Hayesville, county seat. First courthouse, an old wooden dwelling; replaced by present courthouse, 1888.

Present courthouse brick, concrete, and wood. Simple, two-story building, 72' x 52', not fireproof. On first floor: offices of Register, Clerk, Sheriff, Superintendent of Schools, Auditor, and County Agent; also a fruit stand. Second floor taken up entirely by courtroom. Building in bad state of repair.

Register's office crowded, poorly ventilated, and dark. Register's records kept on metal shelves and on tables in office and in small vault in rear. Clerk's records kept in outer office. Records in other offices adequately cared for, but crowded condition makes their use difficult.

No known loss of records through fire or otherwise.

Treasurer acts as Sheriff, but keeps no records in capacity as Sheriff. Register of Deeds acts as Tax Supervisor. Auditor acts as Accountant. Superintendent of Schools acts as Superintendent of Public Welfare, but keeps separate records in latter capacity. County has no full-time Superintendent of Health and no separate Tax Collector. Coroner keeps no records.

Survey conducted by Mrs. Lillie Auberry under supervision of Mrs. J. Dale Stentz and Mr. C. F. Crutchfield.

## HISTORICAL COMMISSION ARCHIVES

**1. Registry of Voters, 1868.** 4 v. Arranged alphabetically. V. average 47 pp. See also Clerk of Superior Court, no. 232.

## REGISTER OF DEEDS

*All records are in Register's vault and office, first floor of courthouse. Register acts also as Tax Supervisor.*

**101. Record of Deeds, 1868—.** 32 v.: 26 v. lettered A-Z, 1868-1929; 6 v. numbered 27-32, 1929—. Cross-indexed in no. 102. Handwritten, 1868-1906; handwritten on printed forms, 1907-27; typed, 1928—. Includes all property conveyances and encumbrances except mortgages after 1877 (nos. 104 and 105).

**102. Cross Index to Record of Deeds, 1868—.** 4 v. Index to nos. 101, 104, and 105.

**103. Original Land Deeds, 1859-1900.** In pigeonholes of 1 cabinet, 5' x 3' x 2'. Paper poor. See also Clerk of Superior Court, no. 245.

**104. Mortgage Record, 1878—.** 12 v.: lettered A-L. Each v. indexed; also cross-indexed in no. 102. Includes real estate and chattel mortgages. Real estate and chattel mortgages recorded before 1878 in no. 101.

**105. Miscellaneous Mortgages, 1923—.** 3 v.: numbered 1-3. Each v. indexed; also cross-indexed in no. 102. V. 2 contains farm loan mortgages; others contain miscellaneous mortgages. See also no. 104.

**106. Entry Claims, 1887-1928.** 4 v. First v. contains 3 pp. of earmarks of cattle. V. average 14" x 6" x 1".

**107. Minute Docket of County Commissioners, 1874—.** 5 v. Each v. indexed. Handwritten, 1874-1927; typed, 1927—.

**108. Official Reports, 1875-1935.** 2 v. Each v. indexed. Bills of costs of Superior Court, jury expenses, and financial reports of county officers.

**109. Record of Bonds, 1871-1933.** 2 v. Each v. indexed. Surety bonds of county officers. See also Clerk of Superior Court, no. 245.

**110. County Tax Books, 1916—.** 105 v. Names arranged alphabetically within each township. Handwritten on printed forms.

**111. Petitions for New Roads, 1921—.** In bundles in cabinet.

**112. Canceled Vouchers; County Expenditures, 1936.** Bundles in 1 file box.

**113. Receipts, 1877-1935.** Bundles and loose papers in 1 file box, 24" x 18" x 12".

**114. Marriage Register, 1870—.** 3 v.



**115. Original Marriage Licenses, 1900—.** 800 items filed in pigeonholes.

**116. Vital Statistics—Births, 1913-35.** 4 v. Handwritten on printed forms.

**117. Vital Statistics—Deaths, 1913-35.** 1 v. Handwritten on printed forms.

**118. Record of Soldiers' Discharges, 1918-19.** 1 v. Indexed. Handwritten and typed.

### CLERK OF SUPERIOR COURT

*All records are in Clerk's office, first floor of courthouse.*

**201. Minute Docket, Superior Court** (title varies), 1870—. 7 v.: lettered A-G. Each v. indexed. Handwritten, 1870-1930; typed, 1931—.

**202. Summons Docket, Superior Court, 1871-1920.** 1 v. Indexed.

**203. Lis Pendens, Superior Court, 1921—.** 1 v. Indexed.

**204. Civil Issues Docket, Superior Court, 1871-1932.** 1 v. Indexed.

**205. Temporary Civil Issues Docket, Superior Court, 1902-23.** 41 v. V. average 10" x 8" x 1/4", 25 pp.

**206. Judgment Docket, Superior Court, 1871-1923; 1930—.** 6 v.: lettered A-H, with v. E and G, 1924-29, missing. Each v. indexed. V. E and G were stolen and are now being restored from original judgments. The record, when completed, will fill one v. lettered E-G. V. F includes only transcripts of judgments of Justices of the Peace and is titled **Justice Court.**

**207. Judgment Rolls, Superior Court, 1865—.** 37 bundles. Writing faded in earlier papers.

**208. Criminal Docket, Superior Court, 1871-1931.** 2 v. Each v. indexed.

**209. Nol. Pros. Docket, Superior Court, 1906-33.** 1 v. Indexed.

**210. Criminal Papers, Superior Court, 1871—.** 44 file boxes and 17 pigeonholes. Writing faded and paper poor in earlier papers.

**211. Special Proceedings Docket, Superior Court, 1906-19.** 1 v. Indexed. Recorded, 1870-1905, 1920-35, in no. 213.

**212. Special Proceedings Papers, Superior Court, 1875—.** 32 file boxes.

**213. Orders and Decrees, Superior Court, 1870-1935.** 5 v.: lettered A-E. Cross-indexed in each v. Includes also special proceedings docket, 1870-1905, 1920-35; see no. 211.

**214. Clerk's Book of Fines, 1884—.** 1 v.

**215. Penalties, Forfeitures, and Fines (Record of), 1923-35.** 1 v.

- 216. Record of Jurors, Superior Court, 1893-1935.** 2 v. Each v. indexed. See also no. 245.
- 217. Clerk's Minute Docket, Superior Court, 1884—.** 1 v.
- 218. Civil Docket, Justice of the Peace Court, 1827-31.** 1 v. Handwritten on printed forms.
- 219. Criminal Docket, Justice of the Peace Court, 1929-34.** 1 v. Handwritten on printed forms.
- 220. Will Book, 1868—.** 2 v. Cross-indexed in no. 221.
- 221. Cross Index to Wills, 1868—.** 1 v. Index to no. 220.
- 222. Original Wills, 1868-1928.** 10 file boxes.
- 223. Guardians' Bond Book, 1905-21.** 1 v. Indexed. See also no. 226.
- 224. Administrators' Bonds, 1870-1910.** 1 v. Indexed. Handwritten on printed forms. See also nos. 225 and 235.
- 225. Appointment of Executors and Administrators, 1870-1925.** 1 v. Indexed. See also nos. 224, 226, and 235.
- 226. Record of Administrators, Executors, and Guardians, 1927—.** 1 v. Indexed. See also nos. 223-225.
- 227. Record of Accounts (of Fiduciaries), 1870—.** 2 v. Indexed.
- 228. Estate Papers, 1875-1928.** 25 bundles. Bonds, accounts, inventories, and settlements of fiduciaries.
- 229. Record of Dowers (and Petitions for Partition), 1871-1931.** 2 v. Each v. indexed.
- 230. Probate of Deeds (Record of), 1875-1908.** 1 v. Indexed.
- 231. Apprentice Bonds, 1870-1910.** 1 v. Indexed. Handwritten on printed forms.
- 232. Registration Books, 1911-24.** 6 v. See also Historical Commission Archives, no. 1.
- 233. Permanent Registration (under the "Grandfather Clause"), 1902-08.** 1 v. Indexed.
- 234. Record of Elections, 1884-1934.** 3 v. See also no. 245.
- 235. Records of Lunacy and of Notaries' Public, Administrators', and Wardens' Appointments (mistitled Minute Docket), 1909—.** 1 v. Indexed.
- 236. Magistrates' Record, 1909-33.** 1 v. Indexed. Includes also magistrates' oaths.
- 237. Inheritance Tax Records, 1923-35.** 1 v. Indexed. Handwritten on printed forms.
- 238. Record of Confederate Pensions, 1909—.** 1 v.
- 239. Record of Incorporations, 1910—.** 2 v.
- 240. Partnership Record, 1919-29.** 1 v.
- 241. Lien Docket, 1879-1933.** 1 v. Indexed. 15" x 6" x 1".
- 242. Record of Sales and Resales by Mortgagees, Trustees, and Executors, 1928-35.** 1 v. Indexed. Handwritten on printed forms.
- 243. Record of Permits for Purchase of Concealed Weapons, 1920—.** 1 v. Indexed.



**244. Register of Physicians, Surgeons, and Dentists,** 1881—. 3 v.

**245. Miscellaneous Files,** 1855-1924; 1927-33. 40 file boxes. Writing faded in earlier papers. Original deeds, 1855-1909; road reports, 1893-1904; contested election papers, 1900-19; lists of jurors, 1892-96; magistrates' reports, 1927-29; official bonds, 1920-24; Auditor's receipts, 1931-33.

## TREASURER

*Records are in Treasurer's office, first floor of courthouse, when office is in use; more valuable records are placed in Register's vault when Treasurer's office is closed. Treasurer acts also as Sheriff and office is referred to locally as "Sheriff's office."*

**501. Treasurer's Book,** 1929—. 3 v. Record of all county receipts and disbursements. 1 v., 1934—, placed in Register's vault when Treasurer's office is closed.

**502. Appropriations, Expenditures, Receipts, and Various Funds,** 1929—. 4 v. Typed. 1 v. appropriations, 1 v. expenditures, 1 v. receipts, and 1 v. showing balances of various funds.

## AUDITOR

*All records are in Auditor's office, first floor of courthouse. Auditor also acts as Accountant.*

**551. Appropriation Budget,** 1934—. 1 v.

**552. Disbursement Register,** 1927—. 1 v.

**553. Receipt Book,** 1927—. 1 v.

**554. Balance Book,** 1934—. 1 v. Balance of various funds.

**555. Report of Clay County Bonds,** 1934—. 1 folder. In desk in Auditor's office.

**556. Report of Remittances,** 1932—. 1 folder. Principal and interest on bonds in default and retirements made on same during preceding month.

## SUPERINTENDENT OF SCHOOLS

*All records are in Superintendent's office, first floor of courthouse.*

**751. School Records,** 1921—. 20 v. Handwritten and typed. Loose-leaf binders in which all records of the office are posted. Includes minutes of Board of Education; copies of school-fund vouchers and purchase orders; ledgers and accounts; and attendance, financial, and statistical reports, grouped by type of record.

**SUPERINTENDENT OF PUBLIC WELFARE**

*All records are in office of Superintendent of Schools, who also acts as Superintendent of Public Welfare, first floor of courthouse.*

**851. Closed Parole Cases, 1935—.** 1 bundle. Reports of visits and copies of certificates of release from parole.

**852. Paroled Prisoners' Reports, 1936.** 1 bundle.

**853. Child Labor Certificates, 1936.** 1 bundle. Certificates permitting employment of children under 16 in cases of necessity.



## CLEVELAND COUNTY

Formed, 1841, from Rutherford and Lincoln counties. Named for Colonel Benjamin Cleveland, Revolutionary leader. In southwest piedmont section of state; area: 496 square miles. Population: 1850—10,396; 1900—25,078; 1930—51,914, of whom 39,846 were white and 12,067 Negro. Chief crops: corn, cotton, and wheat. Chief industrial products: textiles and foods. Leading town: Shelby, textile manufacturing center; population, 1930, 10,789.

Shelby, county seat. First courts held at home of William Weathers. First courthouse, log, built in 1842. Replaced by one of brick in 1874. Used until 1907, when present one built.

Present courthouse two-story, brick structure with basement and attic. Exterior dimensions: 70' x 50' x 40'. Structure semi-fireproof. On first floor: offices of Clerk, Register, Sheriff, Treasurer, Auditor, and county Farm Agent; also tax office. On second floor: courtroom, judge's room, jury rooms, offices of Superintendent of Schools and Superintendent of Public Welfare, and balcony. Storage rooms in basement and attic.

Current records and more valuable non-current records of Clerk and Register are kept in respective offices and in vaults adjacent to offices. Current records of other offices adequately cared for in respective offices. Some non-current financial records are in basement, where they are exposed to serious fire hazards. Storage room in attic, with entrance on upper balcony of courtroom, houses many non-current records of various offices under unsatisfactory storage conditions.

No known loss of records through fire or otherwise.

Auditor acts as Accountant and Tax Supervisor; Sheriff acts as Tax Collector. Coroner keeps no records. No records have been deposited with Historical Commission.

Survey conducted by Miss Piccola Blalock, Mr. H. B. Crapps, Mrs. S. T. Greer, and Mrs. Pauline Weaver under supervision of Mr. C. F. Crutchfield.

## REGISTER OF DEEDS

*All records are in Register's vault, first floor of courthouse, and in storage room, attic of courthouse; in vault unless otherwise indicated.*

**101. Record of Deeds, 1841—.** 92 v.: lettered A-Z with no v. F and G; AA-ZZ; AAA-ZZZ; and AAAA-PPPP. Indexed in nos. 102 and 106. Handwritten, 1841-1901; handwritten and handwritten on printed forms, 1901-15; handwritten on printed forms and typed, 1916—. Prior to 1882 includes all property conveyances and encumbrances; real estate instruments only, 1882-85; and real estate deeds of conveyance only, 1886—. All chattel instruments after 1881, most real estate mortgages and deeds of trust after 1876, and all real estate mortgages and deeds of trust after 1885 recorded in no. 105. See also Treasurer, no. 541.

**102. Cross Index to Deeds, 1841—.** 16 v. Separate v. for grantor and grantee after 1913. Index to nos. 101 and 111.

**103. Deeds and Mortgages, 1851—.** 29 file boxes. 23 file boxes, 1901—, filed alphabetically.

**104. Real Estate Transfer Record, 1920.** 1 v. 40 pp.

**105. Record of Mortgages and Chattel Instruments** (title varies), 1877—. 217 v.: numbered 1-224 with several numbers not used. Indexed in nos. 106 and 107. Handwritten and handwritten on printed forms, 1877-1915; handwritten and typed on printed forms, 1916—. Includes all chattel instruments after 1881 and most mortgage deeds and deeds of trust after 1876; a few mortgage deeds, 1877-85, included in no. 101. Earlier records in no. 101. Each v. titled to indicate content as follows: **Mortgages and Mortgage Deeds**, 51 v., 1877—; **Chattel Mortgages**, 47 v., 1882—; **Crop Liens**, 46 v., 1889—; etc. 22 v., 1882-98 (chattel mortgages and crop liens), in storage room; 195 v., 1877—, in vault.

**106. Index to Real Estate Mortgages, 1841—.** 15 v. Index to mortgage deeds and deeds of trust in nos. 101 and 105.

**107. Cross Index to Chattel Mortgages and Crop Liens, 1882—.** 12 v. Separate v. for grantor and grantee, 1934—. Index to all chattel instruments in no. 105.

**108. Tax Liens (Federal), 1936—.** 1 file box. Indexed in no. 109.

**109. Federal Tax Lien Index, 1925—.** 1 v. Index to no. 108. Alphabetical list of notices and cancellations of federal tax liens.

**110. Entry Taker's Book, 1888-1925.** 1 v. Binding poor.

**111. Plat Books, 1912—.** 4 v. Each v. indexed; also cross-indexed in no. 102. Blueprint and hand-drawn. Paper in v. for 1912-25 poor. V. average 24" x 20" x 2".

**112. Record of Surveys, 1905-11.** 1 v. Indexed. Surveys of state land for which claim has been entered.



**113. Record of Free Traders, 1893-1931.** 1 v. Indexed. Binding poor. A record of certificates of married women's right to buy and sell real estate in their own names.

**114. Minute Books** (of County Commissioners), 1871-79; 1884—. 8 v. Handwritten, 1871-79, 1884-1918; typed, 1919—.

**115. Record of County Commissioners, 1873-78; 1921-24; 1929.** 5 v. Rough minutes of County Commissioners. In storage room.

**116. Commissioners' Records, 1902—.** 33 file boxes. Rough minutes and miscellaneous papers of County Commissioners.

**117. Minutes of County Highway Commission** (mistitled **Ledger**), 1928-31. 1 v. In storage room.

**118. Journal, 1916-21.** 1 v. Financial record of commissioners of township no. 6. In storage room.

**119. Official Bonds** (of County Officers), 1878—. 4 v. Each v. indexed. Handwritten on printed forms, 1878-1927; typed on printed forms, 1928—. Includes official reports after 1912; prior to 1913 kept in no. 121.

**120. Official Bonds** (of County Officers), 1926—. 1 file box. See also Clerk of Superior Court, nos. 255 and 292.

**121. Record of Official Reports, 1875-1912.** 3 v. V. for 1875-80 and 1899-1912 indexed in each v. Handwritten on printed forms. After 1912 kept in no. 119.

**122. Official Oaths, 1909-12.** 1 file box. See also Clerk of Superior Court, no. 255.

**123. Recorder's Reports, 1911.** 1 file box. Reports of Judge of Recorder's Court.

**124. Court of Wardens of the Poor, 1847-68.** 1 v. Minutes and financial records of Wardens of the Poor.

**125. Voucher Receipts, 1914-29.** 4 file boxes. Filed chronologically.

**126. County Claims, 1841-44.** 1 v. Record of audited and paid claims against county.

**127. Insurance Policies, no dates.** 1 file box. Insurance policies on county property.

**128. Fee Bills, 1910-12.** 1 file box. Lists of costs, both fees and half fees in Superior Court.

**129. Record of Taxes for Mortgagees, 1931—.** 1 v. Indexed. Handwritten and typed.

**130. Tax Books, 1918-20.** 3 v. V. for 1920— indexed in each v. Handwritten on printed forms. See also Auditor, no. 556.

**131. Sheriff's Report of Taxes, 1897; 1906; 1909; 1910.** 4 file boxes.

**132. Record of Elections, 1880-1918.** 2 v. Each v. indexed. See also Clerk of Superior Court, no. 286.



**133. Record of Marriages, 1851-67; 1870—.** 7 v. V. for 1894-1932 indexed in each v. Binding and paper of first 3 v. poor.

**134. Marriage Licenses, 1876—.** 28 file boxes. Filed chronologically.

**135. Health Certificates** (of Applicants for Marriage Licenses), 1926-33. 2 file boxes. Filed chronologically.

**136. Vital Statistics—Births, 1914—.** 17 v.: numbered 3-17 with 3 v. numbered 3. Indexed in no. 138. Handwritten on printed forms. V. average 9" x 8" x 3".

**137. Vital Statistics—Deaths, 1914—.** 17 v.: numbered 3-17 with 3 v. numbered 3. Indexed in no. 138. Handwritten on printed forms. V. average 9" x 8" x 1½".

**138. Index to Vital Statistics, 1914—.** 2 v. Index to nos. 136 and 137.

**139. Soldiers' Discharges, 1923.** 1 v. Indexed. Entries on only a few pp.

**140. Registry of Licenses to Trade, 1873-99.** 1 v. In storage room. See also Sheriff, no. 410, and Treasurer, no. 542.

### CLERK OF SUPERIOR COURT

*All records are in Clerk's private office, first floor; in Clerk's vault, first floor; in storage room, attic; and in Sheriff's office, first floor—all in courthouse; in vault unless otherwise indicated.*

**201. Minute Docket, Court of Pleas and Quarter Sessions, 1841-61.** 3 v. Binding poor.

**202. Appearance Docket, Court of Pleas and Quarter Sessions, 1844-68.** 1 v. Indexed. Binding and paper poor.

**203. Trial Docket, Court of Pleas and Quarter Sessions, 1841-68.** 2 v. Binding poor.

**204. Execution Docket, Court of Pleas and Quarter Sessions, 1841-68.** 3 v. Binding poor.

**205. Civil Actions, Court of Pleas and Quarter Sessions, 1841-68.** 52 bundles. Bundled by term of court. In storage room.

**206. State Docket, Court of Pleas and Quarter Sessions, 1841-68.** 2 v.

**207. Criminal Actions, Court of Pleas and Quarter Sessions, 1841-68.** 24 bundles. Bundled by term of court. Containers and paper poor. In storage room.

**208. Minute Docket, Superior Court, 1841—.** 20 v.: 4 v., 1841-75, unnumbered; 16 v., 1876—, numbered 1-16. Each v. indexed, 1901—.

**209. Appearance Docket, Superior Court, 1866-75.** 1 v. Indexed. Binding and paper poor.

**210. Summons Docket, Superior Court, 1869-95.** 1 v.

**211. Trial Docket, Superior Court, 1841-68.** 4 v. Binding poor.



**212. Civil Issues Docket, Superior Court, 1869—.** 7 v.: 2 v., 1869-75, 1933—, unnumbered; 5 v., 1876-1932, numbered 1-5. Each v. indexed, 1876—. Binding poor for v. 3.

**213. Judge's Civil Issues Docket, Superior Court, 1908.** 1 v. 18" x 10" x 1/4", 50 pp. In storage room.

**214. Civil Actions Pending, Superior Court, 1930—.** 4 file boxes. In private office.

**215. Judgment Docket, Superior Court, 1869-70; 1874—.** 15 v.: lettered B-P. Indexed in nos. 216-218.

**216. Index to Judgments, Superior Court, 1869-74.** 1 v. Index to no. 215. Superseded by no. 217.

**217. Cross Index to Judgments, Superior Court, 1867-1902.** 1 v. Index to no. 215. Binding poor. Superseded by no. 218.

**218. Cross Index to Judgment Docket, Superior Court, 1867—.** 2 v. Index to no. 215. Supersedes no. 217.

**219. Civil Cases Disposed of, Superior Court, 1841—.** 85 bundles and 85 file boxes. Bundled by court term, 1841-79; filed by case number, 1876—. Paper poor for bundles, 1841-1879. 85 bundles, 1841-79, in storage room; 69 file boxes, 1876-1929, in vault; 16 file boxes, 1930—, in private office.

**220. Transcripts of Judgments, Superior Court, 1870-1904; 1918—.** 8 file boxes. Filed numerically. 6 file boxes, 1870-1904, 1918—, in vault; 2 file boxes, 1932—, in private office.

**221. Referee Reports, 1907-18.** 1 file box. Reports on cases settled out of court.

**222. Execution Docket, Superior Court, 1854-74.** 2 v.

**223. State Docket, Superior Court, 1860-68.** 2 v. Binding poor.

**224. Criminal Docket, Superior Court, 1869-1931.** 8 v.: numbered 1-8. Binding poor for v. 3. Criminal docket after 1931 prepared only in temporary pamphlet form before each term of court and destroyed when non-current; permanent record of criminal cases kept in nos. 208 and 226.

**225. Memorandum Criminal Docket, Superior Court, 1908-1909.** 3 v. Paper poor. In storage room.

**226. Criminal Judgment Docket, Superior Court, 1886—.** 4 v. Each v. indexed. Bindings of earlier v. poor.

**227. Criminal Cases Disposed of, Superior Court, 1841—.** 88 file boxes and 60 bundles. Filed by term of court. Writing and paper poor for bundles, 1841-79. 60 bundles, 1841-79, in storage room; 88 file boxes, 1880—, in vault.

**228. Equity Trial Docket, Superior Court, 1842-67.** 2 v. Each v. indexed. Writing faded in v. for 1842-57.

**229. Equity Execution Docket, Superior Court (mistitled Letters), 1843-68.** 1 v.

**230. Equity Costs Docket, Superior Court, 1849-59.** 1 v.

**231. Special Proceedings, Superior Court, 1870—.** 3 v. Cross-indexed in no. 232.



**232. Cross Index to Special Proceedings, Superior Court, 1869—.** 1 v. Index to nos. 231, 234, and 235.

**233. Special Proceedings, Superior Court, 1874—.** 42 file boxes. Filed by case number. 33 file boxes, 1874-1928, in vault; 9 file boxes, 1928—, in private office.

**234. Special Proceedings Costs Docket, Superior Court, 1897—.** 1 v. Cross-indexed in no. 232.

**235. Orders and Decrees, Superior Court, 1869—.** 15 v.: numbered 1-14, with two v. numbered 9. Cross-indexed in no. 232. V. 1-8 handwritten; v. 9-14 typed.

**236. State Court Tax Record, 1934-35.** 1 v.

**237. Clerk's Record of Funds on Hand, 1925.** 1 v. In storage room.

**238. Clerk's Account Books** (title varies), 1842-44; 1868-1879; 1911—. 9 v. V. for 1868-79 indexed.

**239. Bank Statements, 1934—.** 1 file box. In private office.

**240. Petitions to Sell Personal Property, 1881-95.** 1 file box. Includes also Clerk's quarterly reports to state on tax matters.

**241. Record of Jurors, 1908-20.** 1 v. Indexed. For record of jurors' tickets see Treasurer, no. 540.

**242. Witness Roll Record (Civil Cases), 1915.** 1 v. Indexed. In storage room.

**243. Witness Roll Books (Criminal Cases), 1915.** 1 v. Indexed. In storage room.

**244. Civil Cases Disposed of before the Clerk, 1931—.** 6 file boxes. Filed by date. In private office.

**245. Minute Docket, Recorder's Court, 1931—.** 10 v.: numbered 1-10. Each v. indexed.

**246. Civil Issues Docket, Recorder's Court, 1916.** 1 v. In Sheriff's office.

**247. Civil Cases, Recorder's Court, 1911-22; 1932—.** 3 bundles and 4 file boxes. Filed by case number. Bundles, 1911-22, in storage room; file boxes, 1932—, in vault.

**248. Reports, Recorder's Court, 1912-14.** 2 bundles. Clerk's reports of fines and costs received. In storage room.

**249. Criminal Docket, Recorder's Court, 1912-15; 1917.** 3 v. In storage room.

**250. Criminal Cases, Recorder's Court, 1911-22; 1932—.** 20 bundles and 53 file boxes. Filed serially by case number, 1932—. 20 bundles, 1911-22, and 18 file boxes, 1932-33, in storage room; 34 file boxes, 1934—, in vault; 1 file box, 1936, in Sheriff's office.

**251. Magistrates' Dockets, 1919; 1922-29.** 1 v. Trial docket of a Justice of the Peace. In Sheriff's office.

**252. Juvenile Court Records, 1919—.** 1 v.

**253. Wills, 1841—.** 5 v. Cross-indexed, 1858—, in no. 254. Handwritten, 1841-1909; typed, 1910—.

**254. Cross Index to Wills, 1858—.** 1 v. Index to no. 253. Binding poor.



**255. Wills, 1845—.** 24 file boxes. Filed alphabetically. Early wills faded. Includes also a few official oaths and bonds, 1932—.

**256. Guardian Bonds, 1869-97.** 2 v. Cross-indexed in no. 259.

**257. Guardians' Docket, 1841-67.** 2 v. Each v. indexed. Appointments, accounts, and settlements of guardians.

**258. Record of Guardians, 1879—.** 3 v. Cross-indexed in no. 259. Handwritten on printed forms.

**259. Cross Index to Guardians, 1869—.** 1 v. Index to nos. 256 and 258.

**260. Administrators' Bonds, 1869—.** 3 v. Each v. indexed; also cross-indexed in no. 263, 1889—.

**261. Record of Administrators, 1896—.** 6 v.: numbered 1-6. Each v. indexed; also cross-indexed in no. 263. Handwritten, 1896-1918; handwritten on printed forms, 1918—.

**262. Record of Executors, 1868—.** 2 v. Each v. indexed; also cross-indexed in no. 263, 1889—. Handwritten, 1868-1918; handwritten on printed forms, 1918—.

**263. Cross Index to Executors and Administrators, 1889—.** 1 v. Index to nos. 260-262. Typed.

**264. Inventories (of Fiduciaries), 1870-1932.** 8 file boxes. Filed by date. Includes also accounts of sales. See also no. 268.

**265. Procession Returns, 1841-60.** 1 v. Record of processioners' reports on land partitions and of issue of notices of partition proceedings and returns.

**266. Widows' Yearly Allowance, 1869—.** 2 file boxes.

**267. Reports of Executors and Administrators, 1842-48.** 1 v. Indexed. Binding poor. Annual and final accounts.

**268. Inventories and Annual Reports, 1930—.** 3 file boxes. Current inventories and annual reports of guardians, administrators, and executors. In private office. See also no. 264.

**269. Receipt Book of Land Sales (in Interest of Heirs), 1879-98.** 1 v.

**270. Sales of Estates, 1848-64.** 2 v. Indexed. Report of sales by administrators.

**271. Record of Accounts (of Fiduciaries), 1868—.** 7 v.: numbered 1-6 with 2 v. numbered 3. Each v. indexed. Handwritten, 1868-1908; typed, 1909—. Includes also record of final settlements. For earlier accounts, see nos. 257, 267, and 270.

**272. Monthly and Yearly Reports, 1934—.** 1 file box. Current reports of guardians, administrators, and executors. In private office. See also no. 268.

**273. Clerk's Accounts with Executors of (Minors') Estates, 1889-1918.** 1 v.



**274. Estates, 1841-97.** 10 file boxes. Bonds, accounts, settlements, and other papers relating to administration of estates. See also no. 276.

**275. Account Record, 1919-21.** 1 v. Indexed. 75 pp. Clerk's record of bank accounts of minors. In storage room.

**276. Settlements (of Fiduciaries), 1886—.** 12 file boxes. Filed numerically to correspond with no. 271. Includes also accounts, reports, and all other papers relating to each estate, filed in no. 274 prior to 1886. 8 file boxes, 1886—, in vault; 4 file boxes, 1929—, in private office.

**277. A Ledger of Accounts (Receivership), 1903-06.** 1 v. Indexed. Receivership ledger of an unnamed firm.

**278. Report of Trustees' Sales under Deeds of Trust, 1917-24.** 1 file box.

**279. Notices to Creditors (of Estates), 1909-18.** 1 file box.

**280. Probate Docket, 1869-74.** 1 v. Binding poor. Fees received for probate of wills or deeds.

**281. Apprenticeship Indenture Bonds, 1870-88; 1918-24.** 2 v. Each v. indexed.

**282. Bastard Bonds, 1873-81.** 1 v. Entries arranged alphabetically.

**283. Permanent Registration (under the "Grandfather Clause"), 1902-08.** 1 v. Indexed.

**284. Registration Books, 1900—.** 100 v. Entries arranged alphabetically. Paper poor. In storage room.

**285. Poll Books, 1900—.** 200 v. Entries arranged by township and precinct. Paper poor. In storage room.

**286. Election Returns, 1878-1912.** 1 v. Record of elections for federal, state, and county offices. In storage room. See also Register of Deeds, no. 132.

**287. Election Returns, 1881-1922.** 6 bundles. In storage room.

**288. Inquisition of Lunacy, 1899—.** 2 v. Each v. indexed.

**289. State Hospital Records, 1898—.** 1 file box.

**290. Magistrates' Bonds, 1918—.** 2 v. Includes record of notaries public.

**291. Record of Magistrates' Books, 1906-15.** 1 v. Indexed. Record of law books loaned to Justices of the Peace.

**292. Official Bonds, 1883-1920.** 1 file box. See also no. 255 and Register of Deeds, no. 120.

**293. Inheritance Tax Record, 1917; 1923—.** 2 v. V. for 1923— indexed.

**294. Settlements of Inheritance Tax, 1928-32.** 1 file box.

**295. Record of Confederate Pensions, 1932—.** 1 v.

**296. Appraiser's Reports, 1914—.** 1 file box. Reports on estates for inheritance tax.

**297. Levies on Land (for Taxes), 1841-68.** 1 v.

**298. Treasurer's Book of Fines Received (from Clerk), 1926—.** 1 v.



- 299. Corporations** (Record of), 1888—. 4 v. Each v. indexed.
- 300. Articles of Incorporation**, 1896-1910. 1 file box.
- 301. Partnership Names**, 1918-28. 1 file box.
- 302. Homestead Petitions**, 1867—. 1 file box. Applications for land appraisals and appraisal reports.
- 303. Drainage Record**, 1911-17. 1 v. Indexed. Typed.
- 304. Lien Docket**, 1878—. 1 v. Indexed.
- 305. Laborers' and Mechanics' Liens**, 1877-1925; 1930—. 2 file boxes. 1 file box, 1877-1925, in vault; 1 file box, 1930—, in private office.
- 306. Land Sales** (Foreclosure), 1924—. 3 v. Each v. indexed.
- 307. Record of Permits to Carry Concealed Weapons**, 1919-35. 1 v. Indexed.
- 308. Record of Druggists' Applications and Permits** (to Receive Alcohol), 1916-21. 1 file box.
- 309. Record of Physicians' and Surgeons' Licenses**, 1889—. 1 v.
- 310. Certificates of Registration** (of Nurses), 1918—. 2 v.
- 311. Record of Dentists' Licenses**, 1897-1907; 1911—. 2 v.
- 312. Miscellaneous Papers**, 1935—. 1 file box. Warrants, appointments, investment papers, etc. In private office.
- 313. Policy Register**, 1917-19. 1 v. Indexed. 75 pp. Record of policies of Sun Underwriters Agency. In storage room.
- 314. Ledger**, 1902-07. 1 v. Indexed. Record of a business firm. In storage room.
- 315. Ledger**, 1917-18. 1 v. Record of a business firm which went into hands of receivers. In storage room.
- 316. Account Book**, 1896. 1 v. Binding and paper poor and writing faded. 25 pp. Record of sewing machine company. In storage room.
- 317. Check Stubs**, 1917. 1 v. 75 pp. Record of checks written by Lattimore Drug Company. In storage room.
- 318. Record Books**, 1931-32. 2 v. Record of Farmers Mutual Insurance Company. In storage room.
- 319. Ledger**, 1930. 1 v. Indexed. 10" x 6" x 1", 75 pp. Record of a business firm which went into hands of receivers. In storage room.
- 320. Journal**, 1916. 1 v. Record of a business firm. In storage room.
- 321. Ledger**, 1910. 1 v. Record of Newton Grocery Company. In storage room.
- 322. Ledger**, 1898-99. 1 v. Indexed. Record of Lattimore and Lattimore, a livery stable establishment. In storage room.
- 323. Records of Farmers and Merchants Bank of Stanley**, 1908-32. 18 v. Ledgers, journals, cash books, registers, day books, etc. In storage room.

**324. Records of Peoples Bank of Waco, 1907-33.** 45 v. and 2 bundles. Journals, day books, registers, cash books, ledgers, balance books, etc. In storage room.

**325. Records of Bank of Grover, 1907-33.** 37 v. Journals, registers, ledgers, cash books, day books, etc. In storage room.

### SHERIFF

*All records are in Sheriff's office, first floor of courthouse, and in storage room, attic of courthouse; in office unless otherwise indicated.*

**401. Jail Records, 1924-33.** 1 v. In storage room.

**402. Commitment Orders and Receipts, 1920-32.** 1 file box. Filed chronologically.

**403. Notices to Sheriff of Escaped Prisoners, 1936.** 1 bundle.

**404. Photographs of Escaped Prisoners, no dates.** 1 file box. Photographs, names, and finger prints of escaped Federal prisoners.

**405. Federal Prisoners Serving in County Jail, no dates.** 1 file box. Record of costs due from United States for upkeep.

**406. Claim and Delivery Proceedings, no dates.** 1 file box.

**407. Sale of Cars (Sheriff's Record), no dates.** 1 file box.

**408. Ledger, 1931.** 1 v. Indexed. Accounts of a firm in hands of receiver.

**409. Notice of Bankruptcy, 1934.** 1 file box. Notices of firms which have filed petitions in bankruptcy.

**410. License Stubs, 1933—.** 3 v. Record of licenses issued to business concerns. See also Register of Deeds, no. 140, and Treasurer, no. 542.

**411. Revoked Licenses, 1936.** 1 file box.

**412. Check Stubs, 1919-22.** 1 v. Stubs of checks on Shelby National Bank written by Sheriff. In storage room.

**413. Oaths (of Deputies), no dates.** 1 file box.

**414. Capiases and Orders (Not Served), no dates.** 1 file box.

**415. Old Warrants Not Served, 1919—.** 1 file box.

**416. Judgments (Returned to Sheriff for Disposition), 1921-1923.** 1 file box.

**417. Executions (Settled), 1934-35.** 1 file box.

**418. Tax Ledger or Scroll, 1926.** 1 v. Indexed. Record of taxes owed by individuals and corporations. See also Auditor, no. 557.

**419. Tax Receipt Stubs, 1935—.** 30 v. Each v. indexed. Typed. See also Auditor, no. 562.

**420. Discovery Receipts (for Taxes on Unlisted Property), 1935.** 1 v. Indexed. Typed.

**421. Release Receipts (for Taxes Overcharged), 1935.** 1 v. Indexed. Typed.

**422. Releases of Taxes, 1932.** 1 file box. Record of persons released from certain taxes.



## TREASURER

*All records are in Treasurer's office, first floor; in storage room, attic; and in storage room, basement—all in courthouse. In office unless otherwise indicated.*

**501. Treasurer's Accounts, 1923.** 2 v. Receipts and disbursements. 1 v. in office; 1 v. in attic storage room.

**502. Accounts** (of Treasurer), 1927-30. 1 file box and 3 bundles. In attic storage room.

**503. Ledger, 1925.** 1 v. Disbursements of County Commissioners. In attic storage room.

**504. County Orders, 1903-17.** 1 v. In attic storage room.

**505. Treasurer's Journal, 1864-70; 1899-1904.** 2 v. 1 v., 1864-70, indexed. Binding and paper poor. In attic storage room.

**506. Cash Books of County Funds, 1891-1927.** 25 v. 24 v., 1891-1927, in office; 1 v., 1922-25, in attic storage room.

**507. Petty Cash Accounts, 1935—.** 2 v.

**508. Vouchers, 1928—.** 20 v. Typed. Record of orders given Treasurer to pay out funds. 5 v., 1928-31, in attic storage room; 15 v., 1930—, in office.

**509. Vouchers, 1927-32.** 4 file boxes and 3 bundles. Canceled vouchers for county expenses. In attic storage room.

**510. Copy of Vouchers, 1934—.** 5 file boxes. 2 file boxes filed alphabetically and 3 file boxes filed numerically.

**511. Petty Cash Vouchers, 1932—.** 6 file boxes. Filed chronologically.

**512. Vouchered Invoices, 1932—.** 6 file boxes. Canceled checks and bills.

**513. Record of Receipts, 1888-97.** 1 v.

**514. Cash Book, 1913-22.** 1 v. Record of money collected for taxes and given Treasurer by Sheriff; also money paid for drainage of Buffalo Creek. In attic storage room.

**515. Deposits Made by Sheriff, 1926—.** 4 file boxes. Filed chronologically.

**516. Record of Settlements, Tax Collector and Board of County Commissioners, 1925-32.** 1 v. Record of county taxes, road bonds, interest, etc.

**517. Deposits of Treasurer, 1923—.** 4 file boxes. 2 file boxes labeled **Statements of Accounts.**

**518. County Control, 1931—.** 4 file boxes. Filed by department. Record of receipts and disbursements of each department of county.

**519. Checks (Paid), 1936.** 4 bundles.

**520. Bonds and Coupons, 1933-35.** 19 v. Photostats of county bonds and interest coupons outstanding.

**521. Bonds and Coupons (Canceled), 1921-22; 1930—.** 4 file boxes. Filed by township. 1 file box, 1921-22, in attic storage room; 3 file boxes, 1930—, in office.



- 522. Retired County Bonds and Notes, 1927-35.** 2 file boxes.
- 523. Bills of Terracing Unit, 1936.** 1 file box.
- 524. Accountant's Reports** (on Treasurer's Office), 1926-33. 16 v. Entries arranged chronologically. Typed.
- 525. County Officers' Reports** (on Expenditures), 1928—. 3 file boxes. Filed chronologically.
- 526. Reports of Justices of the Peace and Mayor, 1932—.** 1 file box.
- 527. Record of Fines** (Collected by Justices of the Peace, Sheriff, and Mayor), 1932-35. 1 file box. Filed chronologically.
- 528. Record of Public School Funds, 1898-1913; 1917-22.** 7 v. 5 v., 1898-1913, in office; 2 v., 1901-13, 1917-22, in attic storage room. See also Superintendent of Schools, nos. 761-768.
- 529. School Vouchers, 1935—.** 1 file box.
- 530. School Teachers' Accounts, 1933.** 1 file box.
- 531. Bank Account Slips, 1935—.** 1 file box. Account of money for county schools on hand in Union Trust Company.
- 532. Check Stubs** (for School Expenditures), 1919-33. 6 file boxes. In basement storage room.
- 533. Account Ledger, 1910-16.** 2 v. Each v. indexed. Record of road fund, salary fund, etc.
- 534. Road Bond Cash Record, 1926-28.** 1 v. Entries arranged by township.
- 535. Special Road and Hospital Accounts, 1919-32.** 1 file box. Includes also canceled bonds and coupons.
- 536. Record** (of Money Spent for Poor Relief), 1910-14. 1 v. Indexed. In attic storage room.
- 537. County Treasurer's Record, 1896-1901.** 1 v. Record of fees paid to witnesses and Deputy Sheriffs. In attic storage room.
- 538. Record of Court Costs, Fee Bills, etc., 1901—.** 5 v.
- 539. Court Costs, 1914—.** 8 file boxes. Filed chronologically.
- 540. Record of Jurors' Tickets, 1901-10.** 2 v. For record of jurors see Clerk of Superior Court, no. 241.
- 541. Record of Deeds, 1884-97.** 1 v. See also Register of Deeds, no. 101.
- 542. License** (to Do Business), 1917-31. 8 v. In attic storage room. See also Register of Deeds, no. 140, and Sheriff, no. 410.
- 543. Community House Construction Account, 1936.** 1 bundle.
- 544. Bank Accounts, 1936—.** 1 file box and 1 bundle. Record of money on hand in Union Trust Company and in First National Bank for Public Works Administration in Cleveland County.
- 545. Correspondence** (with Works Progress Administration Supervisors), 1936—. 1 file box.



**546. Check Slips** (of National Youth Administration Workers), 1935—. 1 bundle.

**547. Miscellaneous**, 1921-25; 1928-31. 2 file boxes. Bank accounts, canceled checks, record of receipts, and petty cash vouchers. In attic storage room.

### AUDITOR

*All records are in Auditor's office, first floor; tax office, first floor; Treasurer's office, first floor; storage room, attic—all in courthouse. In Auditor's office unless otherwise indicated. Auditor also acts as Accountant and Tax Supervisor.*

**551. Public Accountant's Record**, 1930-31. 1 v. Typed. Record of unremitted collections. In tax office.

**552. Tax Abstracts**, 1926-33. 1 v. Record of value of property in county after all deductions have been made. In tax office.

**553. Township Tax Book**, 1916-25. 71 v. Entries arranged by township. In attic storage room.

**554. County Tax Book** (title varies), 1842-47; 1869-1925. 101 v. 1 v., 1842-47, arranged under initial of tax collector; 100 v., 1869-1925, arranged by township. In attic storage room.

**555. State Tax Book**, 1914; 1920-21. 2 v. Record of revenue taxes under schedules B and C.

**556. Listed Taxes**, 1920-23; 1927—. 246 v. Entries arranged alphabetically. 70 v., 1920-23, in attic storage room; 176 v., 1927—, in tax office. See also no. 554 and Register of Deeds, no. 130.

**557. Tax Scroll and Ledger**, 1927—. 76 v. Entries arranged alphabetically within each township. Sizes vary; largest 36" x 24" x 4"; smallest 18" x 10" x 1/2". Record of all taxes due county. In tax office. See also Sheriff, no. 418.

**558. Discoveries**, 1921-34. 3 v. 2 v., 1921-29, handwritten; 1 v., 1930-34 handwritten on printed forms. 1 v., 1921-29, in attic storage room; 1 v., 1930-34, in Treasurer's office; 1 v., 1929, in tax office.

**559. Discovery Receipts**, 1930-34. 3 v.

**560. Discovery Pads**, 1936. 11 pads. Duplicate of receipts for taxes not listed.

**561. Ledger**, 1911-14. 1 v. Discoveries and releases. In attic storage room.

**562. Tax Receipts**, 1897-98; 1909-34. 314 v. Entries arranged alphabetically within each township. 186 v., 1897-98, 1909-29, in attic storage room; 78 v., 1929-34, in Auditor's office; 45 v., 1930-34, in Treasurer's office; and 5 v., 1929—, in tax office. See also Sheriff, no. 419.

**563. Tax Receipts**, 1930-34. 1 file box and 65 bundles. 1 file box, 1930-31, in attic storage room; 60 bundles, 1930-34, in Treasurer's office; 5 bundles, 1933-34, in Auditor's office.



**564. Tax Notices, 1936—.** 2 file boxes. Undelivered tax notices. In tax office.

**565. Records** (of Releases and Penalties), 1930. 1 v. Includes also unpaid taxes. In attic storage room.

**566. Releases, 1933.** 11 pads.

**567. Release Receipts, 1930-34.** 4 v. Duplicate receipts of refunds for overpaid taxes.

**568. Exemptions, 1928.** 1 v. In tax office.

**569. Record of Land Sold for Taxes, 1925-34.** 1 v. In Treasurer's office.

**570. Land Sale Certificates, 1932—.** 7 file boxes. In Treasurer's office.

**571. Sales of Property by Sheriff, 1929.** 1 package. In Treasurer's office.

**572. Old Letters, 1932.** 1 package. Notice to landowners of land to be sold for non-payment of taxes. In Treasurer's office.

**573. Assessments for Drainage, 1915-24.** 1 v. Indexed. Record of assessments for the drainage of Buffalo Creek. In tax office.

**574. Drainage of Buffalo Creek Receipts** (for Taxes), 1922-24. 1 v. In attic storage room.

**575. Certificates of Vaccination** (of Dogs), 1936. 18 bundles.

## SUPERINTENDENT OF SCHOOLS

*All records are in Superintendent's office, second floor of courthouse, and in storage room, attic of courthouse; in office unless otherwise indicated.*

**751. Minute Book** (of Board of Education), 1901-21; 1925—. 2 v. 1 v., 1901-21, handwritten; 1 v., 1925—, typed. 1 v., 1901-21, in attic storage room; 1 v., 1925—, in office.

**752. County School Register, 1873-84.** 1 v. Record of meetings of Board of Education, also record of teachers in each district, amount paid each, and amounts of money apportioned each school. In attic storage room.

**753. Superintendent's Record of Public Schools, 1921-22.** 1 v. Amount paid teachers for salaries, school expenses, and money apportioned by Board in each school district. In attic storage room.

**754. Principals' Final Report Book, 1934-35.** 1 v. Handwritten on printed forms.

**755. Monthly Reports, 1935—.** 1 file box.

**756. Teachers' Contracts, 1905-1912.** 1 v. In attic storage room.

**757. Record of Certificates, 1926-32.** 3 v. Names of teachers and their certificate numbers.

**758. Examinations, 1909-18.** 2 v. Record of examination of teachers by Board of Education. In attic storage room.



**759. Teachers' Certificates, 1935—.** 1 file box.

**760. School Register, 1889-90.** 1 v. Record of pupils' daily attendance, and teachers' salaries. In attic storage room.

**761. School Pay Roll (Record of), 1927-32.** 3 v. Names of teachers, janitors, and truck drivers, and amounts paid each. In attic storage room.

**762. School Fund Voucher, 1932-33.** 1 v. Typed. Record of salaries to be paid school teachers. In attic storage room. For other records of school funds and accounts see Treasurer, nos. 529-533.

**763. School Records, 1877-84.** 1 v. Record of schools in each township and district, amount of money apportioned for each year, and amount paid teachers.

**764. Records (Expenses of Board of Education), 1901-03.** 1 v. In attic storage room.

**765. Reports (Statistical and Final), 1920-28.** 1 v. Hand-written on printed forms.

**766. School Budgets, 1919—.** 1 file box.

**767. Apportionments (of School Funds), 1907-20.** 1 v. In attic storage room.

**768. Miscellaneous, 1935—.** 1 file box. Includes financial statements and bus reports. For school vouchers see Treasurer, no. 529.

## SUPERINTENDENT OF HEALTH

*All records are in Superintendent's office, room 5, first floor of Royster Building.*

**801. List of Diseases Reported (by Attending Physicians), 1934—.** 2 bundles. Arranged alphabetically and by township.

## SUPERINTENDENT OF PUBLIC WELFARE

*All records are in Superintendent's inner and outer offices, second floor of courthouse.*

**851. Correspondence (General), 1926—.** 2 bundles. Arranged alphabetically. In inner office.

**852. Monthly Reports (of County Home), 1925—.** 1 file box. Includes also the number of prisoners kept there. In inner office.

**853. Community Relief Records, 1931-33.** 1 bundle. In inner office.

**854. Case Records, 1936—.** 1 file box. 550 cards. Indexed in no. 855. In outer office.

**855. Index to Case Records, 1936—.** 1 file box. Index to no. 854. In outer office.

**856. Mothers' Aid Report, 1925—.** 1 file box. Aid given mothers by Public Welfare Agency. Complete history of each case. In inner office.

**857. Employment Certificates for Child Labor Law, 1930—.** 1 file box. In inner office.

**858. Commodities, 1936—.** 1 file box. Filed alphabetically by surname of family. Individual record of commodities and date received. In outer office.

**859. Duplicate Surplus Commodity, 1936—.** 1 bundle. Arranged alphabetically. Duplicate records of supplies given to families. In inner office.

**860. Emergency Relief Administration Case Records, 1935.** 6 file boxes. Indexed in nos. 861 and 862, also alphabetically arranged by client. Applications for aid and type of relief granted. In inner office.

**861. Index to Emergency Relief Administration Cases Certified to Works Progress Administration and Resettlement Administration, 1935.** 1 file box. Index to no. 860. In inner office.

**862. Index to Emergency Relief Administration Cases Not Certified to Works Progress Administration or Resettlement Administration, 1935.** 1 file box. Index to no. 860. In inner office.

**863. Bulletins, 1936—.** 1 file box. Filed topically. In outer office.

**864. Public Welfare Records of Civil Works Administration (and Emergency Relief Administration), 1932-34.** 2 file boxes. Filed alphabetically by surname. In outer office.

**865. Civilian Conservation Corps Camp, 1933—.** 2 bundles. Arranged alphabetically. Duplicate applications and information concerning camp. In outer office.

**866. Non-Relief Assignments, Reassignments, and Releases (Inactive, to Works Progress Administration and Public Works Administration Projects), 1935—.** 1 file box. Filed alphabetically by surname of individual. In outer office.

**867. Assignments, Reassignments, and Certifications (Active, to Works Progress Administration Projects), 1935—.** 1 file box. Filed alphabetically by name of family. In outer office.

**868. Assignments, Reassignments, and Cancellations (Inactive), 1935—.** 1 file box. Filed alphabetically by surname of family. In outer office.

**869. Reports of Paroled Prisoners, 1926—.** 1 file box. In inner office.



## COLUMBUS COUNTY

Formed, 1808, from Bladen and Brunswick counties. Named for Christopher Columbus. In southern coastal section of state; area: 933 square miles. Population: 1850—5,909; 1900—21,274; 1930—37,720, of whom 25,901 were white, 11,587 Negro, and 231 Indian. Chief crops: cotton, corn, and tobacco. Chief industrial product: lumber.

Whiteville, county seat. First courthouse built there 1809, of wood. Replaced by second in 1852.

Present courthouse two-story building with basement, built in 1914. Exterior dimensions: 106' x 102' x 90'. Constructed of concrete, wood, and brick. Structure is not fireproof, but vaults are. On first floor: offices of Clerk, Register, Sheriff, Superintendent of Schools, Auditor, Tax Supervisor, grand jury, and highway patrol. On second floor: courtroom, judge's and attorneys' rooms, jury rooms, offices of Superintendents of Health and Public Welfare, and storage room. In basement: heating plant and coal storage space.

Clerk's records kept on steel roller shelves and in file boxes in vault adjoining office. Adequate space and equipment. Similar conditions in Register's office. Conditions in other offices good, with separate vaults for records of Sheriff, Auditor, and Tax Collector. Facilities for users adequate.

No known loss of records by fire or otherwise, except that a few volumes of chattel mortgages are said to have been lost upon moving into new courthouse in 1914.

County has no separate Treasurer or Accountant; Coroner keeps no records; Tax Collector's records are all deposited with Tax Supervisor.

Survey conducted by Mrs. Elizabeth J. Teboe and Mrs. Hugh Cowan under supervision of Mrs. G. L. Clendenin.

## HISTORICAL COMMISSION ARCHIVES

- 1. Minutes, Court of Pleas and Quarter Sessions, 1838-46.**  
1 v. See also Clerk of Superior Court, no. 201.

## REGISTER OF DEEDS

*All records are in Register's vault, first floor of courthouse.*

**101. Record of Deeds, 1808—.** 157 v.: irregularly lettered and numbered. Indexed in nos. 104-107. Handwritten, 1808-1900; typed, 1900—. Includes all property conveyances and encumbrances except mortgage deeds after 1881 (no. 102), and except chattel mortgages and agricultural liens after 1883 (no. 110).

**102. Mortgage Deeds, 1882—.** 98 v.: irregularly lettered and numbered. Each v. indexed; also indexed in nos. 104-107. Handwritten on printed forms. Recorded before 1882 in no. 101.

**103. Farm Loan Mortgage Record, 1918—.** 10 v.: numbered 1-10. Each v. indexed; also indexed in nos. 104-107. Handwritten and typed on printed forms. Recorded before 1882 in no. 101 and from 1882 to 1917 in no. 102.

**104. Index to Deeds—Grantor, 1808—.** 11 v. Index to nos. 101-103 and 110. Superseded as index to no. 110, 1904—, by nos. 112 and 113.

**105. Supplement to Grantor Index to Deeds, 1808-1922.** 8 v. Index to nos. 101-103 and 110.

**106. Index to Deeds—Grantee, 1808—.** 11 v. Index to nos. 101-103 and 110. Superseded as index to no. 110, 1904—, by nos. 112 and 114.

**107. Supplement to Grantee Index to Deeds, 1808-1922.** 4 v. Index to nos. 101-103 and 110.

**108. Deeds and Mortgages, 1848-1906.** 4 file boxes.

**109. Transfer Book, 1935.** 1 v. Arranged by township. Brief daily record of real estate conveyances filed for registration.

**110. Chattel Mortgages; Agricultural Liens (title varies), 1884—.** 147 v.: irregularly numbered. Indexed in nos. 104-107 prior to 1904 and in nos. 112-114, 1904—. Handwritten, 1884-1924; typed on printed forms, 1924—. Includes 46 v. of chattel mortgages numbered 1-44, 1884—, with 2 v. numbered 8 and 2 v. numbered 12; 29 v. of chattel mortgages and liens numbered 10-35, 1905—, with 2 v. each numbered 11, 12, and 14; 2 v. of agricultural liens numbered 1-2, 1930—; and 29 v. of agricultural liens and mortgages numbered 1-29, 1889—. Miscellaneous contracts after 1924 recorded in no. 111. Some chattel mortgage and lien v. were lost when material was moved into new courthouse, 1914. Recorded before 1884 in no. 101.



**111. Miscellaneous Contracts, 1925—.** 6 v.: numbered 1-6. Each v. indexed. Recorded before 1925 in no. 110.

**112. Cross Index to Chattel Mortgages and Liens, 1904-26.** 10 v.: numbered 1-10. Index to nos. 110 and 111. Succeeded by nos. 113 and 114.

**113. Index to Chattel Mortgages and Crop Liens—Grantor, 1927—.** 2 v. Index to nos. 110 and 111. Succeeds no. 112.

**114. Index to Chattel Mortgages and Crop Liens—Grantee, 1927—.** 2 v. Index to nos. 110 and 111. Succeeds no. 112.

**115. United States Notices of Income Tax Liens, 1924—.** 1 file box. Indexed in no. 116.

**116. Federal Tax Lien Index, 1924—.** 1 v. Index to no. 115.

**117. Entry Book, 1809-45; 1879-1934.** 2 v.

**118. Cape Fear Lumber Company, 1901-02.** 1 file box. List of lands on which this company owns timber.

**119. Plat Book, 1922-35.** 1 v. Indexed. Printed and hand-drawn.

**120. Boundaries of State Lines, 1929.** 1 file box. Survey of boundaries between North Carolina and South Carolina, from Atlantic Ocean to Lumber River.

**121. Record of Livestock (Strayed or Stolen), 1879.** 1 v. Binding poor.

**122. Minutes of County Commissioners, 1868-1912.** 5 v.: 2 v., 1868-89, unnumbered; 3 v., 1889-1912, numbered 2-4. Each v. indexed. For minutes of County Commissioners after 1912, see Auditor, no. 551.

**123. Commissioners' Meetings, 1898-1921.** 16 file boxes: numbered 1-16. Includes also grand jury reports, road petitions, and Treasurer's reports.

**124. Record of Official Bonds, 1868-81; 1890-1914.** 2 v. Each v. indexed.

**125. Record of Official Reports, 1879-1915.** 1 v. Indexed.

**126. County Officers' Bonds, 1894-1934.** 4 file boxes. Includes also financial records, canceled warrants, vouchers, etc.

**127. Grand Jury Reports, 1908.** 1 file box.

**128. Register's Fee Book, 1913-33.** 17 v.: numbered 1-17. V. for 1913-30 indexed.

**129. Annual Statements of Register of Deeds, 1902-06.** 1 file box.

**130. Reports of Clerk of Superior Court. 1895-1909.** 1 file box.

**131. Finance Committee, 1905-13.** 5 file boxes: numbered 1-5. Canceled vouchers.

**132. Report on Audit of County Treasurer, 1919-23.** 1 v. Typed. Reports submitted to State Auditor, June 9, 1924.

**133. Sheriff's Reports, 1901-06.** 1 file box.

**134. Sheriff's Vouchers, 1913-14.** 1 file box.



- 135. Treasurer's Vouchers**, 1898-1913. 17 file boxes: numbered 1-17.
- 136. Road Petitions**, 1912-13. 1 file box. Includes also juries' reports and Clerk's insolvent list.
- 137. Township Road Bills**, 1912. 1 file box.
- 138. Road Commissioners' Bills**, 1913-14. 1 file box.
- 139. Tax Lists**, 1881-1917. 5 v. For later records, see Tax Supervisor, no. 652.
- 140. Tax Liens**, 1933-34. 1 v. Indexed.
- 141. Record of Taxes for Mortgagees**, 1929-32. 1 file box.
- 142. Clerk of Superior Court's Insolvent List**, 1899-1914. 3 file boxes. Includes also grand jury reports, 1913-14.
- 143. Tax Sales Affidavits**, 1926-28. 1 file box.
- 144. Tax Receipts**, 1913-14. 2 file boxes. See also Sheriff, no. 402, and Tax Supervisor, nos. 656 and 657.
- 145. Insolvent List**, 1899-1910. 1 file box. List of delinquent taxpayers, with amounts due.
- 146. Jail Bonds**, 1909. 1 file box.
- 147. Election Book**, 1878-1919. 1 v. Indexed.
- 148. Poll Books**, 1912-18. 132 v. See also Clerk of Superior Court, no. 302.
- 149. Registration Books**, 1904; 1908-14. 21 v. Each v. indexed. See also Clerk of Superior Court, no. 299.
- 150. Election Returns**, 1916-22. 1 file box. Abstract of votes for township officers. See also Clerk of Superior Court, no. 304.
- 151. Abstract of Votes**, 1902-08. 1 file box. Abstract of votes for township officers, registrar, and judges of elections.
- 152. Presidential Election Returns**, 1928. 1 file box.
- 153. Marriage Index**, 1852—. 6 v. Each v. indexed. Marriage register.
- 154. Marriage Licenses**, 1935—. 1 v. of stubs.
- 155. Marriage Licenses**, 1899—. 15 file boxes: numbered 1-15.
- 156. Orders from Clerk of Superior Court**, 1929. 1 file box. Orders from Clerk of Superior Court to Register of Deeds to issue marriage licenses.
- 157. Parents' Statements of Consent to Marriages**, 1905-25. 2 file boxes.
- 158. Affidavits for Marriage Licenses**, 1933. 1 file box.
- 159. Health Certificates**, 1921-33. 2 file boxes.
- 160. Vital Statistics—Births**, 1914—. 22 v.: first v. unnumbered; other v. numbered 5-22. Indexed in no. 161. Handwritten on printed forms.
- 161. Index to Vital Statistics—Births**, 1914-35. 1 v. Index to no. 160.
- 162. Vital Statistics—Deaths**, 1914—. 22 v.: first 4 v. unnumbered; other v. numbered 5-22. Indexed in no. 163. Handwritten on printed forms.



**163. Index to Vital Statistics—Deaths, 1914-35.** 1 v. Index to no. 162.

**164. Record of Vital Statistics, 1912-18.** 7 file boxes.

**165. Record of Soldiers' Discharges, 1921—.** 1 v. Indexed.

**166. Record of Soldiers from County, 1916-19.** 1 v. Indexed. List of Columbus County soldiers in World War.

## CLERK OF SUPERIOR COURT

*All records are in Clerk's vault, first floor of courthouse.*

**201. Minute Docket, Court of Pleas and Quarter Sessions, 1819-36; 1860-66.** 2 v. See also Historical Commission Archives, no. 1.

**202. Appearance Docket, Court of Pleas and Quarter Sessions, 1856-67.** 1 v.

**203. Trial Docket, Court of Pleas and Quarter Sessions, 1856-68.** 1 v.

**204. Execution Docket, Court of Pleas and Quarter Sessions, 1856-68.** 1 v. Indexed.

**205. State Docket, Court of Pleas and Quarter Sessions, 1856-68.** 1 v. Indexed.

**206. Appeal Docket, Court of Pleas and Quarter Sessions, 1856-68.** 1 v.

**207. Minute Docket, Superior Court, 1817—.** 28 v.: irregularly lettered and numbered. Each v. indexed, 1889—. Handwritten, 1817-1933; typed, 1934—.

**208. Appearance Docket, Superior Court, 1858-67.** 1 v.

**209. Summons Docket, Superior Court, 1869-1935.** 7 v.: numbered 1-7. Indexed. Continued in no. 210.

**210. Summons and Civil Docket; Bills of Costs, Superior Court, 1935—.** 2 v. Indexed. Handwritten on printed forms. A continuation of nos. 209 and 213.

**211. Lis Pendens, Superior Court, 1921—.** 1 v. Indexed.

**212. Trial Docket, Superior Court, 1847-68.** 1 v.

**213. Civil Issues Docket, Superior Court, 1869-95; 1908-35.** 4 v. Indexed. Continued in no. 210.

**214. Judgment Docket, Superior Court, 1868—.** 13 v.: numbered 1-14 with no v. 9; no missing dates. Cross-indexed in no. 215. V. 12 contains only tax suit judgments.

**215. Cross Index to Judgments, Superior Court, 1868—.** 9 v. Index to no. 214.

**216. Judgment Rolls, Superior Court, 1867—.** 198 file boxes. Filed serially by case number. See also nos. 218, 230, 232, and 234.

**217. Prayer for Judgment, Superior Court, 1919-35.** 2 file boxes. Includes also indictments, subpoenas, and court box.

**218. Civil Papers, Superior Court (no title), 1920-21.** 1 file papers.

**219. Cases Transferred to United States Court, 1914-31.** 1 file box. See also no. 220.

**220. Civil Papers Sent to United States Court** (no title), 1860-1910. 1 file box. Includes also minutes of Confederate Veterans' Associations and newspaper clippings. See also no. 219.

**221. Depositions and Evidence in Trials** (no title), 1928-30. 1 file box.

**222. Reports** (of Auditors and Referees), 1917-20. 1 file box.

**223. Exhibits in Case of Butler's Lumber Company, 1814-1917.** 1 file box. Old papers, abstracts of deeds, estimates of timber, and maps.

**224. Civil Costs Docket, Superior Court, 1899—.** 11 v.: numbered 1-11. Each v. indexed.

**225. Old Papers, 1839-69.** 4 file boxes. Paper poor. Bills of costs, school certificates, inspection certificates, and receipts.

**226. Exhibits and Evidence in Civil Cases, Superior Court, (mistitled Index), 1917.** 1 file box.

**227. Record of Papers in Attorneys' Care, 1905-06.** 1 v.

**228. Receipts for Papers, 1917-25.** 1 v. Indexed.

**229. Corporation Commission** (Papers in Civil Cases Involving), 1922-35. 1 file box.

**230. Court Proceedings and Papers, Superior Court, (no title), 1908-15.** 4 file boxes. Summonses, answers to complaints, and bills of costs.

**231. Original Deeds; Transcripts of Testimony in Civil Trials, Superior Court** (no title), 1880-85. 1 file box.

**232. Summonses** (Returned), **Superior Court, 1929—.** 2 file boxes.

**233. Execution Docket, Superior Court, 1824-92.** 5 v.

**234. Old Executions, Superior Court, 1867-1917.** 1 file box. Includes also bills of costs and reports of road supervisors.

**235. Tax Suits, Summons Docket, Civil Issues Docket, and Bills of Costs, Superior Court, 1936.** 1 v. Indexed. Hand-written on printed forms. 18" x 12" x 6½"; entries on 1,200 pp.

**236. Tax Suits, Superior Court** (no title), 1929-35. 33 file boxes.

**237. Criminal Docket, Superior Court, 1847—.** 8 v.: irregularly numbered. 1 v., 1847-68, labeled **State Docket**. Each v. indexed.

**238. Nol. Pros. Docket, Superior Court, 1905—.** 3 v. Indexed.

**239. Nol. Pros. Docket** (Papers), **Superior Court, 1904—.** 6 file boxes.

**240. Criminal Papers, Superior Court, 1906-19; 1935—.** 13 file boxes.



**241. Criminal Costs Docket, Superior Court, 1903-35.** 8 v.: numbered 1-8. Indexed. Handwritten on printed forms, 1902-25; handwritten, 1926-35.

**242. Equity Minute Docket, Superior Court, 1843-68.** 1 v. 12" x 7 $\frac{3}{4}$ " x 2".

**243. Equity Trial Docket, Superior Court, 1859-68.** 1 v.

**244. Equity Execution Docket, Superior Court, 1858-68.** 1 v. Includes also bills of costs, attorneys' fees, official notices, and accounts of taxes paid.

**245. Record of Equity Decrees, Superior Court, 1858-60.** 1 v. Entries on only 16 pp.

**246. Record of Special Proceedings, Superior Court, 1885—.** 3 v. Cross-indexed in no. 247.

**247. Cross Index to Special Proceedings, Superior Court, 1885—.** 2 v. Index to no. 246.

**248. Special Proceedings (Rolls), Superior Court, 1873—.** 22 file boxes. Filed serially by case number.

**249. Special Proceedings Costs Docket, Superior Court, 1902—.** 2 v. Indexed.

**250. Orders and Decrees, Superior Court, 1875—.** 11 v.: numbered 1-11. Each v. indexed.

**251. Clerk's Account of Fees, 1805-10.** 1 v. 15" x 6" x 3 $\frac{3}{4}$ ".

**252. Clerk's Fee Book, 1913-35.** 19 v.: numbered 1-19 with 2 v. numbered 4 and no number 14.

**253. Fees (Paid to Clerk), 1869-1901.** 1 v.

**254. Clerk's Fines and Checks Received by Treasurer, 1890-92.** 1 v.

**255. Fines and Penalties (Received by Clerk), 1914-35.** 1 v. Indexed.

**256. Clerk of the Superior Court (Orders and Receipts), 1917-20.** 1 file box.

**257. Special Court Orders, 1923-33.** 1 file box.

**258. Record of Jurors, 1907-35.** 2 v. Each v. indexed.

**259. Jury Lists, 1914—.** 1 file box. See also Auditor, no. 574.

**260. Grand Jury Reports, 1915—.** 1 file box.

**261. Presentments (of Grand Jury), 1914-34.** 1 file box.

**262. Clerk's Minute Docket, 1921-25.** 1 v. Indexed.

**263. Minute Docket, Recorder's Court, 1913-19; 1925—.** 4 v. Each v. indexed.

**264. Summons and Civil Issues Docket, Recorder's Court, 1913-19.** 1 v. Indexed.

**265. Criminal Docket, Recorder's Court, 1913-19; 1925—.** 5 v. Each v. indexed.

**266. Criminal Costs Docket, Recorder's Court, 1925—.** 7 v.: numbered 2-8. Each v. indexed.

**267. Judgment Docket, Recorder's Court, 1913-19; 1925—.** 6 v.: numbered 1-5 with 2 v. numbered 3. Each v. indexed.

**268. Prayer for Judgment Docket, Recorder's Court, 1925—.** 1 v. Indexed.



**269. Judgment Rolls, Recorder's Court** (Civil and Criminal), 1913-19; 1925—. 30 file boxes.

**270. Magistrates' Papers and Reports**, 1914—. 6 file boxes.

**271. Juvenile Court Records**, 1919—. 3 file boxes.

**272. Coroner's Inquests**, 1914—. 1 file box.

**273. Record of Wills**, 1813—. 4 v. Indexed in no. 274.

**274. Cross Index to Wills**, 1813—. 1 v. Index to no. 273.

**275. Wills** (Original), 1821—. 5 file boxes.

**276. Guardian Record**, 1902—. 2 v. Each v. indexed; also cross-indexed in no. 282. Handwritten on printed forms.

**277. Papers in Adoption Cases** (no title), 1934-35. 1 file box.

**278. Guardians of World War Veterans** (Record of), 1931-32. 1 v. Indexed. Handwritten on printed forms.

**279. Administrators' Bonds**, 1873-1900; 1911—. 3 v. Each v. indexed; also cross-indexed in no. 282. Handwritten on printed forms. Includes also record of appointment of executors, 1913—.

**280. Record of Administrators**, 1920—. 2 v. Each v. indexed; also cross-indexed in no. 282. Handwritten on printed forms.

**281. Appointment of Executors**, 1868-1913. 1 v. Indexed; also cross-indexed in no. 282. Continued in no. 279.

**282. Cross Index to Executors** (and Other Fiduciaries), 1880—. 1 v. Index to nos. 276, 279, 280, and 281.

**283. Guardians' Reports**, 1856-67. 1 v. Periodical accounts rendered to Court of Pleas and Quarter Sessions. Continued in no. 289.

**284. Old Administration Papers of Columbus County**, no dates. 1 v. Indexed. A list of estates with names of administrators.

**285. Division of Estates**, 1918-35. 1 v. Indexed.

**286. Division of Estates**, 1812-92. 1 file box.

**287. Inventories**, 1910-23. 1 file box. Includes also final accounts and settlements of assignees.

**288. Inventories and Accounts** (of Assignees), 1902-28. 3 file boxes. See also no. 287.

**289. Record of Accounts** (of Fiduciaries), 1869—. 8 v.: numbered 0-8, with no v. 1; no missing dates. Each v. indexed. Includes also final settlements of fiduciaries, 1899-1934; see no. 292.

**290. Administration Papers**, 1862—. 10 file boxes.

**291. Minor and Other Trust Funds** (Kept by Clerk), 1935—. 1 v. Indexed.

**292. Record of Settlements** (of Fiduciaries), 1869-98; 1935—. 2 v. Each v. indexed. Handwritten, 1869-98; typed, 1935—. Final settlements, 1899-1934, recorded in no. 289.

**293. Final Guardian Reports**, 1865-1935. 6 file boxes.



**294. Widows' Year's Support** (Petitions for), 1904—. 1 file box.

**295. Probate Docket and Bills of Costs**, 1936. 1 v. Indexed. Handwritten on printed forms.

**296. Record of Deeds and Mortgages, Probated**, 1895-1900. 1 v. Indexed.

**297. Deeds for Record**, 1853-95. 1 file box. Includes also wills not probated.

**298. Permanent Registration** (under "Grandfather Clause"), 1902-08. 1 v. Voters listed alphabetically by township.

**299. Registration Books**, 1902-34. 51 v. Entries arranged under initial of surname. See also Register of Deeds, no. 149.

**300. Absentee Registration Book**, 1917. 1 v.

**301. Registration** (of Voters), 1920-32. 1 file box.

**302. Poll Books**, no dates, but recent. 225 v. See also Register of Deeds, no. 148.

**303. Record of Elections**, 1884-1900; 1928. 2 v.

**304. Election Returns**, 1912—. 13 file boxes. See also Register of Deeds, no. 150.

**305. Record of Inquisition of Lunacy**, 1899—. 2 v. Each v. indexed. Handwritten on printed forms.

**306. Blanks and Letters** (concerning Lunacy Hearings), 1905. 2 file boxes.

**307. Receipts** (for Prisoners), 1929—. 1 file box.

**308. Record of Oaths** (of County Officers), 1914-35. 2 v. Each v. indexed.

**309. Oaths** (of County Officers), 1915-34. 1 file box.

**310. County Officers' Bonds**, 1916—. 1 file box.

**311. Ledger**, 1822-57. 1 v. Indexed. Orders of county court for expenditures of county funds, receipts, and public accounts.

**312. Reports** (of Clerk), 1900-13. 1 file box.

**313. Clerk of Superior Court Checks**, 1909-17. 1 file box. Canceled checks and receipts.

**314. Clerk's Private Papers** (no title), 1934—. 1 file box. Includes also accounts and canceled checks.

**315. Leaves of Absence** (for Clerk), 1912-35. 1 file box.

**316. Orders, Board of County Commissioners**, 1923-25. 1 file box.

**317. Record of Magistrates**, 1913—. 1 v. Indexed.

**318. Record of Books** (Lent to Magistrates), 1906-34. 1 v.

**319. Record of Notaries Public** (mistitled **Orders and Decrees Docket**), 1914—. 1 v. Indexed. Handwritten on printed forms.

**320. Powers of Attorney**, 1906-33. 1 file box.

**321. Appointment of Commissioners** (of Affidavits), 1926-35. 1 file box.

**322. Expense Accounts of County Candidates**, 1916-34. 1 file box.



- 323. Reports of Solicitors, 1915-35.** 1 file box.
- 324. Affidavits of Tobacco Weighers, 1934.** 1 file box.
- 325. Amounts Paid (by Clerk for Support of) Indigent Children, 1909—.** 2 v. Each v. indexed.
- 326. Indigent Orphans (Papers concerning), 1908-13.** 1 file box.
- 327. Receipts (for County Funds), 1925—.** 1 file box.
- 328. Memorandum of Fees, 1913-14.** 1 file box. Reports of Board of Education and County Treasurer's receipts.
- 329. Cash Receipts and Disbursements, 1934—.** 1 v. 22" x 15" x 2 1/4".
- 330. State Court Tax Record, 1925-35.** 1 v. Clerk's record of tax due state revenue department.
- 331. Poll Tax Record, 1902-16; 1920.** 3 v. Handwritten and typed, 1902-10; handwritten, 1910-16, 1920.
- 332. Poll Tax List, 1894-1924.** 1 file box. Includes also farm registrations, naturalization papers, and appointments of commissioners of affidavits.
- 333. Insolvent List (of Taxpayers), 1921-33.** 1 file box. Includes also record of exchanges of judges.
- 334. Appointments and Discharges (of Railroad Policemen), 1914—.** 1 file box. Includes also record of delinquent taxes, list of mortgagees, and deeds of trust.
- 335. Records, Deeds, License Tax, 1859-68.** 1 v. Taxes received under section 93 of the state revenue law.
- 336. Cash Bond Book, 1924-25.** 1 v. Indexed. Receipts for money deposited with Clerk for bonds, and proceeds of tax sales.
- 337. Inheritance Tax Record, 1923—.** 1 v. Indexed. Handwritten on printed forms.
- 338. Inheritance (Tax Papers), 1915-35.** 1 file box.
- 339. Escheat Funds, 1933-34.** 1 file box. Record of escheat funds and receipts therefor from University of North Carolina.
- 340. Record of Pensions (Confederate), 1908-34.** 1 v.
- 341. Applications for Pensions, 1932—.** 1 file box.
- 342. Incorporations (Record of), 1902—.** 3 v. Each v. indexed.
- 343. Partnership Record, 1914—.** 1 v. Indexed.
- 344. Plat Book, 1914-31.** 1 v. Blueprints. 25" x 18" x 3".
- 345. Maps, 1926-32.** 52 maps in rolls. Blueprints.
- 346. Possession Book Record, 1847-48.** 1 v. Applications for unclaimed lands.
- 347. School Deeds, 1808—.** 1 file box. Includes also election returns for school buildings.
- 348. Liens Record, 1908—.** 1 v. Indexed.
- 349. Liens (Laborers'), 1908—.** 1 file box.
- 350. Record of Lien Holders, 1933.** 1 v. Indexed.



**351. Record of Resale of Land by Trustees and Mortgagees, 1928—.** 3 v. Each v. indexed. Handwritten on printed forms.

**352. Resale of Land (Papers), 1918-35.** 1 file box.

**353. Record of Permits for Purchase of Concealed Weapons, 1921—.** 1 v. Indexed.

**354. Applications (for Shipments of Alcohol), 1914-20.** 1 file box.

**355. State License Tax (Record of), 1927-33.** 1 file box.

**356. Register (of Nurses, Physicians, Optometrists, and Dentists), 1899-1931.** 1 pile of loose papers.

**357. Drainage Record, 1909-21.** 1 v. Indexed. Handwritten and typed.

**358. Record of Drainage District (no title), 1923.** 1 v. Typed. Entries on only 75 pp. Includes maps.

**359. Drainage Papers (of District No. 2), 1914-33.** 3 file boxes.

**360. United Daughters of the Confederacy Papers (no title), 1915-32.** 2 file boxes.

## SHERIFF

*Records are in Sheriff's vault, first floor of courthouse, and in jailor's office, first floor of county jail. They are in Sheriff's office unless otherwise noted.*

**401. Tax Books, 1913-14.** 4 v. Arranged by township and alphabetically within each township. Typed on printed forms. Gives name and address of each taxpayer, total amount of ad valorem county and township taxes, poll taxes, and total amount due. V. average 36" x 18" x 3". See also Register of Deeds, no. 139, and Tax Supervisor, no. 652.

**402. Tax Receipts (Carbon Copies of), 1916-19.** 307 v. Arranged by township. Handwritten on printed forms. See also Register of Deeds, no. 144, and Tax Supervisor, nos. 656 and 657.

**403. Jail Records, 1922—.** 6 v. Gives names of prisoners, and in each case the offense and date of commitment and release. In jailor's office.

## AUDITOR

*Records are in vault, Auditor's office, and in record storage room. They are in vault unless otherwise indicated.*

**551. Minute Docket (of Board of County Commissioners), 1912—.** 5 v.: numbered 6-10. Indexed in each v. Handwritten, 1912-20; typed, 1920—. For earlier minutes, see Register of Deeds, no. 122.

**552. Rough Minute Docket of County Commissioners (title varies), 1910—.** 11 v. V. average 12" x 7½" x ¾". 5 v., 1910-26, in storage room; 6 v., 1927—, in vault.



**553. Record of General County Funds, Receipts, and Disbursements** (title varies), 1892—. 23 v. 14 v., 1913—, indexed in each v. Includes record of funds for schools, roads, county buildings, and general county expenses; of miscellaneous fees and taxes collected; and of expenditures for salaries, roads, schools, and general expenses. Includes also jury tickets, general vouchers and invoices, deposit duplicates for township roads, miscellaneous bonds and notes, and financial reports from county officials. See also nos. 575 and 581.

**554. Auditor's Accounts**, 1915-23. 1 v. Indexed.

**555. Criminal Costs Docket of County Commissioners** (title varies), 1923—. 6 v.: 3 v., 1923-28, numbered 1-3; other v. unnumbered. Indexed in each v. Handwritten on printed forms. Record of costs paid by county in criminal cases.

**556. Treasurer's Receipts and Refunds** (for School and General Funds), 1916-28. 1 file box.

**557. Audited Financial Statement of Board of Education** (no title), 1919. 1 v.

**558. Bank Certificates** (of Deposit), 1934—. 1 file box.

**559. Bank Statements**, 1921-32. 1 file box and 2 shelves. Includes also canceled checks.

**560. Approved and Paid Bills of County Commissioners** (title varies), 1913-23. 3 v. In record storage room.

**561. Paid and Canceled Notes** (on Money Borrowed by County), 1921-26; 1931—. 3 file boxes. Arranged topically.

**562. Duplicate Vouchers**, 1927—. 100 v. Paid vouchers for teachers' salaries, bonds, witnesses' fees, court costs, and general expenses. See also no. 563.

**563. Duplicate Vouchers** (title varies), 1914—. 28 file boxes. 2 file boxes, 1918-26, arranged topically. Includes paid vouchers for teachers' salaries, bonds, roads, drainage, and general expenses. 7 file boxes, 1927-29, in record storage room; 21 file boxes, 1914—, in vault. See also no. 562.

**564. Supporting Data** (for Issuance and Payment of Vouchers), 1930—. 25 file boxes.

**565. County Warrant Issue**, 1913-17; 1923-27. 4 v. Record of audited bills approved for payment by Board of County Commissioners. See also no. 560.

**566. Record of Bonds Issued** (title varies), 1911-35. 3 v. 2 v., 1914-35, indexed in each v.; 1 v., 1911-28, arranged by year of maturity. Typed, handwritten on printed forms, and handwritten.

**567. Minutes of Road Commission**, 1919-21. 1 v. Typed.

**568. Columbus County Road Commission**, 1926-29. 1 v. Record of construction and repair of county roads, of employees, and of salaries. In record storage room.

**569. Approved and Paid Bills of Road Commission** (no title), 1920. 1 v. Typed.



**570. Out-door Poor** (title varies), 1915—. 6 v. Record of aid given paupers. V. for 1926 includes photographs of relief persons; v. for 1927-36 contains also record of jury vouchers.

**571. Public Works Administration** (Duplicate Vouchers), 1935-36. 1 v. Paid vouchers for materials for school buildings under Public Works Administration projects.

**572. Record of Land Sales, 1927—.** 1 v. Cash record of tax sales certificates redeemed.

**573. Drainage District** (Assessment for), 1914-32. 1 v. Arranged chronologically.

**574. Jury Lists, 1913-26.** 1 file box. See also Clerk of Superior Court, no. 259.

**575. List of Jury Tickets** (no title), 1924. 1 v. See also nos. 553 and 570.

**576. Tax Collector's Ledgers** (of Receipts and Disbursements), 1924-27. 1 v.

**577. Tax Reports, 1899-1926.** 1 file box. Includes also record of bonded indebtedness.

**578. Tax Notes** (Record of), 1931. 1 v. Arranged alphabetically.

**579. Tax Receipts** (Duplicates of), 1929; 1931-32; 1934-35. 6 file boxes. 2 file boxes, 1931-32, in record storage room; 4 file boxes in vault. See also Tax Supervisor, no. 657.

**580. Tax Adjustments, 1926.** 2 v.

**581. Cash Receipts** (title varies), 1913—. 6 v. 1 v., 1936, indexed. Includes record of collection of taxes, of payable and receivable notes, and of county funds. See also no. 553.

**582. Sheriff's Insolvent List, 1914-22.** 1 file box. Includes also record of county and road claims.

**583. Insolvent Bills of Costs** (of Superior Court and Recorder's Court), 1923-28. 1 v. Numerically arranged.

## TAX SUPERVISOR

*Most of records are in Tax Supervisor's office, first floor of courthouse, but a few, little used, are in record storage room, second floor. They are in Tax Supervisor's office unless otherwise indicated.*

**651. Tax Abstracts, 1920; 1923—.** 411 v. Arranged by township and alphabetically within each township. Handwritten on printed forms. 225 v., 1920, 1923-30, in storage room; 186 v., 1928—, in office.

**652. Tax Scrolls, 1917—.** 17 v. Arranged by township and alphabetically within each township. Handwritten on printed forms. Annual tax lists of ad valorem taxes. See also Register of Deeds, no. 139, and Sheriff, no. 401.

**653. Tax Ledger, 1915-28; 1932—.** 7 v. 1 v., 1915-28, arranged alphabetically by township and 6 v., 1932—, arranged numerically by tax receipt number. Handwritten on printed forms, 1915-28; handwritten, 1932—. Gives name



and address of each taxpayer, total amount of ad valorem county and township taxes and of poll taxes, total amount due, and serial number of receipt.

**654. Recapitulation** (of Yearly Tax Assessments), 1931—. 6 bundles. Handwritten on printed forms. Bundles average 25" x 15" x 1½".

**655. Tax Collections in Columbus County, 1925-32.** 2 v. In storage room. Gives amount of ad valorem tax, poll tax, dog tax, fees and penalties, discounts, and total amount collected.

**656. Tax Receipts** (Stubs and Duplicates of), 1926-33; 1936—. 49 v. Arranged alphabetically by township. Handwritten on printed forms. 3 v., 1926-30, in storage room; 46 v., 1930-33, 1936—, in office. See also no. 657; Register of Deeds, no. 144; and Sheriff, no. 402.

**657. Tax Receipt Duplicates, 1934-35.** 32 bundles. See also no. 656, and Auditor, no. 579.

**658. Partial Payment Distribution, 1931 Taxes, 1931.** 2 v. Arranged alphabetically by township. Records of installment payment of taxes.

**659. Tax Sale Certificates** (of Land Sold for Taxes), 1935. 1 v. Arranged alphabetically by township. Typed.

## SUPERINTENDENT OF SCHOOLS

*All records are in Superintendent's office, first floor of courthouse.*

**751. Minutes of County Board of Education, 1885—.** 3 v. Indexed.

**752. Board Meetings, 1923-35.** 2 file boxes. Arranged alphabetically. Petitions, reports, and other papers of County Board of Education.

**753. General Correspondence** (and Reports), 1923—. 9 file boxes. Alphabetically arranged.

**754. Reports** (Monthly and Final Reports of School Principals), 1915-34. 1 file box. Arranged alphabetically.

**755. Rural Supervisors' Reports, 1928-33.** 1 file box. Arranged by grade and subject studied.

**756. Class Record Sheets, 1929-35.** 1 file box. Arranged alphabetically. Includes also pre-school clinic records.

**757. Individual School Census Cards, 1922—.** 21 card files. Arranged alphabetically. Record of each school child.

**758. Inactive Census Cards, 1922—.** 3 card files. Arranged by school and alphabetically under each school.

**759. High School Record Cards, (of Pupils), 1925—.** 3 card files. Arranged alphabetically.

**760. Summer School Records, 1920-25.** 1 file box. Arranged alphabetically.

**761. Record of Deeds** (and Plats to School Property), 1873—. 1 v. Indexed.



- 762. Insurance Policies, 1923—.** 1 file box.
- 763. State Funds** (only 1 file box, 1932-33, titled), 1932—. 5 file boxes. Paid vouchers and invoices. See also no. 768.
- 764. Accounting Records, 1936—.** 4 file boxes.
- 765. District Accounts—Old Records, 1925.** 1 file box. Arranged alphabetically. Contains copies of old vouchers.
- 766. District Expenses** (Record of), 1916—. 1 file box.
- 767. Old Accounts** (Paid), 1903-31. 1 file box.
- 768. Paid Invoices** (no title), 1935—. 6 file boxes. See also no. 763.
- 769. Bills and Invoices** (Paid Copies of), 1932-33. 1 file box.
- 770. Requisitions** (for Purchase), 1931—. 1 file box. Arranged chronologically.
- 771. Rating Sheets, 1898—.** 1 file box. Arranged alphabetically. Record of teachers' salaries and financial reports of county funds.
- 772. Transportation, 1930—.** 2 file boxes. Bus drivers' reports of transportation of pupils.
- 773. Current Reports** (on Repair of School Busses), 1936—. 1 file box.
- 774. Public Works Administration Correspondence, 1936.** 1 file box.
- 775. Public Works Administration Accounts, 1936.** 1 file box. Financial record of Public Works Administration school projects.
- 776. Public Works Administration Contracts, 1936.** 1 file box. Contracts for Public Works Administration projects sponsored by Board of Education.
- 777. Public Works Administration Blueprints** (of School Buildings), 1936. 20 blueprints. Each blueprint 18" x 30".
- 778. Record of State Textbook Purchase and Rental Commission** (no title), 1935—. 1 file box.
- 779. Registration Books** (for Special Elections), 1903-31. 1 file box.
- 780. Catalogs** (of School Supplies), 1936. 1 file box.

### SUPERINTENDENT OF HEALTH

*All records are in Superintendent's office, second floor of courthouse.*

**801. Miscellaneous File, 1932-35.** 1 file box. Includes vital statistics, general correspondence, monthly reports, and expense vouchers.

**802. Active File, 1936—.** 1 file box. Arranged topically. Registration of births and deaths, hookworm survey reports, bank receipts, monthly reports, and miscellaneous vouchers.

**803. Quarantine Placards, 1930-32.** 1 file box. Arranged topically. Includes also correspondence and record of county school teachers.



**804. County Nurses' Daily Reports, 1936—.** 3 file boxes.

**805. Examinations for Pre-School Children, 1933—.** 1 file box. Arranged alphabetically.

**806. School Cards, 1933—.** 5 card files. Handwritten on printed forms. Record of physical examination of school children.

**807. Prisoners Examined (Record of), 1930-35.** 1 file box.

**808. Laboratory Services, 1934—.** 1 file box. Reports on diseases.

**809. Tuberculosis, 1935—.** 1 file box. Record of name, address, and case history of tubercular patients.

**810. Milk Analysis Reports, 1934.** 1 file box.

**811. North Carolina State Board of Health, Division of Maternity and Infancy, 1934—.** 1 file box. Arranged alphabetically. Record of all births, giving in each case name of parents, date of birth, and name of attending physician or midwife.

**812. Application for Midwife Registration Certificates, 1935—.** 1 file box. Handwritten on printed forms.

**813. Miscellaneous File of Mrs. Laura Harding, 1935—.** 1 file box. Arranged topically. Includes daily reports, record of orthopedic cases, and reports of X-rays and tubercular tests.

### **SUPERINTENDENT OF PUBLIC WELFARE**

*All records are in Superintendent's office, second floor of courthouse.*

**851. Current Files, 1936—.** 2 file boxes. Arranged alphabetically. Includes bulletins on welfare work, general correspondence, and welfare recommendations.

**852. Active File (of Relief Clients), 1935—.** 1 file box. Arranged alphabetically. Record of placements with Civilian Conservation Corps and Works Progress Administration, school attendance bulletins, investigations of relief status of applicants, and general correspondence.

**853. Inactive File (of Relief Clients), 1929—.** 2 file boxes. Arranged alphabetically. Case histories of and correspondence concerning persons whose relief status is canceled.

**854. Referral Sheets, 1936—.** 1 file box. Arranged alphabetically. Case workers' reports on relief applicants.

**855. Emergency Relief Administration Face Sheets, 1934-35.** 3 file boxes. Arranged alphabetically. Record of aid received by relief clients from Emergency Relief Administration.

**NORTH CAROLINA LIBRARY COMMISSION**  
**RALEIGH, N. C.**



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